FEDERAL ELECTION COMMISSION

FREEDOM OF INFORMATION ACT ANNUAL REPORT FISCAL YEAR 2015

Federal Election Commission Freedom of Information Act Annual Report Fiscal Year 2015

I. BASIC INFORMATION REGARDING REPORT

1. Person(s) to be contacted with questions about the Report.

Gregory R. Baker, Chief Freedom of Information Act Officer Katie Higginbothom, Freedom of Information Act Public Liaison Candace J. Salley, Paralegal, Freedom of Information Act Requester Service Center

Federal Election Commission 999 E Street, NW Washington, DC 20463 (202) 694-1650

2. Electronic link for access to the Report on the agency website.

http://www.fec.gov/press/foia.shtml

3. How to obtain a copy of the Report in paper form.

Contact:

FOIA Requester Service Center, ATTN: Candace J. Salley Federal Election Commission 999 E Street, NW Washington, DC 20463 (202) 694-1650

II. MAKING A FOIA REQUEST

1. Agency components¹ that receive FOIA requests.

Federal Election Commission FOIA Requester Service Center 999 E Street, NW Washington, DC 20463

¹ Please note that because the Commission is a small agency, the entire agency is considered to be one component (as opposed to individual divisions).

(202) 694-1650 (202) 219-1043 (fax number) foia@fec.gov (email address)

2. Brief description of why some requests are not granted and an overview of certain general categories of the agency's records to which the FOIA exemptions apply.

The Federal Election Commission (FEC) is an independent regulatory agency with jurisdiction over the financing of campaigns in federal elections (that is, those for President and Vice President of the United States, United States Senator, and United States Representative). It also administers the public financing program for Presidential elections. The Commission enforces the limits on the sources and amounts of contributions to candidates for federal office, reviews the registration and periodic reports filed by political committees supporting federal candidates, and publicly discloses those reports.

By far, the most frequent reason requests are denied at the FEC is that the agency has no responsive records. Some FOIA requesters do not clearly understand the limits on the agency's jurisdiction and ask for documents that the agency does not maintain,: such as information pertaining to state or local elections, voter registration and voting information, and information regarding the qualifications of candidates. Other documents are not released because the release of information concerning the Agency's open enforcement cases and conciliation attempts in enforcement matters is prohibited from disclosure by the Federal Election Campaign Act. *See* 52 U.S.C. §§ 30109(a)(4)(B) (conciliation), 30109(a)(12) (open enforcement matters). Consequently, this material is exempt from disclosure under FOIA Exemption 3.

Other FOIA exemptions that often apply to FEC records include, but are not limited to:

- a) Inter-agency or intra-agency communications that are protected by the deliberative process, attorney-client, or attorney work-product privileges (Exemption 5); and
- b) Information involving matters of personal privacy (Exemptions 6 and 7(C)).

III. ACRONYMS, DEFINITIONS, AND EXEMPTIONS

1. Agency-specific acronyms or terms used in this Report.

a. FEC – Federal Election Commission

- b. FECA Federal Election Campaign Act
- 2. Definitions of terms used in this Report:

- a. Administrative Appeal a request to a federal agency asking that it review at a higher administrative level a FOIA determination made by the agency at the initial request level.
- b. **Average Number** the number obtained by dividing the sum of a group of numbers by the quantity of numbers in the group. For example, of 3, 7, and 14, the average number is 8.
- c. **Backlog** the number of requests or administrative appeals that are pending at an agency at the end of the fiscal year that are beyond the statutory time period for a response.
- d. Component for agencies that process requests on a decentralized basis, a "component" is an entity, also sometimes referred to as an Office, Division, Bureau, Center, or Directorate, within the agency that processes FOIA requests. The FOIA now requires that agencies include in their Annual FOIA Report data for both the overall agency and for each principal component of the agency.
- e. **Consultation** the procedure whereby the agency responding to a FOIA request first forwards a record to another agency for its review because that other agency has an interest in the document. Once the agency in receipt of the consultation finishes its review of the record, it responds back to the agency that forwarded it. That agency, in turn, will then respond to the FOIA requester.
- f. **Exemption 3 Statute** a federal statute that exempts information from disclosure and which the agency relies on to withhold information under subsection (b)(3) of the FOIA.
- g. FOIA Request a FOIA request is generally a request to a federal agency for access to records concerning another person (i.e., a "third-party" request), or concerning an organization, or a particular topic of interest. FOIA requests also include requests made by requesters seeking records concerning themselves (i.e., "first-party" requests) when those requesters are not subject to the Privacy Act, such as non-U.S. citizens. Moreover, because all first-party requesters should be afforded the benefit of both the access provisions of the FOIA as well as those of the Privacy Act, FOIA requests also include any first-party requests where an agency determines that it must search beyond its Privacy Act "systems of records" or where a Privacy Act exemption applies, and the agency looks to FOIA to afford the greatest possible access. All requests which require the agency to utilize the FOIA in responding to the requester are included in this Report.

Additionally, a FOIA request includes records referred to the agency for processing and direct response to the requester. It does not, however, include records for which the agency has received a consultation from another agency. (Consultations are reported separately in Section XII of this Report.)

- h. **Full Grant** an agency decision to disclose all records in full in response to a FOIA request.
- i. **Full Denial** an agency decision not to release any records in response to a FOIA request because the records are exempt in their entirety under one or more of the FOIA exemptions, or because of a procedural reason, such as when no records could be located.
- j. **Median Number** the middle, not average, number. For example, of 3, 7, and 14, the median number is 7.
- k. Multi-Track Processing a system in which simple requests requiring relatively minimal review are placed in one processing track and more voluminous and complex requests are placed in one or more other tracks. Requests granted expedited processing are placed in another track. Requests in each track are processed on a first in/first out basis.
 - i. **Expedited Processing** an agency will process a FOIA request on an expedited basis when a requester satisfies the requirements for expedited processing as set forth in the statute and in agency regulations.
 - ii. **Simple Request** a FOIA request that an agency using multi-track processing places in its fastest (non-expedited) track based on the low volume and/or simplicity of the records requested.
 - iii. **Complex Request** a FOIA request that an agency using multi-track processing places in a slower track based on the high volume and/or complexity of the records requested.
- Partial Grant/Partial Denial in response to a FOIA request, an agency decision to disclose some portions of the records and to withhold others that are exempt under the FOIA, or to otherwise deny a portion of the request for a procedural reason.
- m. Pending Request or Pending Administrative Appeal a request or administrative appeal for which an agency has not taken final action in all respects.
- Perfected Request a request for records which reasonably describes such records and is made in accordance with published rules stating the time, place, fees (if any) and procedures to be followed.

- Processed Request or Processed Administrative Appeal a request or administrative appeal for which an agency has taken final action in all respects.
- p. **Range in Number of Days** the lowest and highest number of days to process requests or administrative appeals.
- q. Time Limits the time period in the statute for an agency to respond to a FOIA request (ordinarily twenty working days from receipt of a perfected FOIA request).
- 3. Concise descriptions of the nine FOIA exemptions.
 - a. Exemption 1: classified national defense and foreign relations information.
 - b. Exemption 2: internal agency rules and practices related to personnel matters.
 - c. Exemption 3: information that is prohibited from disclosure by a federal statute other than the FOIA.
 - d. Exemption 4: trade secrets and privileged or confidential business information.
 - e. Exemption 5: inter-agency or intra-agency communications that are protected by legal privileges.
 - f. Exemption 6: information involving matters of personal privacy.
 - g. Exemption 7: records or information compiled for law enforcement purposes, to the extent that the production of those records (A) could reasonably be expected to interfere with enforcement proceedings; (B) would deprive a person of a right to a fair trial or an impartial adjudication; (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy; (D) could reasonably be expected to disclose the identity of a confidential source; (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions; or (F) could reasonably be expected to endanger the life or physical safety of any individual.
 - h. Exemption 8: information that is contained in or related to examination, operations, or condition reports prepared by, or on behalf of, an agency for the regulation or supervision of a financial institution.
 - i. Exemption 9: geological and geophysical information and data, including maps, concerning wells.

3. Agency Component Abbreviations

IV. EXEMPTION 3 STATUTES

Statute	Type of Information Withheld	Case Citation	Agency / Component	Number of Times Relied upon by Agency / Component	Total Number of Times Relied upon by Agency Overall
		Citizens for Responsibility and Ethics in Washington v. FEC, No. 04-1672, slip op. at 5 (D.D.C. May 16, 2005).	FEC	9	9

V.A. FOIA REQUESTS -- RECEIVED, PROCESSED AND PENDING FOIA REQUESTS

Agency / Component	Number of Requests Pending as of Start of Fiscal Year	Number of Requests Received in Fiscal Year	Number of Requests Processed in Fiscal Year	Number of Requests Pending as of End of Fiscal Year
FEC	33	91	81	43
				0
AGENCY OVERALL	33	91	81	43

V.B.(1). DISPOSITION OF FOIA REQUESTS -- ALL PROCESSED REQUESTS

		Number			Number	of Full Den	ials Base	d on Reason	s Other tha	an Exemp	otions		
Agency / Component	Number of Full Grants	of Partial Grants / Partial	Full Denials Based on	No Records	All Records Referred to Another Component or Agency	Request Withdrawn	Related	Records not Reasonably Described		Agency	Duplicate Request		
FEC	28	29	5	16	0	2	0	0	0	0	0	1	81
													0
AGENCY OVERALL	28	29	5	16	0	2	0	0	0	0	0	1	81

V.B.(2). DISPOSITION OF FOIA REQUESTS -- "OTHER" REASONS FOR "FULL DENIALS BASED ON REASONS OTHER THAN EXEMPTIONS"

Agency / Component	Description of "Other" Reasons for Denials from Chart B(1)	Number of Times "Other" Reason Was Relied Upon	TOTAL
FEC	Referred Documents Not Responsive	1	1
AGENCY OVERALL			1

V.B.(3). DISPOSITION OF FOIA REQUESTS -- NUMBER OF TIMES EXEMPTIONS APPLIED

Agency / Component	Ex. 1	Ex. 2	Ex. 3	Ex. 4	Ex. 5	Ex. 6	Ex. 7(A)	Ex. 7(B)	Ex. 7(C)	Ex. 7(D)	Ex. 7(E)	Ex. 7(F)	Ex. 8	Ex. 9
FEC	0	0	9	4	13	18	4	0	7	0	2	. 1	0	0
AGENCY OVERALL	0	0	9	4	13	18	4	0	7	0	2	. 1	0	0

VI.A. ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS --RECEIVED, PROCESSED, AND PENDING ADMINISTRATIVE APPEALS

Agency / Component	Number of Appeals Pending as of Start of Fiscal Year	Number of Appeals Received in Fiscal Year	Number of Appeals Processed in Fiscal Year	Number of Appeals Pending as of End of Fiscal Year
FEC	4	4	4	4
				0
AGENCY OVERALL	4	4	4	4

VI.B. DISPOSITION OF ADMINISTRATIVE APPEALS -- ALL PROCESSED APPEALS

Agency / Component	Number Affirmed on Appeal	Number Partially Affirmed & Partially Reversed/Remanded on Appeal	Number Completely Reversed/Remanded on Appeal	Number of Appeals Closed for Other Reasons	TOTAL
FEC	2	1	1	0	4
					0
AGENCY OVERALL	2	1	1	0	4

VI.C.(1). REASONS FOR DENIAL ON APPEAL -- NUMBER OF TIMES EXEMPTIONS APPLIED

Agency / Component	Ex. 1	Ex. 2	Ex. 3	Ex. 4	Ex. 5	Ex. 6	Ex. 7(A)	Ex. 7(B)	Ex. 7(C)	Ex. 7(D)	Ex. 7(E)	Ex. 7(F)	Ex. 8	Ex. 9
FEC	0	0	1	0	2	0	0	0	0	0	1	0	0	0
AGENCY OVERALL	0	0	1	0	2	0	0	0	C	0	1	0	0	0

VI.C.(2). REASONS FOR DENIAL ON APPEAL -- REASONS OTHER THAN EXEMPTIONS

Agency / Component	No Records	Records Referred at Initial Request Level	Request Withdrawn	Fee- Related Reason	Records not Reasonably Described	Improper Request for Other Reasons	Not Agency Record	Duplicate Request or Appeal	Litigation	Appeal Based Solely on Denial of Request for Expedited Processing	Other *Explain in chart below
FEC	0	0	0	C	0	0	0	C	0	0	0
AGENCY OVERALL	0	0	0	C	0	0	0	C	0	0	0

VI.C.(3). REASONS FOR DENIAL ON APPEAL -- "OTHER" REASONS

Agency / Component	Description of "Other" Reasons for Denial on Appeal from Chart C(2)	Number of Times "Other" Reason Was Relied Upon	TOTAL
FEC	N/A	0	0
AGENCY OVERALL			0

VI.C.(4). RESPONSE TIME FOR ADMINISTRATIVE APPEALS

Agency / Component	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
AGENCY OVERALL	19.50	19.25	9.00	29.00

VI.C.(5). TEN OLDEST PENDING ADMINISTRATIVE APPEALS

Agency / Component		10th Oldest Appeal	9th	8th	7th	6th	5th	4th	3rd	2nd	Oldest Appeal
	Date of Appeal										
	Number of Days Pending										
AGENCY	Date of Appeal	N/A	N/A	N/A	N/A	N/A	N/A	2014-03-26	2014-02-20	2013-11-27	2012-02-28
OVERALL	Number of Days Pending	0	0	0	0	0	0	381	405	461	902

VII.A. FOIA REQUESTS -- RESPONSE TIME FOR ALL PROCESSED PERFECTED REQUESTS

		SIM	PLE		COMPLEX				EXPEDITED PROCESSING			
Agency / Component	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
AGENCY OVERALL	13	23.7	2	158	64	125	23	452	10	11	5	18

VII.B. PROCESSED REQUESTS -- RESPONSE TIME FOR PERFECTED REQUESTS IN WHICH INFORMATION WAS GRANTED

		SIM	PLE			COM	PLEX		EXF	PEDITED F	PROCESS	ING
Agency / Component	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
AGENCY OVERALL	13	28.8	2	158	64.5	130.2	23	452	10	10	10	10

VII.C. PROCESSED SIMPLE REQUESTS -- RESPONSE TIME IN DAY INCREMENTS

Agency /	<1-20	21-40	41-60	61-80	81-100	101-120	121-140	141-160	161-180	181-200	201-300	301-400	401+	TOTAL
Component	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	TOTAL
FEC	44	8	2	1	0	2	1	1	0	0	0	0	0	59
														0
AGENCY OVERALL	44	8	2	1	0	2	1	1	0	0	0	0	0	59

VII.C. PROCESSED COMPLEX REQUESTS -- RESPONSE TIME IN DAY INCREMENTS

Agency /	<1-20	21-40	41-60	61-80	81-100	101-120	121-140	141-160	161-180	181-200	201-300	301-400	401+	TOTAL
Component	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	TOTAL
FEC	0	8	1	3	0	0	2	0	0	0	3	1	1	19
														0
AGENCY OVERALL	0	8	1	3	0	0	2	0	0	0	3	1	1	19

VII.C. PROCESSED REQUESTS GRANTED EXPEDITED PROCESSING -- RESPONSE TIME IN DAY INCREMENTS

Agency /	<1-20	21-40	41-60	61-80	81-100	101-120	121-140	141-160	161-180	181-200	201-300	301-400	401+	TOTAL
Component	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	IUTAL
FEC	3	0	0	0	0	0	0	0	0	0	0	0	0	3
														0
AGENCY OVERALL	3	0	0	0	0	0	0	0	0	0	0	0	0	3

VII.D. PENDING REQUESTS -- ALL PENDING PERFECTED REQUESTS

		SIMPLE			COMPLEX		EXPED	ITED PROCE	ESSING
Agency / Component	Number Pending	Median Number of Days	Average Number of Days	Number Pending	Median Number of Days	Average Number of Days	Number Pending	Median Number of Days	Average Number of Days
AGENCY OVERALL	20	321	300	23	93	230	0	N/A	N/A

VII.E. PENDING REQUESTS -- TEN OLDEST PENDING PERFECTED REQUESTS

Agency / Component		10th Oldest Request	9th	8th	7th	6th	5th	4th	3rd	2nd	Oldest Request
	Date of Receipt										
	Number of Days Pending										
AGENCY	Date of Receipt	2013-08-07	2013-08-07	2013-08-28	2013-08-23	2013-08-07	2013-08-07	2013-08-07	2013-07-25	2012-10-18	2011-06-09
OVERALL	Number of Days Pending	513	513	520	523	538	538	538	547	738	1082

Two of our oldest requests were tolled, thus lowering the number of days pending.

VIII.A. REQUESTS FOR EXPEDITED PROCESSING

Agency / Component	Number Granted		Median Number of Days to Adjudicate	Average Number of Days to Adjudicate	Number Adjudicated Within Ten Calendar Days
AGENCY OVERALL	3	1	7	5.6	4

VIII.B. REQUESTS FOR FEE WAIVER

Agency / Component	Number Granted	Number Denied	Median Number of Days to Adjudicate	Average Number of Days to Adjudicate
AGENCY OVERALL	2	0	1	1

IX. FOIA PERSONNEL AND COSTS

		PERSONNEL			COSTS	
Agency / Component	Number of "Full- Time FOIA Employees"	Number of "Equivalent Full- Time FOIA Employees"	Total Number of "Full-Time FOIA Staff"	Processing Costs	Litigation-Related Costs	Total Costs
FEC	0	2.29	2.29	\$225,745.80	\$8,635.17	\$234,380.97
			C			\$0.00
AGENCY OVERALL	0	2.29	2.29	\$225,745.80	\$8,635.17	\$234,380.97

X. FEES COLLECTED FOR PROCESSING REQUESTS

Agency / Component	Total Amount of Fees Collected	Percentage of Total Costs
FEC	\$0.00	0.00%
AGENCY OVERALL	\$0.00	0.00%

XI. FOIA REGULATIONS

PUBLIC RECORDS AND THE FREEDOM OF INFORMATION ACT

- 11 CFR 4.1 Definitions.
- <u>11 CFR 4.2</u> Policy on disclosure of records.
- 11 CFR 4.3 Scope.
- 11 CFR 4.4 Availability of records.
- 11 CFR 4.5 Categories of exemptions.
- <u>11 CFR 4.6 Discretionary release of exempt records.</u>
- 11 CFR 4.7 Requests for records.
- <u>11 CFR 4.8 Appeal of denial.</u>
- 11 CFR 4.9 Fees.

XII.A. BACKLOGS OF FOIA REQUESTS AND ADMINISTRATIVE APPEALS

Agency / Component	Number of Backlogged Requests as of End of Fiscal Year	Number of Backlogged Appeals as of End of Fiscal Year
FEC	37	4
AGENCY OVERALL	37	4

XII.B. CONSULTATIONS ON FOIA REQUESTS -- RECEIVED, PROCESSED, AND PENDING CONSULTATIONS

	Number of		Number of	Number of
	Consultations Received	Number of	Consultations Received	Consultations Received
Agonov / Component	from Other Agencies	Consultations Received	from Other Agencies	from Other Agencies
Agency / Component	that were <u>Pending</u> at the	from Other Agencies	that were Processed by	that were <u>Pending</u> at the
	Agency as of Start	During the Fiscal Year	the Agency During the	Agency as of End
	of the Fiscal Year		Fiscal Year	of the Fiscal Year
FEC	2	0	2	0
				0
AGENCY OVERALL	2	0	2	0

XII.C. CONSULTATIONS ON FOIA REQUESTS -- TEN OLDEST CONSULTATIONS RECEIVED FROM OTHER AGENCIES AND PENDING AT THE AGENCY

Agency / Component		10th Oldest Consultation	9th	8th	7th	6th	5th	4th	3rd	2nd	Oldest Consultation
	Date										
	Number of Days										
AGENCY	Date	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
OVERALL	Number of Days	0	0	0	0	0	0	0	0	C	0

XII.D.(1). COMPARISON OF NUMBERS OF REQUESTS FROM PREVIOUS AND CURRENT ANNUAL REPORT --REQUESTS RECEIVED AND PROCESSED

	NUMBER OF REQ	UESTS <u>RECEIVED</u>	NUMBER OF REQUESTS PROCESSED		
Agency / Component	Number Received During Fiscal Year from Last Year's Annual Report	Number Received During Fiscal Year from Current Annual Report	Number Processed During Fiscal Year from Last Year's Annual Report	Number Processed During Fiscal Year from Current Annual Report	
FEC	98	91	87	81	
AGENCY OVERALL	98	91	87	81	

XII.D.(2). COMPARISON OF NUMBERS OF REQUESTS FROM PREVIOUS AND CURRENT ANNUAL REPORT -- BACKLOGGED REQUESTS

	Number of Backlogged	Number of Backlogged		
Agency / Component	Requests as of End of the	Requests as of End of the		
	Fiscal Year from Previous	Fiscal Year from Current		
	Annual Report	Annual Report		
FEC	30	37		
AGENCY OVERALL	30	37		

XII.E.(1). COMPARISON OF NUMBERS OF ADMINISTRATIVE APPEALS FROM PREVIOUS AND CURRENT ANNUAL REPORT -- APPEALS RECEIVED AND PROCESSED

	NUMBER OF APF	PEALS <u>RECEIVED</u>	NUMBER OF APPEALS <u>PROCESSED</u>		
Agency / Component	Number Received During Fiscal Year from Last Year's Annual Report	Number Received During Fiscal Year from Current Annual Report	Number Processed During Fiscal Year from Last Year's Annual Report	Number Processed During Fiscal Year from Current Annual Report	
FEC	4	4	3	4	
AGENCY OVERALL	4	4	3	4	

XII.E.(2). COMPARISON OF NUMBERS OF ADMINISTRATIVE APPEALS FROM PREVIOUS AND CURRENT ANNUAL REPORT -- BACKLOGGED APPEALS

Number of Backlogged	Number of Backlogged		
Appeals as of End of the	Appeals as of End of the		
Fiscal Year from Previous	Fiscal Year from Current		
Annual Report	Annual Report		
4	4		
4	4		
	Appeals as of End of the Fiscal Year from Previous		