



Conference Agenda

Tuesday, February 25, 2020

- 8:00 - 8:45 AM Registration and Breakfast
- 8:45 - 9:00 AM Welcome
- 9:00 - 9:15 AM Break
- 9:15 - 10:45 AM
- Option A: Getting Started: Basics for Beginners**
- Organization and registration
 - Contributions and expenditures
 - Filing information and reporting
- Option B: Recent Developments in Federal Campaign Finance Law**
- Litigation, legislative and rulemaking updates
 - Corporate/labor spending
 - Technology-related updates
- 10:45 - 11:00AM Break
- 11:00 AM - 12:30 PM Team Workshops, Committee Operations
- Option A: House and Senate Campaigns, Part 1: Fundraising and Sources of Support**
- Fundraising and solicitations
 - Permissible sources of contributions
 - Curing excessive contributions
- Option B: Political Party Committees, Part 1: Fundraising and Supporting the Party**
- Party committee accounts and raising federal funds
 - Using corporate/labor resources and facilities
 - Nonfederal fundraising by federal candidates
- Option C: Corporate/Labor/Trade PACs, Part 1: Organization and Solicitation Basics**
- Restricted class
 - Solicitation notices
 - Collection of contributions

Conference Agenda

Tuesday, February 25, 2020 (continued)

12:30 - 1:30 PM

Lunch

1:30 - 3:00 PM

Team Workshops, Committee Operations

Option A: House and Senate Campaigns, Part 2: Fundraising and Support from Outside the Campaign

- Volunteer exemptions
- Earmarked and in-kind contributions
- Joint fundraising

Option B: Political Party Committees, Part 2: Supporting Candidates

- Party support for federal candidates
- Coordinated communications & independent expenditures
- Joint fundraising

Option C: Corporate/Labor/Trade PACs, Part 2: Solicitation Techniques

- Raffles, auctions and events
- Meetings and conventions
- Online fundraising

3:00 - 3:15 PM

Break

3:15 - 4:00 PM

FEC Jeopardy

A fun, interactive session reviewing material presented during the first day of the conference

Conference Agenda

Wednesday, February 26, 2020

- 8:00 - 9:00 AM** **Breakfast**
- 9:15 - 10:45 AM** **Team Workshops, Committee Operations**
- Option A: House and Senate Campaigns, Part 3: Support from the Candidate and Use of Campaign Funds**
- Support from the candidate
 - Campaign operating expenses
 - Use of campaign funds
- Option B: Political Party Committees, Part 3: Federal Election Activity and Paying Committee Expenses**
- Levin funds and federal election activity (FEA)
 - Paying bills and reporting expenses
 - Allocating expenses
- Option C: Corporate/Labor/Trade PACs, Part 3: Supporting Candidates**
- Contributions to federal candidates
 - Permissible use of organization's facilities and resources
 - Coordinated communications & independent expenditures
- 10:45 - 11:00 AM** **Break**
- 11:00 AM - 12:00 PM** **Best Practices for FEC Compliance**
- Working with your Campaign Finance Analyst
 - Recommended internal controls
 - Common reporting errors
- 12:00 - 1:00 PM** **Lunch**
- 1:00 - 2:30 PM** **Option A: Advanced Campaign Finance Practicum**
A new scenario-based workshop designed for more experienced attendees
- Option B: Recent Developments in Federal Campaign Finance Law**
A repeat session for those who attended Basics for Beginners on Day 1