



Reporting and FECFile Webinars

June 26 – Candidate Committees
Reporting and FECFile

July 10 – PACs and Party Committees
FECFile



Federal Election Commission 2024 July Quarterly Reporting Webinar for Campaign Committees

June 26, 2024 (12:00 - 2:00 p.m. Eastern Time)

PART I: Reporting Basics

- Filing schedule and report deadlines
- Pre-election reports
- 48-Hour Notices
- Filing on time
- Electronic filing
- Using best efforts for timely filing
- Best practices for filing reports

PART II: Reports Analysis Division (RAD) Review Process and Requests for Additional Information (RFAs)

- RAD review of reports
- Categories of review
- Responding to RFAs
- Referrals to the Audit Division, General Counsel and Alternative Dispute Resolution Offices
- Internal and fraud controls

PART III: FEC Forms and Schedules

- Candidate registration (FEC Form 2)
- Committee registration (FEC Form 1)
- Report of Receipts and Disbursements (FEC Form 3)
 - Summary / Detailed Summary pages and common itemization schedules
 - Reporting receipts
 - Making best efforts to obtain contributor information
 - Reporting disbursements
 - Purpose of disbursement
- How to amend reports

PART IV: Reporting Scenarios

- **SCENARIO 1:** 48-Hour Notices and In-Kind Contributions
- **SCENARIO 2:** Curing Excessive Contributions (redesignation / reattribution)
- **SCENARIO 3:** Earmarked Contributions
- **SCENARIO 4:** Joint Fundraising
- **SCENARIO 5:** Candidate Loans (personal funds loan / candidate loan forgiveness)



FEDERAL ELECTION COMMISSION 2024 WEBINAR SERIES