

January 2024

FECConnect
LIVE

Year-End Reporting and FECFile Webinars

January 17 – PACs and Party Committees

January 24 – Candidate Committees



Federal Election Commission 2023 Year-End FECFile for Candidate Committees Webinar

January 24, 2024 (2:30 - 4:30 p.m. Eastern Time)

PART I: FECFile Basics

- Getting started with FECFile
- Setting up your database
- Creating individual reports

PART II: Reporting Receipts

- Types of receipts reported on Schedule A
- Individual and candidate contributions
- In-kind contributions
- PAC and political committee contributions
- Refunds, rebates and interest income

PART III: Reporting Disbursements

- Types of disbursements reported on Schedule B
- Operating expenditures
- Staff reimbursements / credit card payments
- Contributions to other federal candidate committees
- Contribution refunds

PART IV: Reporting Loans and Debts

- Types of loans and debts
- Loans owed by committee
- Debts owed by committee
- Payments on loans and debts
- Loan forgiveness

PART V: Providing Additional Information

- Miscellaneous Electronic Submission (Form 99)
- Memo text on report, transactions
- Memo text v. memo item

PART VI: Filing Reports

- Close / validate / save / upload
- How to amend report

PART VII: Advanced Topics (as time allows)

- Conduit / earmark reporting
- Joint fundraising receipts
- In-kind contributions from candidate
- Redesignations / reattributions
- FEC Form 6 (48-Hour Notice)

HELPFUL LINKS

- Electronic filing resources
- FECFile video tutorials
- Reporting and additional resources
- Contact information for additional help



FEDERAL ELECTION COMMISSION 2023 WEBINAR SERIES