Conference Agenda
Tuesday, February 8, 2022
(All times in Eastern Time)

9:30 AM  Welcome

9:45 - 11:15 AM  Option 1:  Getting Started: Basics for Beginners*
• Organization and registration
• Contributions and expenditures
• Filing information and reporting

Option 2:  Recent Developments in Federal Campaign Finance Law*
• Litigation, legislative and rulemaking updates
• Corporate/labor spending
• Technology-related updates

11:15 - 11:30 AM  Break

11:30 AM - 1:00 PM  Team Workshops, Committee Operations*

Option A:  House and Senate Campaigns, Part 1: Fundraising and Sources of Support
• Fundraising and solicitations
• Permissible sources of contributions
• Curing excessive contributions

Option B:  Political Party Committees, Part 1: Fundraising and Supporting the Party
• Party committee accounts and raising federal funds
• Using corporate/labor resources and facilities
• Nonfederal fundraising by federal candidates

Option C:  Corporate/Labor/Trade PACs, Part 1: Organization and Solicitation Basics
• Restricted class
• Solicitation notices
• Collection of contributions

*Each 90-minute session will include a brief break
Conference Agenda
Tuesday, February 8, 2022 (continued)

1:00 - 2:00 PM  Lunch

2:00 - 3:30 PM  Team Workshops, Committee Operations*

Option A:  House and Senate Campaigns, Part 2: Fundraising and Support from Outside the Campaign
- Volunteer exemptions
- Earmarked and in-kind contributions
- Joint fundraising

Option B:  Political Party Committees, Part 2: Supporting Candidates
- Party support for federal candidates
- Coordinated communications & independent expenditures
- Joint fundraising

Option C:  Corporate/Labor/Trade PACs, Part 2: Solicitation Techniques
- Raffles, auctions and events
- Meetings and conventions
- Online fundraising

3:30 - 3:45 PM  Break

3:45 - 4:30 PM  FEC Jeopardy
A fun, interactive session reviewing material presented during the first day of the conference

*Each 90-minute session will include a brief break
Conference Agenda
Wednesday, February 9, 2022
(All times in Eastern Time)

10:15 - 11:45 AM Team Workshops, Committee Operations*

Option A: House and Senate Campaigns, Part 3: Support from the Candidate and Use of Campaign Funds
- Support from the candidate
- Campaign operating expenses
- Use of campaign funds

Option B: Political Party Committees, Part 3: Federal Election Activity and Paying Committee Expenses
- Levin funds and federal election activity (FEA)
- Paying bills and reporting expenses
- Allocating expenses

Option C: Corporate/Labor/Trade PACs, Part 3: Supporting Candidates
- Contributions to federal candidates
- Permissible use of organization’s facilities and resources
- Coordinated communications & independent expenditures

11:45AM - 12:00 PM Break

12:00 - 1:00 PM Best Practices for FEC Compliance
- Working with your Campaign Finance Analyst
- Recommended internal controls
- Common reporting errors

1:00 - 2:00 PM Lunch

2:00 - 3:30 PM Option 1: Recent Developments in Federal Campaign Finance Law*
A repeat session for those who attended Basics for Beginners on Day 1

Option 2: Advanced Campaign Finance Practicum*
A scenario-based workshop designed for more experienced attendees

*Each 90-minute session will include a brief break