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OFFICE OF GENERAL COUNSEL

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MUR 7737

May 16, 2020

VIA ELECTRONIC AND US MAIL

Office of General Counsel
Federal Election Commission
1050 First Street, NE
Washington, DC 20463

RE: COMPLAINT

Dear FEC Office of General Counsel:

This is an extension/supplement to my original complaint dated on or about May 8, 2020 to the Federal Bureau of Investigation, Federal Election Commission, other agencies, and even the Trump Finance Committees themselves, as requested by FEC Staff Member Kristina Portner to re-draft my original complaint, to comport with her notary public and stylistic requirements, and according to our best recollection of events that occurred nearly 1 year ago on, or about July 2019:

I was at once shocked and disgusted and alarmed by the various levels and depths of certain and various members of the Trump Finance Committee, such as Carlisle Eason, Adam Lorentzen, and various named others who in my opinion openly lie, cheat, hide the rules, deceive, bury facts, understate, gloss over, manipulate, intimidate, coerce, harass, and bamboozle people not familiar with federal election contributions laws into inadvertently giving to their election campaign donations, by making them think and believe that they are somehow the "in crowd" and are being "invited" to "small, intimate" "get togethers," or "invites" or "events," sort of like a nightclub or restaurant, by the President of the United States, hardly something that a mere mortal or U.S. Citizen can either refuse or ignore, but that in the meantime they lure people such as myself to not fully appreciate or understand that they are donating "federal election contributions" subject to all sorts of rules, guidelines, and regulations.

Even when you openly and outright ask about any possible rules, regulations or guidelines, such as I repeatedly did, these people either gloss over, lie about, or ignore these things, sometimes outright lying stating that "there are various different Trump committees" such as "Trump Victory" or "Trump Train" or "Trump Finance Committee" et al, wherein these rules don't even apply (as per Adam Lorentzen nearly a month later when he wanted me to come to the Bridgehampton event and then proceeded to "educate me" about these things after I asked).

Also they deliberately use wording in their payment links, using off-white or grey fonts and small tiny type extremely smushed together in tiny font, so that you can't even see or read what you are signing or looking at, and for someone like myself, who has never given money to a "federal election contribution" in this manner, even with my paranoid and risk-averse self, and as a lawyer with nearly 20 years of experience, I still fell into their psychological and physical traps.

I can not even imagine what other lay-people or unsophisticated people go through, either by inviting and paying for their dates or wives or friends or family members for their "lunch tickets," "dinner tickets," "event tickets," etc, not knowing that you can't or should not do that, with these Trump Finance/Victory/Train Committee people never telling you that you can't, or inviting your friends, family or loved ones to their predatory "small intimate events," that of course you pay for (why would you make your mother, girlfriend or wife pay for their own lunch ticket) or even not knowing to ask your friend, lover, family member, colleague, acquaintance what their "immigration status" is (actually an illegal question especially in New York City where you can get arrested/fined for that).

I have in the past been invited in New York City to lunch get-togethers, small intimate affairs by say, Senator Rand Paul, with like 20 people sitting around a table eating steak such as at The Palm Restaurant, wherein I never even paid for lunch or gave money or anything, where I also brought my wife Sylwia, and truly thought that this Bedminster Golf "lunch event" was going to be the same exact situation, because it was described this way by Carlisle Eason, Ronna McDaniel, and others in their mass email invites, and others.

This is like a spider-web trap which ensnares and entraps the vulnerable, uninformed, unsophisticated, and unsavvy using the President's star power, intimidating status, and ultimate position to capture as much money as possible, with as little information or disclosure from them as possible, and then outright lies/deceit/fraud if, and when, you do ask.

And even though I was very clear that I was paying for Bedminster Golf "lunch tickets" for me and my wife, I thought

and believed that my \$1000 contribution was good enough for me and my wife, even asking if I could split the \$500 times 2 for both of us, and never once did Carlisle Eason or "Hannah Heume" bring up that I couldn't pay for my wife, or that since my wife was Polish, that she would have even more difficulty with these issues.

And even when I told these people that I changed my mind and wanted a refund, they refused and further coerced us into going, and further did not even tell us that I couldn't pay for my wife's lunch ticket with my credit card, or that she couldn't come because she was Polish.

These people just did not care about us, the rules, or regulations, full disclosure, just would say or do anything, including lying, coercing, or misrepresenting to us, in order to get our money.

Even worse, they used trickery such as impossible wording, with light grey mashed together words that one could not even clearly see or read when one does in fact, pay on their link (my wife and I re-clicked on their links just yesterday, and observed this) - who knows if it was even there when and if I first clicked on these links last summer in a drunken stupor while having a small party with friends over - I certainly can not remember.

Either way, neither me nor my wife signed anything attesting to anything, and these people knew exactly what they were doing - even Mallory Gerndt of the Trump Finance Committee, after I complained to her on or about May 8, 2020 when I first saw my wife's name online, stated in sum and substance without my even asking: "Yes, Adam Loretnzen really screwed a lot of people over," and indicated that he was no longer with the Trump Finance Committees.

Also according to the memory of my wife Sylwia, from one of the phone calls I had this week with Mallory Gerndt, she also indicated that this was a common problem and they would fix/update/amend the FEC listing to reflect their errors/mistakes.

And Carlisle Eason **STILL** has not returned my emails or calls.

This tells me that there are probably tens of thousands of successful young men and women who are now unnecessarily suffering for innocently and ignorantly inviting and bringing their dates, family members, wives, husbands, friends and others (and in New York City, Los Angeles, Miami, Chicago, or other major international cities where many of them are probably from a foreign country).

Even FEC staff member Kristina Portner told us on the telephone repeatedly and multiple times that "this is a very common problem," and I am certain that there are tens of thousands, if not millions, of other victims of these con-artists out there, who are also afraid to speak out, or might not even know that they might have a problem.

When you get invited out to join a major celebrity to a nightclub, or a lunch or dinner "event" at an amazing venue or restaurant, you're not thinking about any of these things, and certainly, when you are dealing with an entity, and individuals within that entity, who openly and bald-faced lie to you, "slut-shame" you into attending, refuse your demands for refunds, coerce/intimidate you if you change your mind, name-drop the President (like Adam Lorentzen repeatedly did to intimidate me), use wording or purposefully hidden grey colors or mashed/smushed tiny font styles, pass you off to different people who know nothing about your previous conversations with their other "team mates," how can one successfully navigate through that?

When I texted Adam Loretnzen this past week, he also got nasty, defensive, threatening, and rude, telling me that he was no longer with the Trump Finance Committee (he was probably fired) and Carlisle Eason still has not gotten back to me.

I feel like this is another version of "Trump University," wherein people are bull-shitted and defrauded to death, but only this time, it's relating to "federal election contributions," where we are left holding the bag of shit when it all comes down.

As indicated above, about a month later after this Bedminster Golf Lunch event in July 2019, Adam Lorentzen et al tried to get me and my wife to come to their Bridgehampton event, and that's when he started to finally tell me and teach me about who could donate, who could not, etc, after I was already blindly sending invites all over the place to my friends, acquaintances, and family members on social media when he gave me my very own brand new "bundler account."

Clearly he was doing this, a month later, in order to protect himself and cover his ass over the potential fiasco that he created for us relating to the Bedminster Golf event, while bald-faced lying to me that the Bedminster Golf luncheon tickets donation was "for a different committee not subject to federal election laws."

This was another reason (other than intimidation and fear) that we did not immediately report him or go after him or think anything was wrong - because he simply lied to us over and over and over again - he probably did this on purpose to buy himself time or to prevent us from complaining earlier on.

Throughout it all, I have always asked them to guide me as to what I could and could not do, repeatedly and in writing, but they always evaded, ignored or outright lied to me, and now I am very angry at these people for putting me, my wife, and my baby in this position.

In other news, I already have several federal/state/local investigations/lawsuits pending, wherein I believe that certain individuals are deliberately creating problems or setting me up for political reasons, and I have also notified the FBI about this latest matter, which could also be a politically motivated setup from one of my enemies, perhaps within the Trump Finance Committees itself, since I am an outspoken writer and well-known media personality with controversial political writings/views.

Please investigate and advise.

Respectfully submitted,



Rahul Manchanda, Esq.

VERIFICATION

STATE OF NEW YORK)
 : ss:
COUNTY OF NEW YORK)

Rahul Manchanda, being duly sworn, says that he is the Complainant in the above-named proceeding and that the foregoing is true to his own knowledge, except as to matters therein stated to be alleged on information and belief and as to those matters he believes it to be true.



Rahul Manchanda, Complainant

Sworn to before me this 18th
day of May 2020.


Notary Public




No. 202.7

EXECUTIVE ORDER

Continuing Temporary Suspension and Modification of Laws Relating to the Disaster Emergency

WHEREAS, on March 7, 2020, I issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York;

WHEREAS, both travel-related cases and community contact transmission of COVID-19 have been documented in New York State and are expected to be continue;

WHEREAS, in order to facilitate the most timely and effective response to the COVID 19 emergency disaster, it is critical for New York State to be able to act quickly to gather, coordinate, and deploy goods, services, professionals, and volunteers of all kinds; and

NOW, THEREFORE, I, Andrew M. Cuomo, Governor of the State of New York, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to temporarily suspend or modify any statute, local law, ordinance, order, rule, or regulation, or parts thereof, of any agency during a State disaster emergency, if compliance with such statute, local law, ordinance, order, rule, or regulation would prevent, hinder, or delay action necessary to cope with the disaster emergency or if necessary to assist or aid in coping with such disaster, I hereby temporarily suspend or modify, for the period from the date of this Executive Order through April 18, 2020 the following:

- The suspensions made to the Public Officer's Law, including provisions of Section 73 and Section 74, by Executive Order 202.6 are hereby modified to require that such suspensions and modifications shall only be valid with respect to a person hired for a nominal or no salary or in a volunteer capacity.

IN ADDITION, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to issue any directive during a disaster emergency necessary to cope with the disaster, I hereby issue the following directives for the period from the date of Executive Order through April 18, 2020:

- Any notarial act that is required under New York State law is authorized to be performed utilizing audio-video technology provided that the following conditions are met:
 - The person seeking the Notary's services, if not personally known to the Notary, must present valid photo ID to the Notary during the video conference, not merely transmit it prior to or after;
 - The video conference must allow for direct interaction between the person and the Notary (e.g. no pre-recorded videos of the person signing);
 - The person must affirmatively represent that he or she is physically situated in the State of New York;
 - The person must transmit by fax or electronic means a legible copy of the signed document directly to the Notary on the same date it was signed;
 - The Notary may notarize the transmitted copy of the document and transmit the same back to the person; and

- The Notary may repeat the notarization of the original signed document as of the date of execution provided the Notary receives such original signed document together with the electronically notarized copy within thirty days after the date of execution.
- Effective March 21, 2020 at 8 p.m. and until further notice, all barbershops, hair salons, tattoo or piercing parlors and related personal care services will be closed to members of the public. This shall also include nail technicians, cosmetologists and estheticians, and the provision of electrolysis, laser hair removal services, as these services cannot be provided while maintaining social distance.
- The provisions of Executive Order 202.6 requiring in-person work environment restrictions are modified as follows: Effective March 21, 2020 at 8 p.m. and until further notice all businesses and not-for-profit entities in the state shall utilize, to the maximum extent possible, any telecommuting or work from home procedures that they can safely utilize. Each employer shall reduce the in-person workforce at any work locations by 75% no later than March 21 at 8 p.m. Any essential business or entity providing essential services or functions shall not be subject to the in-person restrictions.



GIVEN under my hand and the Privy Seal of the State
in the City of Albany the nineteenth day of
March in the year two thousand twenty.

BY THE GOVERNOR

A handwritten signature in black ink, consisting of a stylized 'M' followed by a long horizontal stroke.

Secretary to the Governor

A handwritten signature in black ink, appearing to be "Ad. Cuomo".



No. 202.14

EXECUTIVE ORDER

Continuing Temporary Suspension and Modification of Laws Relating to the Disaster Emergency

WHEREAS, on March 7, 2020, I issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York; and

WHEREAS, both travel-related cases and community contact transmission of COVID-19 have been documented in New York State and are expected to continue;

NOW, THEREFORE, I, Andrew M. Cuomo, Governor of the State of New York, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law, do hereby continue the suspensions and modifications of law, and any directives, not superseded by a subsequent directive, made by Executive Order 202 and each successor Executive Order to 202, for thirty days until May 7, 2020, except as limited below.

IN ADDITION, I hereby temporarily suspend or modify any statute, local law, ordinance, order, rule, or regulation, or part thereof, of any agency during a State disaster emergency, if compliance with such statute, local law, ordinance, order, rule, or regulation would prevent, hinder, or delay action necessary to cope with the disaster emergency or if necessary to assist or aid in coping with such disaster, for the period from the date of this Executive Order through May 7, 2020, the following:

- Section 6524 of the Education Law, section 60.7 of title 8 of NYRR and section paragraph (1) of subdivision (g) 405.4 of title 10 of the NYCRR to the extent necessary to allow any physician who will graduate in 2020 from an academic medical program accredited by a medical education accrediting agency for medical education by the Liaison Committee on Medical Education or the American Osteopathic Association, and has been accepted by an Accreditation Council for Graduate Medical Education accredited residency program within or outside of New York State to practice at any institution under the supervision of a licensed physician;
- Subdivisions one, two, four, five, eight and nine of Section 1726 of the Surrogate's Court Procedure Act are hereby modified to provide that any parent, a legal guardian, a legal custodian, or primary caretaker who works or volunteers in a health care facility or who reasonably believes that they may otherwise be exposed to COVID-19, may designate a standby guardian by means of a written designation, in accordance with the process set forth in such subdivisions; and such designation shall become effective also in accordance with the process set forth in such subdivisions; and
- Sections 3216(d)(1)(C) and 4306(g) of the Insurance Law, subject to consideration by the Superintendent of Financial Services of the liquidity and solvency of the applicable insurer, corporation subject to Article 43 of the Insurance Law, or health maintenance organization certified pursuant to Article 44 of the Public Health Law, to:

- Extend the period for the payment of premiums to the later of the expiration of the applicable contractual grace period and 11:59 p.m. on June 1, 2020, for any comprehensive health insurance policyholder or contract holder under an individual policy or contract, as those terms are used in such sections, who is facing a financial hardship as a result of the COVID-19 pandemic; and
- Require that the applicable insurer, corporation subject to Article 43 of the Insurance Law, or health maintenance organization certified pursuant to Article 44 of the Public Health Law shall be responsible for the payment of claims during such period and shall not retroactively terminate the insurance policy or contract for non-payment of premium during such period.

FURTHER, I hereby issue the following directives for the period from the date of this Executive Order through May 7, 2020:

- Any medical equipment (personal protective equipment (PPE), ventilators, respirators, bi-pap, anesthesia, or other necessary equipment or supplies as determined by the Commissioner of Health) that is held in inventory by any entity in the state, or otherwise located in the state shall be reported to DOH. DOH may shift any such items not currently needed, or needed in the short term future by a health care facility, to be transferred to a facility in urgent need of such inventory, for purposes of ensuring New York hospitals, facilities and health care workers have the resources necessary to respond to the COVID-19 pandemic, and distribute them where there is an immediate need. The DOH shall either return the inventory as soon as no longer urgently needed and/or, in consultation with the Division of the Budget, ensure compensation is paid for any goods or materials acquired at the rates prevailing in the market at the time of acquisition, and shall promulgate guidance for businesses and individuals seeking payment.
- By virtue of Executive Orders 202.3, 202.4, 202.5, 202.6, 202.7, 202.8, 202.10, 202.11, and 202.13 which closed or otherwise restricted public or private businesses or places of public accommodation, and which required postponement or cancellation of all non-essential gatherings of individuals of any size for any reason (e.g. parties, celebrations, games, meetings or other social events), all such Executive Orders shall be continued, provided that the expiration dates of such Executive Orders shall be aligned, such that all in-person business restrictions and workplace restrictions will be effective until 11:59 p.m. on April 29, 2020, unless later extended by a future Executive Order.
- The enforcement of any violation of the foregoing directives on and after April 7, 2020, in addition to any other enforcement mechanism stated in any prior executive orders, shall be a violation punishable as a violation of public health law section 12-b(2) and the Commissioner of Health is directed and authorized to issue emergency regulations. The fine for such violation by an individual who is participating in any gathering which violates the terms of the orders or is failing to abide by social distancing restrictions in effect in any place which is not their home shall not exceed \$1,000.
- The directive contained in Executive Order 202.4 as amended by Executive Order 202.11 related to the closure of schools statewide shall hereafter be modified to provide that all schools shall remain closed through April 29, 2020, at which time the continued closure shall be re-evaluated. No school shall be subject to a diminution in school aid due to failure to meet the 180 day in session requirement as a result of the COVID-19 outbreak, provided their closure does not extend beyond the term set forth herein. School districts must continue plans for alternative instructional options, distribution and availability of meals, and child care, with an emphasis on serving children of essential workers, and continue to first use any vacation or snow days remaining.
- Superintendent of Financial Services shall have the authority to promulgate an emergency regulation, subject to consideration by the Superintendent of Financial Services of the liquidity and solvency of the applicable insurer, corporation subject to Article 43 of the Insurance Law, health maintenance organization certified pursuant to Article 44 of the Public Health Law, or student health plan certified pursuant to Insurance Law § 1124, to:
 - extend the period for the payment of premiums to the later of the expiration of the applicable contractual grace period and 11:59 p.m. on June 1, 2020 for any small group or student blanket comprehensive health insurance policy or contract, or any child health insurance plan policy or contract where the policyholder or contract holder pays the entire premium, as those terms are used in the Insurance Law, for any policyholder or contract holder who is facing financial hardship as a result of the COVID-19 pandemic; and

- require that the applicable insurer, corporation subject to Article 43 of the Insurance Law, health maintenance organization certified pursuant to Article 44 of the Public Health Law, or student health plan certified pursuant to Insurance Law § 1124, shall be responsible for the payment of claims during such period and shall not retroactively terminate the insurance policy or contract for non-payment of premium during such period.
- Superintendent of Financial Services shall have the authority to promulgate emergency regulations necessary to implement this Executive Order, including regulations regarding: (1) the waiver of late fees; and (2) the prohibition on reporting negative data to credit bureaus.
- For the purposes of Estates Powers and Trusts Law (EPTL) 3-2.1(a)(2), EPTL 3-2.1(a)(4), Public Health Law 2981(2)(a), Public Health Law 4201(3), Article 9 of the Real Property Law, General Obligations Law 5-1514(9)(b), and EPTL 7-1.17, the act of witnessing that is required under the aforementioned New York State laws is authorized to be performed utilizing audio-video technology provided that the following conditions are met:
 - The person requesting that their signature be witnessed, if not personally known to the witness(es), must present valid photo ID to the witness(es) during the video conference, not merely transmit it prior to or after;
 - The video conference must allow for direct interaction between the person and the witness(es), and the supervising attorney, if applicable (e.g. no pre-recorded videos of the person signing);
 - The witnesses must receive a legible copy of the signature page(s), which may be transmitted via fax or electronic means, on the same date that the pages are signed by the person;
 - The witness(es) may sign the transmitted copy of the signature page(s) and transmit the same back to the person; and
 - The witness(es) may repeat the witnessing of the original signature page(s) as of the date of execution provided the witness(es) receive such original signature pages together with the electronically witnessed copies within thirty days after the date of execution.



GIVEN under my hand and the Privy Seal of the
 State in the City of Albany this seventh
 day of April in the year two thousand
 twenty.

BY THE GOVERNOR

Secretary to the Governor



No. 202.31

EXECUTIVE ORDER

**Continuing Temporary Suspension and Modification of Laws
Relating to the Disaster Emergency**

WHEREAS, on March 7, 2020, I issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York; and

WHEREAS, both travel-related cases and community contact transmission of COVID-19 have been documented in New York State and are expected to continue;

NOW, THEREFORE, I, Andrew M. Cuomo, Governor of the State of New York, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to temporarily suspend or modify any statute, local law, ordinance, order, rule, or regulation, or parts thereof, of any agency during a State disaster emergency, if compliance with such statute, local law, ordinance, order, rule, or regulation would prevent, hinder, or delay action necessary to cope with the disaster emergency or if necessary to assist or aid in coping with such disaster, I hereby temporarily suspend or modify, for the period from the date of this Executive Order through June 13, 2020 the following:

- Subdivisions (1), (2), and (3) of Section 594 of the Labor Law are suspended to the extent necessary to prevent forfeiture of effective benefit days to provide claimants with temporary relief from serving forfeit day penalties during the COVID-19 disaster emergency; and
- Section 240.35 of the penal law, to the extent it is inconsistent with any directive requiring an individual wear a face covering in public or otherwise.

IN ADDITION, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to issue any directive during a disaster emergency necessary to cope with the disaster, I hereby issue the following directives for the period from the date of this Executive Order through the date so designated below:

- Executive Order 202.28, which extended the provisions of Executive Orders 202.3, 202.4, 202.5, 202.6, 202.7, 202.8, 202.10, 202.11, 202.13, and 202.14 which each closed or otherwise restricted public or private businesses or places of public accommodation, and which required postponement or cancellation of all non-essential gatherings of individuals of any size for any reason (e.g. parties, celebrations, games, meetings or other social events), which together constitute New York On PAUSE, is hereby continued until 11:59 p.m. on May 28, 2020, unless later amended or extended by a future Executive Order;
 - Provided, however, that effective at 12:01 a.m. on May 15, 2020 that the reductions and restrictions on the in-person workforce at non-essential businesses or other entities shall no longer apply to Phase One industries
 - Construction, Agriculture, Forestry, Fishing and Hunting, Retail - (Limited to curbside or in-store pickup or drop off); Manufacturing and Wholesale Trade;
 - Such businesses or entities must be operated subject to the guidance promulgated by the Department of Health;
 - Only those businesses or entities in a region that meets the prescribed public health and safety metrics, as determined by the Department of Health, will be eligible for reopening;

- As of May 14, 2020 the regions are: Finger Lakes, Central New York, Mohawk Valley, Southern Tier and the North Country regions comprising the counties of: Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming, Yates Cayuga, Cortland, Madison, Onondaga, Oswego, Fulton, Herkimer, Montgomery, Oneida, Otsego, Schoharie, Broome, Chemung, Chenango, Delaware, Schuyler, Steuben, Tioga, Tompkins Clinton, Essex, Franklin, Hamilton, Jefferson, Lewis, and St. Lawrence. Any additional regions which meet the criteria after such date will be deemed to be incorporated into this Executive Order without further revision and will be permitted to re-open phase one industries, subject to the same terms and conditions.
- All enforcement mechanisms by state or local governments shall continue to be in full force an effect until June 13, 2020 unless later extended or amended by a future Executive Order.
- The directive contained in Executive Order 202.15 authorizing the Department of Taxation and Finance to accept digital signatures in lieu of handwritten signatures on documents related to the determination or collection of tax liability, is hereby modified to authorize such acceptance for the duration of the disaster emergency.
- The directive contained in Executive Order 202.3 which closed movie theaters until further notice and was later extended by Executive Order 202.14 and EO 202.28, is hereby modified to provide that a drive-in movie theater, shall not be required to close, but shall be treated as any other business per Executive Order 202.6, which designated certain businesses as essential or non-essential and subjected such businesses to in-person presence restrictions in the workplace.



GIVEN under my hand and the Privy Seal of the
State in the City of Albany this
fourteenth day of May in the year two
thousand twenty.

BY THE GOVERNOR

Mr. C
Secretary to the Governor

[Signature]

From: [Kristina Portner](#)
To: rdm@manchanda-law.com
Subject: FEC Complaint Requirements
Date: Thursday, May 14, 2020 12:54:00 PM

Mr. Manchanda,

To follow-up on our earlier conversation, the complaint will need to meet certain specific requirements of the Federal Election Campaign Act of 1971, as amended ("Act") and Chapters 95 and 96 of Title 26, United States Code. In particular, the Act and Commission regulations require that:

- (1) A formal complaint should contain a clear and concise recitation of the facts describing the violation of a statute or law over which the Commission has jurisdiction (11 C.F.R. § 111.4).
- (2) **Its contents must be sworn to and signed in the presence of a notary public and shall be notarized.** (52 U.S.C. § 30109(a)(1)). The notary must indicate as part of the jurat that such swearing occurred. It is not sufficient for the notary to "acknowledge" the identity of the individual before him or her. **The preferred form is "Subscribed and sworn to before me on this ____ day of ___, ____".**
- (3) A formal complaint should be accompanied by supporting documentation if known and available to the person making the complaint. (11 C.F.R. § 111.4).
- (4) A complaint must be in writing. (52 U.S.C. § 30109(a)(1)).
- (5) A formal complaint must contain the full name and address of the person making the complaint. (11 C.F.R. § 111.4).
- (6) A formal complaint should clearly identify as a respondent each person or entity who is alleged to have committed a violation. (11 C.F.R. § 111.4).
- (7) A formal complaint should identify the source of information upon which the complaint is based. (11 C.F.R. § 111.4).

As indicated in the FEC's Notice found at

https://www.fec.gov/resources/cmscontent/documents/website_notice_regarding_status_of_FEC_operations_3-17-20.pdf, the office's mailroom is not processing correspondence at this time. The FEC encourages the use of electronic signatures on, and electronic notarizations of, such electronically submitted complaints from states in which electronic notarization is available. Electronically submitted copies of complaints that otherwise appear to be in order will be deemed received on the date the copy was electronically received by staff. Complaints that are filed only on paper, via mail or delivery service, will be deemed received within 24 hours after the agency resumes normal mail operations.

For further information on filing a complaint, please visit our website at <https://www.fec.gov/legal-resources/enforcement/complaints-process/>. If I can be of additional assistance, please contact me at 202-694-1518.

Thank you,
 Kristina