



Christopher M. Woodfin

Attorney and Counselor at Law

May 21, 2020

Digitally signed

by Kathryn Ross

Date: 2020.05.21

13:22:54 -04'00'

A handwritten signature in cursive script that reads "Kathryn Ross".

Federal Election Commission
Office of Complaints Examination
& Legal Administration
Attn: Kathryn Ross, Paralegal
1050 First Street, NE
Washington, DC 20463

RE: MUR 7734

Ms. Ross:

I am in receipt of your correspondence dated May 6, 2020 concerning the complaint filed by Mr. Chris Jenkins on May 2, 2020 (MUR 7734).

The Federal Election Commission Candidate Campaign Committee Guide states that should a candidate not qualify for the general election, "contributions accepted for the general [election] must be refunded, designated or reattributed within 60 days and may not be used to repay primary election debts. *See* AO 1986-17. Therefore, candidates should ensure they have enough cash on hand to make those refunds if needed."

Pursuant to FEC guidelines, the Friends of Tina Ramirez campaign committee and I, in my official capacity as Treasurer, have maintained records to properly account for all Primary and General Election funds to insure that general election funds are not spent for primary purposes, and that enough funds are on hand to repay general election donations, if necessary.

I have reviewed Mr. Jenkins spreadsheet and compared it with both the FEC efile system and the campaign's internal database. I have noticed some discrepancies between our internal database and the FEC efile system. I took over the duties as Treasurer for the Friends of Tina Ramirez Committee on November 12, 2019. A copy of the Amended Statement of Organization is attached. There are several donations that were received prior to November 12 as joint donations from a husband and wife and are listed as such in our internal database, but were mistakenly entered in the efile system as a contribution from one spouse and split between the primary and the general. This was likely due to an error when importing the contributions into the system. The donations in question are on the attached spreadsheet.

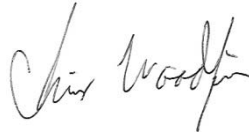
The net result of the above discrepancies created an incorrect tabulation of General election money on September 30, 2019 as \$18,000, when our internal system correctly showed the amount as \$12,200. Also, due to one of the discrepancies occurring on a November 1, 2019 donation, the e-file system recorded a general election donation bringing the total on December 31, 2019 to \$20,800, when the internal dataset had it correctly recorded as \$12,200.

There was also a discrepancy between the internal database and the FEC efile concerning a refund from a vendor in the amount of \$2,065.71. The FEC efile system recorded the refund 12/17/2020 when it cleared the bank, but our internal system shows it on 12/6/2020, the day of the event.

I will be filing amended reports to correct the above discrepancies. Once these discrepancies are corrected, the reports will show that the campaign did not use general election funds for convention purposes with our December 31, 2019 Cash on Hand being reported at \$19,741.71 with General election funds comprising of \$12,200.00

I apologize for the inconvenience due to the change of Treasurers and take full responsibility for not catching these discrepancies when I took over. If you have any further questions or concerns, please do not hesitate to give me a call or e-mail at the below information. I have included my cell phone for your convenience.

Respectfully submitted,

A handwritten signature in black ink that reads "Chris Woodfin". The signature is written in a cursive, slightly slanted style.

Christopher M. Woodfin, Esq.
Attorney and Counselor at Law

FEC FORM 1

STATEMENT OF ORGANIZATION

Office Use Only

1. NAME OF COMMITTEE (in full) (Check if name is changed) Example: If typing, type over the lines.

12FE4M5

Friends of Tina Ramirez, Inc.

ADDRESS (number and street)

P.O. Box 73444

(Check if address is changed)

North Chesterfield

VA

23235

CITY ▲

STATE ▲

ZIP CODE ▲

COMMITTEE'S E-MAIL ADDRESS

(Check if address is changed)

office@woodfinlaw-va.com

Optional Second E-Mail Address

COMMITTEE'S WEB PAGE ADDRESS (URL)

(Check if address is changed)

2. DATE

MM / DD / YYYY
11 / 11 / 2019

3. FEC IDENTIFICATION NUMBER ►

C C00704643

4. IS THIS STATEMENT

NEW (N)

OR

AMENDED (A)

I certify that I have examined this Statement and to the best of my knowledge and belief it is true, correct and complete.

Type or Print Name of Treasurer Woodfin, Christopher, M., Mr., Esq.

Signature of Treasurer

Woodfin, Christopher, M., Mr., Esq.

[Electronically Filed]

Date

MM / DD / YYYY
11 / 12 / 2019

NOTE: Submission of false, erroneous, or incomplete information may subject the person signing this Statement to the penalties of 2 U.S.C. §437g.

ANY CHANGE IN INFORMATION SHOULD BE REPORTED WITHIN 10 DAYS.

| | | | | |
|-----------------|--|--|--|--|
| Office Use Only | | | | |
|-----------------|--|--|--|--|

For further information contact:
Federal Election Commission
Toll Free 800-424-9530
Local 202-694-1100

FEC FORM 1
(Revised 06/2012)

5. TYPE OF COMMITTEE

Candidate Committee:

- (a) This committee is a principal campaign committee. (Complete the candidate information below.)
- (b) This committee is an authorized committee, and is NOT a principal campaign committee. (Complete the candidate information below.)

Name of Candidate Ramirez, Tina, Marie, Ms.,

Candidate Party Affiliation REP Office Sought: House Senate President State VA District 07

- (c) This committee supports/opposes only one candidate, and is NOT an authorized committee.

Name of Candidate _____

Party Committee:

- (d) This committee is a (National, State or subordinate) committee of the (Democratic, Republican, etc.) Party.

Political Action Committee (PAC):

- (e) This committee is a separate segregated fund. (Identify connected organization on line 6.) Its connected organization is a:
 - Corporation Corporation w/o Capital Stock Labor Organization
 - Membership Organization Trade Association Cooperative
 - In addition, this committee is a Lobbyist/Registrant PAC.
- (f) This committee supports/opposes more than one Federal candidate, and is NOT a separate segregated fund or party committee. (i.e., nonconnected committee)
 - In addition, this committee is a Lobbyist/Registrant PAC.
 - In addition, this committee is a Leadership PAC. (Identify sponsor on line 6.)

Joint Fundraising Representative:

- (g) This committee collects contributions, pays fundraising expenses and disburses net proceeds for two or more political committees/organizations, at least one of which is an authorized committee of a federal candidate.
- (h) This committee collects contributions, pays fundraising expenses and disburses net proceeds for two or more political committees/organizations, none of which is an authorized committee of a federal candidate.

Committees Participating in Joint Fundraiser

1. _____ FEC ID number C _____
2. _____ FEC ID number C _____
3. _____ FEC ID number C _____
4. _____ FEC ID number C _____

Write or Type Committee Name

Friends of Tina Ramirez, Inc.

6. Name of Any Connected Organization, Affiliated Committee, Joint Fundraising Representative, or Leadership PAC Sponsor

NONE

Mailing Address

CITY

STATE

ZIP CODE

Relationship: Connected Organization Affiliated Committee Joint Fundraising Representative Leadership PAC Sponsor

7. Custodian of Records: Identify by name, address (phone number -- optional) and position of the person in possession of committee books and records.

Full Name Woodfin, Christopher, M., Mr., Esq.

Mailing Address 7330 Staples Mill Rd.

Num 100

Richmond VA 23228

Title or Position CITY STATE ZIP CODE

Treasurer / Legal Telephone number 757 - 559 - 1505

8. Treasurer: List the name and address (phone number -- optional) of the treasurer of the committee; and the name and address of any designated agent (e.g., assistant treasurer).

Full Name of Treasurer Woodfin, Christopher, M., Mr., Esq.

Mailing Address 7330 Staples Mill Rd.

Num 100

Richmond VA 23228

Title or Position CITY STATE ZIP CODE

Treasurer / Legal Telephone number 757 - 559 - 1505

Full Name of Designated Agent Woodfin, Christopher, M, Mr., Esq.

Mailing Address 7330 Staples Mill Rd.

Num 100

Richmond VA 23228

CITY STATE ZIP CODE

Title or Position Legal Counsel

Telephone number 757 - 559 - 1505

9. Banks or Other Depositories: List all banks or other depositories in which the committee deposits funds, holds accounts, rents safety deposit boxes or maintains funds.

Name of Bank, Depository, etc.

Wells Fargo, N.A.

Mailing Address 1 Montgomery Street

San Francisco CA 94104

CITY STATE ZIP CODE

Name of Bank, Depository, etc.

Mailing Address

CITY STATE ZIP CODE

| Date Last | FEC EFile Amount Last | Election | Name | Amount | Internal Database Election | Name | Change in Gener General Funds | General Funds | 9/30/2019 |
|-----------|--------------------------|----------|----------------|------------|-------------------------------|--|----------------------------------|---------------|------------|
| 6/27/2019 | \$2,800.00 | C | Peter Spano | \$5,600.00 | C | Peter & Cathy Spano | \$18,000.00 | \$18,000.00 | |
| 6/27/2019 | \$2,800.00 | G | Peter Spano | | | | (\$2,800.00) | \$15,200.00 | |
| 8/22/2019 | \$2,800.00 | G | Pasquale Russo | \$2,800.00 | G | Pasquale & Danelle Russo | | | |
| 9/30/2019 | \$2,800.00 | C | Tahira Khatoon | | C | Javid & Vicky Anwar (Estate of Tahira Khatoon) | (\$2,800.00) | \$12,400.00 | |
| 9/30/2019 | \$2,800.00 | G | Tahira Khatoon | | | | | | |
| 9/30/2019 | \$2,000.00 | C | George Lewis | \$2,000.00 | C | George & Jean Lewis | | | |
| 9/30/2019 | \$800.00 | C | George Lewis | \$1,000.00 | C | George & Jean Lewis | (\$200.00) | \$12,200.00 | |
| 9/30/2019 | \$200.00 | G | George Lewis | | | | | | |
| 11/1/2019 | \$2,800.00 | C | Keith H Jones | \$5,600.00 | C | Keith H & Joy Jones | (\$2,800.00) | | |
| 11/1/2019 | \$2,800.00 | G | Keith H Jones | | | | | \$12,200.00 | 12/31/2019 |