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August 23, 2010

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OFFICE OF GENERAL
COUNSEL

Office of General Counsel,
Federal Election Commission,
999 E Street, N.W.,
Washington, D.C. 20463

MUR # 6384

Dear Sir/Madam:

I am the Treasurer for the San Mateo County Republican Central Committee. I was elected on June 9th, 2010 but, unfortunately, I have not been able to carry out my duties. Our Chairman, Michael Schwab, has prevented me from accessing the headquarters to retrieve any checks, donations, or receipts. In addition, Mr. Schwab has refused to give me any financial accounting of the Lincoln Day Dinner that was held in April. He has behaved in a similar fashion with our previous treasurer, Elsie Gufier.

There is a lot more to all of this and that is why I am filing a complaint with the Federal Elections Commission and I have also filed a complaint with the Fair Political Practices Commission. I am including the documents that were forwarded to the San Mateo County District Attorney's office last week that is more detailed. I am signing this letter under penalty of perjury. So far, I have not been able to send a complete financial report because I don't have access to the financial accounting of our committee. Our bookkeeper, Kelly Leuler who prepared the reports, has also resigned because of interference from Chairman Schwab.

I sincerely hope something can be done regarding this unethical and possibly illegal situation. Please contact me if you have any questions either by email, _____ or by phone at 650.352.4684.

Thank you.

Best Regards,



Angini Kumar
Treasurer

San Mateo County Republican Central Committee

11044293788

MUR# 6384

THE COMPLAINT WAS SWORN TO AND SUBSCRIBED
BEFORE THE NOTARY THAT THE CONTENTS OF THE
COMPLAINT ARE TRUE TO THE BEST OF MY KNOWLEDGE.

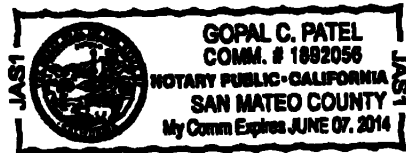
Angini Kumar

State of California
County of San Mateo

Subscribed and sworn to (or affirmed) before me on
this 15 day of Sept, 2010, by

ANGINI KUMAR
proved to me on the
basis of satisfactory evidence to be the person(s)
who appeared before me.

Notary Signature *[Signature]*



RECEIVED
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OFFICE OF GENERAL
COUNSEL

11044293789

Contact Information:

Angini Kumar

Treasurer

San Mateo County Republican Central Committee

579 Easton Avenue

San Bruno, CA 94066

Elsie Gufler

Treasurer (Prior)

San Mateo County Republican Central Committee

193 Poplar Avenue

Millbrae, CA 94030

Michael Schwab

Chairman

San Mateo County Republican Central Committee

2034 Valparaiso Avenue

Menlo Park, CA 94025

11044295790

Committee Treasurers

Federal Election Commission

Published in February 2005 (updated March 2007)

Importance of Treasurer

Under federal law, a political committee¹ must have a treasurer before it conducts financial transactions. If you are the treasurer of a political committee, you should be aware that you have special responsibilities under the law. These duties are set forth in the Federal Election Campaign Act (the Act) and the Federal Election Commission (FEC) regulations.

The treasurer is responsible for:

- Filing the committee's registration form;
- Depositing receipts;
- Authorizing expenditures;
- Monitoring contributions;
- Keeping records;
- Signing all reports and statements; and
- Filing all reports and statements on time.

While the treasurer is responsible for seeing that these activities are carried out, committee support staff, volunteers or professional consultants may actually perform the duties. For example, a properly designated assistant treasurer may sign reports in the treasurer's absence, and an accountant or bookkeeper may handle the recordkeeping and reporting duties. Nevertheless, the treasurer remains responsible for the committee's compliance with the federal campaign finance law. Committee treasurers should therefore have a basic understanding of the law and the treasurer's responsibilities.



¹ A "political committee" is a specially defined term in the Act and regulations. Not all groups active in federal elections are considered political committees under the law. For more information, consult Section 100.5 of Commission regulations or the appropriate Campaign Guide. These publications are available free of charge and are also available online at the Commission's web site.

Committee Treasurers Brochure

Treasurer's Responsibilities

Registering the Committee

A political committee must register under federal law by filing a Statement of Organization (FEC Form 1). The committee treasurer must sign the form and see that it is filed within 10 days after the committee qualifies as a "political committee" under the Act.²

On the form, the committee provides basic information about the committee (such as its name, address and bank) and officially designates the treasurer and custodian of records.

Receipts and Expenditures

The treasurer must make sure that committee receipts are deposited in the designated campaign depository (i.e., the bank or credit union) within 10 days of receipt.

The treasurer must also authorize all committee expenditures or designate agents, either orally or in writing, who may authorize expenditures. Note that candidates who make financial transactions in connection with their campaigns are regarded, under the law, as agents of their respective committees.

Recordkeeping and Reporting

The treasurer is responsible for the timely and accurate filing of financial reports with the federal and state governments.³ To carry this out, and to monitor compliance with the law's limits and prohibitions, the regulations require a treasurer to maintain records of receipts and disbursements from the very beginning of the committee's operations. The federal campaign finance law is very specific about the information that must be documented and reported.



The treasurer must also sign the required reports or obtain a payment that serves as a signature on reports filed electronically.

Monitoring Contributions

The committee may not accept contributions from sources prohibited under the law or contributions that exceed that law's limits. Similarly, the committee may not make contributions that exceed the legal limits. The treasurer is responsible for monitoring

² See the instructions for FEC forms for information on where to file statements and reports. Forms are available free of charge from the Commission, at www.fec.gov, or by calling 1-800-424-9541. These materials are also available on the Commission's web site.

³ Presidential, U.S. Senate and U.S. House of Representatives campaign committees, PACs and party committees are exempt, under the Commission's State Filing Waiver Program, from filing paper copies of their federal campaign finance reports with the state election offices of 50 states and 2 territories. As of March 2007, paper copies of the federal reports are still required to be filed with the appropriate offices in Guam and Puerto Rico. Visit the Commission's web site to view the complete listing of states and territories that qualify for filing waivers. Contact state officials for further information on specific state reporting obligations.

contributions received and made by the committee to ensure compliance with these requirements. Keeping accurate records of receipts and disbursements is essential for this purpose.

Treasurer's Liability

Compliance with FEC Law

Treasurers are responsible for carrying out their duties under the law, even if their committee later incorporates for liability purposes.

In December 2004, the Commission approved a Statement of Policy to clarify when, in the course of an enforcement proceeding, a treasurer is subject to Commission action in his or her official or personal capacity, or both. The policy explains that in enforcement actions where a political committee is a respondent, the committee's treasurer will typically be subject to Commission action only in his or her official capacity. However, when information indicates that a treasurer has knowingly and willfully violated the Act, recklessly failed to fulfill duties specifically imposed by the Act, or intentionally deprived himself or herself of facts giving rise to the violation, the Commission will consider the treasurer subject to action in a personal capacity and make findings accordingly.⁴

If a committee changes treasurers, the Commission may substitute the new treasurer as a respondent in the enforcement proceeding in his or her official capacity because an official capacity action is an action against the treasurer's position. If an outgoing treasurer is personally liable, the Commission may pursue that predecessor treasurer individually (therefore not substituting the incoming successor in a personal capacity). The successor treasurer would, however, be named in the official capacity.

Administrative Fines

Under the Commission's Administrative Fines Program, committees may be required to pay civil money penalties if they file a report late or fail to file a report. Committee treasurers may be liable for civil money penalties if reports are not filed or not filed on time. FEC regulations specify how penalties are calculated, how late filers and nonfilers are notified of Commission actions and how committees and their treasurers can challenge the Commission's findings. A detailed summary of the Administrative Fines program, as well as Administrative Fine Calculators, is available on the FEC web site at www.fec.gov/af.shtml.

Committee's Debts

The Act and Commission regulations do not govern a treasurer's personal liability for payment of his committee's debts. In Advisory Opinion 1975-192, the Commission said: "In general, debt claims and liabilities are subject to relevant State law, and the Committee's 'responsibility' for satisfying the obligations would have to be determined with reference to those laws."

⁴ See the Statement of Policy Regarding Treasurers Subject to Enforcement Proceedings on the Commission's web site or in the January 3, 2005 Federal Register, Vol. 70, No. 1.

Committee Treasurers Brochure

Designation of Officers

Under the federal campaign finance law, a committee must officially designate a treasurer and custodian of records. (The same person may hold both positions.) If it wishes, the committee may also designate an assistant treasurer who shall assume the duties and responsibilities of the treasurer in the event of a temporary or permanent vacancy or unavailability of the treasurer. It is unnecessary to disclose the names and positions of other officers appointed by the committee such as a chairman or director.

Treasurer

Any U.S. citizen (or "green card" holder), per 11 CFR 110.20(j), can become a treasurer. No special training is required, but a knowledge of basic accounting principles is helpful. Otherwise, the treasurer may wish to obtain the services of a bookkeeper or accountant.

A committee treasurer is officially designated on the Statement of Organization, FEC Form 1.

Assistant Treasurer

If the treasurer is unable to exercise his or her duties (for example, is not available to sign a report or upload an electronic filing), only an assistant treasurer who has been officially designated on the Statement of Organization may assume the treasurer's duties. This is also true if the current treasurer resigns. Under the law, a political committee may not accept contributions or make expenditures without a treasurer. An officially named assistant treasurer, however, may function as the treasurer until a new treasurer is designated on an amended Statement of Organization. To avoid delays in reporting and other compliance problems that could develop in the treasurer's absence, the Commission recommends that committees designate an assistant treasurer on their Statements of Organization.



The assistant treasurer may be named when the treasurer first files the Statement of Organization or at a later time, in which case the treasurer would file an amended Statement of Organization.

Custodian of Records

The Statement of Organization also calls for the name of the custodian of records. The treasurer may act as custodian or appoint another person. If someone other than the treasurer is named, the treasurer nevertheless remains responsible for seeing that proper records are kept.

Change in Officers

Any change in the information disclosed on the Statement of Organization, including a change in officers, must be reported within 10 days after the change takes place. The treasurer must file either an amended Statement of Organization or a signed letter. Electronic filers must electronically file the entire Statement of Organization to report a

change. Paper filers report a change by filing either an amended Statement of Organization or a signed letter which includes the committee's name, identification number (assigned by the FEC when the Statement of Organization is originally filed) and information pertaining to the change.

For example, the treasurer must file an amended Statement of Organization to designate an assistant treasurer if that officer was not named on the original form. If there is a change in treasurer, the form may be signed by either the outgoing or incoming treasurer.

Assistance from the FEC

The Commission offers free publications to help treasurers carry out their duties. Treasurers should refer to the Federal Election Campaign Act and the FEC regulations. The Commission also recommends that treasurers consult the following FEC publications (as appropriate):

- *Campaign Guide for Congressional Candidates and Committees;*
- *Campaign Guide for Political Party Committees;*
- *Campaign Guide for Corporations and Labor Organizations* (which covers the activities of PACs – political action committees – established by profit and nonprofit corporations and by labor unions);
- *Campaign Guide for Nonconnected Committees* (which covers rules for PACs not established by corporations or unions); and
- *Advisory Opinions* (a brochure which explains how to request clarification of the election law regarding proposed committee activities).

To further assist treasurers, the Commission automatically sends them a monthly newsletter, the *Record*, and reporting notices, both of which announce reporting deadlines. The notices also contain FEC reporting forms. In addition, the Commission conducts workshops and conferences throughout the country to explain the requirements of the campaign finance law. See www.fec.gov/fedinfo/treasurers.html.

You can order FEC publications, *extra copies* and additional subscriptions to the *Record* by phone or by e-mail. Call the FEC on the toll-free number, 800/424-9530 or e-mail info@fec.gov. FEC publications, extra forms and a schedule of reporting dates are also available on the FEC web site, www.fec.gov.

The Commission operates a public information office to help committee staff understand and comply with the campaign finance law. Call the toll-free number or send an e-mail if you have any questions on this brochure or other aspects of the law. FEC staff are waiting to help you.

Treasurer's Index to Act and Regulations

Treasurer's Index to Act and Regulations

The Federal Election Campaign Act and FEC regulations contain several provisions on the treasurer's responsibilities. For easy reference to those provisions, the indexes below list the specific citations.

The Act

The Federal Election Campaign Act is contained in Title 2 of the United States Code (2 U.S.C.). The following provisions expressly mention the legal obligations of treasurers:

- Agents designated by treasurer, Section 432(a)
- Authorization of expenditures, Section 432(a)
- Best efforts in recordkeeping and reporting, Section 432(i)
- Contributions forwarded to treasurer, Section 432(b)
- Preservation of records and reports, Section 432(d)
- Prohibited contributions and expenditures, Sections 441a(b), 441b(a), 441c(a), 441e(a) and 441f
- Recordkeeping obligations, Section 432(c)
- Filing obligations, Section 434(a)(1)
- Vacancy in office, Section 432(a)

The Regulations

FEC regulations are contained in Title 11 of the Code of Federal Regulations (11 CFR). The following provisions expressly mention the legal obligations of treasurers:

- Administrative fines program, Sections 111.30 through 111.46
- Assistant treasurer, Section 102.7(a)
- Agents authorized by treasurer, Sections 102.7(c) and 102.9
- Authorization of expenditures, Section 102.7(c)
- Best efforts in determining contribution's legality, Section 103.3(b)
- Best efforts in recordkeeping and reporting, Sections 102.9(d) and 104.7
- Contributions forwarded to treasurer, Section 102.8
- Custodian of separate segregated fund, Section 114.6(b)(5)
- Deposit of receipts, Section 103.3(a)
- Electronic filing, Section 104.18
- Preservation of records and reports, Sections 102.9(c) and 104.14(b)(2) and (3)
- Prohibited contributions and expenditures, Sections 110.4(b) and (c), 110.9, 110.20(b) and (c), 114.2(a) and (b) and 115.8
- Recordkeeping obligations, Sections 102.9 and 104.14(b)
- Reporting obligations, Sections 104.1(a) and 104.14(d)
- Signature of treasurer, Section 104.14(a)
- Vacancy in office, Section 102.7(a) and (b)

Treasurer's Index to Material on the FEC Web Site

- Publications: www.fec.gov/info/publications.shtml
- Forms: www.fec.gov/info/forms.shtml
- Schedule of Reporting Dates: www.fec.gov/info/report_dates.shtml
- Administrative Fines Calculator: www.fec.gov/af_calc_a_20030416.shtml
- Workshops and Conferences: www.fec.gov/info/outreach.shtml
- State Filing Waiver: www.fec.gov/pages/statefiling.shtml
- Policy Statement: www.fec.gov/law/policy/2004/notice2004-20.pdf

The Republican Party of San Mateo County

Kenny Miller Chairman



Bylaws

Adopted March 1, 2007

11044293797

**BYLAWS OF THE REPUBLICAN PARTY OF SAN MATEO COUNTY
AS ADOPTED MARCH 1, 2007**

**ARTICLE I
General Authority**

Section 1.00 PREAMBLE AND AUTHORITY

The Republican Party of San Mateo County hereby adopts these bylaws which include rules for the composition of the Republican Central Committee ("the Committee"), the election of its officers, and the management and operation of the Party.

These bylaws shall constitute the sole and exclusive governing rules of the Committee, a private association which is dedicated to the purposes of nominating, endorsing and electing members of the Republican Party to federal, state and local public offices.

Section 1.01 GOVERNING BODIES

The Committee consists of the membership meeting in full several times each year, the Executive Committee, and the executive direction of the elected officers as provided more particularly in these bylaws.

Section 1.02 ROLE AND RELATIONSHIP TO THE STATE CENTRAL COMMITTEE

The Committee is the official organization of the Republican Party in the County of San Mateo, and exercises general direction over the Republican election campaign for Republican nominees and endorsed candidates in the County. The Committee operates under these bylaws and rules, and works together with the state central committee in support of the Republican campaign.

The Committee's mission is to support the election of Republican candidates to office.

**ARTICLE II
Committee**

Section 2.01 MEMBERSHIP

Section 2.01.01 Members

(A) The following shall be members of the Committee:

- (1) Regular members elected from each Supervisorial District in the County in a number as determined by the Registrar of Voters.
- (2) Ex-officio members consisting of the Republican nominees for State Senate, State Assembly, and United States Congress. (CA Elections Code 7404).
- (3) Ex-officio members consisting of the Republican nominee for Governor, Lieutenant Governor, Treasurer, Controller, Attorney General, Secretary of State, member of the State Board of Equalization, and United States Senator living in San Mateo County. (CA Elections Code 7405).

(B) The following shall be alternate members of the Committee:

- (1) One person appointed by each regular and ex-officio member of the Committee. The alternate member shall have the right to vote only when the written authorization of the member who appointed him or her is on file with the Secretary. An alternate member of the committee shall be subject to the rules and regulations of the committee. An alternate member must meet the same qualifications as the regular member, and may vote only in the absence of the member who appointed him or her, except that an alternate member appointed by an incumbent Senator, Member of the Assembly, or Representative in Congress need not reside in the district of the appointing power but need only reside in San Mateo County. (CA Elections Code 7406). No regular or ex-officio member of the Committee may serve as an alternate member for another regular or ex-officio member of the Committee. No alternate member of the committee may serve in that capacity for more than one appointer.

- (C) When the terms "regular member," "ex-officio member," "appointed member," or "alternate member" is used, said term shall specifically refer to that group to the exclusion of others. The definition of these terms as contained in the California Elections Code shall apply in all cases.

Section 2.01.02

Terms of Members

(A) Regular members

- ✓ (1) The term of each regular member of the Committee designated in Section 2.01.01(A)(1) shall begin at the organizational meeting of the Committee, held in December or January following the primary election, and shall end upon the commencement of the next organizational meeting following the next primary election.

(B) Ex-officio members

- (1) The term of each ex-officio member of the Committee designated in Section 2.01.01(A)(2) and 2.01.01(A)(3) shall begin upon certification by the Secretary of State or County Registrar of Votes that he/she is the Republican nominee for the respective office, and shall end upon the certification of the next Republican nominee for the same office following the next primary election for the given office.

Section 2.01.03

General Rules of Membership

- (A) No person may hold more than one membership.
- (B) If a regular elected member of the Committee is elected to be the Republican nominee for any office listed in Section 2.01.01(A)(2) or 2.01.01(A)(3), the member shall retain the ex-officio membership and forfeit the elected membership.
- (C) If an ex-officio member of the Committee is elected as a regular member of the committee, the person shall forfeit the ex-officio membership upon assuming the regular membership.
- (D) In all of the situations described in Section 2.01.03, the other membership shall be considered vacant due to ineligibility.

(E) Each regular member of the Committee is responsible for actively participating in and contributing to the programs of at least one standing committee throughout his or her term of office, and in the District Caucus of which he or she is a member.

(F) Any member who registers as a member of another political party shall be considered to have resigned.

(G) Any regular member who changes legal residence from the District in which elected or appointed shall be considered to have resigned.

Section 2.01.04 Vacancies and Filling of Vacancies

(A) A vacancy exists in a regular or ex-officio membership if the member resigns, dies, ceases to be a registered Republican, is certified as incapacitated, moves out of the District in which he or she was elected, or is removed from the Committee.

(B) When any member of the committee, other than an ex-officio member, misses three regularly called meetings within a 12 month period for reasons other than illness or temporary absence from the county, the Secretary shall transmit a notice to the Chairman, who may declare a vacancy for the seat held by the member. A member who claims illness or temporary absence from the County and seeks an "excused absence" from a meeting must convey that request to either the Chairman or the Secretary in writing, fax or email prior to 12:00 p.m. on the day of the meeting.

(C) To be eligible to fill a vacancy as a regular member, a person must have the same qualifications as required of the original Central Committee member for said seat.

(D) A vacancy in a regular elected membership shall be filled in the following manner:

- (1) The Chairman, following the receipt of a vacancy notice from the Secretary, shall announce the vacancy by mail, email, or facsimile at the next regularly scheduled meeting of the Committee.
- (2) An individual seeking to fill a vacancy on the Committee shall have attended no less than 3 meetings of the Committee, at which time they have been sponsored and presented by a current committee member. The person seeking to fill a vacancy must reside within the district of which the vacancy falls.

Section 2.01.05 Discipline of Members

(A) The committee may remove any member, other than an ex officio member, who during his or her term of membership affiliates with, or registers as a member of another party, who publicly advocates that the voters should not vote for the nominee of this party for any office, or who gives support or avows a preference for a candidate of another party or candidate who is opposed to a candidate nominated by this party (CA Elections Code 7413). ✓

(B) Members of the Committee have a duty of loyalty to the Republican Party and to elected Republican Candidates. Committees members will refrain from public displays of openly calling for the removal, censure, impeachment or recall of any elected Republican official. Any member who represents their views as being those of the Committee or the Republican Party when not authorized to do so, or commits the Committee to a course of action and/or financial

expenditure without authorization to do so, or engages in inappropriate conduct, may be censured or removed.

(i) All members of the Committee shall refrain from direct personal attacks regarding the character, intelligence, physical appearance, mannerisms, sex, sexual orientation, race, ancestry, color, creed, and religion of other members of the Committee and shall otherwise refrain from physical, written, and verbal harassment including directing slurs or obscenity at another member of the Committee.

(ii) All members of the Committee shall respect the personal privacy of other members and refrain from disseminating the personal contact information of other members and/or using such information for activities not directly related to the business of the Committee.

iii) All members of the Committee shall immediately cease and desist from any activity directed at another member of the Committee that is claimed to be objectionable by the person to whom the activity is directed. No discipline may be imposed under this sub-section unless the objectionable activity is determined to be objectively unreasonable and disrespectful.

(C) To remove or censure a member or officer of the Committee, another member of the Committee must transmit a written complaint to the Chairman, who shall refer it to the Executive Committee for evaluation. The Secretary shall notify the accused and solicit rebuttal documentation for review in (closed) executive session. The findings of the Executive Committee, together with its recommendations, shall be forwarded to the full Committee for action at a (closed) executive session of the next regularly scheduled meeting.

(D) If, in accordance with the procedure prescribed in this section, the Committee is to be called upon to vote upon the removal or censure of any member, all members of the Committee shall be notified in writing by the Secretary or another officer, transmitted no less than six calendar days prior to the meeting at which a vote will be taken. A two-thirds vote of the members present and voting shall be required for the removal or censure of a member.

Section 2.02. Meetings

Section 2.02.01 Organizational and Regular Meetings

(A) Organizational meeting. The committee shall convene in an organizational meeting biennially to swear-in elected members, elect officers, and conduct other business as the committee deems necessary.

(1) The Chairman shall call the organizational meeting within the first 15 days of January following the primary election. The Secretary or his/her designee shall send written notice to each ex-officio and ex-officio alternate member, and each elected or appointed member due to be sworn at the organizational meeting. Such notice shall be transmitted at least ten (10) days in advance.

(2) Newly elected or appointed members of the Committee shall subscribe to the oath or affirmation of office.

(3) The Parliamentarian shall act as the Elections Officer solely to preside over the adoption of bylaws and the election of a Chairman. The Elections Officer shall appoint an Acting Secretary to record the adoption of bylaws and election of the Chairman.

(4) The Committee shall elect a chairman. Upon election, the newly elected Chairman shall preside over the election of other officers in the following order: Secretary, First Vice Chairman, Second Vice Chairman, Third Vice Chairman and Treasurer. Each officer shall assume duties immediately upon election.

(B) Regular meetings shall be held on the first Thursday of each subsequent month, subject to change or cancellation by the Executive Committee. The location of meetings shall be determined by the Chairman.

Section 2.02.02 Notices of Meetings/Written Notice

(A) The Secretary shall provide an agenda of any regularly scheduled or special meeting at least three (3) days prior to the original scheduled date of the meeting.

(B) E-mail notice and voice mail notice shall constitute sufficient written notice under these bylaws.

Section 2.02.03 Quorum, Proxies and Voting

(A) Quorum. A quorum of the Committee is a majority of the current, sitting membership, either in person or as represented by appointed alternate.

(B) Proxies. Proxies shall not be permitted for any purpose, including establishment of attendance or voting.

(C) Voting.

(1) Voting shall be by the elected, appointed, alternate and ex-officio members of the Committee. Alternate members may not vote in the presence of their appointer.

(2) The election of officers shall be conducted by secret ballot, except in each case where there is no contest for the office, the officer may be elected by acclamation.

(3) Voting on matters of endorsing a Republican candidate for an office where more than one Republican candidate will be on the ballot shall be conducted by secret ballot, with two-thirds of the members then present and voting required for passage. In any case where there is only one Republican candidate on the ballot, the Chairman shall have discretion to endorse that candidate on the Committee's behalf.

(4) In cases other than those in sections (A) (C) (2) and (A) (C) (3) above, voting shall be by voice vote, or the Chairman may request a standing vote. A roll call may be demanded by 2 or more members, in which case the roll shall be called of the regular, appointed, ex-officio and alternate members. Alternate members will vote when the name of their appointer is called.

Section 2.02.04 Suspension of Rules

Any standing rule or bylaw of the Committee other than a provision for supermajority voting may be suspended temporarily by a two-thirds (2/3) majority vote of the voting members present; provided, however, that such temporary suspension shall apply only to the matter under immediate consideration, and in no case shall it extend beyond an adjournment.

Section 2.02.05 Special Meetings

(A) The Chairman may call a special meeting at any time, provided that written notice is transmitted to all members at least six days in advance. The purpose of the meeting shall be stated in the notice.

(B) A special meeting may be called by written petition of 15 regular and/or ex-officio members. Upon receipt of such a petition, the Chairman must set a time and location for a special meeting to take place within ten days. The Chairman must notify the Secretary of the special meeting, and the Secretary shall transmit written notice of the meeting to all members.

Section 2.03 OFFICERS

Section 2.03.01 List of Officers

(A) Officers. The following shall be the regular elected officers of the Committee to serve for the two year term following the organizational meeting or until their successors have been elected: Chairman, First Vice Chairman, Second Vice Chairman, Third Vice Chair, Treasurer and Secretary.

The Chairman may appoint a Parliamentarian, a Sergeant at Arms, an Executive Director or Chief Operating Officer, and other subordinates.

Elections for the elected officers shall take place at the organizational meeting.

(B) Members from each Supervisorial District may also elect a single District chair who shall also serve the two year term following the organizational meeting

Section 2.03.02 Eligibility to seek or hold office

(A) Any elected, appointed, or ex-officio alternate member of the committee may seek and hold an elected office of the committee. Alternate members not appointed by an ex-officio member may not seek or hold office.

(B) Officers shall be elected at the Committee's organizational meeting pursuant to the procedure outlined in Section 2.03.01(A).

Section 2.03.03 Vacancies in offices.

(A) Chairman. If a vacancy occurs in the office of Chairman, by reason of resignation, death, or otherwise, the First Vice Chairman shall immediately and temporarily become Acting Chairman until a successor Chairman is elected at the next meeting of the Committee.

(B) If a vacancy occurs in any elective office other than Chairman, by reason of resignation, death, or otherwise, a successor shall be elected at the next meeting of the Committee.

(C) If a vacancy occurs less than 15 days prior to the next regularly scheduled meeting of the Committee, the vacancy election shall be held at the meeting following the next meeting of the Committee. In no case may more than 45 days be permitted to pass before a vacancy election is held. VC

(D) If a vacancy occurs more than 15 days prior to the next regularly scheduled meeting of the Committee, the vacancy election shall be held at the next regularly scheduled meeting of the Committee.

(E) The Secretary shall notify all members of the committee of a scheduled vacancy election at least 10 days in advance. In the event of a vacancy in the office of Secretary, the Chairman or a Vice Chairman shall provide the notice.

Section 2.03.04 Duties of the Chairman

(A) The Chairman shall serve as the chief executive and spokesperson of the Committee.

(B) The Chairman shall preside at all meetings of the full Committee, Executive Committee and any other gathering of the Committee requiring a presiding officer. Chairman will have the ability to appoint a committee or subcommittee chairman to preside. Chairman is an ex-officio member of all committee and subcommittees.

(C) The Chairman may appoint and remove the chairs and members of standing committees.

(D) The Chairman shall appoint and remove the chairs and members of ad hoc committees, unless the full Committee shall prescribe a specific method of determining the chair and/or members of an ad hoc committee it creates.

(E) The Chairman shall have the power to retain and terminate all members of the Committee's staff, within approved budget parameters, subject to confirmation by the Executive Committee.

(F) The Chairman shall have the right and duty to manage the affairs of the Committee and shall perform all the duties usual and customary for the executive of an elected organization.

(G) The Chairman shall not obligate the Committee to any debt or obligation that is longer than his/her term of office unless approved by two-thirds of the Committee.

(H) The Chairman is authorized to expend any line items funds for the purposes set forth in the line item and budget as approved by the Committee. The Chairman shall not authorize the expenditure of any amount in excess of \$1,000 for any non budget approved item without first obtaining the review and approval of the Executive Committee.

(I) The Chairman shall have the power to endorse Republican candidates for public office on behalf of the committee, but in the case or more than one Republican candidate for a given office, shall not do so unless authorized by a two-thirds vote of the Committee.

(J) The Chairman shall be a member of the California Republican County Chairmen's Association and other entities within the state committee as it prescribes.

(K) The Committee shall provide for the reimbursement of expenses incurred by the Chairman and other officers in the performance of their duties.

In the absence or disability of the Chairman, the Vice Chairmen, in their order, shall perform all the duties of the Chairman, and when so acting shall have the powers of, and be subject to, all the restrictions placed upon the Chairman. The Vice Chairmen shall have such other powers and perform such other duties as from time to time may be proscribed by the Committee or the Chairman.

(A) First Vice Chairman – Finance

- a) The charge of the First Vice Chairman – Finance shall be to raise sufficient money to sustain and expand the activities of the SMCRRP..
- b) The Vice Chair - Finance is responsible for financial plans, programs and projects on behalf of the San Mateo County Republican Party, and approved by the SMCRRP.
- c) The Vice Chair - Finance will implement all financial activities in cooperation and coordination with the Finance Committee members, and the Vice Chair for Political Outreach, and any other officer as deemed necessary and appropriate.
- d) The Vice Chairman – Finance shall present a Financial Plan for raising money from business interests (corporate and small), individuals (major donors and sustaining members), as well as gifts and endowments. The Financial Plan shall include an estimated fund raising target and proposed budget. The Financial Plan shall be modified and/or adopted by an absolute majority vote of the Executive Committee and submitted to the Committee for approval by an absolute majority vote of any budgetary items.
- e) The Vice Chairman – Finance shall create a Finance Sub-Committee of San Mateo Republican Party Members and Non-Member Registered Republicans. The Sub-Committee shall be of any size deemed appropriate by the VC - Finance. The appointment of any Non-Member Registered Republican shall require confirmation by an absolute majority vote of the Executive Committee within 30 days.
- f) The Vice Chairman – Finance shall perform such other tasks as the general membership of the San Mateo Republican and Executive Committee deem necessary and proper by a vote.

(B) Second Vice Chairman – Volunteers-Registration

- a) The charge of the Vice Chairman – Volunteers-Registration shall be to create and maintain a reliable and cohesive network of volunteers and to register voters within the county.
- b) The Vice Chairman – Volunteers-Registration shall be responsible for identifying registration opportunities and coordinating efforts for registering voters. These include, but are not limited to community street fairs, the County Faire and other public locations and events.

- c) The Vice Chair – Volunteers-Registration shall also coordinate volunteer efforts when required for getting out the vote (GOTV) during elections, phone banking, precinct walking, petition signing, volunteer recruitment, precinct organization, and other public events.
- d) The Vice Chairman – Volunteer Registration shall perform such other tasks as the general membership of the San Mateo Republican Party and Executive Committee deem necessary and proper by a vote.

(C) Third Vice Chairman – Political Outreach

- a) The charge of the Vice Chairman – Political Outreach shall be to achieve the maximum number of political victories.
- b) The Vice Chairman – Political Outreach shall be responsible for collecting and reporting campaign statistics and results, identifying possible issues and candidates to target, recruiting and developing candidates, coordinating campaigns, communicating with independent Republican clubs and organizations, building political coalitions, outreach to traditionally non-Republican communities and organizations, preparing slates, organizing the endorsement process, proposing platform issues, and lobbying on behalf of the San Mateo County Republican Party.
- c) The Vice Chairman – Political Affairs shall perform such other tasks as the general membership of the San Mateo Republican Party and Executive Committee deem necessary and proper by a vote.

2.03.06 Duties of the Treasurer

- (A) The Treasurer shall prepare financial practices and procedures which shall be submitted to the Executive Committee for approval.
- (B) The Treasurer shall provide oversight of the Committee's financial activities to ensure that adequate and correct accounts of all of the properties and business transactions of the Committee, including its assets, liabilities, receipts and disbursements, are maintained; that expenditures have been made in accordance with the approved budget or as directed by the Executive Committee; that the Committee's assets are protected; and that federal, state and local campaign reports are prepared and records are maintained in compliance with such laws.
- (C) The Treasurer and the Chairman shall co-sign on all accounts of the committee. The Chairman may designate another officer, or the Executive Director or Chief Operating Officer, to co-sign checks in his/her absence on a case-by-case basis. The Committee may authorize checks written under a specific threshold amount or for certain routine matter (i.e. phone and power) to be paid with only one signature.
- (D) The Treasurer shall render a report and account of the financial condition of the Committee at meetings of the Committee and Executive Committee.

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- (E) The Treasurer shall monitor and supervise the preparation of financial reports required by federal, state and local law, including payroll tax returns, income tax returns, and campaign disclosure reports. The Treasurer shall have such other duties as prescribed by the Committee or Executive Committee.
 - (F) The Treasurer shall be responsible for assigning expenditures and income to budgetary categories, and determining whether requested expenditures are within approved budget parameters.

2.03.07 Duties of the Secretary

- (A) The Secretary shall be responsible for keeping the records of the membership and proceedings of the Committee in a manner consistent with *Robert's Rules of Order, Newly Revised*. The Secretary shall have such other duties as from time to time may be prescribed for him or her by the Committee or Executive Committee.
 - (1) The Secretary shall be responsible for providing transmitting all notices described in these bylaws and by the Committee unless otherwise noted.
 - (2) The Secretary shall assess each from time to time report to the Executive Committee whether at least one member from each District Caucus is actively and continually serving on at least one Standing Committee.
 - (3) The Secretary shall upon request from any member provide a list of all Committee members serving on each Standing Committee.
- (B) In the absence of the Chairman and Vice Chairmen, the Secretary shall perform the Chairman's duties.

2.03.08 Duties of the Immediate Past Chairman

The Immediate Past Chairman shall assist the Chairman and shall have such other powers and perform such other duties as from time to time may be prescribed by the Committee or the Chairman.

2.03.09 Duties of Executive Director

- (A) The Executive Director of the San Mateo County Republican Party shall be hired and serve at the pleasure of the Chairman. The Executive Director may receive compensation on an hourly, salaried, commission basis or other remuneration either from the San Mateo County Republican Party and/or from other sources. The financial terms of the contract for Executive Director shall be subject to approval by the Executive Committee and a vote of the full committee.
- (B) The Executive Director may be an elected, appointed or an ex-officio member of the Committee. However, if the Executive Director is a member of the Committee, the Executive Director will refrain from participating in any vote relating to his/her compensation.

2.04

EXECUTIVE COMMITTEE

2.04.01 Composition

The Executive Committee shall consist of the following members who shall be entitled to vote: the Chairman, the First, Second and Third Vice Chairmen, the Secretary, and the Treasurer. The immediate Past Chairman and the Parliamentarian shall be non-voting members of the Executive Committee, unless that person also holds a voting position. The officers of the Committee shall also be the officers of the Executive Committee.

2.04.02 Duties

- (A) The Executive Committee shall provide general direction for the business and operations of the Committee.
- (B) The powers of the Executive Committee shall be subject to and limited by any limitations in these bylaws and by the powers of the Committee and the California elections code.
- (C) The Executive Committee shall authorize the initiation of any litigation by or on behalf of the Committee and shall approve the defense of any litigation against the committee or any other person or entity on behalf of the Committee.
- (D) Each member of the Executive Committee shall perform the duties of a member in good faith, and in a manner that such member believes to be in the best interest of the Committee.
- (E) The Executive Committee shall review and approve the Committee's budget and financial plan prior to presentation and adoption by the Committee at or before its February meeting each year.
- (F) The Executive Committee shall have the power to review and approve all contracts and indebtedness, and approve any non-budgeted payment in excess of \$1,000.
- (G) The Executive Committee shall approve and refer to the full committee for approval a strategic plan for the fulfillment of the Committee's responsibility to conduct the Republican campaign each election cycle.
- (H) The Executive Committee shall be the final arbiter of conflicts within and between standing committees and Assembly District caucuses. The Executive Committee shall be the final arbiter of conflicts between members.

2.04.03 Meetings, Quorum and Voting

- (A) The Executive Committee shall meet in person at least eight times within each calendar year and at such places and times in San Mateo County as designated by the Chairman.
- (B) Meetings of the Executive Committee shall be open to all regular, appointed, ex-officio and alternate members of the Committee.
- (C) Upon written request to the Chairman by three (3) members of the Executive Committee, the Chairman shall call an Executive Committee meeting to be convened within 10 days from the date of receipt of the written request.

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- (D) The Chairman may call a special meeting of the Executive Committee with 24 hours notice to all Committee members.
 - (E) The Chairman shall prepare an agenda for each Executive Committee meeting. The Secretary shall transmit the agenda, and accompanying documentation, to Executive Committee members 48 hours in advance of the meeting or if less than 48 hours notice is given, as soon as practical.
 - (F) The presence in person of three officers shall constitute a quorum for the purpose of transacting business.
 - (G) Voting in Executive Committee meetings shall be in person only and voting by proxy shall not be permitted.
 - (H) Members of the Committee not physically present in the county at the time of the meeting may participate in any meeting through use of conference telephone or similar equipment.
 - (I) Any action required or permitted to be taken by the Executive Committee may be taken without a meeting if all members of the Executive Committee shall individually or collectively consent in writing to such action. Such written consent or consents must be filed with the minutes of the Executive Committee. Action by written consent has the same force and effect as a vote of the members of the Executive Committee. Written consent may also be by email transmitted. The Secretary will maintain copies of all email actions.
 - (J) The Executive Committee and/or Chairman may appoint ad hoc committees from time to time as necessary for the fulfillment of the Committee's responsibilities.
 - (K) The Executive Committee may meet in closed session when discussing personnel matters, litigation or potential litigation, negotiations, or when discussing matters related to the removal or censure of a member.

2.05 STANDING AND SPECIAL COMMITTEES

2.05.01 Composition

- (A) The Committee shall include the following standing committees, other than the Executive Committee:
 - (1) Finance
 - (2) Volunteer-Registration
 - a. Voter Registration
 - b. Precinct Operations
 - (3) Political Outreach
 - a. Candidate Recruitment
 - b. Ballot Integrity
 - c. San Mateo Association of Republican Elected Officials

2.05.02 Appointments, Vacancies and Terms of Members

- (A) At the commencement of his or her term of office and the election of officers, the Chairman of the Committee shall, as soon as reasonably practical, appoint members of the Committee to the standing Committees and subcommittees.

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- (B) The Chairman of each District Caucus shall be responsible for ensuring that each regular member of the Caucus actively and continually serves on at least one standing committee.
 - (C) The Finance Committee shall consist of the Chairman, the Treasurer, the Vice Chairman - Finance and members appointed by the Chairman. Finance Committee meetings are to be called and run by the Vice Chairman Finance. The Chairman may request a Finance Committee meeting to be held if notice is given to the Vice Chairman Finance 48 hours prior to the date desired. The Finance Committee shall, with the approval of the Chairman, implement fundraising programs to ensure the Committee's operations and programs are sufficiently funded.
 - (D) Each District Caucus Chair shall ensure each standing committee is represented by a caucus member, except for Finance, Ballot Integrity and the San Mateo Association of Republican Elected Officials.
 - (E) Any action or recommendation by any standing committee is subject to ratification, modification, or rejection by the Executive Committee or full Committee. The Committee shall have final authority on matters of policy unless prohibited by these bylaws.
 - (F) No standing committee may endorse any candidate for any public office. The Candidate Recruitment and/or Executive Committee may recommend the endorsement of a candidate, but such recommendation shall not be binding on the Committee.
 - (G) The Voter Registration committee shall consist of the Chairman, the Vice Chairman Volunteer-Registration and members appointed by the Chairman. The Voter Registration Committee shall implement programs to register new Republican voters throughout San Mateo County throughout the year.
 - (H) The Candidate Recruitment committee shall consist of the Chairman, the Vice Chairman Political Outreach and member appointed by the Chairman. The Candidate Recruitment committee shall implement programs to identify and recruit Republican candidates for public offices in the county. The Candidate Recruitment Committee may not recruit candidates to run against candidates endorsed by the full Committee, unless the number of endorsed candidates is less than the number of seats up for election on a given board in a single election.
 - (I) The Precinct Operations committee shall consist of the Chairman, the Vice Chairman Volunteer-Registration and members appointed by the committee. The Precinct Operations committee shall build and maintain a Republican Neighborhood Precinct Organization consisting of volunteer Precinct Representatives charged with maximizing the rate at which Republican voters in their assigned precinct turn out to vote, and vote for the candidates nominated and/or endorsed by the Committee.
 - (J) The Ballot Integrity committee shall implement a program to ensure the legitimacy of the voting and vote tabulation process in San Mateo County.
 - (K) The San Mateo Association of Republican Elected Officials shall implement programs to communicate with and facilitate the sharing of information among Republican elected officials in the county, and between those elected officials and the Committee.

Meetings of the standing committees shall be called by the Chairman or by the Chairman of the standing committee at such times, place and on such notice as they may designate. The standing committees may adopt standing rules not inconsistent with these bylaws.

2.05.04 Reports

All standing committees may report on any subject within the scope of that committee's duties as specified in these bylaws or as specially conferred upon the committee by the Chairman at each meeting of the Committee, or upon the direction of the Chairman, at any meeting of the Executive Committee, or to such other meeting and at such other times as the Chairman may direct.

2.06 DISTRICT CAUCUSES

The regular, appointed, ex-officio and alternate members of the Committee from each Supervisorial District shall constitute each District Caucus.

2.06.01 Composition

(A) The members of each Supervisorial District Caucus shall consist of the elected or appointed regular members from the District and the ex-officio members residing in the District.

(B) An ex-officio member who is a nominee for State Senate or U.S. Representative who does not reside in a District of San Mateo County shall not be a member of a District Caucus.

(C) Alternate members of the Committee shall serve as alternate members of the caucus for the appointer.

2.06.02 Caucus Chairs and Officers

Each District Caucus shall elect a Caucus Chair.

2.06.03 Meetings, Quorums and Voting

A quorum shall consist of a majority of the members of the Caucus and their alternates. Alternate members may vote only in the absence of their appointer.

2.06.04 Duties

The District Caucus is responsible for ensuring the implementation of all committee programs and the work of the standing committees, within the Supervisorial District.

2.06.05 Funds

Funds raised by the caucus shall be deposited in the Committee account and allocated by the budget and/or action of the Executive Committee. Disbursement of funds allocated to caucus use shall be upon written request of the caucus chair, after a majority vote of voting caucus members.

No expenditure that is inconsistent with the fulfillment of the Committee's role or programs shall be authorized by the Chairman or Treasurer.

ARTICLE III
Miscellaneous

3.01 ENDORSEMENTS BY THE CHAIRMAN, EXECUTIVE COMMITTEE, AND FULL COMMITTEE

3.01.01 Chairman's Endorsements

The Chairman may, on behalf of the Committee, endorse a Republican candidate for office in San Mateo County when the candidate is the only Republican who will appear on the ballot, or when the number of endorsed Republican candidates does not exceed the number of positions on a given board in a single election. A Chairman's endorsement made on behalf of the committee shall have the same force and effect as an endorsement voted on and approved by the full committee. A Chairman's endorsement on behalf of the committee may be revoked by a simple majority vote of the full committee at the next regularly scheduled meeting following the issuance of the endorsement.

3.01.02 Executive Committee Endorsements

The Executive Committee shall not endorse, support or oppose any candidate for nomination in a primary election, or a candidate for election to a "non-partisan" office or any state or local ballot measure; provided, however, the Executive Committee may endorse, support or oppose the recall of a state elected officeholder.

3.01.03 Full Committee Endorsements

The endorsement of a candidate for public office, including non partisan office in San Mateo who does or may face at least one Republican opponent shall require a two-thirds affirmative vote of the full Committee. The Committee may adopt rules and procedures for the consideration of endorsements in any primary, special, recall, or general election. Such rules shall expire no later than the commencement of the next organizational meeting of the Committee.

3.01.04 Other endorsements prohibited

No Standing Committee, ad hoc committee, District caucus or other subdivision within the Committee may endorse any candidate for public office on behalf of the San Mateo county Republican Party.

3.02 FISCAL AFFAIRS

(A) The Committee's fiscal year shall commence on the first day of January.

(B) The full Committee shall at its February meeting adopt and amend, as necessary, a budget covering the period from March 1 up to February 28 of the succeeding year. If no budget is adopted or in effect, the Executive Committee may approve an interim budget until a budget is formally adopted by the full Committee.

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- (C) The Chairman may authorize any unbudgeted expense up to \$1,000. Unbudgeted expenses in excess of this amount, or expenditures in excess of amounts set forth in the budget, shall require the authorization of the Executive Committee.
 - (D) No budget in an even-numbered year may be approved that fails to account for the repayment of all Committee debts before the commencement of the next organizational meeting of the Committee, unless endorsed by a two-thirds vote of the Committee. Leases and installment-based payments shall be excluded from this provision.
 - (E) Any member of the Committee shall have full access to the financial records of the Committee upon written request from a member. The Treasurer shall arrange for viewing of such records in a reasonable period of time and manner.
 - (F) The Treasurer shall, with the consent of the Executive Committee, use an accountant who shall assume the duties and functions of a Controller, and shall have the official title of Assistant Treasurer. The Assistant Treasurer shall assist the Treasurer in preparing all budgets and financial reports and maintaining all accounts of the Committee. The Assistant Treasurer shall assist the Treasurer in preparing all tax, campaign disclosure, and other reports required by law. The Treasurer is responsible for the actions of the Assistant Treasurer.
 - (G) The Treasurer shall demand a written and signed order/approval from the Chairman for directing an expenditure of funds. No payment may be authorized without appropriate documentation consistent with generally accepted accounting practices. No payment may be ordered unless it is signed by the Chairman.
 - (H) Committee resources may be used to support candidates endorsed by the Republican Party of San Mateo County or the California Republican Party.
 - (I) Committee resources may be used to advance the Committee's position, or the California Republican Party's position, on initiatives and referenda.
 - (J) Member Communications. The Committee may conduct Member Communications programs in coordination with any endorsed candidate as permitted by, and subject to the limitations of, federal, state and local law.

3.03 STRATEGIC PLANNING

The Committee shall adopt a Strategic Plan broadly outlining the programs and operation of the Committee and will include those areas covered by the standing committees established in these bylaws.

3.04 LIABILITY OF OFFICERS, EXECUTIVE COMMITTEE AND FULL COMMITTEE MEMBERS

The Committee shall indemnify and hold harmless its officers, the Chief Operating Officer or Executive Director, Executive Committee and full Committee members from any monetary judgment, fine or penalty, including costs of suit and reasonable attorneys' fees resulting from any official acts or omissions of the officer, Executive Committee or full Committee member, except when involving intentional, grossly reckless or grossly negligent acts or omissions arising from activity of the officer or committee member on behalf of the Committee.

3.05

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Committee may adopt.

The California Elections Code shall prevail in all cases where a conflict exists with these bylaws or other rules of the Committee.

3.06

EXPIRATION AND AMENDMENT OF THESE BYLAWS

(A) These bylaws shall remain in force and effect until amended.

(B) These bylaws may be amended by a two-thirds vote of the members of the Committee attending and voting in a regularly scheduled committee meeting, provided that the text of the proposed amendment was circulated at the previous regularly scheduled meeting of the Committee.

Adopted: March 1, 2007

**Catherine Brinkman, Secretary
San Mateo County Republican Party**

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- (C) The Chairman may authorize any unbudgeted expense up to \$1,000. Unbudgeted expenses in excess of this amount, or expenditures in excess of amounts set forth in the budget, shall require the authorization of the Executive Committee.
- (D) No budget in an even-numbered year may be approved that fails to account for the repayment of all Committee debts before the commencement of the next organizational meeting of the Committee, unless endorsed by a two-thirds vote of the Committee. Leases and installment-based payments shall be excluded from this provision.
- (E) Any member of the Committee shall have full access to the financial records of the Committee upon written request from a member. The Treasurer shall arrange for viewing of such records in a reasonable period of time and manner. ✓
- (F) The Treasurer shall, with the consent of the Executive Committee, use an accountant who shall assume the duties and functions of a Controller, and shall have the official title of Assistant Treasurer. The Assistant Treasurer shall assist the Treasurer in preparing all budgets and financial reports and maintaining all accounts of the Committee. The Assistant Treasurer shall assist the Treasurer in preparing all tax, campaign disclosure, and other reports required by law. The Treasurer is responsible for the actions of the Assistant Treasurer.
- (G) The Treasurer shall demand a written and signed order/approval from the Chairman for directing an expenditure of funds. No payment may be authorized without appropriate documentation consistent with generally accepted accounting practices. No payment may be ordered unless it is signed by the Chairman.
- (H) Committee resources may be used to support candidates endorsed by the Republican Party of San Mateo County or the California Republican Party.
- (I) Committee resources may be used to advance the Committee's position, or the California Republican Party's position, on initiatives and referenda.
- (J) Member Communications. The Committee may conduct Member Communications programs in coordination with any endorsed candidate as permitted by, and subject to the limitations of, federal, state and local law.

3.03

STRATEGIC PLANNING

The Committee shall adopt a Strategic Plan broadly outlining the programs and operation of the Committee and will include those areas covered by the standing committees established in these bylaws.

3.04

LIABILITY OF OFFICERS, EXECUTIVE COMMITTEE AND FULL COMMITTEE MEMBERS

The Committee shall indemnify and hold harmless its officers, the Chief Operating Officer or Executive Director, Executive Committee and full Committee members from any monetary judgment, fine or penalty, including costs of suit and reasonable attorneys' fees resulting from any official acts or omissions of the officer, Executive Committee or full Committee member, except when involving intentional, grossly reckless or grossly negligent acts or omissions arising from activity of the officer or committee member on behalf of the Committee. ✓

Any standing rule or bylaw of the Committee other than a provision for supermajority voting may be suspended ~~unanimously~~ by a two-thirds (2/3) majority vote of the voting members present; provided, however, that such ~~temporary~~ suspension shall apply only to the matter under immediate consideration, and in no case shall it extend beyond an adjournment.

Section 2.02.05 Special Meetings

(A) The Chairman may call a special meeting at any time, provided that written notice is transmitted to all members at least six days in advance. The purpose of the meeting shall be stated in the notice.

(B) A special meeting may be called by written petition of 15 regular and/or ex-officio members. Upon receipt of such a petition, the Chairman must set a time and location for a special meeting to take place within ten days. The Chairman must notify the Secretary of the special meeting, and the Secretary shall transmit written notice of the meeting to all members.

Section 2.03 OFFICERS

Section 2.03.01 List of Officers

(A) Officers. The following shall be the regular elected officers of the Committee to serve for the two year term following the organizational meeting or until their successors have been elected: Chairman, First Vice Chairman, Second Vice Chairman, Third Vice Chair, Treasurer and Secretary.

The Chairman may appoint a Parliamentarian, a Sergeant at Arms, an Executive Director or Chief Operating Officer, and other subordinates.

Elections for the elected officers shall take place at the organizational meeting.

(B) Members from each Supervisory District may also elect a single District chair who shall also serve the two year term following the organizational meeting.

Section 2.03.02 Eligibility to seek or hold office

(A) Any elected, appointed, or ex-officio alternate member of the committee may seek and hold an elected office of the committee. Alternate members not appointed by an ex-officio member may not seek or hold office.

(B) Officers shall be elected at the Committee's organizational meeting pursuant to the procedure outlined in Section 2.02.01(A).

Section 2.03.03 Vacancies in officers.

(A) Chairman. If a vacancy occurs in the office of Chairman, by reason of resignation, death, or otherwise, the First Vice Chairman shall immediately and temporarily become Acting Chairman until a successor Chairman is elected at the next meeting of the Committee.

(B) If a vacancy occurs in any elective office other than Chairman, by reason of resignation, death, or otherwise, a successor shall be elected at the next meeting of the Committee.

- (C) If a vacancy occurs less than 15 days prior to the next regularly scheduled meeting of the Committee, the vacancy election shall be held at the meeting following the next meeting of the Committee. In no case may more than 45 days be permitted to pass before a vacancy election is held. VC
- (D) If a vacancy occurs more than 15 days prior to the next regularly scheduled meeting of the Committee, the vacancy election shall be held at the next regularly scheduled meeting of the Committee.
- (E) The Secretary shall notify all members of the committee of a scheduled vacancy election at least 10 days in advance. In the event of a vacancy in the office of Secretary, the Chairman or a Vice Chairman shall provide the notice.

Section 2.03.b4 Duties of the Chairman

- (A) The Chairman shall serve as the chief executive and spokesperson of the Committee.
- (B) The Chairman shall preside at all meetings of the full Committee, Executive Committee and any other gathering of the Committee requiring a presiding officer. Chairman will have the ability to appoint a committee or subcommittee chairman to preside. Chairman is an ~~ex-officio member of all committee and subcommittees.~~
- (C) The Chairman may appoint and remove the chairs and members of standing committees.
- (D) The Chairman shall appoint and remove the chairs and members of ad hoc committees, unless the full Committee shall prescribe a specific method of determining the chair and/or members of an ad hoc committee it creates.
- (E) The Chairman shall have the power to retain and terminate all members of the Committee's staff, within approved budget parameters, subject to confirmation by the Executive Committee.
- (F) The Chairman shall have the right and duty to manage the affairs of the Committee and shall perform all the duties usual and customary for the executive when elected organization.
- (G) The Chairman shall not obligate the Committee to any debt or obligation that is longer than his/her term of office unless approved by two-thirds of the Committee.
- (H) The Chairman is authorized to expend any line items funds for the purposes set forth in the line item and budget as approved by the Committee. The Chairman shall not authorize the expenditure of any amount in excess of \$1,000 for any non budget approved item without first obtaining their view and approval of the Executive Committee.
- (I) The Chairman shall have the power to endorse Republican candidates for public office on behalf of the committee, but in the case of more than one Republican candidate for a given office, shall not do so unless authorized by a two-thirds vote of the Committee.
- (J) The Chairman shall be a member of the California Republican County Chairmen's Association and other entities within the state committee as it prescribes.
- (K) The Committee shall provide for the reimbursement of expenses incurred by the Chairman and other officers in the performance of their duties.

**FEC
FORM 1****STATEMENT OF
ORGANIZATION**

(See instructions)

Office use only

1. NAME OF
COMMITTEE (In full)(Check if name
is changed)Example: If typing, type
over the lines

12FE4M5

San Mateo County Republican Party (Fed. Acct.)

ADDRESS (number and street)

PO Box 7775 #85347

X (Check if address
is changed)

San Francisco

CA

94120

7775

CITY ▲

STATE ▲

ZIP CODE ▲

COMMITTEE'S E-MAIL ADDRESS (Please provide only one e-mail address)

X (Check if address
is changed)

lely@karlson-lea.com

COMMITTEE'S WEB PAGE ADDRESS (URL)

(Check if address
is changed)

SanMateoGOP.org

2. DATE 09 / 15 / 2010

3. FEC IDENTIFICATION NUMBER

C C00403535

4. IS THIS STATEMENT NEW (N) OR ☒ AMENDED (A)

I certify that I have examined this Statement and to the best of my knowledge and belief it is true, correct and complete

Type or Print Name of Treasurer

Leiv Lea

Signature of Treasurer Electronically Filed by Leiv Lea

Date

09

15

2010

NOTE: Submission of false, erroneous, or incomplete information may subject the person signing this Statement to the penalties of 2 U.S.C. §437g.

ANY CHANGE IN INFORMATION SHOULD BE REPORTED WITHIN 10 DAYS

Office
Use
OnlyFor further information contact:
Federal Election Commission
Toll Free 800-424-9530
Local 202-694-1100**FEC FORM 1**
(Revised 02/2009)

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Candidate Committee:

- Name of Candidate

**Office
Sought:**

Senate

State

District

- Name of
Candidate**

(d) **X** This committee is a **SUB** (National, State (or subordinate) committee of the **REP** (Democratic, Republican, etc.) Party.

(e) . This committee is a separate segregated fund. (Identify connected organization on line 6.) Its connected organization is a:

Labor Organization

Cooperative

- (f) In addition, this committee is a Lobbyist/Registrant PAC.
This committee supports/opposes more than one Federal candidate, and is NOT a separate segregated fund or party committee. (I.e., nonconnected committee)
In addition, this committee is a Lobbyist/Registrant PAC.
In addition, this committee is a Leadership PAC. (Identify sponsor on line 6.)

Write or Type Committee Name

San Mateo County Republican Party (Fed. Acct.)

6. Name of Any Connected Organization, Affiliated Committee, Joint Fundraising Representative, or Leadership PAC Sponsor

California Republican Party - Federal

Mailing Address

1903 W Magnolia Boulevard

Burbank

CA

91506

1727

CITY ▲

STATE ▲

ZIP CODE ▲

Relationship:

Connected Organization

☒ Affiliated Committee

Joint Fundraising Representative

Leadership PAC Sponsor

7. Custodian of Records: Identify by name, address, (phone number -- optional), and position of the person in possession of Committee books and records.

Full Name

Leiv Lee

Mailing Address

31 Morse Lane

Woodside

CA

94062 - 3705

Title or Position ▼

CITY ▲

STATE ▲

ZIP CODE ▲

Treasurer

Telephone number 650 - 529 - 1584

8. Treasurer: List the name and address (phone number -- optional) of the treasurer of the committee; and the name and address of any designated agent (e.g., assistant treasurer).

Full Name
of Treasurer

Leiv Lee

Mailing Address

31 Morse Lane

Woodside

CA

94062 - 3705

Title or Position ▼

CITY ▲

STATE ▲

ZIP CODE ▲

Treasurer

Telephone number 650 - 529 - 1584

11044293820

Full Name of
Designated
Agent

Mailing Address

Title or Position ▼

CITY ▲

STATE ▲

ZIP CODE ▲

Telephone number

9. Banks or Other Depositories: List all banks or other depositories in which the committee deposits funds, holds accounts, rents safety deposit boxes or maintains funds.
Name of Bank, Depository, etc.

Borel Private Bank

Mailing Address

160 Bovet Road

San Mateo

CA

94402

3100

CITY ▲

STATE ▲

ZIP CODE ▲

Name of Bank, Depository, etc.

Mailing Address

CITY ▲

STATE ▲

ZIP CODE ▲

11044293821

**FEC
FORM 1****STATEMENT OF
ORGANIZATION**

(See instructions)

Office use only

1. NAME OF
COMMITTEE (in full)(Check if name
is changed)Example: If typing, type
over the lines

12FE4M5

San Mateo County Republican Party (Fed. Acct.)

ADDRESS (number and street)

875 Mahler Road

(Check if address
is changed)

Suite 250

Burlingame

CA

94010

1625

CITY ▲

STATE ▲

ZIP CODE ▲

COMMITTEE'S E-MAIL ADDRESS (Please provide only one e-mail address)

(Check if address
is changed)

COMMITTEE'S WEB PAGE ADDRESS (URL)

(Check if address
is changed)

SanMateoGOP.org

2. DATE M M / D D / Y Y Y Y
06 / 22 / 2010

3. FEC IDENTIFICATION NUMBER

C C00403535

4. IS THIS STATEMENT NEW (N) OR ☒ AMENDED (A)

I certify that I have examined this Statement and to the best of my knowledge and belief it is true, correct and complete

Type or Print Name of Treasurer

Angini S Kumar

Signature of Treasurer

Electronically Filed by Angini S Kumar

Date

06 / 22 / 2010

NOTE: Submission of false, erroneous, or incomplete information may subject the person signing this Statement to the penalties of 2 U.S.C. §437g.

ANY CHANGE IN INFORMATION SHOULD BE REPORTED WITHIN 10 DAYS

Office
Use
OnlyFor further information contact:
Federal Election Commission
Toll Free 800-424-9530
Local 202-694-1100**FEC FORM 1**
(Revised 02/2009)

11044293822

5. TYPE OF COMMITTEE (Check One)

Candidate Committee:

- (a) This committee is a principal campaign committee. (Complete the candidate information below.)
- (b) This committee is an authorized committee, and is NOT a principal campaign committee. (Complete the candidate information below.)

Name of
CandidateCandidate
Party AffiliationOffice
Sought:

House

Senate

President

State

District

- (c) This committee supports/opposes only one candidate, and is NOT an authorized committee.

Name of
Candidate

Party Committee:

- (d) ☒ This committee is a ☐ SUB ☐ (National, State
(or subordinate) committee of the ☐ REP ☐ (Democratic,
Republican, etc.) Party.

Political Action Committee (PAC):

- (e) This committee is a separate segregated fund. (Identify connected organization on line 6.) Its connected organization is a:
- ☐ Corporation ☐ Corporation w/o Capital Stock ☐ Labor Organization
- ☐ Membership Organization ☐ Trade Association ☐ Cooperative

- (f) In addition, this committee is a Lobbyist/Registrant PAC.
- This committee supports/opposes more than one Federal candidate, and is NOT a separate segregated fund or party committee. (i.e., nonconnected committee)
- In addition, this committee is a Lobbyist/Registrant PAC.
- In addition, this committee is a Leadership PAC. (Identify sponsor on line 6.)

Joint Fundraising Representative:

- (g) This committee collects contributions, pays fundraising expenses and disburses net proceeds for two or more political committees/organizations, at least one of which is an authorized committee of a federal candidate.
- (h) This committee collects contributions, pays fundraising expenses and disburses net proceeds for two or more political committees/organizations, none of which is an authorized committee of a federal candidate.

Committees Participating in Joint Fundraiser

1.	<input type="text"/>	FEC ID number	<input type="text"/>
2.	<input type="text"/>	FEC ID number	<input type="text"/>
3.	<input type="text"/>	FEC ID number	<input type="text"/>
4.	<input type="text"/>	FEC ID number	<input type="text"/>

11044293823

Write or Type Committee Name

San Mateo County Republican Party (Fed. Acct.)

6. Name of Any Connected Organization, Affiliated Committee, Joint Fundraising Representative, or Leadership PAC Sponsor

California Republican Party - Federal

Mailing Address

1903 W Magnolia Boulevard

Burbank

CA

91506

- 1727

CITY ▲

STATE ▲

ZIP CODE ▲

Relationship:

Connected Organization

☒ Affiliated Committee

Joint Fundraising Representative

Leadership PAC Sponsor

7. Custodian of Records: Identify by name, address, (phone number -- optional), and position of the person in possession of Committee books and records.

Full Name

Angini S Kumar

Mailing Address

578 Easton Avenue

San Bruno

CA

94066

- 4310

Title or Position ▼

CITY ▲

STATE ▲

ZIP CODE ▲

Treasurer

Telephone number 650 - 352 - 4684

8. Treasurer: List the name and address (phone number -- optional) of the treasurer of the committee; and the name and address of any designated agent (e.g., assistant treasurer).

Full Name
of Treasurer

Angini S Kumar

Mailing Address

578 Easton Avenue

San Bruno

CA

94066

- 4310

Title or Position ▼

CITY ▲

STATE ▲

ZIP CODE ▲

Treasurer

Telephone number 650 - 352 - 4684

11044283824

Full Name of
Designated
Agent

Mailing Address

Title or Position ▼

CITY ▲

STATE ▲

ZIP CODE ▲

Telephone number

9. Banks or Other Depositories: List all banks or other depositories in which the committee deposits funds, holds accounts, rents safety deposit boxes or maintains funds.
Name of Bank, Depository, etc.

Borel Private Bank

Mailing Address

160 Bovet Road

San Mateo

CA

94402

3100

CITY ▲

STATE ▲

ZIP CODE ▲

Name of Bank, Depository, etc.

Mailing Address

CITY ▲

STATE ▲

ZIP CODE ▲

11044293825