

REPORTS ANALYSIS REFERRAL

TO

OFFICE OF GENERAL COUNSEL

DATE: December 14, 2005

ANALYST: Christopher Morse

- I. COMMITTEE: DNC Services Corporation/Democratic National Committee (C00010603)
Andrew Tobias, Treasurer
430 S. Capitol Street, S.E.
Washington, DC 20003
- II. RELEVANT STATUTE: 2 U.S.C. §434(b)(6)(B)(iii)
2 U.S.C. §434(g)(1) and (2)
11 C.F.R. §104.4(b)(2) and (c)

III. BACKGROUND:

Failure to Provide Supporting Schedules (Failure to File 48-Hour Notices and 24-Hour Notices)

DNC Services Corporation/Democratic National Committee ("the Committee") failed to file five (5) 48-Hour Notices to support nine (9) independent expenditures totaling \$165,190.98 made up to and including the 20th day before the 2004 General Election¹. The Committee also failed to file four (4) 24-Hour Notices to support nine (9) independent expenditures totaling \$1,196,239.07 made less than 20 days, but more than 24 hours before the 2004 General Election (Attachment 2).

Prior Notices listing the official filing dates for monthly filers were sent to the Committee on February 2, 2004 and August 27, 2004. The notices included a section titled *48- and 24-Hour Reports on Independent Expenditures*, which reads as follows, "Any PAC or Party Committee that makes independent expenditures in connection with an election may also have to file 48-hour or 24-hour reports. The 48-hour reporting requirement will be triggered each time the committee makes independent expenditures aggregating \$10,000 or more between January 1st and the 20th day before the election. The 24-hour reporting requirement will be triggered each time the committee makes independent expenditures aggregating \$1,000 or more after the 20th day, but more than 24 hours, before the day of the election. See 11 CFR 104.4. These reports are *not*

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required when a Party Committee or PAC makes a contribution directly to a candidate" (Attachment 3).

Amended September Monthly Report

On October 20, 2004, the Committee filed an Amended 2004 September Monthly Report which included a Schedule E (Itemized Independent Expenditures) disclosing fourteen (14) independent expenditures totaling \$27,252,915.53 in support and opposition of two (2) candidates for one (1) Federal Office. The Committee failed to file one (1) 48-Hour Notice totaling \$29,254.94 for the 2004 General Election (Image 24962609330).

On December 22, 2004, a Request for Additional Information ("RFAI") was sent to the Committee referencing the Amended 2004 September Monthly Report, received October 20, 2004. The RFAI noted that the Committee filed a number of 48-hour notices, but that the amounts and dates of public dissemination disclosed on the notices did not appear to correlate with the entries disclosed on Schedule E (Itemized Independent Expenditures), supporting Line 24 (Independent Expenditure) for the reporting period. The RFAI requested the Committee amend the report to clarify the discrepancy and provide further information concerning the notices. Additionally, the RFAI stated that, although the Commission may take further legal action, the Committee's prompt response concerning the matter would be taken into consideration (Image 24038671368).

Amended 12 Day Pre-General Report

On December 6, 2004, the Committee filed an Amended 2004 12 Day Pre-General Report which included a Schedule E (Itemized Independent Expenditures) disclosing thirty nine (39) independent expenditures totaling \$18,431,041.94 in support and opposition of two (2) candidates for one (1) Federal Office. The Committee failed to file four (4) 48-Hour Notices totaling \$135,936.04 for the 2004 General Election (Image 24981746229).

On April 8, 2005, an RFAI was sent to the Committee referencing the Amended 2004 12 Day Pre-General Report, received December 6, 2004. The RFAI noted that the Committee filed a number of 48-hour notices, but that the amounts and dates of public dissemination disclosed on the notices did not appear to correlate with the entries disclosed on Schedule E (Itemized Independent Expenditures), supporting Line 24 (Independent Expenditure) for the reporting period. The RFAI requested the Committee amend the report to clarify the discrepancy and provide further information concerning the notices. Additionally, the RFAI stated that, although the Commission may take further legal action, the Committee's prompt response concerning the matter would be taken into consideration (Image 25038772038).

30 Day Post-General Report

On December 2, 2004, the Committee filed a 2004 30 Day Post-General Report which included a Schedule E (Itemized Independent Expenditures) disclosing one

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hundred five (105) independent expenditures totaling \$41,013,707.57 supporting one (1) federal candidate and opposing one (1) federal candidate. The Committee failed to file four (4) 24-Hour Notices totaling \$1,196,239.07 for the 2004 General Election (Image 24981658166).

On April 11, 2005, Neil Reiff, Legal Counsel for the Committee, called the RAD Branch Chief. Mr. Reiff called to discuss an outstanding issue in the RFAIs referencing the 2004 September Monthly and 12 Day Pre-General Reports, which was also relevant to the 2004 30 Day Post-General Report. The issue concerned the lack of reconciliation for the Committee's independent expenditure activity between the 24 and 48 Hour Notices filed and the activity disclosed on Schedule E. Mr. Reiff stated that the Committee engaged in a large amount of independent expenditure activity for the 2004 General election and tried hard to ensure that the proper notices were filed despite this large volume of activity. In addition, he wanted to know if it would be acceptable for the Committee to provide the clarification in the form of an excel spreadsheet, which would include the amounts disclosed on the notices and the corresponding amounts disclosed on Schedule E for each vendor. The RAD Branch Chief agreed to allow the response to be filed in this format. Mr. Reiff stated that he would need some time to gather the data and said that the spreadsheet would be filed within a few weeks (Attachment 4).

On April 15, 2005, an RFAI was sent to the Committee referencing the 2004 30 Day Post-General Report. The RFAI noted that the Committee filed a number of 48-hour notices, but that the amounts and dates of public dissemination disclosed on the notices did not appear to correlate with the entries disclosed on Schedule E (Itemized Independent Expenditures), supporting Line 24 (Independent Expenditure) for the reporting period. The RFAI requested the Committee amend the report to clarify the discrepancy and provide further information concerning the notices. Additionally, the RFAI stated that, although the Commission may take further legal action, the Committee's prompt response concerning the matter would be taken into consideration (Image 25038781362).

On May 11, 2005, Neil Reiff, Legal Counsel for the Committee, called the RAD Branch Chief. Mr. Reiff called to discuss the spreadsheet he would be filing on the Committee's behalf to reconcile the amounts and dates of public dissemination and payment for the independent expenditure activity disclosed during the 2004 September Monthly, 12 Day Pre-General and 30 Day Post-General reporting periods. Mr. Reiff stated that he had completed the spreadsheet and wanted to e-mail it to the Branch Chief to ensure it provided sufficient clarification. The RAD Branch Chief agreed to look it over, did so during the phone call and told him that it appeared to provide the clarification needed. Mr. Reiff stated that he would go ahead and forward the information that day (Attachment 4).

On May 13, 2005, the Committee filed a series of charts (miscellaneous paper document) in response to the RFAIs regarding a lack of reconciliation between 24 and 48-Hour Notices filed and the independent expenditures disclosed on Schedule E (Itemized Independent Expenditures) of the 2004 September Monthly, 2004 October Monthly, 2004 12 Day Pre-General and 2004 30 Day Post-General Reports. The document provided reconciliation of all 2004 independent expenditure activity for the Committee (Image 25038811949).

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On August 19, 2005, a RFAI was sent to the Committee referencing the 2004 September Monthly, October Monthly, 12 Day Pre-General and 30 Day Post-General Reports. The RFAI noted that based on the chart filed, the Committee may have failed to file one or more of the required 48-Hour and 24-Hour Notices for independent expenditures. Additionally, the RFAI stated that, although the Commission may take further legal action, the Committee's prompt response concerning the matter would be taken into consideration. A chart was included with the RFAI identifying eleven (11) independent expenditures, totaling \$188,248.81, for which a 48-Hour Notice had not been filed and nine (9) independent expenditures, totaling \$1,196,239.07, for which a 24-Hour Notice had not been filed (Image 25038884040).

On September 7, 2005, Neil Reiff, Legal Counsel for the Committee, called and spoke to a RAD analyst regarding the chart filed on May 13, 2005. He wanted to explain further about one of the independent expenditures missing a notice. He noted that the October 7, 2004 disbursement to the US Postmaster for \$58,228.89 was a "pass thru" from the DNC to the vendor "Western Litho" to the Postmaster and that there is a matching disbursement to that vendor for this expenditure. He also stated a payment made on August 11, 2004 was a pre-payment for a later expense but admitted he had no way to prove the statement. He also questioned whether the missing notices would be referred to the Office of the General Counsel (OGC). Mr. Reiff was advised to contact the RAD Branch Chief to discuss specifics of the issue status (Attachment 4).

On October 4, 2005, a RAD analyst contacted the Committee regarding the RFAI for the 2004 September Monthly, 12 Day Pre-General and 30 Day Post-General Reports. The Analyst called and left a voice mail message for Neil Reiff to confirm that given the amounts involved, the issue of missing 24-Hour and 48-Hour Notices would be referred to the OGC for further consideration (Attachment 4).

To date, no further communication has been provided by the Committee regarding this matter.

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DNC SERVICES CORPORATION/DEMOCRATIC NATIONAL COMMITTEE

Tobias, Andrew

430 S. CAPITOL STREET S.E.

WASHINGTON

PARTY QUALIFIED
DC 20003

ID #C00010603

FILING FREQUENCY: MONTHLY

| FORM TYPE | RPT TYPE | AI | PGI | REC DATE | PGS | BEG IMAGE | COVERAGE DATES | BEG CASH | RECEIPTS | DISBURSE | END CASH | DEBTS BY |
|-----------|----------|----|-----|------------|-----|-------------|----------------|----------|----------|----------|----------|----------|
| 1 | | A | | 4/01/2004 | 4 | 24990906039 | | | | | | |
| 1 | | A | | 8/23/2004 | 5 | 24962267238 | | | | | | |
| MS | | T | | 2/04/2003 | 2 | 23990334467 | | | | | | |
| MS | | T | | 3/07/2003 | 9 | 23990505704 | | | | | | |
| MS | | T | | 3/18/2003 | 9 | 23990554583 | | | | | | |
| MS | | T | | 4/28/2003 | 2 | 23990829266 | | | | | | |
| MS | | T | | 5/15/2003 | 5 | 23990923077 | | | | | | |
| MS | | T | | 7/28/2003 | 1 | 23991568460 | | | | | | |
| MS | | T | | 8/07/2003 | 1 | 23991687229 | | | | | | |
| MS | | T | | 8/20/2003 | 1 | 23991789460 | | | | | | |
| MS | | T | | 11/24/2003 | 1 | 23992371770 | | | | | | |
| MS | | T | | 12/03/2003 | 1 | 23992394747 | | | | | | |
| MS | | T | | 12/10/2003 | 1 | 23992437119 | | | | | | |
| MS | | T | | 3/18/2004 | 1 | 24990789803 | | | | | | |
| MS | | T | | 4/14/2004 | 1 | 24990997199 | | | | | | |
| MS | | T | | 6/09/2004 | 1 | 24961547000 | | | | | | |
| MS | | 2 | | 8/02/2004 | 1 | 24962056142 | | | | | | |
| MS | | 2 | | 8/09/2004 | 1 | 24962075546 | | | | | | |
| MS | | 2 | | 8/11/2004 | 1 | 24962082704 | | | | | | |
| MS | | 2 | | 8/16/2004 | 1 | 24962109729 | | | | | | |
| MS | | 2 | | 8/23/2004 | 2 | 24962267236 | | | | | | |
| MS | | 2 | | 8/27/2004 | 1 | 24971420292 | | | | | | |
| MS | | T | | 8/27/2004 | 1 | 24962304501 | | | | | | |
| MS | | 2 | | 8/30/2004 | 1 | 24962307911 | | | | | | |
| MS | | 2 | | 9/03/2004 | 3 | 24962333740 | | | | | | |
| MS | | T | | 9/09/2004 | 1 | 24971436043 | | | | | | |
| MS | | 2 | | 9/10/2004 | 4 | 24971439423 | | | | | | |
| MS | | 2 | | 9/17/2004 | 3 | 24981275627 | | | | | | |
| MS | | 2 | | 9/17/2004 | 1 | 24971481732 | | | | | | |
| MS | | T | | 9/17/2004 | 1 | 24971481733 | | | | | | |
| MS | | 2 | | 9/26/2004 | 2 | 24971589465 | | | | | | |
| MS | | 2 | | 10/01/2004 | 2 | 24962369271 | | | | | | |
| MS | | 2 | | 10/06/2004 | 7 | 24971622089 | | | | | | |
| MS | | J | | 10/06/2004 | 3 | 24038530912 | | | | | | |
| MS | | 2 | | 10/07/2004 | 1 | 24971650302 | | | | | | |
| MS | | 2 | | 10/09/2004 | 4 | 24962396428 | | | | | | |
| MS | | 2 | | 10/11/2004 | 2 | 24962402330 | | | | | | |
| MS | | 2 | | 10/13/2004 | 6 | 24962421120 | | | | | | |

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| | | | | | | | | | | | | |
|----|--|--|---|------------|----|-------------|--|--|--|--|--|--|
| MS | | | 2 | 10/13/2004 | 1 | 24962432112 | | | | | | |
| MS | | | 2 | 10/15/2004 | 2 | 24962529887 | | | | | | |
| MS | | | 2 | 10/18/2004 | 10 | 24971752783 | | | | | | |
| MS | | | 2 | 10/18/2004 | 1 | 24971753068 | | | | | | |
| MS | | | 2 | 10/19/2004 | 3 | 24962572458 | | | | | | |
| MS | | | 2 | 10/20/2004 | 4 | 24962625158 | | | | | | |
| MS | | | 2 | 10/20/2004 | 5 | 24971860413 | | | | | | |
| MS | | | 2 | 10/22/2004 | 5 | 24962697813 | | | | | | |
| MS | | | 2 | 10/22/2004 | 1 | 24962706006 | | | | | | |
| MS | | | T | 10/22/2004 | 1 | 24971887788 | | | | | | |
| MS | | | 2 | 10/25/2004 | 2 | 24971889641 | | | | | | |
| MS | | | 2 | 10/26/2004 | 6 | 24962715106 | | | | | | |
| MS | | | 2 | 10/28/2004 | 7 | 24962721589 | | | | | | |
| MS | | | 2 | 10/29/2004 | 5 | 24962724525 | | | | | | |
| MS | | | 2 | 11/01/2004 | 1 | 24971893078 | | | | | | |
| MS | | | J | 11/08/2004 | 6 | 24038612889 | | | | | | |
| MS | | | T | 11/15/2004 | 1 | 24962872296 | | | | | | |
| MS | | | T | 5/13/2005 | 21 | 25038811949 | | | | | | |

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|----|-----|--|---|------------|---|-------------|------------|------------|--|--|--|--|
| RQ | M4 | | 2 | 10/29/2003 | 3 | 23038233238 | 3/01/2003 | 3/31/2003 | | | | |
| RQ | M5 | | 2 | 11/12/2003 | 3 | 23038241079 | 4/01/2003 | 4/30/2003 | | | | |
| RQ | M6 | | 2 | 11/19/2003 | 3 | 23038242315 | 5/01/2003 | 5/31/2003 | | | | |
| RQ | M7 | | 2 | 11/26/2003 | 3 | 23038244097 | 6/01/2003 | 6/30/2003 | | | | |
| RQ | M8 | | 2 | 2/18/2004 | 4 | 24038322242 | 7/01/2003 | 7/31/2003 | | | | |
| RQ | M9 | | 2 | 2/18/2004 | 4 | 24038322238 | 8/01/2003 | 8/31/2003 | | | | |
| RQ | M10 | | 2 | 2/25/2004 | 4 | 24038324920 | 9/01/2003 | 9/30/2003 | | | | |
| RQ | M11 | | 2 | 3/31/2004 | 3 | 24038350059 | 10/01/2003 | 10/31/2003 | | | | |
| RQ | M12 | | 2 | 5/12/2004 | 3 | 24038410151 | 11/01/2003 | 11/30/2003 | | | | |
| RQ | YE | | 2 | 5/12/2004 | 3 | 24038410171 | 12/01/2003 | 12/31/2003 | | | | |
| RQ | M2 | | 2 | 8/18/2004 | 3 | 24038501006 | 1/01/2004 | 1/31/2004 | | | | |

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|-----------|----------|----|-----|------------|------|-------------|-----------------------|----------|----------|----------|----------|----------|
| RQ | M3 | 2 | | 8/18/2004 | 3 | 24038501003 | 2/01/2004 2/29/2004 | | | | | |
| RQ | M4 | 2 | | 8/25/2004 | 3 | 24038503939 | 3/01/2004 3/31/2004 | | | | | |
| RQ | M5 | 2 | | 9/22/2004 | 3 | 24038521624 | 4/01/2004 4/30/2004 | | | | | |
| RQ | M6 | 2 | | 9/22/2004 | 3 | 24038521621 | 5/01/2004 5/31/2004 | | | | | |
| RQ | M7 | 2 | | 9/22/2004 | 3 | 24038521627 | 6/01/2004 6/30/2004 | | | | | |
| RQ | M8 | 2 | | 10/15/2004 | 3 | 24038544660 | 7/01/2004 7/31/2004 | | | | | |
| RQ | M9 | 2 | | 12/22/2004 | 3 | 24038671368 | 8/01/2004 8/31/2004 | | | | | |
| RQ | M9 | 2 | | 8/19/2005 | 3 | 25038884031 | 8/01/2004 8/31/2004 | | | | | |
| RQ | M10 | 2 | | 1/28/2005 | 4 | 25038704811 | 9/01/2004 9/30/2004 | | | | | |
| RQ | M10 | 2 | | 8/19/2005 | 3 | 25038884034 | 9/01/2004 9/30/2004 | | | | | |
| RQ | 12G | 2 | | 4/08/2005 | 4 | 25038772038 | 10/01/2004 10/13/2004 | | | | | |
| RQ | 12G | 2 | | 8/19/2005 | 3 | 25038884037 | 10/01/2004 10/13/2004 | | | | | |
| RQ | 30G | 2 | | 4/15/2005 | 4 | 25038781362 | 10/14/2004 11/22/2004 | | | | | |
| RQ | 30G | 2 | | 8/19/2005 | 4 | 25038884040 | 10/14/2004 11/22/2004 | | | | | |
| RQ | YE | 2 | | 4/15/2005 | 3 | 25038781359 | 11/23/2004 12/31/2004 | | | | | |
| 3 | M2 | N | P | 2/20/2003 | 456 | 23990434025 | 1/01/2003 1/31/2003 | 1560526 | 2214023 | 1361531 | 2413018 | 1957275 |
| 3 | M2 | A | P | 3/07/2003 | 456 | 23990505229 | 1/01/2003 1/31/2003 | 1560480 | 2214023 | 1361531 | 2412972 | 1957275 |
| 3 | M3 | N | P | 3/19/2003 | 591 | 23990558609 | 2/01/2003 2/28/2003 | 2412972 | 2631681 | 1858454 | 3186199 | 1613895 |
| 3 | M3 | A | P | 4/18/2003 | 593 | 23990786361 | 2/01/2003 2/28/2003 | 2412972 | 2631681 | 1858454 | 3186199 | 1610369 |
| 3 | M4 | N | P | 4/18/2003 | 760 | 23990785601 | 3/01/2003 3/31/2003 | 3186199 | 3836022 | 3114737 | 3907483 | 0 |
| 3 | M5 | N | P | 5/20/2003 | 775 | 23990967425 | 4/01/2003 4/30/2003 | 3907483 | 2449649 | 2831555 | 3525577 | 0 |
| 3 | M6 | N | P | 6/18/2003 | 913 | 23991096824 | 5/01/2003 5/31/2003 | 3525577 | 2697259 | 2020927 | 4201910 | 0 |
| 3 | M7 | N | P | 7/18/2003 | 1459 | 23991464501 | 6/01/2003 6/30/2003 | 4201910 | 5015593 | 2477203 | 6740300 | 0 |

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| 3 | M7 | A | P | 8/20/2003 | 1459 | 23991786550 | 6/01/2003 | 6/30/2003 | 4201910 | 5016278 | 2477203 | 6740985 | 0 |
| 3 | M8 | N | P | 8/20/2003 | 1663 | 23991784444 | 7/01/2003 | 7/31/2003 | 6740985 | 3249483 | 2324098 | 7666369 | 0 |
| 3 | M8 | A | P | 3/18/2004 | 1665 | 24990775548 | 7/01/2003 | 7/31/2003 | 6740985 | 3249483 | 2324098 | 7666369 | 0 |
| 3 | M9 | N | P | 9/20/2003 | 2374 | 23991972113 | 8/01/2003 | 8/31/2003 | 7666369 | 4193603 | 4070531 | 7789441 | 0 |
| 3 | M9 | A | P | 3/18/2004 | 2379 | 24990777213 | 8/01/2003 | 8/31/2003 | 7666369 | 4193603 | 4070431 | 7789541 | 0 |
| 3 | M10 | N | P | 10/20/2003 | 2074 | 23992203532 | 9/01/2003 | 9/30/2003 | 7789441 | 4942638 | 3019085 | 9712995 | 0 |
| 3 | M10 | A | P | 3/18/2004 | 2068 | 24990780001 | 9/01/2003 | 9/30/2003 | 7789541 | 4942638 | 3019185 | 9712995 | 0 |
| 3 | M11 | N | P | 11/19/2003 | 2901 | 23992320001 | 10/01/2003 | 10/31/2003 | 9712995 | 4666274 | 5341048 | 9038221 | 0 |
| 3 | M11 | A | P | 12/17/2003 | 2900 | 23992500001 | 10/01/2003 | 10/31/2003 | 9712995 | 4666274 | 5340548 | 9038721 | 0 |
| 3 | M12 | N | P | 12/17/2003 | 2478 | 23992496103 | 11/01/2003 | 11/30/2003 | 9038721 | 3028388 | 3124293 | 8942816 | 0 |
| 3 | M12 | A | P | 6/09/2004 | 2478 | 24961550001 | 11/01/2003 | 11/30/2003 | 9038721 | 3028388 | 3124293 | 8942816 | 0 |
| 3 | YE | N | P | 1/30/2004 | 2800 | 24990371182 | 12/01/2003 | 12/31/2003 | 8942816 | 4829413 | 2925355 | 10846874 | 0 |
| 3 | YE | A | P | 6/10/2004 | 2801 | 24961554108 | 12/01/2003 | 12/31/2003 | 8942816 | 4829413 | 2925355 | 10846874 | 0 |
| 3 | M2 | N | P | 2/20/2004 | 781 | 24990586182 | 1/01/2004 | 1/31/2004 | 10846874 | 5682008 | 2767656 | 13761226 | 0 |
| 3 | M2 | A | P | 6/18/2004 | 781 | 24961663524 | 1/01/2004 | 1/31/2004 | 10846874 | 5682008 | 2767656 | 13761226 | 0 |
| 3 | M3 | N | P | 3/18/2004 | 1301 | 24990787991 | 2/01/2004 | 2/29/2004 | 13761226 | 6557847 | 2444391 | 17874682 | 0 |
| 3 | M3 | A | P | 4/20/2004 | 1304 | 24991151447 | 2/01/2004 | 2/29/2004 | 13761226 | 6557847 | 2460153 | 17858920 | 0 |
| 3 | M3 | A | P | 6/18/2004 | 1304 | 24961664650 | 2/01/2004 | 2/29/2004 | 13761226 | 6557847 | 2460153 | 17858920 | 0 |
| 3 | M4 | N | P | 4/20/2004 | 2716 | 24991145559 | 3/01/2004 | 3/31/2004 | 17858920 | 16281820 | 6598545 | 27542195 | 0 |
| 3 | M4 | A | P | 6/19/2004 | 2716 | 24961672910 | 3/01/2004 | 3/31/2004 | 17858920 | 16285623 | 6602348 | 27542195 | 0 |
| 3 | M5 | N | P | 5/20/2004 | 2678 | 24991213652 | 4/01/2004 | 4/30/2004 | 27542195 | 19202597 | 4371165 | 42373627 | 0 |
| 3 | M5 | A | P | 6/20/2004 | 2688 | 24961683832 | 4/01/2004 | 4/30/2004 | 27542195 | 19202597 | 4371165 | 42373627 | 0 |
| 3 | M5 | A | P | 7/01/2004 | 2688 | 24971300571 | 4/01/2004 | 4/30/2004 | 27542195 | 19202597 | 4371165 | 42373627 | 0 |
| 3 | M5 | A | P | 10/22/2004 | 2683 | 24962700001 | 4/01/2004 | 4/30/2004 | 27542195 | 19202597 | 4371165 | 42373627 | 0 |
| 3 | M6 | N | P | 6/20/2004 | 3000 | 24961690001 | 5/01/2004 | 5/31/2004 | 42373627 | 14790196 | 7358305 | 49805518 | 0 |
| 3 | M6 | N | P | 6/20/2004 | 305 | 24961693001 | 5/01/2004 | 5/31/2004 | - | - | - | - | - |
| 3 | M6 | A | P | 10/22/2004 | 3000 | 24962702684 | 5/01/2004 | 5/31/2004 | 42373627 | 14790196 | 7358305 | 49805518 | 0 |
| 3 | M6 | A | P | 10/22/2004 | 241 | 24962705684 | 5/01/2004 | 5/31/2004 | - | - | - | - | - |
| 3 | M7 | N | P | 7/20/2004 | 3000 | 24961964700 | 6/01/2004 | 6/30/2004 | 49805518 | 19087070 | 8852934 | 60039654 | 0 |

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| FORM | TYPE | RPT | TYPE | AI | PGI | REC | DATE | PGS | BEG | IMAGE | COVERAGE | DATES | BEG | CASH | RECEIPTS | DISBURSE | END | CASH | DEBTS | BY |
|------|------|-----|------|----|-----|------------|------|-------------|-----------|-----------|----------|----------|----------|----------|----------|----------|-----|------|---------|----|
| 3 | | M7 | | N | P | 7/20/2004 | 2639 | 24961970001 | 6/01/2004 | 6/30/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M7 | | A | P | 7/24/2004 | 3000 | 24962012898 | 6/01/2004 | 6/30/2004 | 49805518 | 19087070 | 8852934 | 60039654 | | | | | 0 | |
| 3 | | M7 | | A | P | 7/24/2004 | 2897 | 24962015898 | 6/01/2004 | 6/30/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M8 | | N | P | 8/20/2004 | 3000 | 24962220001 | 7/01/2004 | 7/31/2004 | 60039654 | 27619145 | 25344154 | 62314645 | | | | | 1140000 | |
| 3 | | M8 | | N | P | 8/20/2004 | 3000 | 24962223001 | 7/01/2004 | 7/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M8 | | N | P | 8/20/2004 | 3000 | 24962226001 | 7/01/2004 | 7/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M8 | | N | P | 8/20/2004 | 409 | 24962229001 | 7/01/2004 | 7/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M8 | | A | P | 11/12/2004 | 3000 | 24971895380 | 7/01/2004 | 7/31/2004 | 60039654 | 27619145 | 25344154 | 62314645 | | | | | 1140000 | |
| 3 | | M8 | | A | P | 11/12/2004 | 3000 | 24971900001 | 7/01/2004 | 7/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M8 | | A | P | 11/12/2004 | 3000 | 24971903001 | 7/01/2004 | 7/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M8 | | A | P | 11/12/2004 | 409 | 24971906001 | 7/01/2004 | 7/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | N | P | 9/20/2004 | 3000 | 24971556612 | 8/01/2004 | 8/31/2004 | 62314645 | 48892440 | 55535221 | 55671864 | | | | | 0 | |
| 3 | | M9 | | N | P | 9/20/2004 | 3000 | 24971560001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | N | P | 9/20/2004 | 3000 | 24971563001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | N | P | 9/20/2004 | 3000 | 24971566001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | N | P | 9/20/2004 | 3000 | 24971570001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | N | P | 9/20/2004 | 3000 | 24971573001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | N | P | 9/20/2004 | 917 | 24971576001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 10/20/2004 | 3000 | 24962590141 | 8/01/2004 | 8/31/2004 | 62314645 | 48892440 | 55535221 | 55671864 | | | | | 0 | |
| 3 | | M9 | | A | P | 10/20/2004 | 3000 | 24962593141 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 10/20/2004 | 3000 | 24962596141 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 10/20/2004 | 3000 | 24962600001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 10/20/2004 | 3000 | 24962603001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 10/20/2004 | 3000 | 24962606001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 10/20/2004 | 340 | 24962609001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 1/21/2005 | 3000 | 25980216139 | 8/01/2004 | 8/31/2004 | 62314645 | 48892440 | 55535221 | 55671864 | | | | | 0 | |
| 3 | | M9 | | A | P | 1/21/2005 | 3000 | 25980220001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 1/21/2005 | 3000 | 25980223001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 1/21/2005 | 3000 | 25980226001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 1/21/2005 | 3000 | 25980230001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 1/21/2005 | 3000 | 25980233001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M9 | | A | P | 1/21/2005 | 335 | 25980236001 | 8/01/2004 | 8/31/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M10 | | N | P | 10/20/2004 | 3000 | 24991260001 | 9/01/2004 | 9/30/2004 | 55671864 | 62971686 | 76928601 | 41714950 | | | | | 0 | |
| 3 | | M10 | | N | P | 10/20/2004 | 3000 | 24991263001 | 9/01/2004 | 9/30/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M10 | | N | P | 10/20/2004 | 3000 | 24991266001 | 9/01/2004 | 9/30/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M10 | | N | P | 10/20/2004 | 3000 | 24991270001 | 9/01/2004 | 9/30/2004 | - | - | - | - | - | - | - | - | - | - |
| 3 | | M10 | | N | P | 10/20/2004 | 3000 | 24991273001 | 9/01/2004 | 9/30/2004 | - | - | - | - | - | - | - | - | - | - |

270441603553

DNC SERVICES CORPORATION/DEMOCRATIC NATIONAL COMMITTEE

Tobias, Andrew

430 S. CAPITOL STREET S.E.

WASHINGTON

PARTY QUALIFIED

ID #C00010603

FILING FREQUENCY: MONTHLY

DC 20003

| FORM TYPE | RPT TYPE | AI | PGI | REC DATE | PGS | BEG IMAGE | COVERAGE DATES | BEG CASH | RECEIPTS | DISBURSE | END CASH | DEBTS BY |
|-----------|----------|----|-----|------------|------|-------------|-----------------------|----------|----------|----------|----------|----------|
| 3 | M10 | N | P | 10/20/2004 | 3000 | 24991276001 | 9/01/2004 9/30/2004 | - | - | - | - | - |
| 3 | M10 | N | P | 10/20/2004 | 3000 | 24991280001 | 9/01/2004 9/30/2004 | - | - | - | - | - |
| 3 | M10 | N | P | 10/20/2004 | 3000 | 24991283001 | 9/01/2004 9/30/2004 | - | - | - | - | - |
| 3 | M10 | N | P | 10/20/2004 | 1100 | 24991286001 | 9/01/2004 9/30/2004 | - | - | - | - | - |
| 3 | 12G | N | P | 10/21/2004 | 3000 | 24962680001 | 10/01/2004 10/13/2004 | 41714950 | 34248436 | 51620984 | 24342402 | 0 |
| 3 | 12G | N | P | 10/21/2004 | 3000 | 24962683001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | N | P | 10/21/2004 | 3000 | 24962686001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | N | P | 10/21/2004 | 3000 | 24962690001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | N | P | 10/21/2004 | 3000 | 24962693001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | N | P | 10/21/2004 | 203 | 24962696001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | A | P | 12/06/2004 | 3000 | 24981730001 | 10/01/2004 10/13/2004 | 41714950 | 33873239 | 52049323 | 23538866 | 0 |
| 3 | 12G | A | P | 12/06/2004 | 3000 | 24981733001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | A | P | 12/06/2004 | 3000 | 24981736001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | A | P | 12/06/2004 | 3000 | 24981740001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | A | P | 12/06/2004 | 3000 | 24981743001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | A | P | 12/06/2004 | 271 | 24981746001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | A | P | 5/06/2005 | 3000 | 25990713661 | 10/01/2004 10/13/2004 | 41714950 | 33873239 | 52049323 | 23538866 | 0 |
| 3 | 12G | A | P | 5/06/2005 | 3000 | 25990716661 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | A | P | 5/06/2005 | 3000 | 25990720001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | A | P | 5/06/2005 | 3000 | 25990723001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | A | P | 5/06/2005 | 3000 | 25990726001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 12G | A | P | 5/06/2005 | 271 | 25990729001 | 10/01/2004 10/13/2004 | - | - | - | - | - |
| 3 | 30G | N | P | 12/02/2004 | 3000 | 24981622617 | 10/14/2004 11/22/2004 | 23538866 | 3245365 | 16959170 | 9825061 | 0 |
| 3 | 30G | N | P | 12/02/2004 | 3000 | 24981625617 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | N | P | 12/02/2004 | 3000 | 24981630001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | N | P | 12/02/2004 | 3000 | 24981633001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | N | P | 12/02/2004 | 3000 | 24981636001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | N | P | 12/02/2004 | 3000 | 24981640001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | N | P | 12/02/2004 | 3000 | 24981643001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | N | P | 12/02/2004 | 3000 | 24981646001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | N | P | 12/02/2004 | 3000 | 24981650001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | N | P | 12/02/2004 | 3000 | 24981653001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | N | P | 12/02/2004 | 2258 | 24981656001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 4/14/2005 | 3000 | 25970206012 | 10/14/2004 11/22/2004 | 23538866 | 3186646 | 16959170 | 9766342 | 0 |
| 3 | 30G | A | P | 4/14/2005 | 3000 | 25970210001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 4/14/2005 | 3000 | 25970213001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 4/14/2005 | 3000 | 25970216001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 4/14/2005 | 3000 | 25970220001 | 10/14/2004 11/22/2004 | - | - | - | - | - |

27044160155

DNC SERVICES CORPORATION/DEMOCRATIC NATIONAL COMMITTEE

Tobias, Andrew

430 S. CAPITOL STREET S.E.

WASHINGTON

PARTY QUALIFIED
DC 20003

ID #C00010603

FILING FREQUENCY: MONTHLY

| FORM TYPE | RPT TYPE | AI | PGI | REC DATE | PGS | BEG IMAGE | COVERAGE DATES | BEG CASH | RECEIPTS | DISBURSE | END CASH | DEBTS BY |
|-----------|----------|----|-----|-----------|------|-------------|-----------------------|----------|-----------|-----------|----------|----------|
| 3 | 30G | A | P | 4/14/2005 | 3000 | 25970223001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 4/14/2005 | 3000 | 25970226001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 4/14/2005 | 3000 | 25970230001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 4/14/2005 | 3000 | 25970233001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 4/14/2005 | 3000 | 25970236001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 4/14/2005 | 2258 | 25970240001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 5/17/2005 | 3000 | 25990842049 | 10/14/2004 11/22/2004 | 23538866 | 3185646 | 16958170 | 9766342 | 0 |
| 3 | 30G | A | P | 5/17/2005 | 3000 | 25990845049 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 5/17/2005 | 3000 | 25990850001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 5/17/2005 | 3000 | 25990853001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 5/17/2005 | 3000 | 25990856001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 5/17/2005 | 3000 | 25990860001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 5/17/2005 | 3000 | 25990863001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 5/17/2005 | 3000 | 25990866001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 5/17/2005 | 3000 | 25990870001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 5/17/2005 | 3000 | 25990873001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | 30G | A | P | 5/17/2005 | 2304 | 25990876001 | 10/14/2004 11/22/2004 | - | - | - | - | - |
| 3 | YE | N | P | 1/31/2005 | 3000 | 25980415856 | 11/23/2004 12/31/2004 | 9766342 | 2450070 | 6164601 | 6051811 | 0 |
| 3 | YE | N | P | 1/31/2005 | 2111 | 25980420001 | 11/23/2004 12/31/2004 | - | - | - | - | - |
| 3 | YE | A | P | 5/16/2005 | 3000 | 25990834880 | 11/23/2004 12/31/2004 | 9766342 | 2450070 | 6164601 | 6051811 | 0 |
| 3 | YE | A | P | 5/16/2005 | 2111 | 25990837880 | 11/23/2004 12/31/2004 | - | - | - | - | - |
| TOTAL | | | | | | | | | 404352278 | 399860948 | | |

27044160357

DNC Services Corporation/Democratic National Committee (C00010000)
Missing 48-Hour Notice Overview

| NAME OF PAYEE | DATE OF EXPENDITURE | AMOUNT OF EXPENDITURE (Schedule E) | CANDIDATE SUPPORTED/OPOSED (General Election) |
|---------------------------------|---------------------|--|---|
| AKP Message & Media | 8/11/2004 | \$9,139.91 | George Bush (opposed) |
| Murphy, Putnam, Shorr | 8/17/2004 | \$20,115.03 48 Hour Notice Required | George Bush (opposed) |
| Murphy, Putnam, Shorr | 10/4/2004 | \$8,800.00 | George Bush (opposed) |
| Murphy, Putnam, Shorr | 10/4/2004 | \$8,800.00 | George Bush (opposed) |
| Murphy, Putnam, Shorr | 10/4/2004 | \$8,800.00 | George Bush (opposed) |
| Murphy, Putnam, Shorr | 10/4/2004 | \$8,800.00 48 Hour Notice Required | George Bush (opposed) |
| US Postmaster | 10/7/2004 | \$58,220.89 48 Hour Notice Required | John Kerry (supported) |
| Message Audience & Presentation | 10/11/2004 | \$13,729.71 48 Hour Notice Required | John Kerry (supported) |
| Murphy, Putnam, Shorr | 10/13/2004 | \$28,785.44 48 Hour Notice Required | George Bush (opposed) |

27044160358

DNC Services Corporation/Democratic National Committee (C00010000)
Missing 24-Hour Notice Overview

| NAME OF PAYEE | DATE OF EXPENDITURE | AMOUNT OF EXPENDITURE (Schedule E) | CANDIDATE SUPPORTED/OPPOSED (General Election) |
|--------------------------------------|---------------------|------------------------------------|--|
| AKP Message & Media | 10/15/2004 | \$37,291.26 | George Bush (opposed) |
| The E & T Group | 10/21/2004 | \$120,870.64 | John Kerry (supported) |
| Active Calls LLC | 10/26/2004 | \$89,800.00 | John Kerry (supported) |
| The E & T Group | 10/26/2004 | \$28,074.00 | John Kerry (supported) |
| Envoy Worldwide | 10/26/2004 | \$108,000.00 | John Kerry (supported) |
| Landmark Strategies, Inc. | 10/26/2004 | \$258,750.00 | John Kerry (supported) |
| LSG Voter Contact Services | 10/26/2004 | \$5,566.17 | John Kerry (supported) |
| Winning Connections, Inc. | 10/26/2004 | \$251,562.00 | John Kerry (supported) |
| National Telecommunications Services | 10/27/2004 | \$296,325.00* | John Kerry (supported) |

*\$54,664.30 in 24-Hour Notices filed on 10/18/2004 (Image 24971752791) may be related to this payment, resulting in a remaining discrepancy of \$241,660.70.

27044160359

MONTHLY REPORT NOTICE

FEDERAL ELECTION COMMISSION

PARTIES AND PACS

February 2, 2004

WHO MUST FILE

As a monthly filer, you must file Monthly Reports in 2004.¹

NOTE: Recent changes to the law require certain party committees to file monthly reports (quarterly reporting is no longer an option for these committees). For more information, see the January 2004 issue of the *Record*, which can be found on the FEC web site at <http://www.fec.gov/pages/record.htm>. An additional legislative change allows committees to file reports using overnight mail on the same terms as registered/certified mail. (See footnote 3.)

REPORTING DATES

| REPORT | REPORTING PERIOD ² | REG./CERT. & OVERNIGHT MAILING DATE ³ | FILING DATE |
|--------------|-------------------------------|--|-----------------------|
| February | 01/01/04 - 01/31/04 | 02/20/04 | 02/20/04 |
| March | 02/01/04 - 02/29/04 | 03/20/04 | 03/20/04 ⁴ |
| April | 03/01/04 - 03/31/04 | 04/20/04 | 04/20/04 |
| May | 04/01/04 - 04/30/04 | 05/20/04 | 05/20/04 |
| June | 05/01/04 - 05/31/04 | 06/20/04 | 06/20/04 ⁴ |
| July | 06/01/04 - 06/30/04 | 07/20/04 | 07/20/04 |
| August | 07/01/04 - 07/31/04 | 08/20/04 | 08/20/04 |
| September | 08/01/04 - 08/31/04 | 09/20/04 | 09/20/04 |
| October | 09/01/04 - 09/30/04 | 10/20/04 | 10/20/04 |
| Pre-General | 10/01/04 - 10/13/04 | 10/18/04 | 10/21/04 |
| Post-General | 10/14/04 - 11/22/04 | 12/02/04 | 12/02/04 |
| Year-End | 11/23/04 - 12/31/04 | 01/31/05 | 01/31/05 |

¹Committees must continue to file reports until the Commission notifies them in writing that their termination report has been accepted.

²These dates indicate the beginning and the end of the reporting period. A reporting period always begins the day after the closing date of the last report filed. If the committee is new and has not previously filed a report, the first report must cover all activity that occurred before the committee registered.

³Monthly reports sent by registered or certified mail must be postmarked by the mailing date. Committees should keep the mailing receipt with its postmark as proof of filing. If using overnight mail, the delivery service must receive the report by the mailing date. "Overnight mail" means an overnight service with an on-line tracking system. Monthly reports filed by any other means must be received by the Commission (or Secretary of the Senate for committees supporting only Senate candidates) by the filing date.

⁴Notice that the filing date falls on a weekend. Filing deadlines are not extended when they fall on nonworking days.

(over)

48- AND 24-HOUR REPORTS ON INDEPENDENT EXPENDITURES

Any PAC or Party Committee that makes independent expenditures in connection with an election may also have to file 48-hour or 24-hour reports. The 48-hour reporting requirement will be triggered each time the committee makes independent expenditures aggregating \$10,000 or more between January 1st and the 20th day before the election. The 24-hour reporting requirement will be triggered each time the committee makes independent expenditures aggregating \$1,000 or more after the 20th day, but more than 24 hours, before the day of the election. See 11 CFR 104.4.

These reports are *not* required when a Party Committee or PAC makes a contribution directly to a candidate. Visit the FEC web site at http://www.fec.gov/pages/charts_ie_dates.htm for a state-by-state chart of 48- and 24-hour reporting periods.

ELECTRONIC FILING

Political committees that receive contributions or make expenditures in excess of \$50,000 in a calendar year, or that expect to do so, must submit their reports electronically. For additional information, review the enclosed handout entitled "Electronic Filing," call the FEC's Electronic Filing office at (800) 424-9530 or (202) 694-1642, and visit our web site at <http://www.fec.gov/electfil/electron.html>.

COMPLIANCE

- Treasurers of political committees are responsible for both the timeliness and the accuracy of all reports. They may be subject to monetary penalties if reports are inaccurate or are not filed on time.
- Under the Administrative Fine Program, political committees and their treasurers who fail to file their reports on time may be subject to civil money penalties up to \$16,000 (or more for repeat late- and non-filers). For additional information, see the enclosed handout entitled, "Administrative Fine Program," and visit our web site at <http://www.fec.gov/adminfines1.html>.
- In addition, political committees that file illegible reports or use non-FEC forms (except for FEC-approved, computer-generated forms) will be required to refile their reports.
- Electronic filers who instead file on paper or submit an electronic report (either by direct transmission or on 3.5" diskette) that does not pass the validation test will be considered non-filers and may be subject to enforcement actions (including administrative fines).

CHANGE IN FILING FREQUENCY

Committees able to change their reporting schedule (for example, from monthly to quarterly) who wish to do so must notify the Commission in writing when they file their next report due under their current reporting schedule. Committees may change their filing frequency no more than once per calendar year.

MONTHLY REPORT NOTICE

FEDERAL ELECTION COMMISSION

PARTIES AND PACS

August 27, 2004

REPORTING DATES FOR REMAINDER OF 2004

| REPORT | REPORTING PERIOD ¹ | REG./CERT. & OVERNIGHT MAILING DATE ² | FILING DATE |
|--------------|-------------------------------|--|----------------|
| September | 08/01/04 - 08/31/04 | 09/20/04 | 09/20/04 |
| October | 09/01/04 - 09/30/04 | 10/20/04 | 10/20/04 |
| Pre-General | 10/01/04 - 10/13/04 | 10/18/04 | 10/21/04 |
| Post-General | 10/14/04 - 11/22/04 | 12/02/04 | 12/02/04 |
| Year-End | 11/23/04 - 12/31/04 | 01/31/05 | 01/31/05 |

WHO MUST FILE

Party Committees and PACs (Nonconnected Committees and Separate Segregated Funds) filing on a monthly basis must file Monthly Reports in 2004. Committees must continue to file reports until the Commission notifies them in writing that their termination report has been accepted.

In an election year, the 12-Day Pre-General and 30-Day Post-General Election Reports are filed in lieu of the November and December Monthly Reports.

NOTE: A recent legislative change allows committees to file reports using overnight mail on the same terms as registered/certified mail. (See footnote 2).

¹These dates indicate the beginning and the end of the reporting period. A reporting period always begins the day after the closing date of the last report filed. If the committee is new and has not previously filed a report, the first report must cover all activity that occurred before the committee registered.

²Monthly reports sent by registered or certified mail must be postmarked by the mailing date. Committees should keep the mailing receipt with its postmark as proof of filing. If using overnight mail, the delivery service must receive the report by the mailing date. "Overnight mail" means an overnight service with an on-line tracking system. Monthly reports filed by any other means must be received by the Commission (or Secretary of the Senate for committees supporting only Senate candidates by the filing date.

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ELECTRONIC FILING

Political committees that receive contributions or make expenditures in excess of \$50,000 in a calendar year, or that expect to do so, must submit their reports electronically. For additional information, review the enclosed handout entitled "Electronic Filing," call the FEC's Electronic Filing office at (800) 424-9530 or (202) 694-1642, and visit our web site at <http://www.fec.gov/electfil/electron.html>.

48- AND 24-HOUR REPORTS ON INDEPENDENT EXPENDITURES

Any PAC or Party Committee that makes independent expenditures in connection with an election may also have to file 48-hour or 24-hour reports. The 48-hour reporting requirement will be triggered each time the committee makes independent expenditures aggregating \$10,000 or more between January 1st and the 20th day before the election. The 24-hour reporting requirement will be triggered each time the committee makes independent expenditures aggregating \$1,000 or more after the 20th day, but more than 24 hours, before the day of the election. See 11 CFR 104.4.

These reports are *not* required when a Party Committee or PAC makes a contribution directly to a candidate. Visit the FEC web site at http://www.fec.gov/pages/charts_ie_dates.htm for a state-by-state chart of 48- and 24-hour reporting periods.

COMPLIANCE

- Treasurers of political committees are responsible for both the timeliness and the accuracy of all reports. They may be subject to monetary penalties if reports are inaccurate or are not filed on time.
- Under the Administrative Fine Program, political committees and their treasurers who fail to file their reports on time may be subject to civil money penalties up to \$16,000 (or more for repeat late- and non-filers). For additional information, see the enclosed handout entitled, "Administrative Fine Program," and visit our web site at <http://www.fec.gov/adminfines1.html>.
- In addition, political committees that file illegible reports or use non-FEC forms (except for FEC-approved, computer-generated forms) will be required to refile their reports.
- Electronic filers who instead file on paper or submit an electronic report (either by direct transmission or on 3.5" diskette) that does not pass the validation test will be considered non-filers and may be subject to enforcement actions (including administrative fines).

CHANGE IN FILING FREQUENCY

Committees able to change their reporting schedule (for example, from monthly to quarterly) who wish to do so must notify the Commission in writing when they file their next report due under their current reporting schedule. Committees may change their filing frequency no more than once per calendar year.