



FEDERAL ELECTION COMMISSION

Washington, DC 20463

October 12, 2000

Mr. James H. Shacklett III, Treasurer  
Greenleaf for Congress  
1555 Terwood Road  
Huntingdon Valley, PA 19006

RE: MUR 5111

Dear Mr. Shacklett:

The Federal Election Commission received a complaint which indicates that Greenleaf for Congress ("Committee") and you, as treasurer, may have violated the Federal Election Campaign Act of 1971, as amended ("the Act"). A copy of the complaint is enclosed. We have numbered this matter MUR 5111. Please refer to this number in all future correspondence.

Under the Act you have the opportunity to demonstrate in writing that no action should be taken against the Committee and you, as treasurer, in this matter. Please submit any factual or legal materials which you believe are relevant to the Commission's analysis of this matter. Where appropriate, statements should be submitted under oath. Your response, which should be addressed to the General Counsel's Office, must be submitted within 15 days of receipt of this letter. If no response is received within 15 days, the Commission may take further action based on the available information.

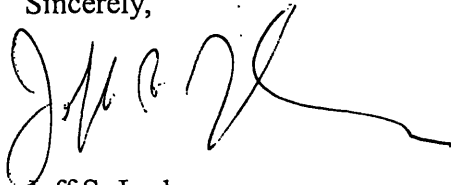
This matter will remain confidential in accordance with 2 U.S.C. § 437g(a)(4)(B) and § 437g(a)(12)(A) unless you notify the Commission in writing that you wish the matter to be made public. If you intend to be represented by counsel in this matter, please advise the Commission by completing the enclosed form stating the name, address and telephone number of such counsel, and authorizing such counsel to receive any notifications and other communications from the Commission.

If the Commission decides to pursue the matter, the case may be eligible for processing in the FEC's Alternative Dispute Resolution (ADR) program. To be considered for ADR processing, i.e., negotiation and/or mediation, you must: 1) indicate a willingness to have your case submitted to the ADR process; 2) agree to participate in bilateral negotiations and, if necessary, mediation; and 3) waive the statute of limitations while the matter is being processed under the FEC's ADR program.

If the Respondent affirmatively agrees to engage in ADR, each complaint will be evaluated on its merits to determine whether it is appropriate for processing in the ADR program. Further information about the FEC's ADR program is provided in the enclosed booklet. If, after reviewing the booklet, you would like your matter to be considered for possible ADR processing, you must affirmatively indicate that desire on the enclosed form and return it together with your response to this letter. Failure to respond affirmatively will be taken as a notice of disinterest in the program and your case will be dropped from further consideration for ADR. If you have questions about the ADR program please contact the ADR office at 202-694-1670.

For your information, we have enclosed a brief description of the Commission's procedures for handling complaints. If you have any questions concerning the complaint, please contact Donald E. Campbell at 202-694-1650 or toll free at 800-424-9530.

Sincerely,



Jeff S. Jordan  
Supervisory Attorney  
Central Enforcement Docket

Enclosures:

1. Complaint
2. FEC Complaint Procedures
3. Designation of Counsel Statement
4. ADR Booklet
5. ADR Commitment Statement

cc: The Honorable Stewart J. Greenleaf

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