

**PERKINS COIE LLP**

607 FOURTEENTH STREET, N.W. · WASHINGTON, D.C. 20005-2011  
TELEPHONE: 202 628-6600 · FACSIMILE: 202 434-1690

RECEIVED  
FEDERAL ELECTION  
COMMISSION  
OFFICE OF GENERAL  
COUNSEL

MAR 23 5 12 PM '99

March 23, 1999

**Via Hand Delivery**

**BULK FILE**

Thomas J. Andersen, Esq.  
Office of the General Counsel  
Federal Election Commission  
999 E Street, NW - 6th Floor  
Washington, DC 20463

**Re: MUR 4763**

Dear Mr. Andersen:

Enclosed please find the Responses to the Federal Election Commission's Subpoena to Produce Documents and Order to Submit Written Answers for each of the following:

1. Texas Democratic Party;
2. Bexar County Democratic Party;
3. Dallas County Democratic Party;
4. Galveston County Democratic Party;
5. Harris County Democratic Party; and
6. Travis County Democratic Party.

If you have any questions, please do not hesitate to contact me.

Very truly yours,



Marc E. Elias  
Counsel to Respondents

Enclosures

{04031-0058/DA990820.039}

BEFORE THE FEDERAL ELECTION COMMISSION Mar 23 5 12 PM '99

In the Matter of )

MUR 4763 )

**TRAVIS COUNTY DEMOCRATIC PARTY'S  
RESPONSE TO THE FEDERAL ELECTION  
COMMISSION'S SUBPOENA TO PRODUCE DOCUMENTS  
AND ORDER TO SUBMIT WRITTEN ANSWERS**

1. *Produce all documents, including changed or superseded versions, related to the creation, organization, and operation of the Travis County Democratic Party, including but not limited to the constitution, charter, bylaws, rules, regulations, resolutions, agreements, contracts, procedural manuals, memoranda of understanding or any comparable governing documents.*

1. Documents responsive to this Request are attached as Bates Nos. TRA0001 through TRA0025.

2. *State the relationship between the Travis County Democratic Party and each of the following (Texas) committees, including whether the committees have ever been financed, maintained or controlled in any manner by the Travis County Democratic Party, or vice versa. Describe fully such financial support, maintenance or control.*

- a. *Texas Democratic Party*
- b. *Bexar County Democratic Party*
- c. *Dallas County Democratic Party*
- d. *Galveston County Democratic Party*
- e. *Harris County Democratic Party*

- f. Jefferson County Democratic Party*
- g. 21st Century Political Action Committee (name of record for the Tarrant County Democratic Party-Federal Account)*
- h. Nueces County Democratic Party*
- i. El Paso County Democratic Party*
- j. Hays County Democratic Party Executive Committee*
- k. Potter-Randall County Democratic Club*

The Travis County Democratic Party ("TRA") objects this Interrogatory on the grounds that the term "relationship is vague and ambiguous." TRA denies that it has ever "financed, maintained or controlled" any of the County Democratic Parties listed, or the Texas Democratic Party. Similarly, TRA denies that it has ever been "financed, maintained or controlled" by any of the County Democratic Parties listed or the Texas Democratic Party. It is a matter of public record that TRA participated in a limited number of transfers with the Texas Democratic Party. The relationship between TRA and the other parties is their common commitment to the Democratic Party, its ideas, principles, and candidates.

3. *Provide the date, amount and purpose of each and every transfer (including all direct and unkind contributions) between the Travis County Democratic Party and each of the committees listed in Question 2.*

The information sought by this Interrogatory is contained in reports filed with the Federal Election Commission, as well as in documents produced in response to

Question No. 4. Because the information sought is as equally available to the Commission as it is to TRA, no further response is necessary.

4. *Identify and produce copies of all documents, including deposit slips and negotiated checks (front and back if applicable), representing, reflecting, referring to or relating to each and every transfer (including all direct and in-kind contributions) between the Travis County Democratic Party and each of the committees listed in Question 2.*

Documents responsive to this Request are attached as Bates numbers TRA0026 through TRA0032.

5. *If not produced in response to Question 4, identify and produce all documents that formed the basis for determining the timing and amounts of each and every transfer (including direct and in-kind contributions) between the Travis County Democratic Party and each of the committees listed in Question 2.*

TRA objects to this Request on the grounds that the phrase "formed the basis for determining the timing of each and every transfer" is vague and ambiguous.

Documents responsive to this request are attached as Bates numbers TRA0026 through TRA0032.

6. *State whether there have ever been any written or unwritten policies or guidelines formulated between January 1, 1987 and the present concerning the transfers of funds (including direct and in-kind contributions) between the Travis County Democratic Party and each of the committees listed in Question 2. If so, produce copies of all such written policies. Describe in full the terms of all such unwritten policies.*

TRA is unaware of any such written or unwritten policies or guidelines.

7. *State whether there have ever been any written or unwritten contribution-sharing agreements or contracts, party quotas or dues structures, central*

*accounting arrangements or any other financial arrangements entered into from January 1, 1987 to the present between the Travis County Democratic Party and each of the committees listed in Question 2. If so, produce copies of all such written agreements, contracts or arrangements. Describe in full the terms of all such unwritten agreements, contracts or arrangements.*

TRA is unaware of any such agreements.

8. *State whether any contributions by the Travis County Democratic Party in connection with federal elections have ever been made in cooperation, consultation or concert with, or at the request or suggestion of any of the party committees listed in Question 2. If yes, state the year(s) and candidate(s) supported.*

TRA is unaware of any contributions as described in this Interrogatory.

9. *State whether the Texas Democratic Party has ever requested or suggested to Travis County Democratic Party that it make specific contributions to any federal candidates or has ever consulted or worked in concert with Travis County Democratic Party in their making of any such contributions. If yes, state the year(s) and candidate(s) supported.*

TRA is unaware of any contributions as described in this Interrogatory.

10. *State whether the Travis County Democratic Party has ever requested or suggested to any of the committees listed in Question 2 that they make specific contributions to any federal candidates or has ever been consulted or worked in concert with any of listed committees in their making of any such contributions. If yes, state the year(s) and candidate(s) supported.*

TRA is unaware of any contributions as described in this Interrogatory.

11. *Identify all individuals who hold or have held positions, whether paid or unpaid, with the Travis County Democratic Party, and who hold or have also held positions, whether paid or unpaid, with any of the committees listed in Question 2.*

**E. W. (Bill) Baker**

Home: [REDACTED]

Phone: [REDACTED]

Office: [REDACTED]

Phone: [REDACTED]

Soc. Sec: [REDACTED]

Employment information: Travis County Democratic Party, primary election  
administration, December 1995 - April 1996

Current employment: Not employed

**Angelina Barrientos**

Home: [REDACTED]

Phone: [REDACTED]

Office: [REDACTED]

Phone: [REDACTED]

Soc. Sec: [REDACTED]

Employment information: Travis County Democratic Party, executive director,  
January 1997 - March 1998

Current employment: Not known

**Jane Hedgepeth**

Home: [REDACTED]

Phone: [REDACTED]

Office: [REDACTED]

Phone: [REDACTED]

Soc. Sec: [REDACTED]

Employment information: Travis County Democratic Party, campaign finance  
reporting services, fall 1995 - present

**Susan E. Martinez**

Home: [REDACTED]

Phone: [REDACTED]

Office: [REDACTED]

Phone: [REDACTED]

Soc. Sec: [REDACTED]

Employment information: Travis County Democratic Party, primary election  
administration and bookkeeper, December 1995 - May 1996

Current employment: Not employed

**Donna Beth McCormick**

Home: [REDACTED]

Phone: [REDACTED]

Office: [REDACTED]

Phone: [REDACTED]

Soc. Sec: [REDACTED]

Employment information: Travis County Democratic Party, county convention  
volunteer 1996

**Stephen W. McDonald**

Home: [REDACTED]

Phone: [REDACTED]

Office: [REDACTED]

Phone: [REDACTED]

Soc. Sec: [REDACTED]

Employment information: Travis County Democratic Party, primary election  
administration bookkeeping, December 1997 - July 1998

**Mary R. Morey**

Home: [REDACTED]

Phone: [REDACTED]

Office: [REDACTED]

Phone: [REDACTED]

Soc. Sec: [REDACTED]

Employment information: Travis County Democratic Party executive director, July or  
August 1995 to April 1996

**Eduardo R. Rodriguez**

Home: [REDACTED]

Phone: [REDACTED]

Office: [REDACTED]

Phone: [REDACTED]

Soc. Sec: [REDACTED]

Employment information: Travis County Democratic Party, primary election  
administration, December 1997 - April 1998; acting executive  
director, May 1998 - present.

Emily S. Sadegh

Home:

Phone:

Office:

Phone:

Soc. Sec:

Employment information: Travis County Democratic Party, office assistant, 1996  
(part-time)

12. *State whether the Texas Democratic Party has the authority or ability to hire, appoint, demote, remove or otherwise control the officers, or other decision-making employees, or members of Travis County Democratic Party.*

12. The Texas Democratic Party has no such authority or ability.

I declare under penalty of perjury that the foregoing is true and correct. Dated  
this 23 day of March, 1999.

Eduardo R. Rodriguez  
Eduardo R. Rodriguez



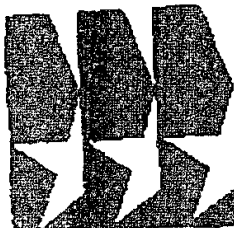
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## Travis County Democratic Party

Kirk Watson  
Chair

February 6, 1995

Federal Elections Commission  
999 E. Street, N.W.  
Washington, D.C. 20463

To Whom It May Concern:

This letter is to serve as notification of a change in Treasurer for the Travis County Democratic Party's Federal Committee. Your records apparently still reflect our past Treasurer, Jay Brim. Our current Treasurer is Beverly Reeves. The mailing address continues to be P.O. Box 13262, Austin, Texas 78767. A contact phone number is 512-477-7500.

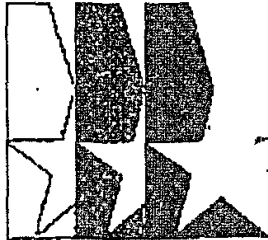
A phone conversation with officials at the FEC indicated that this method of notification was proper in clarifying this matter. Thank you for your help and please let us know if there is anything further we need to do.

Sincerely,

Tim Weltin  
Executive Director

FEC4763-TRA-0001

TO REPORTS INDEX NEW SEARCH NEW ADVANCED SEARCH



**Travis County  
Democratic Party**

RECEIVED  
FEDERAL ELECTION  
COMMISSION MAIL ROOM

JUL 16 12 24 PM '96  
David Van Os  
Chair

July 15, 1996

Federal Election Commission  
999 E Street, NW  
Washington, DC 20463

Re: Travis County Democratic Party  
C00257519

To whom it may concern:

This letter amends our committee's registration by making the following changes to our Statement of Organization:

Treasurer of the committee: Mina Clark is now the treasurer, replacing Beverly Reeves.

Depository (name change only): The name of our depository has been changed from Liberty National Bank to Norwest Bank of Texas, Austin, P.O. Box 2019, Austin, TX 78768.

Please advise if any additional information requires updating.

Sincerely,

David Van Os, Chair  
Travis County Democratic Party

P.O. Box 684263

Austin, Texas 78768-4191

(512) 477-7500

FEC4763-TRA-0002

TO REPORTS INDEX NEW SEARCH NEW ADVANCED SEARCH



**Travis County  
Democratic Party**

RECEIVED  
FEDERAL ELECTION  
COMMISSION MAIL ROOM

OCT 15 11 59 AM '96

David van Os  
Chair

October 8, 1996

Federal Election Commission  
999 E Street, N.W.  
Washington, DC 20463

Re: Travis County Democratic Party  
C00257519

To whom it may concern:

This letter amends our committee's Statement of Organization to add the following  
depository:

Capitol Credit Union, P.O. Box 12946, Austin, TX 78711-2946

Thank you for your attention to this amendment.

Sincerely,

*Mina A. Clark*

Mina A. Clark  
Treasurer

P.O. Box 684263

Austin, Texas 78768-4263

(512) 477-7500



FEC4763-TRA-0003

**Travis County Democratic Party Executive Committee**

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# **Rules**

## **For the Conduct of the Business of the Travis County Democratic Party**

**Pursuant to Article III(C)1 of the Rules of the Texas Democratic Party**



**Travis County  
Democratic Party**  
**Travis County Democratic Party**  
**P.O. Box 684263**  
**Austin, Texas 78768-4263**  
**(512) 477-7500**

**Labor Donated**

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# Preamble

The purpose of this handbook is to provide written policies for the guidance of the officers and staff of the Travis County Democratic Party and to inform the public at large of those policies. The underlying purpose of these policies is to facilitate the growth and maintenance of an ever stronger Democratic Party in order to promote the better government which we believe the Democratic Party provides to the community in comparison to other political parties.

# Governance

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## Authority

Article III.C.1 of the Rules of the Texas Democratic Party states "The County Committee may, by majority vote, adopt continuing rules for the conduct of its business, so long as they are not prohibited by law or are not inconsistent with these Party Rules. Such rules shall be filed with the State Chair."

---

## Rules

The Travis County Democratic Party complies with the Rules of the Democratic Party of Texas, and they are incorporated here by reference.

---

## Structure

The County Chair may designate deputy chairs and assign duties at the discretion of the County Chair.

The County Chair may create, alter, or disband committees and appoint committee chairs and members at the discretion of the County Chair.

The County Chair may hire, supervise, and compensate an Executive Director. The Executive Director may be a full-time employee of the party who shall be charged with carrying out its day to day affairs and such other duties as may be prescribed or designated by the County Chair or Executive Committee, and be responsible to the County Chair and Executive Committee.

The County Chair may engage, dismiss, appoint, and supervise staff required for the conduct of the affairs of the party in addition to an Executive Director or may delegate this ability to the Executive Director.

The Travis County Democratic Party may contract with other persons and agencies, both public and private, for the rendering of services or for programs of mutual action in furtherance of the purposes of the party.

FEC4763-TRA-0007

## Records

All records of the Travis County Democratic Party, including but not limited to minutes of meetings, reports of committees, candidate filing forms, returns of elections, check books, bank statements, accounting records, and official correspondence and contracts shall be kept and shall be available for inspection by any member of the Travis County Democratic Executive Committee.

## Finances

### Receipt and Deposit

All money that may be received by the Travis County Democratic Party shall be deposited to an account of the party with a financial institution as may be directed by the County Chair.

### Expenditures

The County Chair is authorized to make all reasonable and necessary expenditures for the purposes of the Travis County Democratic Party. The County Chair may delegate this authorization to the Executive Director, with appropriate supervision. The County Chair will strive to make expenditures in a way that exemplifies Democratic Party values.

### Treasurer

The County Chair shall appoint a treasurer who shall keep or cause to be kept an accurate record of all funds received and spent by the county party.

The financial records of the party shall be open at all times to inspection by the Executive Committee or its designee.

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## Amendment

These rules may be amended with the approval of at least 51% of the members of the Travis County Democratic Executive Committee present.

FEC4763-TRA-0008



# Policies

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## Neutrality

### Democratic Primary Elections

Because contested Democratic Primary races by definition are races between or among Democrats for the Party's nomination of candidates for the partisan General Election, and

Because the Travis County Democratic Party must always promote a unified Democratic Party effort in Travis County in the General Election on behalf of every Democratic nominee; therefore

It is the policy of the Travis County Democratic Party that the leadership and facilities of the Party observe neutrality in the Democratic Primary contests, with such neutrality requiring the following specific conduct:

1. The physical facilities and property of the Travis County Democratic Party will not be used in support of any candidate in any contested Primary race, except that all candidates in Democratic Primary races may equally display their campaign literature, including stickers, buttons, and signs, at the Party headquarters, and all candidates in Democratic Primary races may obtain supporter, volunteer, and contributor lists from the Party headquarters on terms made equally available to all Democratic candidates. After the filing deadline the Party shall notify all Democratic Primary candidates of these privileges.
2. The Executive Director and all other paid staff of the Travis County Democratic Party shall not publicly express favoritism for, nor shall they engage in any conduct while on duty constituting favoritism for any candidate in a contested Democratic Primary race.
3. The Travis County Democratic Party County Chair shall not publicly express favoritism for any candidate in a contested Democratic Primary race, except that the Chair may engage in conduct which is equally supportive of all contestants.
4. The County Chair and the Executive Director shall observe neutrality in contested races for all SDEC representatives, national convention delegates, and convention committee spots, except that this provision shall not prohibit the County Chair or the Executive Director from themselves being candidates in such elections. Provisions herein relating to the Party's physical facilities, property, and lists shall apply to such elections.

## Nonpartisan Elections of Elected Officials<sup>1</sup>

Because nonpartisan political races such as for school boards and city councils have the clear potential of being races between or among Democrats, and

Because the Travis County Democratic Party must maintain neutrality in such races in order to preserve the Party's strength and unity for partisan General Election contests, therefore

It is the policy of the Travis County Democratic Party that the leadership and facilities of the Party shall observe neutrality in nonpartisan contested elections. Such neutrality requires the following specific conduct:

1. The physical facilities and property of the Travis County Democratic Party will not be used in support of any candidate in any nonpartisan election, except that all candidates in nonpartisan races may equally display their campaign literature, including stickers, buttons, and signs, at the Party headquarters if the candidates comply with 2 below. After the filing deadlines for major nonpartisan elections the Party shall notify all candidates in contested places of this policy.
2. Each candidate wishing to display his or her campaign literature at the Party headquarters under (1) above must sign this oath of affiliation:

*By signing this oath, I hereby affiliate myself with the Travis County Democratic Party, and I swear or affirm that during this calendar year I will support the nominees of the Democratic Party of Texas and that I will not vote in a primary election or participate in a convention of another party.*

\_\_\_\_\_  
*Signature of Candidate and Date*

3. The Executive Director and all other paid staff of the Travis County Democratic Party shall not publicly express favoritism for, nor shall they engage in any conduct while on duty constituting favoritism for any candidate in a nonpartisan race.
4. The Travis County Democratic Party County Chair shall not publicly express favoritism for any candidate in a nonpartisan race, except that the Chair may engage in conduct which is equally supportive of all Democrats in any race.

FEC4763-TRA-0010

<sup>1</sup>As opposed to bond elections, etc.

# Personnel

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## Employment Definitions

### Exempt and Non-Exempt Positions

In accordance with the Fair Labor Standards Act, there are "exempt" and "non-exempt" positions. Persons employed in non-exempt positions shall be paid time and one-half overtime for hours worked in excess of forty (40) hours per week. Overtime work must be approved in advance by the Executive Director. Persons employed in exempt positions do not receive overtime wages.

These provisions apply to all employees except provisions delineated in separate employment contracts.

1. PROFESSIONAL STAFF - Executive Director, Program Directors and others so defined upon hiring. Professional staff are all exempt employees due to the performance of professional, administrative, or executive work as defined in the FLSA.
2. SUPPORT STAFF - Personnel engaged in clerical, bookkeeping, secretarial and other supportive functions. Support staff are all non-exempt employees.
3. FULL-TIME EMPLOYEES - Employees on a fixed salary or wage rate regularly scheduled to work a minimum of 40 hours per week.
4. PART-TIME EMPLOYEES - Employees working less than the full weekly work schedule who are paid on the basis of their work schedule. Part-time employees, working 20 or more hours per week, shall be entitled to prorated benefits as provided in this policy.
5. TEMPORARY EMPLOYEES - Employees hired at an hourly rate for the performance of a job for less than one-half of the regularly scheduled work week or less than a twelve (12) month period.

FEC4763-TRA-0011

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## Selection, Hiring and Orientation

The employment and dismissal of all staff is the responsibility of the County Chair or, if so designated by the County Chair, the Executive Director.

The party is an equal opportunity employer. Employment is based on the qualification and competence of a candidate for a specific position, substantiated by references and personal interviews.

The Immigration Reform and Control Act of 1986 became effective November 7, 1987 creating penalties for an employer to hire anyone not authorized to work in the United States. As a result all employees are required to complete a Form I-9 and provide appropriate documentation of employment eligibility to the Executive Director within three (3) business days of their date of hire. Such documentation includes original social security card or a state issued drivers license with photo, (refer to Form I-9 for other documentation which may be provided). Failure to provide these documents will result in dismissal from employment.

The Executive Director will review the submitted information and Form I-9, complete the employer section, and ensure that the Form I-9 and eligibility documentation are filed. Employment eligibility files will be maintained for three (3) years after employee hire dates or one (1) year after termination, whichever is later, and expiration dates of documents will be monitored with current information requested as necessary.

Appointment to a position will be accompanied by a Letter of Employment which specifies:

- A. job title and description of studies
- B. date of commencement of employment
- C. employment status (F/T, P/T)
- D. starting salary and benefits
- E. person to whom the employee is responsible

By accepting employment with the Travis County Democratic Party the employee agrees to adhere to the policies, procedures and standards as set forth in this manual, or as directed by the supervisor or other administrative personnel. Employment and compensation can be terminated, at any time, at the option of either the Executive Director or employee. Nothing in this manual shall be construed to imply the existence of a condition other than employment-at-will.

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## EEOC Policy

It is against Party policy to discriminate against an individual on the basis of race, sex, age, national origin, sexual preference, religion, or disability.

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## Workplace

Violence and sexual harassment in the workplace are not tolerated. Handguns are prohibited from the workplace to the extent allowed by law, excepting valid law enforcement possession.

FEC4763-TRA-0012

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## Power to Amend

The Travis County Democratic Executive Committee shall have the power to amend, abolish or supplement any of the policies or procedures herein. Employee input will be solicited whenever possible. Changes will be communicated to employees. Employees are expected to conduct themselves in a manner that facilitates the accomplishment of the Party's purposes and goals. The County Chair, or the Executive Director if so designated by the County Chair, may specify additional personnel guidelines that are not inconsistent with these Policies.

---

## Employee Acceptance Form

### Travis County Democratic Party Personnel Policy

Employee Understanding (Please clarify any questions and then return this form to the Executive Director).

Employee Name \_\_\_\_\_

Date \_\_\_\_\_

I have read and understand the provisions of the TCDP personnel policy.

\_\_\_\_\_  
Signature

FEC4763-TRA-0013

# Building and Property

The following policy governs the on- or off-premises use of the building, grounds, property, and equipment owned or controlled by the Travis County Democratic Party, excluding vehicles.

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## Scheduling

Scheduling is at the discretion of the Executive Director in consultation with the County Chair. The Executive Director will make every effort to ensure that access is provided equitably.

Party-related activities of the County Chair, Executive Committee and its subcommittees, and deputy chairs take precedence over other uses except for the daily business of the party staff.

## Eligibility

The property, staff, building, grounds, and equipment of the Travis County Democratic Party may not be used to support a candidate in a contested Democratic primary or to support a candidate in any nonpartisan election.

Questions concerning eligibility will be determined by the Executive Director and may be appealed to the County Chair.

This policy may be overridden on a case-by-case basis by action of the Travis County Democratic Executive Committee.

FEC4763-TRA-0014

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## Use and Fees

### Building and Grounds

**Deposit.** There will be a deposit required if refreshments are served and the function is sponsored by any entity other than the Travis County Democratic Party. The deposit will be returned minus costs incurred for damage or cleanup.

**Fee.** A fee or in-kind contribution in addition to the required deposit may be charged if the situation warrants (e.g. increased utility or maintenance cost, extra staff time for locking/unlocking the building or providing supervision).

#### Equipment and Property.

A rental fee or in-kind contribution may be set and charged at the discretion of the Executive Director.

### Liability

The sponsor of the event assumes all liability for damages or claims arising from the event.

The sponsor or authorized agent will be given a copy of the building and property policy and file a signed copy of the following statement with the Executive Director prior to the event:

"I have read the Travis County Democratic Party Building and Property Policy and understand that (I am) (my organization is) responsible for all damages or claims arising from events or claims while TCDP building, grounds, property, or equipment is under my control."

### Building Rules

Regular hours are defined as from 9:00 AM to 5:00 PM Monday through Friday.

Users must stay in areas designated by the Executive Director.

The building is a nonsmoking facility.

FEC4763-TRA-0015

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# Release for Use of Buildings, Grounds, or Property

NAME AND METHOD OF CONTACT:

REPRESENTING:

EVENT:

REQUESTING USE OF:

DATE AND TIMES OF USE:

START:

END:

I have read the Travis County Democratic Party Building and Property Policy and understand that (I am) (my organization is) responsible for all damages or claims arising from events or claims while TCDP building, grounds, property, or equipment is under my control.

SIGNATURE

TODAY'S DATE

EXECUTIVE DIRECTOR

FEC4763-TRA-0016



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## Mailing List

### Definitions

Mailing List means a list maintained by the Travis County Democratic Party of people and their addresses, whether on labels, printouts, or computer readable form.

### Distribution

Purpose. Distribution of the mailing list is intended to further the mission of the organization.

The mailing list or portions thereof may be made available to Democratic organizations at the discretion of the Executive Director for an appropriate fee or equivalent in-kind payment for the entire list or a prorated fee for portions of the list.

The recipient may not duplicate or reproduce the mailing list and will sign a statement to that effect before receiving a copy of the list.

Questions will be resolved by the Executive Director and may be appealed to the County Chair.

This policy may be overridden on a case-by-case basis by action of the Travis County Democratic Executive Committee.

---

## Mailing List Signature Form

Recipient Understanding (Please clarify any questions and then return this form to the Executive Director).

Recipient Name \_\_\_\_\_

Date \_\_\_\_\_

I have read and understand the provisions of the TCDP mailing list policy.

\_\_\_\_\_  
Signature

FEC4763-TRA-0017



# **Travis County Democratic Party**

## **County Party Rules**

### **Travis County Democratic Party Executive Committee**

#### **Rules**

#### **For the Conduct of the Business of the**

#### **Travis County Democratic Party**

#### **Pursuant to Article III(C)1 of the Rules of the Texas Democratic Party**

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## **Preamble**

The purpose of this handbook is to provide written policies for the guidance of the officers and staff of the Travis County Democratic Party and to inform the public at large of those policies. The underlying purpose of these policies is to facilitate the growth and maintenance of an ever stronger Democratic Party in order to promote the better government which we believe the Democratic Party provides to the community in comparison to other political parties.

## **Governance**

### **Authority**

Article III.C.1 of the Rules of the Texas Democratic Party states "The County Committee may, by majority vote, adopt continuing rules for the conduct of its business, so long as they are not prohibited by law or are not inconsistent with these Party Rules. Such rules shall be filed with the State Chair."

### **Rules**

The Travis County Democratic Party complies with the Rules of the Democratic Party of Texas, and they are incorporated here by reference.

### **Structure**

The County Chair may designate deputy chairs and assign duties at the discretion of the County Chair. The County Chair may create, alter, or disband committees and appoint committee chairs and members at the discretion of the County Chair.

The County Chair may hire, supervise, and compensate an Executive Director. The Executive Director may be a full-time employee of the party who shall be charged with carrying out its day to day affairs and such other duties as may be prescribed or designated by the County Chair or Executive Committee, and be responsible to the County Chair and Executive Committee.

The County Chair may engage, dismiss, appoint, and supervise staff required for the conduct of the affairs of the party in addition to an Executive Director or may delegate this ability to the Executive Director. The Travis County Democratic Party may contract with other persons and agencies, both public and private, for the rendering of services or for programs of mutual action in furtherance of the purposes of the party.

### **Records**

All records of the Travis County Democratic Party, including but not limited to minutes of meetings, reports of committees, candidate filing forms, returns of elections, check books, bank statements, accounting records, and official correspondence and contracts shall be kept and shall be available for inspection by any member of the Travis County Democratic Executive Committee.

### **Finances**

FEC4763-TRA-0019

**Receipt and Deposit** All money that may be received by the Travis County Democratic Party shall be deposited to an account of the party with a financial institution as may be directed by the County Chair.

**Expenditures** The County Chair is authorized to make all reasonable and necessary expenditures for the purposes of the Travis County Democratic Party. The County Chair may delegate this authorization to the Executive Director, with appropriate supervision. The County Chair will strive to make expenditures in a way that exemplifies Democratic Party values.

**Treasurer** The County Chair shall appoint a treasurer who shall keep or cause to be kept an accurate record of all funds received and spent by the county party.

The financial records of the party shall be open at all times to inspection by the Executive Committee or its designee.

## **Amendment**

These rules may be amended with the approval of at least 51% of the members of the Travis County Democratic Executive Committee present.

## **Policies**

### **Neutrality**

#### **Democratic Primary Elections**

Because contested Democratic Primary races by definition are races between or among Democrats for the Party's nomination of candidates for the partisan General Election, and Because the Travis County Democratic Party must always promote a unified Democratic Party effort in Travis County in the General Election on behalf of every Democratic nominee; therefore It is the policy of the Travis County Democratic Party that the leadership and facilities of the Party observe neutrality in the Democratic Primary contests, with such neutrality requiring the following specific conduct:

- 1. The physical facilities and property of the Travis County Democratic Party will not be used in support of any candidate in any contested Primary race, except that all candidates in Democratic Primary races may equally display their campaign literature, including stickers, buttons, and signs, at the Party headquarters, and all candidates in Democratic Primary races may obtain supporter, volunteer, and contributor lists from the Party headquarters on terms made equally available to all Democratic candidates. After the filing deadline the Party shall notify all Democratic Primary candidates of these privileges.
- 2. The Executive Director and all other paid staff of the Travis County Democratic Party shall not publicly express favoritism for, nor shall they engage in any conduct while on duty constituting favoritism for any candidate in a contested Democratic Primary race.
- 3. The Travis County Democratic Party County Chair shall not publicly express favoritism for any candidate in a contested Democratic Primary race, except that the Chair may engage in conduct which is equally supportive of all contestants.
- 4. The County Chair and the Executive Director shall observe neutrality in contested races for all SDEC representatives, national convention delegates, and convention committee spots, except that this provision shall not prohibit the County Chair or the Executive Director from themselves being candidates in such elections. Provisions herein relating to the Party's physical facilities, property, and lists shall apply to such elections.

#### **Nonpartisan Elections of Elected Officials**

Because nonpartisan political races such as for school boards and city councils have the clear potential of being races between or among Democrats, and

Because the Travis County Democratic Party must maintain neutrality in such races in order to preserve the Party's strength and unity for partisan General Election contests, therefore

It is the policy of the Travis County Democratic Party that the leadership and facilities of the Party shall observe neutrality in nonpartisan contested elections. Such neutrality requires the following specific conduct:

1. The physical facilities and property of the Travis County Democratic Party will not be used in support of any candidate in any nonpartisan election, except that all candidates in nonpartisan races may equally display their campaign literature, including stickers, buttons, and signs, at the Party headquarters if the candidates comply with 2 below. After the filing deadlines for major nonpartisan elections the Party shall notify all candidates in contested places of this policy.
2. Each candidate wishing to display his or her campaign literature at the Party headquarters under (1) above must sign this oath of affiliation:

By signing this oath, I hereby affiliate myself with the Travis County Democratic Party, and I swear or affirm that during this calendar year I will support the nominees of the Democratic Party of Texas and that I will not vote in a primary election or participate in a convention of another party .

---

Signature of Candidate and Date

- 3. The Executive Director and all other paid staff of the Travis County Democratic Party shall not publicly express favoritism for, nor shall they engage in any conduct while on duty constituting favoritism for any candidate in a nonpartisan race.
- 4. The Travis County Democratic Party County Chair shall not publicly express favoritism for any candidate in a nonpartisan race, except that the Chair may engage in conduct which is equally supportive of all Democrats in any race.

## Personnel

### Employment Definitions

#### Exempt and Non-Exempt Positions

In accordance with the Fair Labor Standards Act, there are "exempt" and "non-exempt" positions. Persons employed in non-exempt positions shall be paid time and one-half overtime for hours worked in excess of forty (40) hours per week. Overtime work must be approved in advance by the Executive Director. Persons employed in exempt positions do not receive overtime wages. These provisions apply to all employees except provisions delineated in separate employment contracts.

- 1. **PROFESSIONAL STAFF** - Executive Director, Program Directors and others so defined upon hiring. Professional staff are all exempt employees due to the performance of professional, administrative, or executive work as defined in the FLSA.
- 2. **SUPPORT STAFF** - Personnel engaged in clerical, bookkeeping, secretarial and other supportive functions. Support staff are all non-exempt employees.
- 3. **FULL-TIME EMPLOYEES** - Employees on a fixed salary or wage rate regularly scheduled to work a minimum of 40 hours per week.

FEC4763-TRA-0021

- 4. **PART-TIME EMPLOYEES** - Employees working less than the full weekly work schedule who are paid on the basis of their work schedule. Part-time employees, working 20 or more hours per week, shall be entitled to prorated benefits as provided in this policy.
- 5. **TEMPORARY EMPLOYEES** - Employees hired at an hourly rate for the performance of a job for less than one-half of the regularly scheduled work week or less than a twelve (12) month period.

## **Selection, Hiring and Orientation**

The employment and dismissal of all staff is the responsibility of the County Chair or, if so designated by the County Chair, the Executive Director.

The party is an equal opportunity employer. Employment is based on the qualification and competence of a candidate for a specific position, substantiated by references and personal interviews.

The Immigration Reform and Control Act of 1986 became effective November 7, 1987 creating penalties for an employer to hire anyone not authorized to work in the United States. As a result all employees are required to complete a Form I-9 and provide appropriate documentation of employment eligibility to the Executive Director within three (3) business days of their date of hire. Such documentation includes original social security card or a state issued drivers license with photo, (refer to Form I-9 for other documentation which may be provided). Failure to provide these documents will result in dismissal from employment.

The Executive Director will review the submitted information and Form I-9, complete the employer section, and ensure that the Form I-9 and eligibility documentation are filed. Employment eligibility files will be maintained for three (3) years after employee hire dates or one (1) year after termination, whichever is later, and expiration dates of documents will be monitored with current information requested as necessary.

Appointment to a position will be accompanied by a Letter of Employment which specifies:

- A. job title and description of studies
- B. date of commencement of employment
- C. employment status (F/T, P/T)
- D. starting salary and benefits
- E. person to whom the employee is responsible

By accepting employment with the Travis County Democratic Party the employee agrees to adhere to the policies, procedures and standards as set forth in this manual, or as directed by the supervisor or other administrative personnel. Employment and compensation can be terminated, at any time, at the option of either the Executive Director or employee. Nothing in this manual shall be construed to imply the existence of a condition other than employment-at-will.

## **EEOC Policy**

It is against Party policy to discriminate against an individual on the basis of race, sex, age, national origin, sexual preference, religion, or disability.

## **Workplace**

Violence and sexual harassment in the workplace are not tolerated. Handguns are prohibited from the workplace to the extent allowed by law, excepting valid law enforcement possession.

## **Power to Amend**

The Travis County Democratic Executive Committee shall have the power to amend, abolish or supplement any of the policies or procedures herein. Employee input will be solicited whenever possible. Changes will be communicated to employees. Employees are expected to conduct themselves in a manner that facilitates the accomplishment of the Party's purposes and goals. The County Chair, or the Executive Director if so designated by the County Chair, may specify additional personnel guidelines that are not inconsistent with these Policies.

### **Employee Acceptance Form**

#### **Travis County Democratic Party Personnel Policy**

Employee Understanding (Please clarify any questions and then return this form to the Executive Director).

Employee Name \_\_\_\_\_

Date \_\_\_\_\_

I have read and understand the provisions of the TCDP personnel policy.

\_\_\_\_\_  
Signature

### **Building and Property**

The following policy governs the on- or off-premises use of the building, grounds, property, and equipment owned or controlled by the Travis County Democratic Party, excluding vehicles.

#### **Scheduling**

Scheduling is at the discretion of the Executive Director in consultation with the County Chair. The Executive Director will make every effort to ensure that access is provided equitably. Party-related activities of the County Chair, Executive Committee and its subcommittees, and deputy chairs take precedence over other uses except for the daily business of the party staff.

#### **Eligibility**

The property, staff, building, grounds, and equipment of the Travis County Democratic Party may not be used to support a candidate in a contested Democratic primary or to support a candidate in any nonpartisan election. Questions concerning eligibility will be determined by the Executive Director and may be appealed to the County Chair. This policy may be overridden on a case-by-case basis by action of the Travis County Democratic Executive Committee.

#### **Use and Fees**

##### **Building and Grounds**

**Deposit.** There will be a deposit required if refreshments are served and the function is sponsored by any entity other than the Travis County Democratic Party. The deposit will be returned minus costs incurred for damage or cleanup.

**Fee.** A fee or in-kind contribution in addition to the required deposit may be charged if the situation warrants (e.g. increased utility or maintenance cost, extra staff time for locking/unlocking the building or

providing supervision).

**Equipment and Property.** A rental fee or in-kind contribution may be set and charged at the discretion of the Executive Director.

#### **Liability**

The sponsor of the event assumes all liability for damages or claims arising from the event. The sponsor or authorized agent will be given a copy of the building and property policy and file a signed copy of the following statement with the Executive Director prior to the event:

"I have read the Travis County Democratic Party Building and Property Policy and understand that (I am) (my organization is) responsible for all damages or claims arising from events or claims while TCDP building, grounds, property, or equipment is under my control."

#### **Building Rules**

Regular hours are defined as from 9:00 AM to 5:00 PM Monday through Friday. Users must stay in areas designated by the Executive Director. The building is a nonsmoking facility.

#### **Release for Use of Buildings, Grounds, or Property**

NAME AND METHOD OF CONTACT:

REPRESENTING:

EVENT:

REQUESTING USE OF:

DATE AND TIMES OF USE:

START:

END:

I have read the Travis County Democratic Party Building and Property Policy and understand that (I am) (my organization is) responsible for all damages or claims arising from events or claims while TCDP building, grounds, property, or equipment is under my control.

SIGNATURE

TODAY'S DATE

EXECUTIVE DIRECTOR

#### **Mailing List**

##### **Definitions**

Mailing List means a list maintained by the Travis County Democratic Party of people and their addresses, whether on labels, printouts, or computer readable form.



Distribution

Purpose. Distribution of the mailing list is intended to further the mission of the organization. The mailing list or portions thereof may be made available to Democratic organizations at the discretion of the Executive Director for an appropriate fee or equivalent in-kind payment for the entire list or a prorated fee for portions of the list. The recipient may not duplicate or reproduce the mailing list and will sign a statement to that effect before receiving a copy of the list. Questions will be resolved by the Executive Director and may be appealed to the County Chair. This policy may be overridden on a case-by-case basis by action of the Travis County Democratic Executive Committee.

Mailing List Signature Form

Recipient Understanding (Please clarify any questions and then return this form to the Executive Director).

Recipient Name \_\_\_\_\_

Date \_\_\_\_\_

I have read and understand the provisions of the TCDP mailing list policy.

Signature \_\_\_\_\_

Click on the donkey to go to the home page or use the links at the bottom of the page.



[Home](#) | [What's New](#) | [Calendar](#) | [Leaders](#) | [What We Believe](#) | [Volunteer!](#) | [Commentary](#) | [Candidates](#) | [Contacting Us](#) | [County Party Rules](#) | [Elected Officials](#) | [Finance Council](#) | [Heroes](#) | [Hot Issues](#) | [Links](#) | [Map to the Office](#) | [Past Party Chairs](#) | [Platforms](#) | [Precincts and Clubs On Line](#) | [Sustaining Memberships](#) | [Welcome, Newcomer](#) | [Response Form](#) |

*This page, [tcdp.home.texas.net/rules.htm](http://tcdp.home.texas.net/rules.htm), is administered by the Travis County Democratic Party. Messages may be sent via email to [tcdp@texas.net](mailto:tcdp@texas.net). This page was last updated on December 23, 1998.*

TRAVIS COUNTY DEMOCRATIC PARTY  
FEDERAL ACCOUNT  
P.O. BOX 13262  
AUSTIN, TX 78711  
(512) 477-7500

LIBERTY NATIONAL BANK  
AUSTIN, TX 78703  
88-1553/1149 - BRANCH 1

1964

4/25/96

PAY TO THE  
ORDER OF

Texas Democratic Party  
Six thousand & NO/100

\$ 6,000.00

DOLLARS

Security features  
included.  
Details on back.

COUNTER SIGNATURE FOR AMOUNTS OVER \$750.00

COPY NOT NEGOTIABLE

MEMO

transfer

001964 0114915511

03000204579

TRAVIS COUNTY DEMOCRATIC PARTY / FEDERAL ACCOUNT

1964

919 Congress #600  
Austin TX 78701

100

TRAVIS COUNTY DEMOCRATIC PARTY  
FEDERAL ACCOUNT  
P.O. BOX 13282  
AUSTIN, TX 78711  
(512) 477-7500

LIBERTY NATIONAL BANK  
AUSTIN, TX 78701  
68-1653/1149 - BRANCH 1

2029

July 24, 1996

PAY TO THE  
ORDER OF

Texas Democratic Party

\$ 85.00

Eighty-five Dollars & no cents

DOLLARS

Security features  
included.  
Details on back.

919 Congress, #600  
A 18701

COUNTER SIGNATURE FOR AMOUNTS OVER \$750.00

*Joe S. Rand*  
COPY NOT NEGOTIABLE

MEMO Campaign Manager Training School

⑈002029⑈ ⑆114915534⑆

⑈3000204579⑈

TRAVIS COUNTY DEMOCRATIC PARTY / FEDERAL ACCOUNT

2029

Texas Party Training School

TRAVIS COUNTY DEMOCRATIC PARTY

FEDERAL ACCOUNT

P.O. BOX 13262  
AUSTIN, TX 78711  
(512) 477-7500

LIBERTY NATIONAL BANK  
AUSTIN, TX 78701  
88-1557/1149 - BRANCH 1

2066


September 4, 1996

PAY TO THE ORDER OF Texas Democratic Party

\$ 615.00

Six Hundred Fifteen Dollars & no cents

DOLLARS

 Security features included. Details on back.

COUNTER SIGNATURE FOR ACCOUNTS OVER \$750.00

*[Signature]*  
**COPY NOT NEGOTIABLE**

MEMO For Bumperstickers & Yardsigns

⑈002066⑈ ⑆114915531⑆

⑈3000204579⑈

TRAVIS COUNTY DEMOCRATIC PARTY / FEDERAL ACCOUNT

2066

FEC4763-TRA-0028

TRAVIS COUNTY DEMOCRATIC PARTY  
FEDERAL ACCOUNT  
P.O. BOX 1326  
AUSTIN, TX 78711  
(512) 477-7500

LIBERTY NATIONAL BANK  
AUSTIN, TX 78701  
88-1553/1149 - BRANCH 1

2069

September 4, 1996

PAY TO THE  
ORDER OF Texas Democratic Party

\$ 425.00

Four Hundred twenty-five Dollars & no cents

DOLLARS  
Security features  
included.  
Details on back.

COUNTER SIGNATURE FOR ACCOUNTS OVER \$750.00

*Joe Beard*  
**COPY NOT NEGOTIABLE**

MEMO For five hundred more signs

⑆002069⑆ ⑆114915531⑆

⑆3000204579⑆

TRAVIS COUNTY DEMOCRATIC PARTY / FEDERAL ACCOUNT

2069

FEC4763-TRA-0029

TRAVIS COUNTY DEMOCRATIC PARTY  
FEDERAL ACCOUNT  
P.O. BOX 13262  
AUSTIN, TX 78711  
(512) 477-7500

LIBERTY NATIONAL  
AUSTIN, TX 78703  
88-1553/1149 - BRANCH 1

2114

October 2, 1996

PAY TO THE  
ORDER OF

Texas Democratic Party

\$ 3000.00

Three Thousand Dollars & no cents

DOLLARS

Security features  
included.  
Details on back.

COUNTER SIGNATURE FOR AMOUNTS OVER \$750.00

*David [Signature]*

**COPY NOT NEGOTIABLE**

*Joe [Signature]*

MEMO

⑈002114⑈ ⑆114915531⑆

⑈3000204579⑈

TRAVIS COUNTY DEMOCRATIC PARTY / FEDERAL ACCOUNT

2114

919 Congress Suite 600  
78701

~~HE~~ Trans  
F

TRAVIS COUNTY DEMOCRATIC PARTY

FEDERAL ACCOUNT  
P.O. BOX 13262  
AUSTIN, TX 78711  
(512) 477-7600

LIBERTY NATIONAL BANK  
AUSTIN, TX 78701  
88-1653/1149 - BRANCH 1

2215

11/01/1996

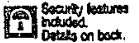
PAY TO THE  
ORDER OF

Texas Democratic Party- Federal

\$ 2500.00

Two Thousand five hundred Dollars & no cents

DOLLARS



COUNTER SIGNATURE FOR ACCOUNTS OVER \$100.00

*Joe Perry*  
**COPY NOT NEGOTIABLE**

MEMO

⑈002215⑈ ⑆14915531⑆

⑈3000204579⑈

TRAVIS COUNTY DEMOCRATIC PARTY / FEDERAL ACCOUNT

2215

# DEPOSIT TICKET

Date Oct 3 19 96

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.



**Norwest Bank Texas, South Central**  
P.O. Box 2019  
Austin, Tx 78768-2019

**TRAIS CO. DEMOCRATIC PARTY  
FEDERAL ACCOUNT**  
P. O. BOX 684263  
AUSTIN, TX 78768-4263

CURRENCY		DOLLARS	CENTS
COIN			
CHECKS	Trial Lawyers	50.00	00
LIST SEPARATELY	Texas Demo Party	856	02
BE SURE EACH ITEM IS ENDORSED	919 Congress		
	STC 600		
	78701		
TOTAL FROM REVERSE SIDE			
TOTAL DEPOSIT		5856	02

USE OTHER SIDE FOR DEPOSIT  
CHECKING DEPOSIT 110 LN8AT  
97 0 03-OCT-96 521-000000004  
01:26 3000204579  
5856.02

1220 Colorado  
78701  
⑆113102578⑆ 3000204579⑈

THANK YOU



BEFORE THE FEDERAL ELECTION COMMISSION 5:12 PM '99

In the Matter of )  
 )  
 MUR 4763 )  
 )

**DALLAS COUNTY DEMOCRATIC PARTY'S  
RESPONSE TO THE FEDERAL ELECTION  
COMMISSION'S SUBPOENA TO PRODUCE DOCUMENTS  
AND ORDER TO SUBMIT WRITTEN ANSWERS**

1. *Produce all documents, including changed or superseded versions, related to the creation, organization, and operation of the Dallas County Democratic Party, including but not limited to the constitution, charter, bylaws, rules, regulations, resolutions, agreements, contracts, procedural manuals, memoranda of understanding or any comparable governing documents.*

The Dallas County Democratic Party ("DAL") does not believe it has any documents responsive to this request.

2. *State the relationship between the Dallas County Democratic Party and each of the following (Texas) committees, including whether the committees have ever been financed, maintained or controlled in any manner by the Dallas County Democratic Party, or vice versa. Describe fully such financial support, maintenance or control.*
- a. *Texas Democratic Party*
  - b. *Bexar County Democratic Party*
  - c. *Harris County Democratic Party*
  - d. *Galveston County Democratic Party*
  - e. *Jefferson County Democratic Party*
  - f. *Travis County Democratic Party*

- g. *21st Century Political Action Committee (name of record for the Tarrant County Democratic Party-Federal Account)*
- h. *Nueces County Democratic Party*
- i. *El Paso County Democratic Party*
- j. *Hays County Democratic Party Executive Committee*
- k. *Potter-Randall County Democratic Club*

DAL objects this Interrogatory on the grounds that the term "relationship" is vague and ambiguous. DAL denies that it has ever "financed, maintained or controlled" any of the County Democratic Parties listed, or the Texas Democratic Party. Similarly, DAL denies that it has ever been "financed, maintained or controlled" by any of the County Democratic Parties listed or the Texas Democratic Party. It is a matter of public record that DAL participated in a limited number of transfers with the Texas Democratic Party. The relationship between DAL and the other parties is their common commitment to the Democratic Party, its ideas, principles, and candidates.

- 3. *Provide the date, amount and purpose of each and every transfer (including all direct and in-kind contributions) between the Dallas County Democratic Party and each of the committees listed in Question 2.*

The information sought by this Interrogatory is contained in reports filed with the Federal Election Commission, as well as in documents produced in response to Question No. 4. Because the information sought is as equally available to the Commission as it is to DAL, no further response is necessary.

4. *Identify and produce copies of all documents, including deposit slips and negotiated checks (front and back if applicable), representing, reflecting, referring to or relating to each and every transfer (including all direct and in-kind contributions) between the Dallas County Democratic Party and each of the committees listed in Question 2.*

Documents responsive to this Request are attached as Bates numbers DAL0001 through DAL0005.

5. *If not produced in response to Question 4, identify and produce all documents that formed the basis for determining the timing and amounts of each and every transfer (including direct and in-kind contributions) between the Dallas County Democratic Party and each of the committees listed in Question 2.*

DAL objects to this Request on the grounds that the phrase "formed the basis for determining the timing of each and every transfer" is vague and ambiguous.

Documents responsive to this request are attached as Bates numbers DAL0001 through DAL0005.

6. *State whether there have ever been any written or unwritten policies or guidelines formulated between January 1, 1987 and the present concerning the transfers of funds (including direct and in-kind contributions) between the Dallas County Democratic Party and each of the committees listed in Question 2. If so, produce copies of all such written policies. Describe in full the terms of all such unwritten policies.*

DAL is unaware of any such written or unwritten policies or guidelines.

7. *State whether there have ever been any written or unwritten contribution-sharing agreements or contracts, party quotas or dues structures, central accounting arrangements or any other financial arrangements entered into from January 1, 1987 to the present between the Dallas County Democratic Party and each of the committees listed in Question 2. If so, produce copies of all such written agreements, contracts or arrangements. Describe in full the terms of all such unwritten agreements, contracts or arrangements.*

DAL is unaware of any such agreements.

8. *State whether any contributions by the Dallas County Democratic Party in connection with federal elections have ever been made in cooperation, consultation or concert with, or at the request or suggestion of any of the party committees listed in Question 2. If yes, state the year(s) and candidate(s) supported.*

DAL is unaware of any contributions as described in this Interrogatory.

9. *State whether the Texas Democratic Party has ever requested or suggested to Dallas County Democratic Party that it make specific contributions to any federal candidates or has ever consulted or worked in concert with Dallas County Democratic Party in their making of any such contributions. If yes, state the year(s) and candidate(s) supported.*

DAL is unaware of any contributions as described in this Interrogatory.

10. *State whether the Dallas County Democratic Party has ever requested or suggested to any of the committees listed in Question 2 that they make specific contributions to any federal candidates or has ever been consulted or worked in concert with any of listed committees in their making of any such contributions. If yes, state the year(s) and candidate(s) supported.*

DAL is unaware of any contributions as described in this Interrogatory.

11. *Identify all individuals who hold or have held positions, whether paid or unpaid, with the Dallas County Democratic Party, and who hold or have also held positions, whether paid or unpaid, with any of the committees listed in Question 2.*

The following abbreviations are used in this table:

DAL = Dallas County Democratic Party  
TDP = Texas Democratic Party  
SDEC = State Democratic Executive Committee

Name	Address	Home/work telephone #	DAL	TDP
------	---------	--------------------------	-----	-----

Roberto Alonzo

Precinct Chair SDEC

Shannon Bailey

Precinct Chair SDEC

William Callejo

Precinct Chair SDEC

Bernice G. Conley

Precinct Chair SDEC

Theresa Daniel

Volunteer SDEC

Dorothy Dean

Precinct Chair SDEC

Gary Fitzsimmons

Precinct Chair SDEC

Terri Hodge

Precinct Chair SDEC

Bobbie Sue Holbrook

Precinct Chair SDEC

Ken Molberg

Precinct Chair SDEC  
County Chair

Jay Newman

Precinct Chair SDEC

Lisa Y. Payne

Precinct Chair SDEC  
County Chair

Barry W. Sprouse

Precinct Chair SDEC

Peggy Wildman

Precinct Chair SDEC

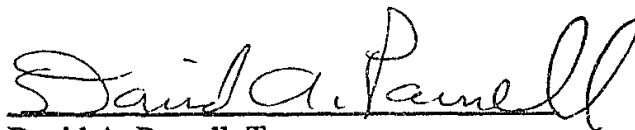
Ruth L. Wells Wyrick

Precinct Chair SDEC

12. *State whether the Texas Democratic Party has the authority or ability to hire, appoint, demote, remove or otherwise control the officers, or other decision-making employees, or members of Dallas County Democratic Party.*

The Texas Democratic Party has no such authority or ability.

I declare under penalty of perjury that the foregoing is true and correct. Dated  
this 22 day of March, 1999.



David A. Parnell, Treasurer  
Dallas County Democratic  
Party-Federal PAC

TURTLE CREEK  
NATIONAL BANK  
P.O. BOX 890900 • DALLAS, TEXAS 75389

DALLAS COUNTY DEMOCRATIC PARTY

FEDERAL PAC ACCOUNT  
6440 N. CENTRAL EXPWY., STE. 416, LB 18  
DALLAS, TX 75206

2600

32-1267/1110

JUNE 15 19 94

PAY  
TO THE  
ORDER OF

TEXAS DEMOCRATIC PARTY

\$ 56 <sup>87</sup>/<sub>100</sub>

57-51X AND 100

DOLLARS

THIS CHECK IS DELIVERED IN CONNECTION WITH THE FOLLOWING ACCOUNTS.

	DATA			

*[Signature]*

⑈002600⑈ ⑆111012673⑆ ⑈10 2004 9⑈

⑈0000005687⑈

FRB DALLAS  
1110-05038 7FED  
06/30/94 (134) 0072-1

16 94 29

1190005

JY  
AID

114915531  
NATIONAL BANK  
ATLANTA, GA  
512-477-0011

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE  
FEDERAL RESERVE NOTE  
0000 17631

DEPOSIT ONLY  
STATE DEMOCRATIC  
EXECUTIVE COMMITTEE  
GENERAL SERVICES ACCOUNT  
300210935

16202

NATL. EDUCATION ASSN. POLITICAL ACTION COMM.  
1201 - 16TH STREET, NW., WASH. DC 20036  
ROBERT F. CHASE, PRES. NEA, CHAIRPERSON  
NEA-PAC, DON CAMERON, EXEC. DIR. NEA,  
TREASURER NEA-PAC

THE ADAMS NATIONAL BANK  
1627 K STREET, NW  
WASHINGTON, D.C. 20006  
15-131-540

10/09/96

\*\*\*5,000.00

DATE

AMOUNT

PAY

FIVE THOUSAND AND 00/100 DOLLARS

TO THE  
ORDER  
OF

Dallas County Dem Party - FED Acct.  
6440 N. Central Expressway  
#416 TX 75206  
Dallas  
L00094796  
For Federal Elections

*Mary Elizabeth Jearley*  
*Frederick Jearley*

⑈016202⑈ ⑈054001314⑈ 0042679201⑈

## TEXAS DEMOCRATIC PARTY-FEDERAL

(MULTICANDIDATE, FEC C00099267)  
919 CONGRESS, SUITE 600 512-478-9800  
AUSTIN, TX 78701



Northwest Bank Texas, South Central  
P.O. Box 2019  
Austin, Tx 78768-2019

5152

88-257/1131  
521

PAY Four Thousand Three Hundred Ninety-Three and 75/100-----Dollars

DATE

AMOUNT

TO  
THE  
ORDER  
OF

Dallas County Democratic Party-Federal 10/16/96  
6440 N. Central Expwy, #416, LB18  
Dallas, TX 75206

\$4,393.75

*Steph N. McDonald*

⑈005152⑈ ⑈113102578⑈ 3000211814⑈

ENDORSE ALL CHECKS AND LIST EACH SEPARATELY		DOLLARS	CENTS
NEA		5000	00
TOP		4393	75
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ENTER TOTAL OF CHECKS HERE →

INWOOD

NATIONAL BANK  
DALLAS, TX  
214/550-5281

DALLAS COUNTY DEMOCRATIC PARTY  
6440 N. CENTRAL EXPWY., STE. 416, LB 18  
DALLAS, TX 75206

DATE

10/21

1996

DEPOSITS MAY NOT BE AVAILABLE FOR CREDIT WITHIN 24 HOURS  
DOLLARS CENTS

CURRENCY	
COINS	
TOTAL CASH	
FRONT SIDE TOTAL	
REVERSE SIDE TOTAL	

TOTAL  
ITEMS

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TOTAL  
DEPOSIT

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9393.75

⑈111001040⑈310 2004 9⑈

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PLEASE ENDORSE ALL CHECKS AND LIST EACH SEPARATELY.

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DALLAS COUNTY DEMOCRATIC PARTY  
6440 N. CENTRAL EXPWY., STE. 416, LB 18  
DALLAS, TX 75206

DATE 10/21 1976  
DEPOSITS MAY NOT BE AT A MILL FOR IMMEDIATE WITHDRAWAL

DOLLARS		CENTS	
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FRONT SIDE TOTAL			
REVERSE SIDE TOTAL			

NATIONAL BANK  
DALLAS, TX  
214/350-5281

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TOTAL DEPOSIT \$ 9393.75  
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INWOOD NATIONAL BANK  
DALLAS, TX  
32-104/1110

3533

DALLAS COUNTY DEMOCRATIC PARTY  
A FEDERAL MULTICANDIDATE COMMITTEE  
6440 N. CENTRAL EXPWY., STE. 418, LB 18  
DALLAS, TX 75206

10/19/1996

PAY TO THE  
ORDER OF

Texas Democratic Party - Federal

\$ \*\*5,000.00

Five Thousand and 00/100 \*\*\*\*\* DOLLARS

Texas Democratic Party - Feder  
919 Congress Ave, Suite 600  
Austin, TX 78701

L

*Elaine M. Wiant*  
AUTHORIZED SIGNATURE

MEMO

⑈003533⑈ ⑆111001040⑆310 2004 9⑈ ⑆0000500000⑆

FRB HOUSTON  
10/22/96 - 9- RCFD  
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FRB DALLAS  
1110-0003-8  
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PAY TO THE ORDER OF  
NORTHWEST BANK TEXAS, AUSTIN  
114915531  
FOR DEPOSIT ONLY  
TEXAS DEMOCRATIC PARTY  
FEDERAL UNITY 98 ACCOUNT  
MULTICANDIDATE, FEC C00069267  
DO NOT SIGN / 3000217089  
FOR DEPOSIT ONLY

BEFORE THE FEDERAL ELECTION COMMISSION

MAR 23 9 12 PM '99

In the Matter of

MUR 4763

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**HARRIS COUNTY DEMOCRATIC PARTY'S  
RESPONSE TO THE FEDERAL ELECTION  
COMMISSION'S SUBPOENA TO PRODUCE DOCUMENTS  
AND ORDER TO SUBMIT WRITTEN ANSWERS**

1. *Produce all documents, including changed or superseded versions, related to the creation, organization, and operation of the Harris County Democratic Party, including but not limited to the constitution, charter, bylaws, rules, regulations, resolutions, agreements, contracts, procedural manuals, memoranda of understanding or any comparable governing documents.*

The documents responsive to this Request are attached as Bates numbers

HAR0004 through HAR0009.

2. *State the relationship between the Harris County Democratic Party and each of the following (Texas) committees, including whether the committees have ever been financed, maintained or controlled in any manner by the Harris County Democratic Party, or vice versa. Describe fully such financial support, maintenance or control.*
  - a. *Texas Democratic Party*
  - b. *Bexar County Democratic Party*
  - c. *Dallas County Democratic Party*
  - d. *Galveston County Democratic Party*
  - e. *Jefferson County Democratic Party*

- f. Travis County Democratic Party*
- g. 21st Century Political Action Committee (name of record for the Tarrant County Democratic Party-Federal Account)*
- h. Nueces County Democratic Party*
- i. El Paso County Democratic Party*
- j. Hays County Democratic Party Executive Committee*
- k. Potter-Randall County Democratic Club*

The Harris County Democratic Party ("HAR") objects to this Interrogatory on the grounds that the term "relationship" is vague and ambiguous. HAR denies that it has ever "financed, maintained or controlled" any of the County Democratic Parties listed, or the Texas Democratic Party. Similarly, HAR denies that it has ever been "financed, maintained or controlled" by any of the County Democratic Parties listed or the Texas Democratic Party. It is a matter of public record that HAR participated in a limited number of transfers with the Texas Democratic Party. The relationship between HAR and the other parties is their common commitment to the Democratic Party, its ideas, principles, and candidates.

3. *Provide the date, amount and purpose of each and every transfer (including all direct and unkind contributions) between the Harris County Democratic Party and each of the committees listed in Question 2.*

The information sought by this Interrogatory is contained in reports filed with the Federal Election Commission, as well as in documents produced in response to

Question No. 4. Because the information sought is as equally available to the Commission as it is to HAR, no further response is necessary.

4. *Identify and produce copies of all documents, including deposit slips and negotiated checks (front and back if applicable), representing, reflecting, referring to or relating to each and every transfer (including all direct and in-kind contributions) between the Harris County Democratic Party and each of the committees listed in Question 2.*

Documents responsive to this Request are attached as Bates numbers

HAR0001 through HAR0003.

5. *If not produced in response to Question 4, identify and produce all documents that formed the basis for determining the timing and amounts of each and every transfer (including direct and in-kind contributions) between the Harris County Democratic Party and each of the committees listed in Question 2.*

HAR objects to this Request on the grounds that the phrase "formed the basis for determining the timing of each and every transfer" is vague and ambiguous.

Documents responsive to this request are attached as Bates numbers HAR0001 through HAR0003.

6. *State whether there have ever been any written or unwritten policies or guidelines formulated between January 1, 1987 and the present concerning the transfers of funds (including direct and in-kind contributions) between the Harris County Democratic Party and each of the committees listed in Question 2. If so, produce copies of all such written policies. Describe in full the terms of all such unwritten policies.*

HAR is unaware of any such written or unwritten policies or guidelines.

7. *State whether there have ever been any written or unwritten contribution-sharing agreements or contracts, party quotas or dues structures, central*

*accounting arrangements or any other financial arrangements entered into from January 1, 1987 to the present between the Harris County Democratic Party and each of the committees listed in Question 2. If so, produce copies of all such written agreements, contracts or arrangements. Describe in full the terms of all such unwritten agreements, contracts or arrangements.*

HAR is unaware of any such agreements.

8. *State whether any contributions by the Harris County Democratic Party in connection with federal elections have ever been made in cooperation, consultation or concert with, or at the request or suggestion of any of the party committees listed in Question 2. If yes, state the year(s) and candidate(s) supported.*

HAR is unaware of any contributions as described in this Interrogatory.

9. *State whether the Texas Democratic Party has ever requested or suggested to Harris County Democratic Party that it make specific contributions to any federal candidates or has ever consulted or worked in concert with Harris County Democratic Party in their making of any such contributions. If yes, state the year(s) and candidate(s) supported.*

HAR is unaware of any contributions as described in this Interrogatory.

10. *State whether the Harris County Democratic Party has ever requested or suggested to any of the committees listed in Question 2 that they make specific contributions to any federal candidates or has ever been consulted or worked in concert with any of listed committees in their making of any such contributions. If yes, state the year(s) and candidate(s) supported.*

HAR is unaware of any contributions as described in this Interrogatory.

11. *Identify all individuals who hold or have held positions, whether paid or unpaid, with the Harris County Democratic Party, and who hold or have also held positions, whether paid or unpaid, with any of the committees listed in Question 2.*

During the time period in question, HAR has had a number of paid and unpaid employees and volunteers. All paid employees will appear on the appropriate federal and state campaign finance reports. HAR has no means or methods for tracking

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unpaid volunteers. Similarly, HAR has no means for tracking which paid or unpaid employees and volunteers may have also been associated with another party committee, including those listed in Question 2. Nevertheless, for the FEC's convenience, HAR includes the following information:

May 1996 to 1998:

Elected Officials: David Minceberg, Chairman  
Mary Almendarez, Secretary  
Myrtle Ross, Treasurer

May 1998 to present:

Elected Officials: Sue Schecter, Chairman  
Francisco Sanchez, Jr., Secretary  
Madgelean Bush, Treasurer


Paid employees:

Ada Edwards  
C. Patrick McIlvain  
Roy A. Mirant

12. *State whether the Texas Democratic Party has the authority or ability to hire, appoint, demote, remove or otherwise control the officers, or other decision-making employees, or members of Harris County Democratic Party.*

The Texas Democratic Party has no such authority or ability.

I declare under penalty of perjury that to the best of my knowledge and belief the foregoing is true and correct. Dated this \_\_\_\_ day of March, 1999.

  
Charles Gerhardt

**HARRIS COUNTY DEMOCRATIC PARTY  
FEDERAL PAC**

3702 TRAVIS 713-522-9361  
HOUSTON, TX 77002

**Q5-94**

1726

35-2/1130  
288

PAY  
TO THE  
ORDER OF

Texan Democratic Party

5-5: 1995

\$ 20.00


\_\_\_\_\_ DOLLARS


# Nations Bank

NationsBank of Texas, N.A.  
Houston, TX

FOR 95 Demo. Leadership Conference

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FOR DEPOSIT ONLY  
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FBI SAN ANTONIO

FEC4763-HAR-0001





**HARRIS COUNTY DEMOCRATIC PARTY**  
**FEDERAL PAC**  
3702 TRAVIS 713-522-9361  
HOUSTON, TX 77002

05-94

1452

PAY TO THE ORDER OF Texas Democratic Party - Federal PAC \$ 15000  
fifteen thousand dollars & 00/100 DOLLARS

**NationsBank**  
NationsBank of Texas, N.A.  
Houston, TX

Sue Schachter

FOR \_\_\_\_\_

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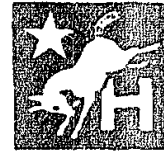
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PAY TO THE ORDER OF  
NORWEST BANK TEXAS, AUSTIN  
114915531  
FOR DEPOSIT ONLY  
TEXAS DEMOCRATIC PARTY  
FEDERAL UNITY 98 ACCOUNT  
MULTICANDIDATE, FEC CONTINGENT  
3000217005

# Harris County Democratic Party

3000 Westway, Suite 375  
Houston, Texas 77027  
713/621-1343

## BY-LAWS OF THE HARRIS COUNTY DEMOCRATIC EXECUTIVE COMMITTEE



### I. RULES OF ORDER

All meetings of the Harris County Democratic Executive Committee shall be conducted in accordance with Robert's Rules of Order except as it may be otherwise provided herein or as provided in the Rules of the Democratic Party of Texas.

### II. QUORUM

Forty percent of the members (exclusive of any vacancies) of the Harris County Democratic Executive Committee being present at any meeting of said Committee shall constitute a quorum for the purpose of transacting any business that might come before the Committee (provided that all Committee members have been notified in writing of the meeting) unless State Law or the Rules of the Democratic Party of Texas specifically provide other quorum requirements.

### III. MEETINGS

Regular meetings of the Harris County Democratic Executive Committee shall be held as required by the Laws of the State of Texas. Special meetings shall be held either upon a call by the Chair, or upon the written petition of 51% of the qualified members (exclusive of vacancies) of the Committee presented to the Chair.

Notice of all meetings, regular or special, shall be given in writing to each member of the Committee which shall be mailed at least ten (10) days before the day of the meeting.

### IV. RECORDS

All records of the Harris County Democratic Executive Committee including but not limited to minutes of meetings, reports of committees, candidate filing forms, returns of elections, check books, bank statements, accounting records, and official correspondence and contracts shall be kept in joint custody by the Chair and the Secretary of the Harris County Democratic Executive Committee in a location agreed upon by the Chair and Secretary, and shall be available to the inspection of any member of the Harris County Democratic Executive Committee.

## V. FINANCES

1. All money that may be received by the Harris County Democratic Executive Committee through any of its members or officers shall be deposited to an account of the Committee with a financial institution as may be directed by the Chair, Secretary, Treasurer and Chair's designee. Two signatures out of three shall be necessary for all checks in amounts of over \$1,000.00.

2. The Harris County Democratic Executive Committee shall have a fiscal year commencing on July 1 and ending on June 30. The Committee shall adopt a budget each July covering operations through the adoption of the next budget to be presented by the County Chair after review by the Steering Committee. Adoption of the budget shall constitute authorization to spend up to the amount specified for each category of expenditures. The budget may be amended or supplemented by action at the Harris County Democratic Executive Committee. The first meeting of the newly elected and installed Harris County Democratic Executive Committee shall review and ratify all reasonable and necessary expenditures on behalf of the Committee through the date of such first meeting. In those years, the County Chair is authorized to make all reasonable and necessary expenditures to maintain operations between the commencement of the new fiscal year and first meeting of the new Harris County Democratic Executive Committee subject to the direction of the old Harris County Democratic Executive Committee and the concurrence of the new Steering Committee.

3. Each year in July the Audit Committee shall have the books and records of the Committee audited by independent auditors and report on such audit to the full Committee.

## VI. STEERING COMMITTEE

The Steering Committee shall be composed of the County Chair, the Secretary of the County Committee, the Treasurer of the County Committee, the Chairs and Secretaries of the State Senatorial District Committees resident in the county, the Chairs of all Standing Committees, any Democratic National Committee members from Harris County, the State Democratic Executive Committee members from every senatorial district who reside in the county, and an At-Large Member of the Steering Committee appointed by and serving at the pleasure of the County Chair.

The Steering Committee shall be an advisory committee to the County Chair, and shall act on behalf of the Harris County Democratic Executive Committee in between meetings of the Harris County Democratic Executive Committee as necessary to approve expenditures or other activities on behalf of the Harris County Democratic Executive Committee, and shall serve as the Agenda Committee for the Harris County Democratic Executive Committee. The Steering Committee shall meet at the call of the County Chair. Steering Committee members who are not Executive Committee members may participate fully in Executive Committee meetings except for voting.

#### VII. STANDING COMMITTEES

All standing committees shall consist of no less than (6) members nominated by the Steering Committee and approved by the Harris County Democratic Executive Committee, and of one person to chair each of the standing committees who shall be appointed by the Chair of the Harris County Democratic Executive Committee, making a total for each standing committee of at least seven (7).

The term of standing committee membership shall be for the full term of the Harris County Democratic Executive Committee from which they were elected. In case of a vacancy occurring on any of the standing committees by reason of death, resignation or legal disqualification, said vacancy shall be filled by the same manner used to select the person vacating such position. The Chair of the Harris County Democratic Executive Committee shall be an ex officio member of all standing committees without vote.

The standing committees of the Harris County Democratic Executive Committee are as follows:

1. Rules Committee. The Rules Committee shall prepare the rules for the conduct of all meetings of the Harris County Democratic Executive Committee, and for the conduct of all meetings of the Precinct Conventions.

2. Primary Committee. The Primary Committee shall carry out all those functions provided by the Laws of the State of Texas relating to the administration of the Party's Primary. In addition, the Primary Committee shall make recommendations to the Harris County Democratic Executive Committee regarding proposed changes to the Election Code for consideration by the Harris County Democratic Executive Committee for action thereon.

3. Resolutions Committee. The Resolutions Committee shall study any resolutions to be offered to the Executive Committee as a whole. All resolutions, excepting those necessary in the regular course of the Executive Committee's business, as provided by the rules, shall be submitted in writing to the Resolutions Committee at least one month in advance of any meeting of the Executive Committee. The Resolutions Committee will report its actions and recommendations upon such resolutions in writing to the Executive Committee along with the notice of the meeting of the Executive Committee. The Resolutions Committee will report as a whole, at a regular meeting, provided, however, that this suggestion is not to limit or impair the right of any member of the Executive Committee to urge action of the Executive Committee by Resolutions.

4. Finance Committee. The Finance Committee shall be responsible for raising the funds needed to finance the budget adopted by the Harris County Democratic Executive Committee and any special projects performed for or on behalf of the Harris County Democratic Executive Committee, in consultation with the County Chair and Treasurer.

5. Audit Committee. The Audit Committee shall be composed of members of the Harris County Democratic Executive Committee, all of whom other than the Chair shall not be members of the Steering Committee. The Audit Committee shall select the independent auditor to conduct the annual audit and will report on such audit to the Committee.

#### VIII. VACANCIES

A. Each senatorial district shall elect a Vacancy Committee which shall consist of at least six (6) members unless there are fewer than six (6) precincts in a senatorial district. The senatorial district chairs shall name the Chair of the Vacancy Committee. The Vacancy Committee shall nominate legally qualified persons to fill all vacancies that may occur on the Senatorial District Executive Committee. The Vacancy Committee shall serve until the installation of the next Harris County Democratic Executive Committee.

B. Where the Vacancy Committee determines that the vacating Executive Committee member was in good standing at the time of vacating the office, preference in the filling of vacancies shall be in the following order:

1. A letter of recommendation from the vacating Executive Committee member; or

2. A letter of recommendation from the spouse of a deceased Executive Committee member; or

3. Failing receipt of a written recommendation of the appropriate type provided in (1) or (2) above within a reasonable time, the Vacancy Committee shall recommend a legally qualified person of like political persuasion.

C. When the Vacancy Committee determines that an Executive Committee member has vacated the office by actions disqualifying that member from further service or that a vacating Executive Committee member was not in good standing at the time of vacating the office, the Vacancy Committee shall recommend a legally qualified person of like political persuasion similar to that expressed by the vacating Executive Committee member at the time of that member's selection.

D. In newly created precincts, the Executive Committee member of the precinct from which the new precinct was created shall recommend an Executive Committee member for that new precinct to the Vacancy Committee.

E. In vacancies caused by boundary changes affecting more than one precinct, the wishes of all affected Executive Committee members shall be considered by the Vacancy Committee in the same manner as described above.

F. All nominations made by the Vacancy Committee are subject to approval of a majority of the Harris County Democratic Executive Committee.

#### IX. SECRETARY

The Harris County Democratic Executive Committee shall elect a Secretary of said Committee at the first meeting of the newly elected and installed Harris County Democratic Executive Committee, who shall serve for the full two-year term of that Executive Committee, or until a successor shall be elected.

The duties of the Secretary shall be to keep the minutes of all meetings of the Harris County Democratic Executive Committee, and such other duties as may be placed upon the Secretary herein, or by the Rules of the Democratic Party of Texas, or by the laws of the State of Texas, or that may from time to time be assigned to the Secretary by the Chair, or by the Harris County Democratic Executive Committee.

#### X. TREASURER

The Harris County Democratic Executive Committee shall elect from its membership a Treasurer of said Committee at the first meeting of the newly elected and installed Harris County Democratic Executive Committee who shall serve the full two-year term of that Committee, or until a successor shall be elected.

The Treasurer shall keep or cause to be kept an accurate record of all funds received and spent by the Executive Committee; and shall present or have presented a financial statement at all meetings of the Harris County Democratic Executive Committee.

XI. AMENDMENT

These by-laws may be amended by a majority vote of the Harris County Democratic Executive Committee, taken at two (2) consecutive meetings provided the proposed amendment is submitted to the Executive Committee initially verbally or in writing. However, the amendment must be mailed to the Harris County Democratic Executive Committee at least ten (10) days prior to the second vote. Any proposed germane substitutes or amendments to the proposed amendment must be available in writing for all Executive Committee members prior to the second vote.



BEFORE THE FEDERAL ELECTION COMMISSION

Nov 23 5 12 PM '99

In the Matter of

MUR 4763

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**BEXAR COUNTY DEMOCRATIC PARTY'S  
RESPONSE TO THE FEDERAL ELECTION  
COMMISSION'S SUBPOENA TO PRODUCE DOCUMENTS  
AND ORDER TO SUBMIT WRITTEN ANSWERS**

1. *Produce all documents, including changed or superseded versions, related to the creation, organization, and operation of the Bexar County Democratic Party, including but not limited to the constitution, charter, bylaws, rules, regulations, resolutions, agreements, contracts, procedural manuals, memoranda of understanding or any comparable governing documents.*

Documents responsive to this Request are attached as Bates numbers BEX0001 through BEX0002.

2. *State the relationship between the Bexar County Democratic Party and each of the following (Texas) committees, including whether the committees have ever been financed, maintained or controlled in any manner by the Bexar County Democratic Party, or vice versa. Describe fully such financial support, maintenance or control.*
  - a. *Texas Democratic Party*
  - b. *Dallas County Democratic Party*
  - c. *Galveston County Democratic Party*
  - d. *Harris County Democratic Party*
  - e. *Jefferson County Democratic Party*

- f. *Travis County Democratic Party*
- g. *21st Century Political Action Committee (name of record for the Tarrant County Democratic Party-Federal Account)*
- h. *Nueces County Democratic Party*
- i. *El Paso County Democratic Party*
- j. *Hays County Democratic Party Executive Committee*
- k. *Potter-Randall County Democratic Club*

BEX objects to this Interrogatory on the grounds that the term "relationship" is vague and ambiguous. BEX denies that it has ever "financed, maintained or controlled" any of the County Democratic Parties listed, or the Texas Democratic Party. Similarly, BEX denies that it has ever been "financed, maintained or controlled" by any of the County Democratic Parties listed or the Texas Democratic Party. It is a matter of public record that BEX participated in a limited number of transfers with the Texas Democratic Party. The relationship between BEX and the other parties is their common commitment to the Democratic Party, its ideas, principles, and candidates.

3. *Provide the date, amount and purpose of each and every transfer (including all direct and unkind contributions) between the Bexar County Democratic Party and each of the committees listed in Question 2.*

The information sought by this Interrogatory is contained in reports filed with the Federal Election Commission, as well as in documents produced in response to

Question No. 4. Because the information sought is as equally available to the Commission as it is to BEX, no further response is necessary.

4. *Identify and produce copies of all documents, including deposit slips and negotiated checks (front and back if applicable), representing, reflecting, referring to or relating to each and every transfer (including all direct and in-kind contributions) between the Bexar County Democratic Party and each of the committees listed in Question 2.*

Documents responsive to this Request are attached as Bates numbers BEX0003 through BEX0009.

5. *If not produced in response to Question 4, identify and produce all documents that formed the basis for determining the timing and amounts of each and every transfer (including direct and in-kind contributions) between the Bexar County Democratic Party and each of the committees listed in Question 2.*

BEX objects to this Request on the grounds that the phrase "formed the basis for determining the timing of each and every transfer" is vague and ambiguous.

Documents responsive to this request are attached as Bates numbers BEX0003 through BEX0009.

6. *State whether there have ever been any written or unwritten policies or guidelines formulated between January 1, 1987 and the present concerning the transfers of funds (including direct and in-kind contributions) between the Bexar County Democratic Party and each of the committees listed in Question 2. If so, produce copies of all such written policies. Describe in full the terms of all such unwritten policies.*

BEX is unaware of any such written or unwritten policies or guidelines.

7. *State whether there have ever been any written or unwritten contribution-sharing agreements or contracts, party quotas or dues structures, central*

*accounting arrangements or any other financial arrangements entered into from January 1, 1987 to the present between the Bexar County Democratic Party and each of the committees listed in Question 2. If so, produce copies of all such written agreements, contracts or arrangements. Describe in full the terms of all such unwritten agreements, contracts or arrangements.*

BEX is unaware of any such agreement.

8. *State whether any contributions by the Bexar County Democratic Party in connection with federal elections have ever been made in cooperation, consultation or concert with, or at the request or suggestion of any of the party committees listed in Question 2. If yes, state the year(s) and candidate(s) supported.*

BEX is unaware of any contributions as described in this Interrogatory.

9. *State whether the Texas Democratic Party has ever requested or suggested to Bexar County Democratic Party that it make specific contributions to any federal candidates or has ever consulted or worked in concert with Bexar County Democratic Party in their making of any such contributions. If yes, state the year(s) and candidate(s) supported.*

BEX is unaware of any contributions as described in this Interrogatory.

10. *State whether the Bexar County Democratic Party has ever requested or suggested to any of the committees listed in Question 2 that they make specific contributions to any federal candidates or has ever been consulted or worked in concert with any of listed committees in their making of any such contributions. If yes, state the year(s) and candidate(s) supported.*

BEX is unaware of any contributions as described in this Interrogatory.

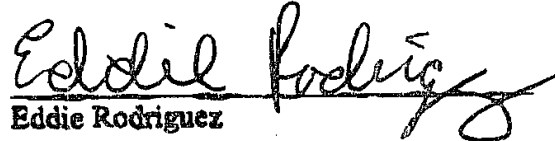
11. *Identify all individuals who hold or have held positions, whether paid or unpaid, with the Bexar County Democratic Party, and who hold or have also held positions, whether paid or unpaid, with any of the committees listed in Question 2.*

BEX is unaware of any such individual or individuals.

12. *State whether the Texas Democratic Party has the authority or ability to hire, appoint, demote, remove or otherwise control the officers, or other decision-making employees, or members of Bexar County Democratic Party.*

The Texas Democratic Party has no such authority or ability.

I declare under penalty of perjury that the foregoing is true and correct. Dated  
this 17<sup>th</sup> day of March, 1999.

  
Eddie Rodriguez

# STATEMENT OF ORGANIZATION

(See reverse side for instructions)

1. (a) NAME OF COMMITTEE IN FULL BEXAR COUNTY DEMOCRATIC PARTY	<input type="checkbox"/> (Check if name is changed)	2. DATE JUNE 22, 1992
(b) Number and Street Address 215 W. POPLAR	<input type="checkbox"/> (Check if address is changed)	3. FEC IDENTIFICATION NUMBER
(c) City, State and ZIP Code SAN ANTONIO, TEXAS 78212		4. IS THIS STATEMENT AN AMENDMENT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

5. TYPE OF COMMITTEE (Check one)

- ☐ (a) This committee is a principal campaign committee. (Complete the candidate information below.)
- ☐ (b) This committee is an authorized committee, and is NOT a principal campaign committee. (Complete the candidate information below.)

Name of Candidate	Candidate Party Affiliation	Office Sought	State/District
-------------------	-----------------------------	---------------	----------------

- ☐ (c) This committee supports/opposes only one candidate \_\_\_\_\_ and is NOT an authorized committee.  
(name of candidate)
- ☒ (d) This committee is a SUBORDINATE committee of the DEMOCRATIC Party.  
(National, State or subordinate) (Democratic, Republican, etc.)
- ☐ (e) This committee is a separate segregated fund.
- ☐ (f) This committee supports/opposes more than one Federal candidate and is NOT a separate segregated fund or a party committee.

6. Name of Any Connected Organization or Affiliated Committee	Mailing Address and ZIP Code	Relationship
TEXAS DEMOCRATIC PARTY	815 BRAZOS, SUITE 200 AUSTIN, TEXAS 78701	AFFILIATED

Type of Connected Organization

☐ Corporation ☐ Corporation w/o Capital Stock ☐ Labor Organization ☐ Membership Organization ☐ Trade Association ☐ Cooperative

7. Custodian of Records: Identify by name, address (phone number -- optional) and position of the person in possession of committee books and records.

Full Name	Mailing Address	Title or Position
TREASURER		
8. Treasurer: List the name and address (phone number -- optional) of the treasurer of the committee; and the name and address of any designated agent (e.g., assistant treasurer).		
Full Name	Mailing Address	Title or Position
JOHN J. MURNIN	319 MONTFORT SAN ANTONIO, TX 78216	TREASURER

9. Banks or Other Depositories: List all banks or other depositories in which the committee deposits funds, holds accounts, rents safety deposit boxes or maintains funds.

Name of Bank, Depository, etc.	Mailing Address and ZIP Code
NATIONSBANK OF TEXAS	P.O. BOX 2518 HOUSTON, TX 77252-2518

I certify that I have examined this Statement and to the best of my knowledge and belief it is true, correct and complete.

TYPE OR PRINT NAME OF TREASURER	SIGNATURE OF TREASURER	DATE
JOHN J. MURNIN	<i>John J. Murnin</i>	22 JUNE 1992

NOTE: Submission of false, erroneous, or incomplete information may subject the person signing this Statement to the penalties of 2 U.S.C. §437g. ANY CHANGE IN INFORMATION SHOULD BE REPORTED WITHIN 10 DAYS.



FEDERAL ELECTION COMMISSION  
999 E Street, N.W.  
Washington, D.C. 20463

ACKNOWLEDGEMENT OF RECEIPT  
OF  
Statement of Organization

Filed pursuant to the Federal Election Campaign Act of 1971, as amended

JOHN J MURNIN, Treasurer  
BEXAR COUNTY DEMOCRATIC PARTY  
215 W POPLAR  
SAN ANTONIO TX 78212

06/25/1992  
DATE: \_\_\_\_\_

NOTICE REGARDING FILINGS  
UNDER THE FEDERAL ELECTION CAMPAIGN ACT OF 1971, AS AMENDED

Your assigned FEC IDENTIFICATION NUMBER is C00270868

In the future this number should be entered on all subsequent reports filed under the Act, as well as on all communications concerning such reports and statements. This acknowledgement will be the only receipt provided directly by the Commission, for documents filed. The Commission recommends that all future filings be mailed Certified or Registered, Return Receipt Requested, in order to insure timeliness of your filings and to provide additional receipts for your records.

FEDERAL ELECTION COMMISSION

FEC FORM 20 (9/87)  
(Supersedes FEC Forms 13, 14, and 15)

FEC4763-BEX-0002

# DEPOSIT TICKET

Date 22 APRIL 19 93

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

**NationsBank**

NationsBank of Texas, N.A.  
San Antonio, TX

DEP #10

DEMOCRATIC PARTY 8-92  
OF BEXAR COUNTY (FEDERAL)  
P. O. BOX 15058 512-227-3366  
SAN ANTONIO, TX 78212-8258

		DOLLARS	CENTS
CURRENCY			
COIN			
CHECKS	JO KNIEJSKI	1165	00
LIST SEPARATELY	(TDP, FED)		
BE SURE EACH ITEM IS ENDORSED			
TOTAL FROM REVERSE SIDE			
TOTAL ITEMS			
1	TOTAL DEPOSIT	1165	00

USE OTHER SIDE FOR ADDITIONAL LISTING

⑆ 1 1 3 0 0 0 0 2 3 ⑆ ⑈ 1 8 6 0 8 5 8 8 7 8 ⑈

7 1 ⑆ 0 0 0 0 1 1 6 5 0 0 ⑆

FEC4763-BEX-0003



# DEPOSIT TICKET

Date 22 APRIL 19 93

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

**NationsBank**

NationsBank of Texas, N.A.  
San Antonio, TX

**DEMOCRATIC PARTY** 8-92  
**OF BEXAR COUNTY (FEDERAL)**  
P. O. BOX 15058 512-227-3366  
SAN ANTONIO, TX 78212-8258

		DOLLARS	CENTS
CURRENCY			
COIN			
CHECKS LIST SEPARATELY • BE SURE EACH ITEM IS ENDORSED	JODI KNIFISK!	2647	59
TOTAL FROM REVERSE SIDE			
TOTAL ITEMS			
1	<b>TOTAL DEPOSIT</b>	2647	59

USE OTHER SIDE FOR ADDITIONAL LISTING

140 1 AS 1991 5 1 5108 6110-114 01/28/93 A 2647.59

⑆⑆⑆3000023⑆ ⑈⑈⑈860858878⑈⑈

76 ⑈0000264759⑈

FEC4763-BEX-0004

# DEPOSIT TICKET

Date 12 MAY 19 93

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

DEP #17

**NationsBank**  
NationsBank of Texas, N.A.  
San Antonio, TX

**DEMOCRATIC PARTY** 8-92  
**OF BEXAR COUNTY (FEDERAL)**  
P. O. BOX 15058 512-227-3366  
SAN ANTONIO, TX 78212-8258

		DOLLARS	CENTS
CURRENCY		115	00
COIN			
CHECKS	TX DEMO PARTY	10 000	00
LIST SEPARATELY	V. BLACKWELL	10	00
BE SURE EACH ITEM IS ENDORSED			
TOTAL FROM REVERSE SIDE			
TOTAL ITEMS			
2	<b>TOTAL DEPOSIT</b>	10125	00

USE OTHER SIDE FOR ADDITIONAL LISTING  
7 OFF 8 05713743 93:33 P 10125.00

⑆ 1 130000 23⑆ ⑈ 1860858878⑈ 7 1 ⑈000 1012500⑈

# DEPOSIT TICKET

Date 13 MAY 1993

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

**NationsBank**  
NationsBank of Texas, N.A.  
San Antonio, TX

DEMOCRATIC PARTY 8-92  
OF BEXAR COUNTY (FEDERAL)  
P. O. BOX 15058 512-227-3366  
SAN ANTONIO, TX 78212-8258

REF # 18

CURRENCY		DOLLARS	CENTS
COIN			
CHECKS	To KN/ETJH	200	00
LIST			
SEPARATELY			
BE SURE			
EACH			
ITEM			
IS			
ENDORSED			
TOTAL FROM REVERSE SIDE			
TOTAL ITEMS	<b>TOTAL DEPOSIT</b>	200	00

USE OTHER SIDE FOR ADDITIONAL LISTING

116 DEPOSIT 12427 12 002 120451878  
3202 12422-18 2 06/13/93 0000.0

11613000023111860858878118 7110000020000011

ED 101 100 NationsBank USA

PAY TO THE ORDER OF  
NORWEST BANK OF TEXAS  
AUSTIN, TEXAS  
114915531  
FOR DEPOSIT ONLY  
TEXAS DEMOCRATIC PARTY-FEDERAL  
(MULTICANDIDATE, FEC C00093267)  
3000211834

DEMOCRATIC PARTY OF 8-92  
BEXAR COUNTY (FEDERAL)  
P. O. BOX 15058 210-227-3366  
SAN ANTONIO, TX 78212-8258

1931

35-2/1130  
186

Pay  
to the  
order of

July 30 1996  
Texas Democratic Party \$ 85.<sup>00</sup>  
Eighty-five & <sup>no</sup>/<sub>cents</sub>

Michael D. L.

⑈001931⑈ ⑆113000023⑆ ⑈1860858878⑈ ⑈0000008500⑈

1131  
02578  
AG  
NORWEST BANK TX  
SOUTH CENTRAL  
AUSTIN, TX

For *Wendy Off*  
⑆ 113000023⑆ 048 ⑆ 157147841⑆

**TEXAS DEMOCRATIC PARTY-FEDERAL**  
(MULTICANDIDATE, FEC C00099267)  
919 CONGRESS, SUITE 600 512-478-9800  
AUSTIN, TX 78701



NORWEST BANK OF TEXAS, AUSTIN, N.A.  
P.O. BOX 2019  
AUSTIN, TX 78768-2019  
(512) 479-0011

4790

88-1553/1149  
BRANCH 3

PAY One-hundred ninety-seven and 50/100-----Dollars

DATE AMOUNT

TO  
THE  
ORDER  
OF

Dexar County Democratic Party  
P.O. Box 15058  
San Antonio, Texas 78212

08/06/96 \$197.50

*Steph W. McDonald*

⑆004790⑆ ⑆11491553⑆ ⑆300021183⑆

Gold

FRANK D. OR LAURA WING  
TOL 03570892 6869081

3374

Pay to the  
Order of

*at Aug 1996*  
*Bexar County Democratic Party/Federal \$200.00*

USA NationsBank  
Official Sponsor 1994/1995 U.S. Olympic Team  
NationsBank of Texas, N.A.

DEMOCRATIC PARTY OF 8-92  
BEXAR COUNTY (FEDERAL)  
P. O. BOX 15058 210-227-3366  
SAN ANTONIO, TX 78212-8258

2047

5000

1996 \$

35-2/1130  
168

Pay to the order of TEXAS DEMOCRATIC PARTY - FEDERAL

\$ 5000 <sup>ch</sup>

FIVE THOUSAND

no/100

Dollars

Look for Micro Print signature line, red border and **IMAGE SAFE** logo on back. If not present, do not cash.  
THIS CHECK IS DELIVERED IN CONNECTION WITH THE FOLLOWING ACCOUNTS

XFR - FEDERAL FUNDS

5000.00

*John J. Murren*

⑈002047⑈ ⑆113000023⑆ ⑈1860858878⑈

⑈0000500000⑈

113102570

PAY TO THE ORDER OF  
NORTHWEST BANK TEXAS, AUSTIN  
FOR DEPOSIT ONLY  
114915531  
TEXAS DEMOCRATIC PARTY  
FEDERAL UNITY '96 ACCOUNT  
MULTICANDIDATE, FEC CTR  
3000217085

57500

⑈20826038⑈

BEFORE THE FEDERAL ELECTION COMMISSION

MAR 23 5 12 PM '99

In the Matter of

MUR 4763

)  
)  
)  
)

**GALVESTON COUNTY DEMOCRATIC PARTY'S  
RESPONSE TO THE FEDERAL ELECTION  
COMMISSION'S SUBPOENA TO PRODUCE DOCUMENTS  
AND ORDER TO SUBMIT WRITTEN ANSWERS**

1. *Produce all documents, including changed or superseded versions, related to the creation, organization, and operation of the Galveston County Democratic Party, including but not limited to the constitution, charter, bylaws, rules, regulations, resolutions, agreements, contracts, procedural manuals, memoranda of understanding or any comparable governing documents.*

Documents responsive to this Request are attached as Bates numbers GAL0001 through GAL0002.

2. *State the relationship between the Galveston County Democratic Party and each of the following (Texas) committees, including whether the committees have ever been financed, maintained or controlled in any manner by the Galveston County Democratic Party, or vice versa. Describe fully such financial support, maintenance or control.*
- a. *Texas Democratic Party*
  - b. *Bexar County Democratic Party*
  - c. *Dallas County Democratic Party*
  - d. *Harris County Democratic Party*
  - e. *Jefferson County Democratic Party*

- f. Travis County Democratic Party*
- g. 21st Century Political Action Committee (name of record for the Tarrant County Democratic Party-Federal Account)*
- h. Nueces County Democratic Party*
- i. El Paso County Democratic Party*
- j. Hays County Democratic Party Executive Committee*
- k. Potter-Randall County Democratic Club*

GAL objects to this Interrogatory on the grounds that the term "relationship" is vague and ambiguous. GAL denies that it has ever "financed, maintained or controlled" any of the County Democratic Parties listed, or the Texas Democratic Party. Similarly, GAL denies that it has ever been "financed, maintained or controlled" by any of the County Democratic Parties listed or the Texas Democratic Party. It is a matter of public record that GAL participated in a limited number of transfers with the Texas Democratic Party. The relationship between GAL and the other parties is their common commitment to the Democratic Party, its ideas, principles, and candidates.

3. *Provide the date, amount and purpose of each and every transfer (including all direct and unkind contributions) between the Galveston County Democratic Party and each of the committees listed in Question 2.*

The information sought by this Interrogatory is contained in reports filed with the Federal Election Commission, as well as in documents produced in response to



Question No. 4. Because the information sought is as equally available to the Commission as it is to GAL, no further response is necessary.

4. *Identify and produce copies of all documents, including deposit slips and negotiated checks (front and back if applicable), representing, reflecting, referring to or relating to each and every transfer (including all direct and in-kind contributions) between the Galveston County Democratic Party and each of the committees listed in Question 2.*

Documents responsive to this Request are attached as Bates numbers GAL0003 through GAL0017.

5. *If not produced in response to Question 4, identify and produce all documents that formed the basis for determining the timing and amounts of each and every transfer (including direct and in-kind contributions) between the Galveston County Democratic Party and each of the committees listed in Question 2.*

GAL objects to this Request on the grounds that the phrase "formed the basis for determining the timing of each and every transfer" is vague and ambiguous.

Documents responsive to this request are attached as Bates numbers GAL0003 through GAL0017.

6. *State whether there have ever been any written or unwritten policies or guidelines formulated between January 1, 1987 and the present concerning the transfers of funds (including direct and in-kind contributions) between the Galveston County Democratic Party and each of the committees listed in Question 2. If so, produce copies of all such written policies. Describe in full the terms of all such unwritten policies.*

GAL is unaware of any such written or unwritten policies or guidelines. The undersigned has only been the Party Chair/Treasurer since June 1995, and is therefore unable to response as to the Party's activities before that time.

7. *State whether there have ever been any written or unwritten contribution-sharing agreements or contracts, party quotas or dues structures, central accounting arrangements or any other financial arrangements entered into from January 1, 1987 to the present between the Galveston County Democratic Party and each of the committees listed in Question 2. If so, produce copies of all such written agreements, contracts or arrangements. Describe in full the terms of all such unwritten agreements, contracts or arrangements.*

GAL is unaware of any such agreements. The undersigned has been the Party Chair/Treasurer since June 1995, and therefore cannot respond as to the Party's activities before that time.

8. *State whether any contributions by the Galveston County Democratic Party in connection with federal elections have ever been made in cooperation, consultation or concert with, or at the request or suggestion of any of the party committees listed in Question 2. If yes, state the year(s) and candidate(s) supported.*

GAL is unaware of any contributions as described in this Interrogatory.

9. *State whether the Texas Democratic Party has ever requested or suggested to Galveston County Democratic Party that it make specific contributions to any federal candidates or has ever consulted or worked in concert with Galveston County Democratic Party in their making of any such contributions. If yes, state the year(s) and candidate(s) supported.*

GAL is unaware of any contributions as described in this Interrogatory.

10. *State whether the Galveston County Democratic Party has ever requested or suggested to any of the committees listed in Question 2 that they make specific contributions to any federal candidates or has ever been consulted or worked*

*in concert with any of listed committees in their making of any such contributions. If yes, state the year(s) and candidate(s) supported.*

GAL is unaware of any contributions as described in this Interrogatory.

11. *Identify all individuals who hold or have held positions, whether paid or unpaid, with the Galveston County Democratic Party, and who hold or have also held positions, whether paid or unpaid, with any of the committees listed in Question 2.*

GAL does not possess the necessary information to respond to this

Interrogatory.

12. *State whether the Texas Democratic Party has the authority or ability to hire, appoint, demote, remove or otherwise control the officers, or other decision-making employees, or members of Galveston County Democratic Party.*

The Texas Democratic Party has no such authority or ability.

I declare under penalty of perjury that the foregoing is true and correct. Dated this 2<sup>nd</sup> day of March, 1999.

  
Mary Ellen Brennan


## RESOLUTION


On the 27th day of June, 1995, the GALVESTON COUNTY DEMOCRATIC PARTY EXECUTIVE COMMITTEE met at a duly called meeting at Galveston, Texas, and upon Motion duly made and seconded it was

RESOLVED: "That the signatories on all bank accounts in the name of the GALVESTON COUNTY DEMOCRATIC PARTY or its political committees including but not limited to those at Citizens State Bank, Dickinson, Texas; University National Bank, Galveston, Texas; and Bank of the West, Galveston, Texas, shall be changed effective June 28, 1995 to reflect MARY ELLEN BRENNAN as the sole designated signatory."

  
MARY ELLEN BRENNAN  
Chairperson

ATTEST:

  
Printed Name: DOROTHEA E. LEWIS  
Temporary Secretary

  
DAVID JAMESON

## RESOLUTION

On the 27th day of June, 1995, the GALVESTON COUNTY DEMOCRATIC PARTY EXECUTIVE COMMITTEE met at a duly called meeting at Galveston, Texas, and upon Motion duly made and seconded it was

RESOLVED: "That the Campaign Treasurer for the GALVESTON COUNTY DEMOCRATIC PARTY's political committees both state and federal shall be changed to MARY ELLEN BRENNAN, effective July 1, 1995."

  
MARY ELLEN BRENNAN  
Chairperson

ATTEST:

  
Printed Name: DORETHA E. LEWIS  
Temporary Secretary

  
DAVID JAMESON

**GALVESTON COUNTY DEMOCRATIC PARTY  
FEDERAL ACCOUNT**

520 20TH STREET 409-765-5515  
GALVESTON, TX 77550

**DEPOSIT TICKET**

DATE 11/01 19 96

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS  
OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT.  
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

CURRENCY		
COIN		
CHECKS	2,500	00
TOTAL from reverse side		
TOTAL DEPOSIT	2,500	00

46-59/1131  
12

USE OTHER SIDE FOR  
ADDITIONAL LISTING.  
BE SURE EACH ITEM IS  
PROPERLY ENDORSED.

TOTAL ITEMS



**University National Bank**

P.O. Box 1900  
Galveston, Texas 77553

*Lampson Authority Money*

⑆113100596⑆

⑆20035157⑈ 131

**TEXAS DEMOCRATIC PARTY-FEDERAL**

(MULTICANDIDATE, FEC C00099267)  
919 CONGRESS, SUITE 600 512-478-9800  
AUSTIN, TX 78701



Northwest Bank Texas, South Central  
P.O. Box 2019  
Austin, Tx 78768-2019

5187

88-257/1131  
521

PAY Two Thousand Five Hundred and no/100-----Dollars

TO  
THE  
ORDER  
OF

Galveston Co. Democratic Party-Federal 10/31/96 \$2,500.00  
912 Oak Vista Court  
Friendswood, TX 77542

DATE

AMOUNT

*Steph A. McRae*

⑈005187⑈ ⑆113102578⑆ 3000211834⑈

paid	Copies + postage	CK#1525	145.20
paid	printing	CK#1524	77.40
paid	Blockwalkers	CK#1539	850.00
paid	Nov. Group Adv	CK#1549	800.00
paid	CMC Communication	CK#1550	397.00
			<u>2,269.60</u>

**TEXAS DEMOCRATIC PARTY  
FEDERAL DNC TRANSFER ACCOUNT**  
919 CONGRESS AVE., SUITE 800 512-478-9800  
AUSTIN, TX 78701



NORTHWEST BANKS  
P.O. BOX 2011  
AUSTIN, TX 78768-2010  
(512) 479-0011

1337

88-1553/1149  
BRANCH 3

PAY Three Thousand Five Hundred Ten and 50/100-----Dollars  
DATE AMOUNT

TO  
THE  
ORDER  
OF

Galveston Co. Democratic Party-Federal 11/21/96 \$3,510.50  
912 Oak Vista Court  
Friendswood, TX 77546-2106

*Steph W. McRae*

⑈001337⑈ ⑆114915531⑆ ⑈3000217093⑈

TEXAS DEMOCRATIC PARTY  
FEDERAL DNC TRANSFER ACCOUNT  
AUSTIN, TX 78701

**DETACH AND RETAIN THIS STATEMENT**  
THE ATTACHED CHECK IS IN PAYMENT OF ITEMS DESCRIBED BELOW  
IF NOT CORRECT, PLEASE NOTIFY US PROMPTLY. NO RECEIPT DESIRED

DATE	DESCRIPTION	AMOUNT
	Transfer	

**GALVESTON COUNTY DEMOCRATIC PARTY  
FEDERAL ACCOUNT**

520 20TH STREET 409-765-5515  
GALVESTON, TX 77550

**DEPOSIT TICKET**

DATE 11/21 19 96

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS  
OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT.  
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

CURRENCY	
COIN	
CHECKS	3,510 50
TOTAL DEPOSIT	3,510 50

48-59/1131  
12

USE OTHER SIDE FOR  
ADDITIONAL LISTING  
BE SURE EACH ITEM IS  
PROPERLY ENDORSED.

TOTAL ITEMS



**University National Bank**

P.O. Box 1900  
Galveston, Texas 77553

⑆1143100596⑆

89  
⑆20035157⑈ 134

FEC4763-GAL-0004

FOR DEPOSIT ONLY

*Galv. County Dem Party  
Federal Account  
Thank you!*

**NationsBank**  
NationsBank of Texas, N.A.

Checks and other items are received for deposit subject to the terms and  
conditions of this bank's deposit agreement and check clearing policy.  
Deposits may not be available for immediate withdrawal.  
Payments may be subject to processing in the next banking day's business.

This is a Deposit Receipt  
unless otherwise indicated.

☐ Loan Payment  
☐ TT&L Payment

Account Number, Date And Amount Of Your Deposit Are Shown Below

Important Announcement- See Other Side

Thanks For Letting

Us Serve You

890035157H 005 578 425112296N015



FEC4763-GAL-0005

**GALVESTON COUNTY DEMOCRATIC PARTY  
FEDERAL ACCOUNT**

912 OAK VISTA CT. 713-482-1385  
FRIENDSWOOD, TX 77546-2106

**DEPOSIT TICKET**

DATE 11/26 19 96

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS  
OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT  
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

CURRENCY		
COIN		
CHECKS	2782	90
TOTAL from reverse side		
TOTAL DEPOSIT	2782	90

35-2/1130

USE OTHER SIDE FOR  
ADDITIONAL LISTING  
BE SURE EACH ITEM IS  
PROPERLY ENDORSED

TOTAL ITEMS

**NationsBank**  
NationsBank of Texas, N.A.

*Transfer from State Fed A/c*

FEC4763-GAL-0007

010 61511/26/96#020

\$2,782.90 D

⑆⑆⑆3000023⑆ ⑈0890035⑆57⑈

7⑆ ⑈0000278290⑈

**DETACH AND RETAIN THIS STATEMENT**  
THE ATTACHED CHECK IS IN PAYMENT OF ITEMS DESCRIBED BELOW  
IF NOT CORRECT, PLEASE NOTIFY US PROMPTLY. NO RECEIPT DESIRED

TEXAS DEMOCRATIC PARTY  
FEDERAL DNC TRANSFER ACCOUNT  
AUSTIN, TX 78701

DATE

Transfer

DESCRIPTION

AMOUNT

11/25/96 2782.90  
Federal ✓

FEC4763-GAL-0008



**GALVESTON COUNTY DEMOCRATIC PARTY  
FEDERAL ACCOUNT**

520 20TH STREET 409-765-5515  
GALVESTON, TX 77550

**DEPOSIT TICKET**

DATE 11/02 19 96

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS  
OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT.  
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

CURRENCY		
COIN		
CHECKS	1,000	00
TOTAL from reverse side		
TOTAL DEPOSIT	1,000	00

46-59/1131  
12

USE OTHER SIDE FOR  
ADDITIONAL LISTING  
BE SURE EACH ITEM IS  
PROPERLY ENDORSED.

TOTAL ITEMS



**University National Bank**

P.O. Box 1900  
Galveston, Texas 77553

⑆113100596⑆

120035157⑈ 134

**TEXAS DEMOCRATIC PARTY  
FEDERAL DNC TRANSFER ACCOUNT**

919 CONGRESS AVE., SUITE 600 512-478-9800  
AUSTIN, TX 78701



NORWEST BANK OF TEXAS, AUSTIN, N.A.  
P.O. BOX 2019  
AUSTIN, TX 78768-2019  
(512) 479-0014

1287

88-1553/1149  
BRANCH 3

PAY One Thousand and no/100-----Dollars

DATE

AMOUNT

Galveston Co. Democratic Party-Federal 11/01/96  
912 Oak Vista Court  
Friendswood, TX 77546-2106

\$1,000.00

TO  
THE  
ORDER  
OF

*Steph N. McDonald*

⑈001287⑈ ⑆11491553⑆ ⑈3000217093⑈

REFERENCE NO.	MEMO	MSG	DATE	TIME	ACCOUNT NO.	DE/CR	AMOUNT
0011	FW	006627	12/06/96	13:15	0890035157	CREDIT	\$5,000.00

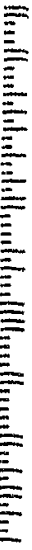
NORWEST VICTORIA /ORG=TEXAS DEMOCRATIC PARTY  
NATIONS BK DALLAS /CTR/BNF=GALVESTON COUNTY DEMOCRATIC PARTY FEDERAL  
/AC-0890035157 OBI=BNF AD:919 OAK VISTA COURT GALVESTON TX 77546

FEC4763-GAL-0011

GALVESTON COUNTY DEMOCRATIC PARTY  
912 OAK VISTA COURT  
FRIENDSWOOD, TX 77546-0000

**NationsBank**  
P.O. Box 83000-7154, Dallas, Texas 75283

\*IF ASSISTANCE ON THIS TRANSACTION IS NEEDED, PLEASE CONTACT OUR RESEARCH DEPARTMENT AT 1-800-577-9473.

AUTO 

FUNDS TRANSFER ADVICE

IL-0012

Wire transfer

12/06/96

5,000.00

State A/c - State Party



0524 004 40 02

REFERENCE NO.	MEDIA	MSG	DATE	TIME	ACCOUNT NO.	DR/CR	AMOUNT
0059	FW	00619612/09/96	13:26	0890035157		CREDIT	\$3,000.00

NORWEST VICTORIA /ORG=TEXAS DEMOCRATIC PARTY  
 NATIONS BK DALLAS /CTR/BNF=GALVESTON COUNTY DEMOCRATIC PARTY FEDERAL  
 /AC-0890035157 OBI=BNF AD:919 VISTA COURT GALVESTON TX 77546

FEC4763-GAL-0014

GALVESTON COUNTY DEMOCRATIC PARTY  
 912 OAK VISTA COURT  
 FRIENDSWOOD, TX 77546-0000

**NationsBank**  
 P.O. Box 83000-7154, Dallas, Texas 75283

FUNDS TRANSFER ADVICE

\*IF ASSISTANCE ON THIS TRANSACTION IS NEEDED, PLEASE CONTACT OUR RESEARCH DEPARTMENT AT 1-800-577-9473.

77546-0000 10

FEC4763-GAL-0015

Wire Transfer

12/09/96

3,000.00

State Party State A/C



13:26:00 10 02

FEC4763-GAL-0013

12/02/96

20-04-400-4252

Check was not copied before deposit

FEC4763-GAL-0016

**NationsBank**  
NationsBank of Texas, N.A.



This is a Deposit Receipt  
unless otherwise indicated.

Checks and other items are received for deposit subject to the terms and  
conditions of this bank's deposit agreement and check clearing policy.  
Deposits may not be available for immediate withdrawal.

- ☐ Loan Payment
- ☐ TT&L Payment

Payments may be subject to processing in the next banking day's business.

Account Number, Date And Amount Of Your Deposit Are Shown Below:

Important Announcement- See Other Side

12/2 from State Party

0890035157H

005 578 540120496#033 \$30500.00 D

FEC4763-GAL-0017