

THE WHITE HOUSE
WASHINGTON

JUN 23 1 10 PM '98

June 23, 1998

Joel J. Roessner, Esq.
Attorney
Federal Election Commission
999 E. Street, N.W.
Washington, D.C. 20463

Re: MUR 4407 and 4544

Dear Mr. Roessner:

I am writing to memorialize the telephone conversation my colleague Cheryl Mills and I had with you yesterday regarding the Modified Subpoena to Produce documents in the above referenced matters.

With respect to the scope of the search to be conducted, as we discussed, given the specific nature of the records sought, a White House-wide search for responsive material would unnecessarily require staff to search the files of offices that would not likely be in possession of responsive records.¹ Therefore, consistent with our conversation, the search will be limited to the following offices:

1. Oval Office Operations;
2. Chief of Staff's Office;
3. Political Affairs Office;
4. First Lady's Office;
5. Staff Secretary's Office;
6. Office of the Vice President; and
7. Office of Records Management

If there are other offices that you believe may have responsive records, we will be glad to work with you to describe the nature of the work done in those offices to assist in this determination.

¹ For example, the Offices of Management and Budget, United States Trade Representative, the National Economic Council, and the Office of Science and Technology Policy, to name a few.

As we explained, regarding the time period for responsive documents, the documents and records referring or relating to media advertisements that the Commission seeks would have been generated during the during the 1995 - 1996 election cycle. Accordingly, we will search for and produce all responsive material from the period January 1, 1995 through December 31, 1996.

Finally, as we discussed, given the breadth of the search, the White House has requested the Commission to extend the time to produce responsive records to July 20, 1998. In the meantime, our search for responsive materials has begun.

Should you have any questions, please call me at (202) 456-6285.

Sincerely,

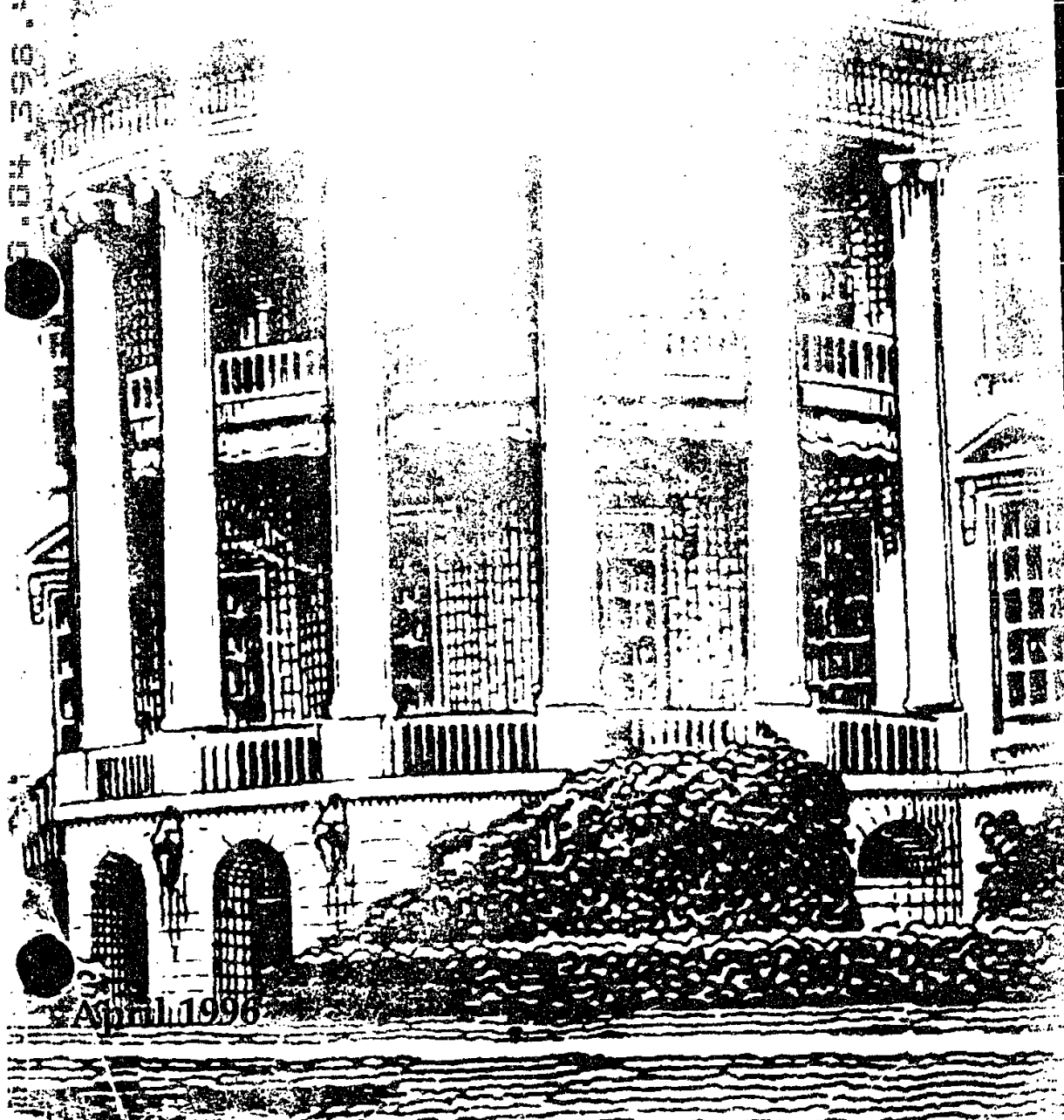
A handwritten signature in black ink, appearing to read 'K.A. Racine', with a stylized flourish at the end.

Karl A. Racine
Associate Counsel to the President

Executive Office of the President

Telephone Directory

1-800-451-4242



April 1996

NUMBERS
(See inside cover)

DIRECTORY
OF SERVICES

PRESIDENT'S
CABINET

ORGANIZATION &
FAX NUMBERS

WHO

OVP

CLA

CEQ

NSC

OA

OMB

ONDCP

OPD

OSTP

PEIAB

USTR

OTHER SERVICE
ORGANIZATIONS

ALPHABETICAL
LISTING

GENERAL
INFORMATION

THE
INSTRUMENTS

ORGANIZATION PHONE AND FAX NUMBERS

WHITE HOUSE OFFICE

	PHONE	FAX
Oval Office Operations	456-1414	456-2883
Counselor	456-2000	456-2464
Chief of Staff	456-6797	456-2883
Policy	456-7105	456-6703
Strategic Planning and Communications	456-2640	456-1213
Speechwriting and Research	456-2777	456-2239
Cabinet Affairs	456-2572	456-6704
Domestic Policy Council (See OPD Section)	456-2216	456-2878
First Lady	456-6266	456-6244
General Counsel	456-7900	456-1647
Personnel Security Office, White House	456-2345	456-7029
Intergovernmental Affairs	456-2896	456-6220
Legislative Affairs	456-2230	456-6220
Management and Administration	456-2861	456-1655
Administrative Office	456-2500	456-6472
Intern Program	456-2742	456-5123
Military Office	456-2150	395-4076
Photography Office	395-4050	456-2883
Telephone Service	456-2523	456-1644
Travel Office	456-2250	456-6670
Visitors Office	456-2322	456-2370
TTY/TDD (Text telephone)	456-2121	
White House Conference Center	456-7507	456-6791
National AIDS Policy (See OPD Section)	632-1090	632-1096
National Economic Council (See OPD Section)	456-6630	456-2878
National Security Advisor (See NSC Section)	456-9491	
Media Affairs	456-7150	456-6409
Political Affairs	456-6257	456-7929
Presidential Personnel	456-6676	456-2259
Press Secretary	456-2580	456-6423
Public Liaison	456-2930	456-6218
Scheduling and Advance	456-7560	456-2317
Staff Secretary	456-2702	456-2215
Correspondence	456-7610	456-2993
Agency Liaison	456-7486	456-2992
Electronic Mail	456-5951	
First Lady's Correspondence	456-2941	456-5199
Gifts	456-7133	456-2806
Mail Analysis	456-6600	456-2461
Presidential Inquiries/Greetings/Comments	456-2724	395-1232
TTY/TDD (Text telephone)	456-6213	
Presidential Letters	456-5511	456-2993
Presidential Messages	456-7487	456-2806
Presidential Support	456-2304	456-2461

	PHONE	FAX
Student Correspondence	456-7734	456-2806
Volunteer Office	456-7756	456-2806
Executive Clerk	456-2226	456-2569
Records Management	456-2240	456-2129
U.S. Postal Service/White House Branch (See Other Service Organizations Section)	456-2541	456-2461

OFFICE OF THE VICE PRESIDENT

	PHONE	FAX
Office of the Vice President - West Wing	456-2326	456-7044
Chief of Staff and Administration	456-2326	456-6212
Advance	456-7935	456-1606
Communications	456-7035	456-2685
Correspondence	224-2424	228-2424
Domestic Policy	456-6222	456-6231
Legal Counsel	456-7022	456-6429
Legislative Affairs	224-8391	224-0291
National Performance Review	456-2816	456-6429
National Security	456-9501	456-9500
Department of Defense Personnel	395-4213	456-9500
Office of Mrs. Gore	456-6640	456-6298
Scheduling	395-4245	395-1754

COUNCIL OF ECONOMIC ADVISERS

	PHONE	FAX
Council of Economic Advisers	395-5107	395-6958

COUNCIL ON ENVIRONMENTAL QUALITY

	PHONE	FAX
Council on Environmental Quality (Jackson Place)	395-5750	395-3744
(OEOB)	456-6224	456-2710

NATIONAL SECURITY COUNCIL

	PHONE	FAX
Office of the National Security Advisor	456-9491	
Executive Secretary	456-9461	
African Affairs	456-9261	456-9260
Asian Affairs	456-9251	456-9250
Central and Eastern Europe	456-9101	456-9100
Counselor	456-9101	456-9100
Defense Policy and Arms Control	456-9191	456-9190
Democracy, Human Rights and Humanitarian Affairs	456-9141	456-9140
Environmental Affairs	456-9141	456-9140

	PHONE	FAX
European Affairs.....	456-9151	456-9150
Global Issues and Multilateral Affairs.....	456-9351	456-9350
Intelligence Programs.....	456-9341	456-9340
Inter-American Affairs.....	456-9131	456-9130
International Economic Affairs (see also OPD/NEC Section).....	456-9281	456-9280
Legal Advisor.....	456-9111	456-9110
Legislative Affairs.....	456-9171	456-9170
Near East and South Asian Affairs.....	456-9121	456-9120
Nonproliferation and Export Controls.....	456-9181	456-9180
Public Affairs.....	456-9271	456-9270
Russia/Ukraine/Eurasian Affairs.....	456-9161	456-9160
Speechwriting.....	456-9371	456-9160
Administrative Office.....	456-9301	456-9300
Systems & Technical Planning.....	456-9311	456-9310
Records and Access Management.....	456-9201	456-9200
Access Management.....	456-9201	456-9200
Records Management.....	456-9221	456-9220
White House Situation Room.....	456-9431	

OFFICE OF ADMINISTRATION

	PHONE	FAX
Office of the Director.....	456-2861	456-1655
Customer Service Bureau.....	395-3043	456-1655
General Counsel.....	395-2273	456-7921
Facilities Management Division.....	395-2335	395-1051
Financial Management Division.....	395-7244	395-7202
Accounting.....	395-3793	395-7202
Budget Formulation and Execution.....	395-1162	395-7202
Financial Systems.....	395-5824	395-7202
Travel and Imprest.....	395-7247	395-7202
General Services Division.....	395-7100	395-3982
Finance and Support Services.....	395-7100	395-3982
Mail/Messenger Operations.....	395-7005	395-7287
Procurement.....	395-3314	395-3982
Publishing/Graphics.....	395-3624	395-1155
Supply and Property Management.....	395-7100	395-3982
Human Resources Management Division.....	395-1088	395-5608
Equal Employment Opportunity.....	395-3996	395-5608
TTY/TDD (Text telephone).....	395-3996	
Human Resource Teams.....	395-1088	395-5608
Program Management.....	395-5890	395-5608
Security.....	395-6206	395-5608
Systems Management and Data Quality.....	395-1088	395-5608
Information Systems and Technology Division.....	395-7323	395-7239
Customer Support, Telecommunications, and Security.....	395-7370	395-3313
EOP Data Center.....	395-3483	395-3209
Management Services.....	395-7323	395-7239

	PHONE	FAX
Network Support	395-3370	395-3209
Systems Integration and Development	395-7323	395-7239
Library and Research Services Division	395-4690	395-6137
Law Library	395-3397	395-6125
NEOB Library and EOP Publications	395-3654	395-6137
NEOB Library Circulation/Interlibrary Loan	395-4862	395-6137
OEOB Library	395-7000	456-6569
Publications Office	395-3610	395-6137
Technical Services	395-3420	395-4769

OFFICE OF MANAGEMENT AND BUDGET

	PHONE	FAX
Office of the Director	395-4840	395-3888
Administration	395-3060	395-3174
Budget Review	395-4630	395-6170
Budget Analysis and Systems	395-6953	395-7230
Budget Review and Concepts	395-4632	395-4768
Communications	395-7254	395-7298
Economic Policy	395-5873	395-1198
General Counsel	395-5044	395-7289
General Government and Finance	395-3120	395-4639
Housing, Treasury, and Finance	395-4516	395-6889
Transportation, Commerce, Justice, and Services	395-4892	395-7238
Health/Personnel	395-5178	395-7289
Health	395-4922	395-3910
VA/Personnel	395-7388	395-6835
Human Resources	395-4844	395-5730
Legislative Affairs	395-4790	395-3729
Legislative Reference	395-4864	395-6148
Economics-Science-General Government	395-3454	395-3109
Labor-Welfare-Personnel	395-7362	395-6148
Resources-Defense-International	395-6194	395-5691
National Security and International Affairs	395-4657	395-3513
International Affairs	395-4770	395-5770
National Security	395-4624	395-3307
Command Control Communications and Intelligence	395-4800	456-0752
Force Structure and Investment	395-3554	395-5157
Operations and Support	395-4572	395-5722
Natural Resources, Energy, and Science	395-4561	395-4639
Energy and Science	395-3404	395-4817
Natural Resources	395-4586	395-1067
Office of Federal Financial Management	395-4534	395-3952
Office of Federal Procurement Policy	395-5802	395-3242
Cost Accounting Standards Board	395-3254	395-5105
Procurement Innovation	395-6803	395-5105
Procurement Law and Legislation	395-3501	395-5105
Office of Information and Regulatory Affairs	395-4852	395-3047

	PHONE	FAX
Commerce and Lands.....	395-7340	395-7285
Human Resources and Housing.....	395-7316	395-6974
Information Policy and Technology.....	395-3785	395-7285
Natural Resources.....	395-3084	395-7258
Statistical Policy.....	395-3093	395-7245
Information Security Oversight Office.....	395-7450	395-7460

OFFICE OF NATIONAL DRUG CONTROL POLICY

	PHONE	FAX
Office of the Director.....	395-6700	395-6708
Bureau of State and Local Affairs.....	395-6752	395-6621
Chief of Staff.....	395-6732	395-6708
Counter-Drug Technology Assessment Center.....	395-6781	395-6775
Demand Reduction.....	395-6751	395-6744
Office of Legislative Affairs.....	395-6618	395-6730
Office of Planning and Budget.....	395-6736	395-6729
Office of Public Affairs.....	395-6618	395-6730
Office of Scheduling and Event Management.....	395-6618	395-6730
Supply Reduction.....	395-6741	395-6742

OFFICE OF POLICY DEVELOPMENT

	PHONE	FAX
Domestic Policy Council.....	456-2216	456-2878
National AIDS Policy.....	632-1090	632-1096
National Economic Council.....	456-6630	456-2223
International Economic Affairs (See NSC Section).....	456-9281	456-9280

OFFICE OF SCIENCE AND TECHNOLOGY POLICY

	PHONE	FAX
Office of the Director.....	456-7116	456-6021
Deputy Director for Management and General Counsel.....	456-2735	456-6049
Deputy Director for Policy.....	456-6020	456-6019
National Science and Technology Council.....	456-6100	456-6026
President's Committee of Advisors for Science and Technology (PCAST).....	456-6100	456-6026
Environment.....	456-6202	456-6025
National Security and Internal Affairs.....	456-2894	456-6028
Science.....	456-6130	456-6027
Technology.....	456-6046	456-6023
Budget and Administration.....	395-7347	456-6022

PRESIDENT'S FOREIGN INTELLIGENCE ADVISORY BOARD

	PHONE	FAX
President's Foreign Intelligence Advisory Board.....	456-2352	456-3403

UNITED STATES TRADE REPRESENTATIVE

	PHONE	FAX
United States Trade Representative	395-3204	395-3911
Deputy United States Trade Representative	395-6890	395-4549
Deputy United States Trade Representative	395-5114	395-4549
Administration	395-5797	395-3911
Computer Operations.....	395-5140	395-3911
Finance/Budget.....	395-3505	395-3911
Human Resources	395-7360	395-9677
Support Services	395-5123	395-3911
Agriculture Affairs	395-6127	395-4579
APEC Affairs	395-4755	395-3512
Asia and the Pacific.....	395-3430	395-3512
Chief Textile Negotiator	395-3026	395-5639
Congressional Affairs	395-6951	395-4656
Counselor	395-5636	395-6100
Economic Affairs.....	395-3583	395-6100
Environment and Natural Resources	395-3606	395-6100
Europe and the Mediterranean.....	395-4620	395-3974
Financial and Investment Policy	395-3541	395-3911
General Counsel	395-3150	395-3639
Monitoring and Enforcement.....	395-3582	395-3640
Industry.....	395-5656	395-3911
Intergovernmental Affairs and Public Liaison	395-6120	395-3692
Japan and China	395-3900	395-3597
North American Affairs	395-3412	395-3911
Public Affairs	395-3350	395-7226
Services, Investment, and Intellectual Property.....	395-6864	395-3891
Trade & Development (GSP).....	395-6971	395-3911
Trade Policy Coordination	395-3475	395-3640
Western Hemisphere	395-6135	395-3911
WTO and Multilateral Affairs	395-6843	395-5674

OTHER SERVICE ORGANIZATIONS

	PHONE	FAX
Executive Residence Usher's Office.....	456-2650	456-6255
General Services Administration	395-3675	395-4546
U. S. Postal Service (White House Branch).....	456-2541	456-2461
White House Curator	456-2550	456-6820
White House Fellowships	395-4522	395-6179