



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

THIS IS THE BEGINNING OF MUR # 3763

DATE FILMED 6-14-84 CAMERA NO. 2

CAMERAMAN JMH

94043523250



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
HARRISBURG, PENNSYLVANIA
17120

OFFICE OF THE
SECRETARY OF THE COMMONWEALTH
717-767-7630

March 18, 1993

BUREAU OF COMMISSIONS,
ELECTIONS & LEGISLATION
717-767-8280

0GC 8728
RECEIVED
FEDERAL ELECTION COMMISSION
OFFICE OF CENTRAL COUNSEL
93 MAR 24 AM 10:25

Mr. Jim Fike
1812 Tilghman Street, rear
Allentown, PA 18104

Dear Mr. Fike:

We have received your complaint regarding Eric Rubin and United We Stand Inc., which was forwarded from the Office of Attorney General. The complaint was forwarded to us because it concerned Campaign Finance information from the 1992 Perot campaign.

Unfortunately, it will be necessary to refer you to yet another agency for resolution on this matter. Candidates for Federal Office such as President, U. S. Senate and Congress are not governed by Pennsylvania's Campaign Expense Reporting Law. All reports for campaign activity related to Federal candidates are filed with the Federal Election Commission. By copy of this letter your complaint has been forwarded to the Federal Election Commission, 999 E. Street, N.W., Washington, D.C. 20463. If you should have any questions or would like to contact the Federal Election Commission directly, the toll free number is 800-424-9530.

Please feel free to call me if you have any questions about this referral.

Sincerely,

Mary S. Heinlen
Director
Campaign Finance Operations

MSH/lp
enclosure
LPL; ce44

94043523251



Commonwealth of Pennsylvania

ERNEST D.
PREATE, JR.
Attorney General

Office of Attorney General

Bureau of Consumer Protection

Allentown Regional Office
1251 S Cedar Crest Blvd Ste 309
Allentown, PA 18103
215-821-6690 Fax: 215-821-6529

February 4, 1993

JIM FIKE
1812 TILGHMAN STREET
REAR
ALLENTOWN, PA 18104

Ref: ERIC RUBIN

Dear Mr. Fike:

Your correspondence regarding the above matter appears to come within the jurisdiction of another agency or another state. By copy of this letter, your complaint has been forwarded with a request that it be handled by the office listed below. By forwarding your complaint we believe that your problem will be handled by the agency who is primarily responsible for dealing with these kinds of problems.

Please direct any further inquiries about this matter to that office.

If you would like more information on our action to refer your complaint, please feel free to contact our office.

Very truly yours,

David E. Lindemuth
Agent

elm
#23

cc: DEPT OF STATE/CAMPAIGN EXPENSE
BUR OF COMMISSIONS/ELECTIONS
305 NORTH OFFICE BUILDING
HARRISBURG, PA 17120

94043523252

COMPLAINT FORM

OFFICE OF ATTORNEY GENERAL
COMMONWEALTH OF PENNSYLVANIA
BUREAU OF CONSUMER PROTECTION
ALLENTOWN REGIONAL OFFICE
1251 S. Cedar Crest Blvd., Suite 309
Allentown, PA 18103

(215) 821-6690

Please Note: As part of the complaint handling process, the Bureau may send a copy of this form to the individual or company against whom your complaint is filed.

OFFICER USE ONLY

Investigator: **D**CODE: **351**CODE: **900**COMPLAINT: **613-333 LL**

YOUR NAME

JIM FIKE

YOUR ADDRESS

1812 Tilghman Street - Rear

CITY

Allentown

COUNTY

Lehigh

STATE

PA

ZIP

18104

YOUR TELEPHONE NUMBER

Home (215) 821-8959

Work: Same -

YOUR AGE GROUP - Please check one.

Under 18 ☐18-34 ☐35-60 ☒Over 60 ☐

NAME OF COMPANY OR INDIVIDUAL COMPLAINT IS AGAINST

ERIC RUBIN - (United We Stand Inc.) 329 N. 22nd St., Allentown, PA 18104

ADDRESS

P.O. Box 516087 (Attn. RALPH PERKIN, Northeast Director)

CITY

Dallas

COUNTY

STATE

TX

ZIP

75251

COMPANY'S TELEPHONE NUMBER

(214) 960-9100

PRODUCT/SERVICE PURCHASED

DATE OF PURCHASE

NAME OF COMPANY REPRESENTATIVE TO WHOM YOU COMPLAINED

GRIER HASLOM (State Coordinator)

DATE OF COMPLAINT

2/3/93

IF YOU FINANCED YOUR PURCHASE, NAME OF COMPANY TO WHOM YOU ARE MAKING PAYMENTS

LEHIGH COUNTY CHAPTER OF PA

COMPANY ADDRESS

CITY

STATE

ZIP

N. 19th Street & Allen Street, Allentown PA

18104

IF YOU ARE REPRESENTED BY AN ATTORNEY - ATTORNEY NAME

DAYLIN LEACH

ATTORNEY ADDRESS

CITY

STATE

ZIP

515 Linden Street Allentown PA

18104

IF COURT ACTION HAS BEEN TAKEN, STATE WHERE AND WHEN

No action has been taken yet.

UNITED WE STAND AMERICA, ~~INC.~~

Lehigh County, PA

January 24, 1993

The following memo is in regard to proper procedure for raising a Motion as to whether or not a New Interim Board of Directors should be voted on. This following list consists of members who have shown up to Meet (Triples) at 6:00 p.m., Sunday to vote yes that we should have a New Interim Board as set forth in the Lehigh County Bylaws for United We Stand America, Inc. in Pennsylvania. A (2/3) two-thirds vote of members present consists of the number necessary required for a new election:

1. Gene Fike 1313 Tilghman St Allentown PA 18101
2. Robert L. Kucinski 816 N. 13th St #2 Allentown 18104
3. Anthony J. ... 18104
4. Douglas E. ... 18104
5. ... 18031
6. Chas ... 18102
7. Francis V. ... 18052
8. Jan ... 18104
9. ... 18032
10. ... 18063
11. Hank Mayer P.O. Box 304 Wescosville PA - 18106 (215) 797-3466
12. ... 18104
13. ... 18104
14. ... 18104
15. Richard Minetti P.O. Box 771 Whitehall PA 18052
16. Rick ... 18015
17. Jeff ... 18015
18. Jeff ... 18049
19. ... 18104
20. ... 18052
- ~~...~~
22. Kathy Sulphier
23. Ralph ... P.O. Box 747 Trexlerstown PA 18087

94043523254

YOUR NAME

JIM FIKE

OFFICE USE ONLY

DESCRIBE EVENTS IN ORDER IN WHICH THEY HAPPENED. ATTACH COPIES OF ALL CONTRACTS, LETTERS, RECEIPTS, CANCELLED CHECKS (front & back), ADVERTISEMENTS OR ANY OTHER PAPERS THAT WILL SUPPORT YOUR CLAIM.

There has been a willful attempt to

NOT ACCOUNT monies taken in as donations

for the 1992 Perot campaign in Lehigh County.

Beyond that, there also is an attempt to circumvent

the by-laws that have been established for Lehigh County.

As part of that plan, all financial information

has been kept secret from the active members

involved. (This is public information for all to see.)

We are trying to account

for all expenses, but have been held at bay

for many months. Enclosed is a list of 22

people who will attest to this behavior. Lastly,

these are the "core people" whom were most

active during the past election.

YOUR SIGNATURE

Jim Fike

DATE

2/3/93

94043523255



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

April 8, 1993

Jim Fike
1812 Tilghman Street - Rear
Allentown, PA 18104

Dear Mr. Fike:

The Department of State, Commonwealth of Pennsylvania, forwarded your complaint dated February 3, 1993, to the Federal Election Commission regarding a possible violation of the Federal Election Campaign Act of 1971, as amended ("the Act") by Eric Rubin and United We Stand.

The 1976 amendments to the Act and Federal Election Commission regulations require that a complaint meet certain specific requirements. The complaint you filed with the Commonwealth of Pennsylvania does not meet these requirements. Consequently, the Commission can take no action at this time unless the allegations are refiled meeting the requirements for a properly filed complaint.

However, if you desire the Commission to look into the matter discussed in your letter to determine if the Act has been violated, a formal complaint as described in 2 U.S.C. § 437g(a)(1) must be filed. Requirements of this section of the law, and Commission regulations at 11 C.F.R. § 111.4, which are a prerequisite to Commission action, are detailed below:

(1) A complaint must be in writing. (2 U.S.C. § 437g(a)(1)).

(2) Its contents must be sworn to and signed in the presence of a notary public and shall be notarized. (2 U.S.C. § 437g(a)(1)). The notary must represent as part of the jurat that a swearing occurred.

(3) A formal complaint must contain the full name and address of the person making the complaint. (11 C.F.R. § 111.4).

(4) A formal complaint should clearly identify as a respondent each person or entity who is alleged to have committed a violation. (11 C.F.R. § 111.4).

2404352356

Jim Fike
Page 2

(5) A formal complaint should identify the source of information upon which the complaint is based. (11 C.F.R. § 111.4).

(6) A formal complaint should contain a clear and concise recitation of the facts describing the violation of a statute or law over which the Commission has jurisdiction. (11 C.F.R. § 111.4).

(7) A formal complaint should be accompanied by supporting documentation if known and available to the person making the complaint. (11 C.F.R. § 111.4).

Finally, please include your telephone number, as well as the full names and addresses of all respondents.

Enclosed is a Commission brochure entitled "Filing a Complaint." I hope this material will be helpful to you should you wish to file a legally sufficient complaint with the Commission.

If we can be of any further assistance, please contact Maura Callaway, Special Assistant, at (202) 219-3690.

Sincerely,

Lawrence M. Noble
General Counsel



BY: Lois G. Lerner
Associate General Counsel

Enclosure

cc: Mary S. Heinlen, Director

24043523257

Sworn To AND SUB-
12th Day OF APRIL, 1993
James J. Blaylock
Notary Public

Attention MR. LAWRENCE Noble (G.C.)

F.E.C.

MUR 3763

4/12/93

FEDERAL ELECTION COMMISSION

93 APR 15 PM 12:47

APR 15 12 03 PM '93

RECEIVED
FEDERAL ELECTION COMMISSION

The content of this letter is
sworn to and signed in the presence
of a notary public. My name is
James Ronald Fike (x Jim Fike) I am
the person filing the complaint.

This complaint is against
the respondents: MR. ERIC I RUBIN (chairman),
MR. JAMES BLAYLOCK (VICE CHAIRMAN), MR. DAN OSWALD
(TREASURER).

There has been a willful
attempt to "Not Account For Movies Taken
(SAID by ERIC RUBIN to ME MR. JIM FIKE ON Oct 25th
at about 9:00PM) during the 92' PEROT CAMPAIGN

Notary Seal
Tammy J. Blaylock, Notary Public
Alamogordo, Latham County
My Commission Expires Nov. 27, 1995

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4/12/93

in Lehigh County PA. EVERY attempt was
MADE PAST AND PRESENT to not only not account
FOR MONEY, but also not to disclose ANY information
including RECEIPTS to our MEMBERS which includes
THE BOARD! To this day we CANNOT VERIFY ANY
INFORMATION BECAUSE OF NO RECEIPTS.

AFTER MANY ATTEMPTS to
MAKE THE COUNTY CHAIRMAN ACCOUNTABLE, I
THEN CALLED OUR STATE COORDINATOR MR.
GRIER HASLAM OF BARTONSVILLE PA AND DEMANDED
A BOARD MEETING IMMEDIATELY BECAUSE HUNDREDS
OF DOLLARS WERE COMING IN REGULARLY! THIS
MEETING DID OCCUR ON OCT 27TH AT 8:00 PM
A TUESDAY. BOARD MEMBERS WERE CALLED
BUT NOT INFORMED OF THE REAL INTENT OF

94043523259

the meeting. I, Jim Fike, was not present because I ^{was} locked out because I was not a board member. Although others were present that were not on the board.

ONLY BECAUSE I CALLED
this meeting demanding accountability did
some action happen. From Oct. 25th 92' thru
Nov. 3rd 92' there was receipts kept, but even
then marginal. All money brought in before
Oct 25th, 1992, cannot be accounted for at
all. I AM SURE that in the two weeks (even
three) prior to Oct 25th 1992, that there
were hundreds of dollars coming in each day,
yet it is NOT ACCOUNTED FOR. A ledger
appeared on Oct 26th (Monday) only because

ERIC RUBIN KNEW I WAS DEMANDING A MEETING BECAUSE
OF HIS WILLFUL ATTEMPT NOT TO KEEP ANY RECORDS.

THE NUMBERS BELOW ONLY SHOW
WHAT WAS TAKEN IN FROM OCTOBER 26TH THRU
NOVEMBER 2ND 1992.

OCTOBER 26TH MONDAY \$446.38 ^{9:00AM} till 8:45P

27TH TUESDAY \$381.20

* PLEASE NOTE THAT ON THE 27TH ONLY \$185.90 WAS TAKEN IN
UNTIL 5:20PM, ALL THE REST AFTER 5:20PM.

28TH WEDNESDAY \$441.80

29TH THURSDAY \$262.14

30TH FRIDAY \$316.21

* AS OF 6:00PM, YET IT WAS LATER REPORTED THAT ONLY
\$222.42 WAS BROUGHT IN FROM 9:00AM TO 9:00PM

31ST SAT \$285.50

NOV 1ST SUNDAY \$91.21

2ND MONDAY \$329.91

\$2555.05

WE ALSO HELD A RALLY ON OCT 25TH

AT 7:00PM WHERE BETWEEN 300 AND 400

PEOPLE CAME. AN EXTREMELY BUSY DAY, YET

94043523261

9 4 0 4 3 5 2 3 2 6 2
AT BEFORE closing, all the MONEY taken in that day including the RALLY MONEY WAS GONE. ~~NO~~ ONE KNEW WHO HAD THE MONEY, OR WHERE IT WAS. THAT'S WHEN I BECAME ANGRY BECAUSE THIS WAS ABOUT THE 10th TIME WE TOLD OUR CHAIRMAN THIS HAS TO STOP. IT TURNS OUT THAT OUR VICE CHAIRMAN TOOK ALL THE MONEY (MR. JAMES BLAYLOCK) AND LEFT NOT TELLING ANYONE, LET ALONE COUNT THE MONEY WITH SOMEONE ELSE PRESENT TO VERIFY. WELL, THE VICE CHAIRMAN CLAIMS ONLY \$1,060 WAS TAKEN IN SO ADD THAT TO:

$$\begin{array}{r} 2555.05 \\ + 1060.00 \\ \hline \$3615.05 \end{array}$$

THIS TOTAL IS ONLY FOR 8 DAYS FROM OCT 25th TO NOV 2nd. YET OUR CHAIRMAN CLAIMS THAT WE TOOK IN ONLY \$3833 TOTAL FOR THE WHOLE CAMPAIGN. THIS IS SIMPLY NOT TRUE!!

9 4 0 4 3 5 2 3 2 6 3
THERE WAS AT LEAST TWO SOLID WEEKS BEFORE
THIS TIME (OCT 25TH) THAT LARGE AMOUNTS OF
MONEY WAS COMING IN. YET THERE IS NO ACCOUNTING
FOR THIS!

BUT, EVEN THE EXPENSES
SHOWN ARE VERY MUCH IN QUESTION! SO WITH-
OUT THE RECEIPTS WE CANNOT VERIFY
ANYTHING. OUR TREASURER, MR. DAN OSWALD,
TO MY KNOWLEDGE NEVER SIGNED THE FINANCIAL
INFORMATION SUBMITTED TO THE STATE, AND HE
IS A CPA. ALSO DAN HAS NEVER BEEN
PRESENT THROUGHOUT OCTOBER AND NOVEMBER. YET
HE CLAIMED WE HAD ABOUT \$2000 IN OUR ACCOUNT
ON OCT 27TH AT THE BOARD MEETING. HE ALSO
CAME TO THIS MEETING WITH NO NOTES ON

PAPERS VERIFYING HIS STATEMENT OF HAVING \$2000.00
IN THE ACCOUNT. HE CLAIMED MOST OF THAT WAS IN
CHECKS NOT CASH. MOST OF OUR DONATIONS
WERE IN CASH.

AT THE SAME TIME THIS WAS OCCURRING
OUR CHAIRMAN HAS BEEN CAUGHT IN UNTRUTHS, FROM
HOARDING OTHER COUNTY SUPPLIES TO INTENTIONALLY
NOT FOLLOWING OUR CONSTITUTION + BYLAWS.

IF OUR MEMBERS HAD BEEN AWARE
OF RULES (CONSTITUTION + BYLAWS) THIS WOULD HAVE
NEVER HAPPENED. ALSO, OUR CHAIRMAN HAS
TRIED TO DEFAME THE CHARACTER OF ANYBODY
WHO TRIES TO BRING UP THE FUNDS IN
QUESTION, INCLUDING BOARD MEMBERS.

I SWORN TO AND SUBSCRIBED BEFORE

ME THIS 12TH DAY OF APRIL, 1993

Sincerely, Jim Fink
Jimmy J. Schlegel 2 Tilghman St, Allentown PA 18101
215-821-8954

2 4 0 4 3 5 2 3 2 6 4

Noted Seal
Jimmy J. Schlegel, Notary Public
Allentown, Lehigh County
My Commission Expires Nov. 27, 1995

INDUSTRIAL VENTILATION • HEATING

Air Makeup, Sealed Air Systems



Warm Air
Infra-Red

James R. Fike

Manufacturer's Representative

Jim Fike

(215) 821-8959

1812 Tighman Street
Allentown, PA 18104

94043523265

Cash box tally sheets, as
one enclosed for October 26, 1992,
~~were~~ signed by Doug Gauld, night mgr,
and Ann Werner, day Manager.
for each day October 26th thru
November 2, 1993. There were no
tally sheets prior to this date
and the one for November 3, 1993.

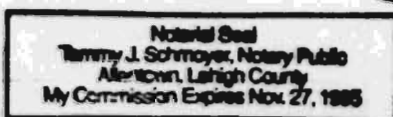
Daily receipts prior to Oct 26th
would have to be estimated
on basis of daily receipts.
after that date but probably
as much or more.

4/12/93
215
4370196
X signed: Ann S. Werner
Member of Board of Directors + Day Manager

X Jim Fike CONCERNED VOLUNTEER
X ~~Jim Fike~~ 215-821-8959
X ~~John L. Kennel~~ 215-821-8984
X ~~Vincent Jay Jr.~~ 435-2552

SWORN TO AND SUBSCRIBED BEFORE ME THIS 12TH DAY
OF APRIL, 1993.

Timmy J. Schroyer



215-821-0366 **GRIFF HASLON, PLEASE Put**
IN WRITING OUR CONSTITUTION AND BYLAWS
AND FAX it BACK!

PENNSYLVANIANS FOR PEROT
LEHIGH COUNTY CHAPTER
THROUGH DECEMBER 31, 1992

RECEIPTS

Contributions	6,168.92
Funds available form Petition Drive	627.68

TOTAL RECEIPTS	6,796.60

EXPENDITURES

Paper, Printing & Copying	1,214.49
Supplies	545.38
Telephone	447.68
Sign Permits	15.00
Tolls	1.65
Buttons for Resale	460.00
Hats & Bumper Sticker for Resale	397.55
"United We Stand" Books for Resale	404.98
Utilities	226.57
TV Cable Service	30.40
Advertising	753.72
Deposit on Telephone Line Hookup	850.00
Rent	850.00
Federal Express	9.00
Money Order Charges	12.00

TOTAL EXPENDITURES	6,218.42

RECEIPTS IN EXCESS OF EXPENDITURES	578.18
	=====

FUNDS HELD AT NATIONAL OFFICE	243.07
FUNDS HELD IN CASH LOCALLY	335.11

TOTAL FUNDS	578.18
	=====

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FINANCIAL SUMMARY FOR PENNSYLVANIA

County	Zone	Contrib Received	Alloca F/State	TOTAL AVAILABLE	Expenses Paid	Petty Cash	Surplus (Deficit)	Bills Unpaid
Bucks	1	10	1,058	1,068	840	200	29	
Chester	1	1,190	2,352	3,542	3,179		363	2,436
Delaware	1		85	85	87		(2)	765
Montgomery	1	2,775	657	3,432	1,503		1,929	
Philadelphia	1	285	184	469	1,359		(890)	
Hon. Chair	1							771
TOTAL	1	4,260	4,336	8,596	6,967	200	1,428	3,971
Berks	2	2,013	911	2,924	1,840		1,084	
Carbon	2			0	121		(121)	
Columbia	2			0			0	
Lehigh	2	3,833	528	4,461	4,219		243	
Montour	8			0			0	
Northampton	2	253	987	1,240	1,256		(16)	
Northumberland	2		121	121			121	
Schuylkill	2	25	2	27			27	
TOTAL	2	6,125	2,548	8,773	7,435	0	1,338	0
Bradford	3		141	141			141	
Lackawana	3	413		413	613		(200)	
Luzerne	3	1,712	518	2,330	2,330		0	1,161
Monroe	3	2,576	306	2,982	2,985		(4)	467
Pike	3			0			0	
Susquehanna	3	65	75	140	140		0	
Wayne	3	175	90	265	638	200	(573)	
Wyoming	3			0			0	
TOTAL	3	5,041	1,230	6,271	6,706	200	(636)	1,628
Adams	4	85	210	295	379	85	(169)	
Cumberland	4	570	1,860	2,430	2,263	200	(34)	
Dauphin	4	679	1,356	2,035	1,721	400	(86)	
Juniata	4		9	9			9	
Lancaster	4		101	101	484		(383)	
Lebanon	4		260	260	260		0	
Perry	4	15	2	17			17	
York	4	7,747	89	7,836	5,287	200	2,349	
TOTAL	4	9,097	3,987	12,983	10,394	885	1,704	0
Centre	5		50	50		200	(150)	
Clinton	5	100		100			100	
Lycoming	5	725	144	869	856		14	
Potter	5		165	165			165	
Snyder	5		49	49			49	
Sullivan	5	55		55	117		(62)	
Tioga	5		21	21			21	
Union	5		40	40			40	
TOTAL	5	881	469	1,349	973	200	177	0

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<u>10/26/92</u>	446.38	8:45 PM David	
<u>10/27/92</u>	185.90	5:40 PM David	
<u>10/27/92</u>	381.20	12:00 Mid David	Doug. Gould
<u>10/28/92</u>	359.55	6: PM David	Night Manager
<u>10/28/92</u>	389.85	6:45 PM David	who signed
<u>10/28/92</u>	441.80	9 PM David	each
<u>10/29/92</u>	262.14	9:30 David	Night for proper amounts
<u>10/30/92</u>	316.21	6:00 PM David	
<u>10/30/92</u>	222.42	9 PM David	
<u>10/31/92</u>	285.50	9:10 PM Margen	
<u>11/1/92</u>	91.21	9:15 PM Margen Pacific	
<u>11/2/92</u>	329.91	6:45 PM David	
<u>11/3/92</u>	2	Not counted with me David donations were made	

This is an example and real copy of 1 of the
8 days ~~when~~ were funds were taken in from
CASH BOX TALLY SHEET Oct 26th to Nov. 2nd

\$1 bills \$ 44.-
\$5 bills \$ 35.-
\$10 bills \$ 50.-
\$20 bills \$ 260.-
\$50 bills \$ -0-
\$100 bills \$ -0-
Checks \$ 30.-

CHANGE

\$ 27.38

TOTAL \$ 446.38

DATE 10/26/92

TIME 8⁴⁵ PM

MANAGER Duffy

MANAGER _____

John H. Wilson

Copy of actual receipt for Oct. 26, 1992
940435270

UNITED WE STAND AMERICA.

PROVIDED BY:

TAKE BACK YOUR COUNTY COMMITTEE!

"IF WE STAND UNITED
OUR VOICE WILL BE HEARD."

Ross Perot



TAKE BACK YOUR COUNTRY!

HELP US KEEP OUR
REPRESENTATIVES
ON TRACK.

(800) 925-4000

JOIN



UNITED WE STAND
AMERICA, INC.

.... and make a difference!

9 4 0 4 3 5 2 3 2 7 1

UNITED WE SHALL STAND

March 1993

Take Back Your Country and Your COUNTY!

PURPOSE OF MEETING:

VOTE ON PROPER RULES & PROCEDURES!

1. BE A REGISTERED VOTER. Applications are available at meetings.
2. Start in your county!
3. Be active, attend meetings!
4. Critical Current Issues
5. CONSTITUTION & BYLAWS with proper procedures SHOULD be followed! Constitution & By-Laws handed out to each member!
6. Agenda shall be spelled out before hand!
7. Vote shall be taken on interim guidelines as written by Jim Blaylock, vote on video tape of all meetings.
8. Vote on new secretary, written resignation by Julia Moravsek should be received. (Iris Bateman, Jeff Katon)
9. List of ALL officers with positions
10. ALL MEMBERS should be given 10 days notice before any meeting where votes should be taken
11. NO OFFICE (even temporary) should be open before it's voted on by all members.
12. ALL MEETINGS should be announced publicly by FYI to give proper notice.
13. Vote on any official committee before it's formed to give all members equal chance to be involved.
14. ANY & ALL MATTERS concerning money shall be voted on by all members.
15. Old news and proper meeting procedure shall be followed by "Robert's Rule"
16. OPEN FORUM for ANY and ALL members to comment or make motions from the floor.

HOW TO TAKE BACK YOUR COUNTRY:

1. START WITHIN YOUR COUNTY.

2. Read and take time to learn the county political structure. Registered voters need to be educated and informed in order to elect accountable candidates.
3. Be active and attend monthly membership meetings. All registered voters are welcome.
4. Be aware of questionable characters. This is "We The People's" organization, NOT theirs! A democracy is "FOR THE PEOPLE, BY THE PEOPLE"
5. Why are Rubin and Blaylock questionable characters?
 - a) Closing expensive meeting places without the general membership's vote. The Days Inn membership meeting will cost \$175.00 while the Civic Center on 15th street in Allenmore would cost only \$50.00
 - b) Closing their doors to general members at Board Meetings. Why is there secrecy?
 - c) Dumping general members (Any registered voter) to vote on issues: - THE RIGHT TO VOTE ON A NEW INTERIM BOARD - THE RIGHT TO VOTE ON BLAYLOCK'S INTERIM OPERATING GUIDELINES AND PROCEDURES. - THE RIGHT TO VOTE IN A SECRETARY WHICH IS CURRENTLY VACANT. - THE RIGHT TO VOTE ON RENTING A SPACE ONE NIGHT PER WEEK AS A TEMPORARY OFFICE. There are no funds given to Lehigh County as of yet. It will all have to be donated funds. A monthly general membership meeting should be set for the same time each month to allow interested members to become involved. When the membership drive is complete, an office and official election will take place.
 - d) Literally looking general members out of a grievance meeting on February 17, 1993.
 - e) Dumping office staff and members financial information in the 1992 campaign. ALL RECEIPTS CONTINUE TO BE WITHHELD. NO ACCOUNTING OF ANY FINANCIAL NUMBERS, PAST OR PRESENT, CAN BE VERIFIED DUE TO THEIR ATTEMPT TO WITHHOLD THE RECEIPTS FOR ALL EXPENSES. HOW COULD ANY FUTURE MEMBER OR CURRENT MEMBER NOT HAVE QUESTIONS

ABOUT SUCH QUESTIONABLE CONDUCT? THE TREASURER IS REQUIRED BY LAW TO KEEP ALL INFORMATION REGARDING FINANCES FOR THREE YEARS. IN ADDITION TO THIS, ALL ORIGINAL RECEIPTS SUPPOSEDLY HAVE BEEN SENT TO DALLAS. YET JAMES BLAYLOCK PRESENTED AN ORIGINAL RECEIPT FOR \$100.00 AT THE GRIEVANCE MEETING. WHY DOES HE STILL HAVE THIS ORIGINAL RECEIPT IF THEY HAVE ALL BEEN SENT TO DALLAS LIKE HE STATED? ANY QUESTIONS ABOUT THESE SPECIFICS HAVE BEEN WILLFULLY DENIED! Non-profit organizations allow their finances to be public information. Financial Report 1993 did not include the name of the person it was prepared by.

6. HOW WERE RUBIN & BLAYLOCK ELECTED CHAIRMAN & VICE CHAIRMAN? In Sept. 1992 a meeting was held (10 people present) and Rubin was handed his position by the past chairman. They have denied the growing general membership the opportunity for any meetings, and to vote for a new interim board election. WHY? Because they want to wait until the membership drive is complete. In other members' views, they want to hold onto their titles for as long as they can anticipating future re-election (perhaps a paid position). Their efforts and actions are totally for their own personal gain, not the general (county) members' best interest.

7. The most critical current issue is: A GENERAL MEMBERSHIP MEETING WAS TO BE SCHEDULED FIRST TO ORGANIZE THE BOARD. THEN A RALLY COULD TAKE PLACE.

Membership Drive : 1-800-925-4000
 Volunteer Phone Bank : (214)960-9100
 Media Update : (214)450-8874
 Media Only : (214)450-8803

== March 18 CSPAN NATIONAL PRESS CLUB
 == March 20 Rebroadcast of above at 6PM
 == March 21 NBC 8PM First National Referendum of Government Reform
 == April 5 (PBS) Sesame Street "H. Ross Parrot"

Darcy Anderson & Clay Milford (General Counsel)
 Ralph Perkins : N.B. Regional Director, Dallas, TX
 (214)960-9100
 Marvin Singleton : (Assistant Ralph Perkins), Dallas, TX
 Grier Haslam : Interim State Coordinator (717)424-6651

LEHIGH COUNTY INTERIM BOARD

Chairman: ERIC RUBIN 398-9755
 Vice Chairman: JAMES BLAYLOCK 398-7268
 Treasurer: DAN OSWALD 282-1549
 Secretary: Vacant

BOARD OF DIRECTORS:

JAMES BLAYLOCK (Chairman?)
 LIZ PAISTE 398-7108
 NAME MOYER 797-3466
 ANN WERNER 437-9192
 NANCY RUTMAN 867-4289
 DAVE STEINKAMP 776-7384
 RICK LEVY (Audio) 308-2086?
 JEFF KATON, IRL BATMAN?



UWSA, Inc.



Lehigh County Charter PA

94043523272

UNITED WE STAND AMERICA, INC.

Lehigh County, PA

January 24, 1993

The following memo is in regard to proper procedure for raising a Motion as to whether or not a New Interim Board of Directors should be voted on. This following list consists of members who have shown up to Meet^g (Triples) at 6:00 p.m., Sunday to vote yes that we should have a New Interim Board as set forth in the Lehigh County Bylaws for United We Stand America, Inc. in Pennsylvania. A (2/3) two-thirds vote of members present consists of the number necessary required for a new election:

1. John Fike 1812 Tilghman St Allentown PA 18104
2. John L. Kucinski 810 N. 18th St #2 Allentown 18104
3. John A. de G. 421 N 22nd St Allentown 18104
4. Douglas E. Bulley 1602 N. 19th St. Allentown, PA 18104
5. Betty Hensch 9340 Trojans Ln, Bensalem, PA 18031
6. John M. Gigg 1643 Allen St. Allentown PA 18102
7. Francis V. Seer 991 Congress St. Whitehall Pa. 18052
8. Jane Bulley 1602 North Sixth St. Allentown 18104
9. Joe Hensch 2228 Old Post Rd. Coplay PA 18032
10. Alan D. Whitehead 2601 34th St Allentown Pa. 18103
11. Hank Moyer P.O. Box 3040 Wescosville, PA. - 18106 (215) 797-3466
12. Victoria Crotty 3204 Highland St. Allentown 18104
13. Ann K. Werner 2629 Calceolaria St Allentown 18104
14. Charles B. Duskat 1896 Bent Pine Hill Fogelsville PA 18051
15. Richard Minetti P.O. Box 771 Whitehall PA 18052
16. Rick Zengere 1625 Maple Ave Bethlehem PA 18015
17. Jeff Zengere 1545 Susquehanna St Bethlehem PA 18015
18. Jeff Geyer 4570 RT 100N. Emmaus PA 18049
19. John P. Pappas 2104 Union Allentown 18104
20. White Hall 1907 Georgia Drive, Whitehall, PA 18052
21. Kathy Scott 3900 Spring St Allentown, PA 18104

4043523273

Bickering halts progress at United We Stand session

By MARTIN PFLIEGER
Of The Morning Call

A divided Lehigh County chapter of Ross Perot's United We Stand America sank into greater disarray last night when members argued, shouted and nearly came to blows.

The gridlock and bickering within the local group is precisely what Perot has loathed about Washington politics, some pointed out last night at the chapter's first membership meeting. But even that irony failed to return the meeting to order.

Disruptions by a small group critical of the interim slate of officers and directors began almost from the outset, prompting people to leave the Days Inn Conference

Center meeting room in disgust. Michael Evans, who shouted his objections throughout the meeting, so angered those around him that one man rushed to his side and threatened to throw him out of the room.

Several others jumped in to prevent a physical altercation.

Numerous attempts to restore order and take questions and comments from the audience of about 80 people failed, and midway through the agenda, the meeting adjourned.

The dispute centers on leadership in the county group and differing interpretations of the bylaws under which it operates.

Critics want interim Chairman Eric Rubin and other officers and directors to resign so elections can be held.

The bylaws permit elections to be held now, said James Fike of Allentown, who is among those critical of Rubin's leadership.

"This is a bogus outfit," interim director Henry Moyer said of his colleagues.

Rubin and Grier Haslam, interim Pennsylvania chairman of United We Stand America, want to delay elections for several months until membership is increased. And Perot's national headquarters in Dallas supports that position, Haslam said.

"The fundamental goal has to be to build a membership drive," Rubin said.

Pennsylvania chapters need to sign up 50,000 mem-

Please See PEROT Page B4 ►

140 people present and the most hostile crowd I've ever seen at any meeting in 30 years!! Jim Fike

PEROT

Continued From Page B1

bers before Perot's national organization will incorporate the state, Rubin said.

But Rubin said he doesn't know how many members there are in Lehigh County. Those who join send the \$15 membership application to Dallas headquarters, which

then sends membership information back to the counties and states.

To date, the Lehigh County chapter has been notified of just three official members, Rubin said. However, the chapter has the names of 1,000 interested people in a data base, he said.

The infighting has been going on for several months and is taking its toll, Rubin said. And he blames Fike and other critics.

"We have an attrition rate of 80 percent since Fike's group started," Rubin said.

Last night's meeting was so raucous it was difficult to tell who supported the call for elections and who supported the current slate of officers.

Critics blame Rubin's lack of leadership. And Fike accused Rubin and other officers of mismanaging contributions to United We Stand, though he admitted he had

no evidence of wrongdoing.

He said he has asked state officials to investigate.

The chapter set up a process to hear grievances, and Fike had a chance to air his complaints. Rubin said he believed Fike's complaints had been addressed to everyone's satisfaction.

But Fike said the hearing wasn't open to all the membership and not all his complaints were satisfied.

*Most ALL PROBLEMS at this MEETING stem FROM
Lack of ANY Accountability FOR Funds back in
NOVEMBER*

94043523274

MAR 24th 1993 1993



FEDERAL ELECTION COMMISSION
WASHINGTON D.C. 20463

APRIL 19, 1993

James Fike
1812 Tilghman St.
Allentown, PA 18104

RE: MUR 3763

Dear Mr. Fike:

This letter acknowledges receipt on April 15, 1993, of your complaint alleging possible violations of the Federal Election Campaign Act of 1971, as amended ("the Act"), by Eric Rubin, James Blaylock, Dan Oswald, Perot '92 and Mike Poss, as treasurer, and the Lehigh County Interim Board of United We Stand America, Inc. The respondents will be notified of this complaint within five days.

You will be notified as soon as the Federal Election Commission takes final action on your complaint. Should you receive any additional information in this matter, please forward it to the Office of the General Counsel. Such information must be sworn to in the same manner as the original complaint. We have numbered this matter MUR 3763. Please refer to this number in all future correspondence. For your information, we have attached a brief description of the Commission's procedures for handling complaints.

Sincerely,

Jonathan A. Bernstein
Assistant General Counsel

Enclosure
Procedures

94043523275



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

APRIL 19, 1993

Perot '92
Mike Poss, Treasurer
1700 Lakeside Sq.
12377 Merit Dr.
Dallas, TX 75240

RE: MUR 3763

Dear Mr. Poss:

The Federal Election Commission received a complaint which indicates that Perot '92 ("Committee") and you, as treasurer, may have violated the Federal Election Campaign Act of 1971, as amended ("the Act"). A copy of the complaint is enclosed. We have numbered this matter MUR 3763. Please refer to this number in all future correspondence.

Under the Act, you have the opportunity to demonstrate in writing that no action should be taken against the Committee and you, as treasurer, in this matter. Please submit any factual or legal materials which you believe are relevant to the Commission's analysis of this matter. Where appropriate, statements should be submitted under oath. Your response, which should be addressed to the General Counsel's Office, must be submitted within 15 days of receipt of this letter. If no response is received within 15 days, the Commission may take further action based on the available information.

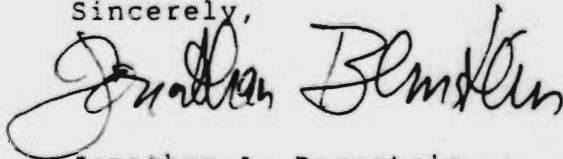
This matter will remain confidential in accordance with 2 U.S.C. § 437g(a)(4)(B) and § 437g(a)(12)(A) unless you notify the Commission in writing that you wish the matter to be made public. If you intend to be represented by counsel in this matter, please advise the Commission by completing the enclosed form stating the name, address and telephone number of such counsel, and authorizing such counsel to receive any notifications and other communications from the Commission.

94043523276

Perot '92
Mike Poss, Treasurer
Page 2

If you have any questions, please contact Jose Rodriguez, the attorney assigned to this matter, at (202) 219-3400. For your information, we have enclosed a brief description of the Commission's procedures for handling complaints.

Sincerely,



Jonathan A. Bernstein
Assistant General Counsel

Enclosures

1. Complaint
2. Procedures
3. Designation of Counsel Statement

94043523277



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

APRIL 19, 1993

Lehigh County Interim Board
United We Stand America, Inc.
c/o Eric Rubin, Chairman
329 N. 22nd Street
Allenton, PA 18104

RE: MUR 3763

Dear Mr. Rubin:

The Federal Election Commission received a complaint which indicates that Lehigh County Interim Board of United We Stand America, Inc. ("Organization") may have violated the Federal Election Campaign Act of 1971, as amended ("the Act"). A copy of the complaint is enclosed. We have numbered this matter MUR 3763. Please refer to this number in all future correspondence.

Under the Act, you have the opportunity to demonstrate in writing that no action should be taken against the Organization in this matter. Please submit any factual or legal materials which you believe are relevant to the Commission's analysis of this matter. Where appropriate, statements should be submitted under oath. Your response, which should be addressed to the General Counsel's Office, must be submitted within 15 days of receipt of this letter. If no response is received within 15 days, the Commission may take further action based on the available information.

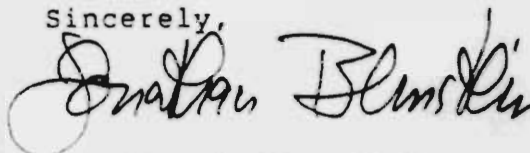
This matter will remain confidential in accordance with 2 U.S.C. § 437g(a)(4)(B) and § 437g(a)(12)(A) unless you notify the Commission in writing that you wish the matter to be made public. If you intend to be represented by counsel in this matter, please advise the Commission by completing the enclosed form stating the name, address and telephone number of such counsel, and authorizing such counsel to receive any notifications and other communications from the Commission.

94043523278

Lehigh County Interim Board
United We Stand America, Inc.
Page 2

If you have any questions, please contact Jose Rodriguez, the attorney assigned to this matter, at (202) 219-3400. For your information, we have enclosed a brief description of the Commission's procedures for handling complaints.

Sincerely,



Jonathan A. Bernstein
Assistant General Counsel

Enclosures

1. Complaint
2. Procedures
3. Designation of Counsel Statement

94043523279



FEDERAL ELECTION COMMISSION
WASHINGTON D.C. 20463

APRIL 19, 1993

James Blaylock
524 Benner Rd.
Allenton, PA 18104

RE: MUR 3763

Dear Mr. Blaylock:

The Federal Election Commission received a complaint which indicates that you may have violated the Federal Election Campaign Act of 1971, as amended ("the Act"). A copy of the complaint is enclosed. We have numbered this matter MUR 3763. Please refer to this number in all future correspondence.

Under the Act, you have the opportunity to demonstrate in writing that no action should be taken against you in this matter. Please submit any factual or legal materials which you believe are relevant to the Commission's analysis of this matter. Where appropriate, statements should be submitted under oath. Your response, which should be addressed to the General Counsel's Office, must be submitted within 15 days of receipt of this letter. If no response is received within 15 days, the Commission may take further action based on the available information.

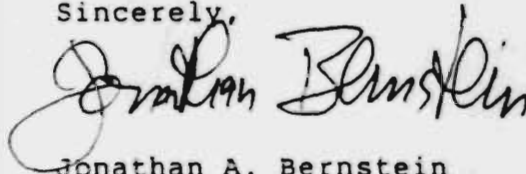
This matter will remain confidential in accordance with 2 U.S.C. § 437g(a)(4)(B) and § 437g(a)(12)(A) unless you notify the Commission in writing that you wish the matter to be made public. If you intend to be represented by counsel in this matter, please advise the Commission by completing the enclosed form stating the name, address and telephone number of such counsel, and authorizing such counsel to receive any notifications and other communications from the Commission.

94043523280

James Blaylock
Page 2

If you have any questions, please contact Jose Rodriguez, the attorney assigned to this matter, at (202) 219-3400. For your information, we have enclosed a brief description of the Commission's procedures for handling complaints.

Sincerely,



Jonathan A. Bernstein
Assistant General Counsel

Enclosures

1. Complaint
2. Procedures
3. Designation of Counsel Statement

24043523281



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

APRIL 19, 1993

Eric Rubin
329 N. 22nd Street
Allenton, PA 18104

RE: MUR 3763

Dear Mr. Rubin:

The Federal Election Commission received a complaint which indicates that you may have violated the Federal Election Campaign Act of 1971, as amended ("the Act"). A copy of the complaint is enclosed. We have numbered this matter MUR 3763. Please refer to this number in all future correspondence.

Under the Act, you have the opportunity to demonstrate in writing that no action should be taken against you in this matter. Please submit any factual or legal materials which you believe are relevant to the Commission's analysis of this matter. Where appropriate, statements should be submitted under oath. Your response, which should be addressed to the General Counsel's Office, must be submitted within 15 days of receipt of this letter. If no response is received within 15 days, the Commission may take further action based on the available information.

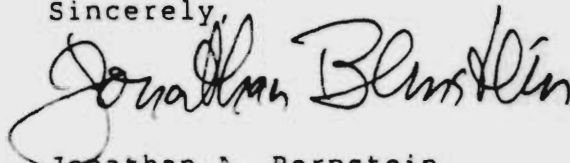
This matter will remain confidential in accordance with 2 U.S.C. § 437g(a)(4)(B) and § 437g(a)(12)(A) unless you notify the Commission in writing that you wish the matter to be made public. If you intend to be represented by counsel in this matter, please advise the Commission by completing the enclosed form stating the name, address and telephone number of such counsel, and authorizing such counsel to receive any notifications and other communications from the Commission.

940435282

Eric Rubin
Page 2

If you have any questions, please contact Jose Rodriguez, the attorney assigned to this matter, at (202) 219-3400. For your information, we have enclosed a brief description of the Commission's procedures for handling complaints.

Sincerely,



Jonathan A. Bernstein
Assistant General Counsel

Enclosures

1. Complaint
2. Procedures
3. Designation of Counsel Statement

94043523283



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

APRIL 19, 1993

Dan Oswald
611 Belair Dr.
Coopersburg, PA 18036

RE: MUR 3763

Dear Mr. Oswald:

The Federal Election Commission received a complaint which indicates that you may have violated the Federal Election Campaign Act of 1971, as amended ("the Act"). A copy of the complaint is enclosed. We have numbered this matter MUR 3763. Please refer to this number in all future correspondence.

Under the Act, you have the opportunity to demonstrate in writing that no action should be taken against you in this matter. Please submit any factual or legal materials which you believe are relevant to the Commission's analysis of this matter. Where appropriate, statements should be submitted under oath. Your response, which should be addressed to the General Counsel's Office, must be submitted within 15 days of receipt of this letter. If no response is received within 15 days, the Commission may take further action based on the available information.

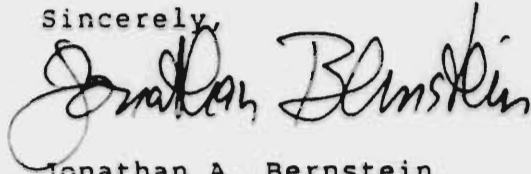
This matter will remain confidential in accordance with 2 U.S.C. § 437g(a)(4)(B) and § 437g(a)(12)(A) unless you notify the Commission in writing that you wish the matter to be made public. If you intend to be represented by counsel in this matter, please advise the Commission by completing the enclosed form stating the name, address and telephone number of such counsel, and authorizing such counsel to receive any notifications and other communications from the Commission.

94043523384

Dan Oswald
Page 2

If you have any questions, please contact Jose Rodriguez, the attorney assigned to this matter, at (202) 219-3400. For your information, we have enclosed a brief description of the Commission's procedures for handling complaints.

Sincerely,



Jonathan A. Bernstein
Assistant General Counsel

Enclosures

1. Complaint
2. Procedures
3. Designation of Counsel Statement

94043523285

APR 30 9 57 AM '93

PEROT '92
7616 LBJ Freeway, Suite 727
Dallas, Texas 75251

Daniel G. Routman
Associate General Counsel

April 26, 1993

By Facsimile (202-219-3923)
and Regular Mail

Federal Election Commission
Office of the General Counsel
999 E Street, N.W.
Washington, D.C. 20463

Attn: Jose Rodriguez, Esq.

Re: MUR 3763

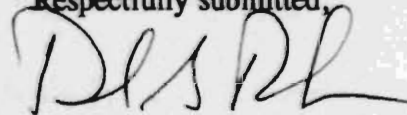
Dear Mr. Rodriguez:

On behalf of respondents Perot '92 and Mike Poss, Treasurer of Perot '92, I respectfully request an extension of time in which to respond to the complaint in the above-referenced matter. Enclosed is an executed Statement of Designation of Counsel appointing the undersigned and R. Clayton Mulford as counsel in connection with this matter.

We request that the Commission provide a 20-day extension of time, until May 28, 1993, to file our response. Perot '92 received the Commission's letter in this matter on April 23, 1993, which would require a submission of any factual or legal materials in response on May 8, 1993. In order to conduct a thorough investigation of the matter, a short extension is needed. Given the nature of the complaint, it is particularly difficult to complete the necessary fact-finding within the 15-day response time. Under these circumstances, and in the interest of developing a full and accurate record, we request that a 20-day extension be provided.

If you have any questions, you may contact me at 214-450-8883 or Clay Mulford at 214-450-8857. Thank you for your consideration of this request.

Respectfully submitted,



Daniel G. Routman
Associate General Counsel

Enclosures

93 APR 30 PM 3:31

RECEIVED
FEDERAL ELECTION COMMISSION
OFFICE OF THE GENERAL COUNSEL

94043523286

STATEMENT OF DESIGNATION OF COUNSEL

93 APR 30 PM 3:37

RECEIVED
FEDERAL ELECTION COMMISSION

MUR 3763

NAME OF COUNSEL: Daniel G. Routman/R. Clayton Mulford

ADDRESS: Perot '92

7616 LBJ Freeway, Suite 727

Dallas, TX 75251

TELEPHONE: (214) 450-8883

The above-named individual is hereby designated as my --
counsel and is authorized to receive any notifications and other
communications from the Commission and to act on my behalf
before the Commission.

4-23-93
Date

J. Michael Poss
Signature

RESPONDENT'S NAME: Perot '92, Mike Poss, Treasurer

ADDRESS: 1700 Lakeside Square

12377 Merit Drive

Dallas, TX 75251

TELEPHONE: HOME (214) 826-0779

BUSINESS (214) 788-3030

94043523287



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

APRIL 27, 1993

Daniel G. Routman, Esq.
7616 LBJ Freeway, Suite 727
Dallas, TX 75251

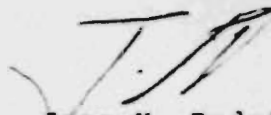
RE: MUR 3763
Perot '92 and
Mike Poss, as treasurer

Dear Mr. Routman:

This is in response to your letter dated April 26, 1993, which we received on the following day, requesting an extension until May 28, 1993, to respond to the complaint in this matter. After considering the circumstances presented in your letter, the Office of the General Counsel has granted the requested extension. Accordingly, your response is due by the close of business on May 28, 1993.

If you have any questions, please contact me at (202) 219-3690.

Sincerely,


Jose M. Rodriguez
Attorney

94043523288

MAY 3 11 59 AM '93

RECEIVED
FEDERAL ELECTION COMMISSION
OFFICE
93 MAY -4 AM 3:31

April 29, 1993

Federal Election Commission
Washington, D.C. 20463
ATTN: Mr. Jose Rodriguez

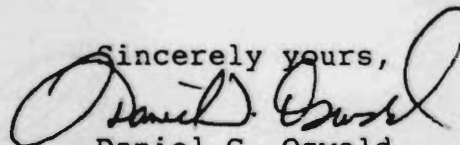
RE: Complaint # MUR 3763
Eric Ruben
James Blaylock
Daniel G. Oswald

Dear Mr. Rodriguez,

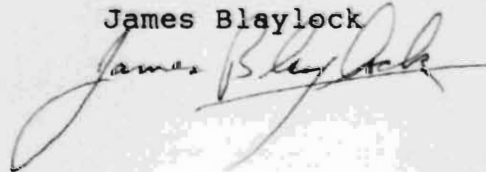
9
2
8
9
In response to your correspondence dated April 19, 1993 regarding the above-referenced complaint, I wish to request a twenty day extension until May 27, 1993 for the individuals referenced above. This extension is requested to allow for sufficient time to prepare a complete and accurate response to the complaint.

3
2
5
3
Thank you for your cooperation in reviewing this extension request. Please contact me @ (215) 395-7121 should you have any questions or comments.

Sincerely yours,


Daniel G. Oswald

James Blaylock





FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

MAY 4, 1993

Daniel G. Oswald
611 Belair Dr.
Coopersburg, PA 18036

RE: MUR 3763
Eric Ruben
James Blaylock
Daniel G. Oswald

Dear Mr. Oswald:

This is in response to your letter dated April 29, 1993, which we received on May 4, 1993, requesting an extension until May 27, 1993 to respond to the complaint in this matter. After considering the circumstances presented in your letter, the Office of the General Counsel has granted the requested extension. Accordingly, your response is due by the close of business on May 27, 1993.

If you have any questions, please contact me at (202) 219-3690.

Sincerely,

Richard Tanfardino
Paralegal

94043523290

Federal Election Commission

4/28/93

MUR 3763 (Add to File)

93 MAY -4 AM 3:28

RECEIVED
FEDERAL ELECTION COMMISSION

EC-11 TO 21 C-411

This paper is for proper Names

and addresses for United We Stand America

Lehigh County INTERIM Board Members:

as it pertains to Respondents ERIC RUBIN,

JAMES Blaylock, Dan Oswald

TRYING to
FORCE out
OFFICE

1) MRS. JULIA MORAVEK (SECRETARY) 1121 N. CEDAR CREST Blvd
Allentown PA 18104 PHONE (215-435-0564)

EXPELLED
MEMBER

2) ANN WERNER 2629 Columbia St Allentown PA 18104
(OFFICE MANAGER) 215-437-0192 Board Director

EXPELLED
MEMBER

3) MR. HENRY MOYER P.O. BOX 3040 WESCOVILLE PA 18106
Board of Director PHONE (215-797-3466)

4) MRS. LIZ PAISTE 1421 Bedford Court Allentown PA 18104
Board Director PHONE NUMBER (215-398-7108) FRIEND OF ERIC RUBIN

5) MS. NANCY RUTMAN 2122 Blossom Lane BETHLEHEM PA 18016
Board Director PHONE 215-867-8289 - NOT PRESENT IN OFFICE OVER-

⑥ MR. David STEMRICH 612 N. 12 St Allentown PA 18102
Board of Director PHONE (215-776-0825) Not present much at all

⑦ MR. Rick LEVY 1602 Shenandoah Ct. Allentown PA 18104
Board of Director PHONE (215-398-2686) Not present much at all

⑧ MR. Jeff KADAS 1839 Hamilton St Allentown PA 18104
Board of Director PHONE (215-439-0380) Not present much

⑨ MRS. Iris Bateman Board of Director, address can be
gotten from Mr. Eric Rubin or other Board Member

⑩ OFFICE MANAGER (Night) Not on the Board but did collect \$
MR. Douglas Gould 227 Furnace St Emmaus PA 18049
(Very friendly with Eric Rubin) PHONE (215-939-6206)

⑪ OFFICE MANAGER WEEKENDS Not on the Board, but did collect
money (\$)

MS. MARYANN DATILLO 1830 Hamilton St (MOVED)
Allentown PA 18103

NEW ADDRESS

1251 South Cedar Crest Blvd Allentown PA 18104
PHONE (215-432-5066)*work

OGC 8892

MUR 3763

ERIC I. RUBIN
PHONE (215) 398-9755
FAX (215) 398-9858

TO: Federal Election Commission

ATTENTION: Mr. Jose Rodriguez / Richard Zandorino

FAX #: 202-219-3923

FROM: Eric I. Rubin

Dear Mr. Rodriguez,

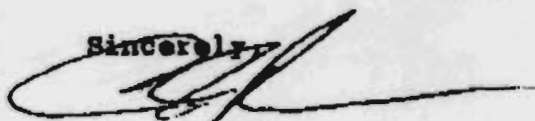
I have been out of town on business for the last two weeks and have been corresponding with James Blaylock and Dan Oswald via fax and phone.

I am including my name on the response that they are sending you today, and although I cannot sign the original, I do want you to know that I have given both, authorization to include my name on the response.

I do hope that this response will answer all of the accusations, and that you will see that these complaints have been made by a disgruntled individual, and have no grounding in reality.

I thank you for your time in this matter.

Sincerely,



Eric I. Rubin

94043523293

April 29, 1993

Federal Election Commission
Washington, D.C. 20463
ATTN: Mr. Jose Rodriguez

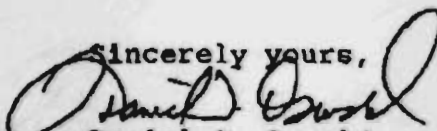
RE: Complaint # MUR 3763
Eric Ruben
James Blaylock
Daniel G. Oswald

Dear Mr. Rodriguez,

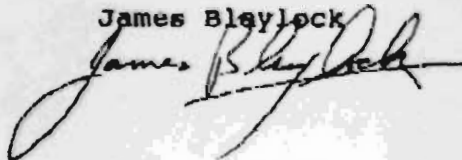
In response to your correspondence dated April 19, 1993 regarding the above-referenced complaint, I wish to request a twenty day extension until May 27, 1993 for the individuals referenced above. This extension is requested to allow for sufficient time to prepare a complete and accurate response to the complaint.

Thank you for your cooperation in reviewing this extension request. Please contact me @ (215) 395-7121 should you have any questions or comments.

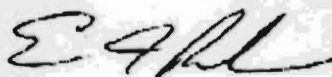
Sincerely yours,


Daniel G. Oswald

James Blaylock



Eric I. Rubin



93 MAY -4 AM 5:11

RECEIVED
FEDERAL ELECTION COMMISSION

9404323294

OGC 8912
RECEIVED
FEDERAL ELECTION
COMMISSION
MAIL ROOM

May 28 10 49 AM '93

PEROT '92
7616 LBJ Freeway, Suite 727
Dallas, Texas 75251

Daniel G. Routman
Associate General Counsel

May 27, 1993

By Federal Express

Federal Election Commission
Office of the General Counsel
Sixth Floor
999 E. Street, N.W.
Washington, D.C. 20463

RECEIVED
FEDERAL ELECTION COMMISSION
93 MAY 28 PM 12:26

Attn: Jose M. Rodriguez, Esq.

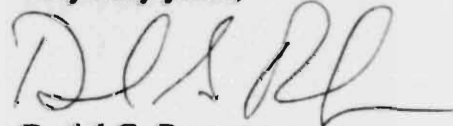
Re: MUR 3763

Dear Mr. Rodriguez:

Enclosed is an original executed Response of Perot '92 and its Treasurer, Mike Poss, to the complaint in this matter. Please file stamp the copy of the first page of the Response and return it to the undersigned in the enclosed stamped, self-addressed envelope. We believe our response demonstrates that this complaint should be dismissed and that the Commission should close its file on the matter.

If you have any questions, please contact me at 214-450-8883.

Very truly yours,



Daniel G. Routman
Associate General Counsel

Enclosure

94043523295

Before the
FEDERAL ELECTION COMMISSION

In the Matter of)
)
)
Perot '92) MUR 3763
_____)

To: Office of the General Counsel

**RESPONSE OF PEROT '92 AND
MIKE POSS, TREASURER**

Perot '92 and Mike Poss, its Treasurer, hereby respond to the complaint submitted by Jim Fike, dated April 12, 1993.¹

I. INTRODUCTION

Mr. Fink does not allege that Perot '92 (formerly the Perot Petition Committee² and hereinafter referred to as the "Committee") violated any Federal Election Commission ("FEC") regulations. He alleges "a willful attempt 'to not account for monies taken'" by volunteers in a Lehigh County, Pennsylvania volunteer office of the Committee, and that all contributions received before October 25 "cannot be accounted for at all." The Committee's reports filed with the FEC, however, show that volunteers in that office did in fact report thousands of dollars of receipts throughout the month of October, and Mr. Fike has not identified any specific receipts or expenditures for which an accounting has not been made. Further, he does not claim that the Committee, or its Treasurer, was aware of any alleged violations.

¹ By letter dated April 26, 1993, Perot '92 and Mr. Poss requested an extension of time through May 28, 1993 to submit this response. By letter dated April 27, 1993, the Office of the General Counsel granted that extension request.

² By letter dated October 5, 1992, the Perot Petition Committee changed its name to Perot '92 by amending its Statement of Organization.

93 MAY 28 PM 12:26

RECEIVED
FEDERAL ELECTION COMMISSION

94043523296

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If any receipts or disbursements were unaccounted for, such actions were not authorized, sanctioned or condoned in any way by the Committee or its Treasurer. As shown herein, the Committee used its best efforts to prevent any possible violations of FEC regulations by thousands of volunteers. It repeatedly issued clear written instructions to the volunteer coordinators in Pennsylvania and across the country demanding strict compliance with the FEC's regulations concerning petty cash, contributions, disbursements and recordkeeping. All contributions were to be deposited in a campaign depository within ten days of receipt; all disbursements over \$100 were to be made by check; petty cash was to be used only for expenses of \$100 or less; and a record of all such petty cash disbursements was to be kept. At all times during the campaign, the Committee informed the volunteer coordinators in Pennsylvania of the FEC's regulations on these subjects and repeatedly emphasized the need for strict compliance.

In addition, the Committee's volunteer state treasurer, William R. Sykes, prepared and distributed "activity report" forms, which volunteers in offices around the state completed and sent to Mr. Sykes on a regular basis, along with contribution checks, money orders for cash contributions, receipts for petty cash disbursements and invoices to be paid. Immediately after the election, Mr. Sykes also gave local volunteer treasurers specific instructions regarding closing down their operations in accordance with FEC regulations. As the attached documentation shows, Mr. Sykes maintained meticulous records of the information that he received from offices around the state.

In short, the Committee, its Treasurer and its volunteer state treasurer in Pennsylvania consistently and repeatedly sought to ensure that all volunteers for the Committee in Pennsylvania were aware of FEC requirements and complied with all FEC regulations. Further, at no time prior to the submission of Mr. Fike's letter to the FEC was the possibility of any violations of FEC requirements regarding accounting

for receipts or disbursements by the Lehigh County volunteer office brought to the attention of the Committee or its Treasurer.

Consequently, the Committee believes there were no violations of FEC regulations, and certainly none were sanctioned, authorized or condoned by the Committee or its Treasurer. At most, assuming the essential truth of his contentions, Mr. Fike alleges unauthorized, fleeting, minor and unintentional violations that would have contravened specific directives from the Committee. Such conduct, even if it took place, does not merit a finding of a reason to believe that a violation occurred.

II. LEHIGH COUNTY, PENNSYLVANIA VOLUNTEER OFFICE

In light of the attached documentation, there is no reason for the FEC to devote resources to this de minimis matter. However, in an effort to determine what, if any, unauthorized actions may have occurred, the Committee has examined, as best it can, the conduct of volunteers in the Lehigh County volunteer office from the time of its opening in late September through the election in November. As a result of its investigation, the Committee has determined that the volunteer leaders in Lehigh County, who were self-selected to their positions, forwarded receipts totaling \$3,833.40 to William R. Sykes, the Committee's volunteer state treasurer for Pennsylvania, for deposit and inclusion in the Committee's reports filed with the FEC. See Affidavit of William R. Sykes (Tab A) and Exhibit 1. Of this amount, cash contributions, which were forwarded to Mr. Sykes by means of money orders, totaled \$3,110.40 and contributions made by check totaled \$723.00. See Exhibit 1. As documented in Exhibit 1, Mr. Sykes maintained proper records in accordance with FEC regulations and the Committee's own established policies and procedures. These records show that the receipts reported by volunteers in Lehigh County cover the entire month of October; therefore, Mr. Fike's assertion that contributions received prior to October 25 were not accounted for is simply incorrect.

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The Committee believes, however, that volunteers in Lehigh County made disbursements in cash of over \$100 in the following amounts to the vendors and on the dates listed: (1) Lehigh Press and Graphics - \$500.00 (10/29/92); (2) Morning Call Newspapers - \$368.72 (10/24/92); (3) American Stamp & Stationery - \$136.02 (10/15/92); (4) Sentry Pack - \$129.05 (10/27/92); (5) James Blaylock (reimbursement for payment to Mr. Button Products, Inc.) - \$230.00 (10/22/92); (6) James Blaylock (reimbursement for payment to Mr. Button Products, Inc.) - \$230.00 (10/26/92); (7) Channel 2 - \$300.00 (10/23/92); and (8) Ad-ver-tiz-it - \$133.50 (10/22/92). Each of these disbursements, which the Committee will report to the FEC by amendment,³ is evidenced by an invoice or receipt. See Exhibit 2. Because the monies that volunteers used for these disbursements were contributions that were made for retail purchases of inexpensive campaign items and did not individually exceed \$50, the names and addresses of the contributors were not required to be maintained. See 11 C.F.R. §102.9. Further, the Committee believes that volunteers in Lehigh County utilized cash from the proceeds received from retail merchandise sales to pay two out-of-pocket expenses of under \$100, rather than using a separate petty cash fund for these disbursements. These expenditures total \$63.59 and will be reported to the FEC by amendment. See Exhibit 3 and Footnote 3.

The Committee learned that after the election, one or more individuals in Lehigh County retained cash contributions totaling \$335.11. These cash receipts were retained without the Committee's knowledge and in direct contravention of the explicit written instructions that Mr. Sykes provided to volunteers in Lehigh County regarding closing down the campaign's operations. See Exhibit 4. Mr. Sykes' instructions specified that "petty cash contributions may not be placed in petty cash" and that "it is illegal to use petty cash to pay bills that exceed \$100. If after you reconcile, you have

³ The Committee originally filed amendments to its monthly reports every ten days. At the request of Pat F. Sheppard, Senior Reports Analyst at the FEC, the Committee agreed to file one cumulative amendment. The information concerning these disbursements is included in the cumulative amendment to be filed subsequently by the Committee.

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cash left over, please send a [money order] for that amount." See Exhibit 4. The Committee has directed the individual(s) in Lehigh County who controlled these funds to immediately deliver the full amount to the Committee.

**III. THERE WAS NO AUTHORIZED, SANCTIONED,
OR CONDONED VIOLATION OF FEC REGULATIONS**

As documented in Exhibits 5-9, the Committee and its Treasurer repeatedly sought to inform its volunteer coordinators and treasurers and other volunteers associated with the Committee of the requirements of FEC regulations. The Committee made clear that strict compliance was mandatory, and that any failure to comply would result in separation from the Committee. See Exhibits 5-9. Based on this unequivocal and substantial effort, there is no reason to believe that any authorized, sanctioned, or condoned violation of FEC regulations occurred. Violations, if any, would have been unauthorized and, indeed, directly contrary to the Committee's repeated written instructions.

In at least five separate memoranda, dated April 7, 1992; April 28, 1992; June 10, 1992; June 29, 1992; and August 3, 1992, the Committee informed volunteer coordinators in Pennsylvania and elsewhere of the FEC's regulations concerning, inter alia, contributions, expenditures and use of petty cash. Each memorandum emphasized that petty cash disbursements could only be made from a petty cash fund and in no event could exceed \$100 to any person or company in connection with a single transaction. The April 28 memorandum contained a series of questions and answers in layman's terms, including the following:

Q: What if I pay [a disbursement] by cash rather than by check?

A: Don't. Unless it is under \$100 and you get the money from a petty cash fund. Otherwise, all disbursements by the Committee **MUST** be paid by check drawn on our bank account.

See Exhibit 6.

9 4 0 4 3 5 2 3 3 0 1

Furthermore, throughout the campaign, Mr. Sykes, as state volunteer treasurer, prepared and distributed activity report forms designed to assist volunteers acting as local treasurers in keeping complete and accurate records of receipts and expenditures. See Exhibit 10. Included in one of these forms is the directive that "[c]ash contributions and proceeds from sale of books, etc. may NOT be placed in petty cash." (Emphasis in original.) See Exhibit 10. Furthermore, these activity report forms reminded volunteers that all contributions were to be forwarded to the state headquarters so that they could be deposited in the campaign depository within ten days of receipt. See Exhibit 10.

The Committee exercised great care to ensure that the very types of actions alleged by Mr. Fike did not occur. Not only would they be unauthorized, they would be directly contrary to the Committee's repeated written instructions. Under these circumstances, there would be no reason to penalize the Committee or its Treasurer even if volunteer actions, such as those alleged in Mr. Fike's letter, occurred. The Committee should not be held liable for isolated conduct in direct contravention of its written instructions by volunteers who banded together to form a local office.

IV. SOUND EXERCISE OF THE FEC'S DISCRETION, CONSISTENT WITH PAST CASES, DICTATES NO ACTION

The FEC has broad discretion in compliance matters, including wide latitude not to investigate unsupported, vague allegations of misconduct. See, e.g., Federal Election Comm'n v. Democratic Senatorial Campaign Committee, 454 U.S. 27, 37 (1981) (The FEC has "extensive rulemaking and adjudicative powers" and "the sole discretionary power to determine in the first instance whether or not a civil violation of the Act has occurred.") (quoting Buckley v. Valeo, 424 U.S. 1, 109 (1976)).

In at least three prior presidential campaigns (Morris Udall and Lloyd Bentsen in 1976; John Connally in 1980), the FEC uncovered improper cash disbursements in its audit or analysis of reports of committees availing themselves of federal funds. In each case, the FEC treated the matter as de minimis and unworthy of any sanction,

24043523302
although greater amounts of cash were involved than in the instant matter. See MUR 370 (Bentsen in '76 Committee) (audit disclosed thirteen cash expenditures of over \$100 in one state and additional cash expenditures in excess of \$100 in another state; file was closed with no action taken); MUR 993 (Udall '76 Committee) (audit disclosed 14 checks written to cash in excess of \$100 in one state and 22 in another state; committee and FEC entered into a conciliation agreement with no fine imposed); MUR 1304 (Connally for President Committee) (FEC discovered multiple instances of cash disbursements of over \$100; no further action taken regarding the disbursements). Given the FEC's consistent refusal to penalize committees in the past where small violations of the petty cash regulations were found to exist, no further inquiry or sanction is appropriate here.

Moreover, where offered, the FEC accepted showings that committees had not authorized any unlawful cash expenditures. See MUR 370, Response of Bentsen in '76 Committee (Cash disbursements of over \$100 "were made by mistake"); MUR 1304, Response of Connally for President Committee (Cash disbursements made "without authorization" and in violation of procedures "clearly communicated to all state operatives.>"). Even where the committee did not respond to the FEC's request for an explanation or did not provide receipts, the FEC did not impose any sanction. This is in spite of a total of thirty-six checks were written to cash for over \$16,000, each in excess of \$100. MUR 993 (Udall '76 Committee).

The conduct alleged here, against novice, self-selected volunteers, is similar to the unauthorized mistakes made by the paid committee staff of the Bentsen in '76 and the Connally for President Committees. Obviously, those committees had far greater control over their paid staffs than the Committee had over independent volunteer-organized and -maintained offices, such as the one in Lehigh County, which the Committee embraced in some cases out of an overabundance of caution to ensure compliance with FEC regulations by volunteers. The Committee and its Treasurer used

9 4 0 4 3 5 2 3 3 0 3

their best efforts to prevent any violations by self-selected volunteer coordinators and treasurers. Under these circumstances, consistent treatment dictates that no sanction be imposed on the Committee or its Treasurer. Accordingly, any further investigation is unnecessary and would waste the FEC's resources.

V. CONCLUSION

For the reasons set forth herein, the Committee and its Treasurer, Mike Poss, deny the complaint of Jim Fike and respectfully request that the Commission find no reason to believe that the complaint sets forth a possible violation of the Act and to find that they have demonstrated that no action should be taken against them in response to the complaint. Therefore, the Committee and its Treasurer, Mike Poss, request that the Commission close its file in the matter of MUR 3763.

Pursuant to 2 U.S.C. §437g(a)(12) and 11 C.F.R. §111.21, the undersigned hereby requests confidential treatment of this response, the letter to which this response is directed and all submissions and findings related thereto.

Respectfully submitted,

By:


Daniel G. Routman, Associate General Counsel
PEROT '92
7616 LBJ Freeway
Suite 727
Dallas, Texas 75251
214-450-8883

Attorney for Perot '92 and Mike Poss, Treasurer

Dated: May 27, 1993

DEPOSIT TICKET

00-1/313

**PEROT PETITION COMMITTEE PA
DBA UNITED WE STAND AMERICA PA**

NORTHEASTERN BANK
STROUDSBURG OFFICE
STROUDSBURG, PA 18380
A PNC BANK

DATE		DOLLARS	CENTS
CURRENCY		191	00
COIN			43
CHECKS LIST EACH SEPARATELY			
04305131	10	00	
0313 00465	25	00	
0313 00465	7	00	
031302133	7	00	
031307701	10	00	
031307657	55	00	
031300562	10	00	
031302557	50	00	
031301312	5	00	
031302557	50	00	
031301312	15	00	
231382267	10	00	
231302465	25	00	
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
TOTAL FROM OTHER SIDE OR ATTACHED LIST			
TOTAL		470	43

Checks and other items are received for deposit subject to the provisions of the Uniform Commercial Code or any applicable collection agreement.

1:0313000121: 11101891011

3 4 0 3 3 3 0 4

470 43

Blk 10
Schuljahr 125
79
Northampton
20143
Leip. 155

For Period From 10/1/192 To 11/5/192

Send checks received to state headquarters within 7 days of the first contribution received during this reporting period. The last report for the month should be sent by the 25th of the month. Legally all contributions must be deposited in the authorized state account within ten days of receipt.

Page Total	155.00
Run Total	155.00
Page Number	001

9484 382 3805-5083

RICHARD D. POE
JACQUELINE A. POE

4406

OCT. 9 1992

80-255/313

PAY TO THE
ORDER OF

~~PEROT '92~~ PEROT '92

\$ 50 $\frac{x2}{100}$

FIFTY AND $\frac{x2}{100}$

DOLLARS

Lehigh Valley Bank

BOX 2088 LEHIGH VALLEY PA 18001 • MEMBER FDIC

MEMO POLITICAL CONTRIBUTION

Rich D. Poe

GEORGE THOMAS, V
JANET J. THOMAS

6153

60-131/313
BRANCH 17

10-7 1992

PAY TO THE
ORDER OF

Perot '92

\$ 50.00

Five and 00/100

DOLLARS

Merchants Bank N.A.
Allentown, Pa. 18101

Classic
Advantage

Janet J. Thomas

FOR

RICHARD HUNTER

80-255/313/04

1044

OCT 12, 1992

PAY TO THE
ORDER OF

Perot '92

\$ 50.00

Fifty 00/100

DOLLARS

INV NO	AMOUNT	INV NO	AMOUNT

Richard E. Hunter

LEHIGH VALLEY BANK
LEHIGH VALLEY, PA 18001

94043523307

Lehigh
Cntry
123.00

WILLIAM H. OR LORRAINE E. SEKOL 2308
[Redacted]
PAY TO THE ORDER OF Perot 92 Oct 9 1992 \$ 15.00
Fifteen Dollars DOLLARS
Merchants Bank N.A. Allentown, Pa. 18101 Classic Advantage
FOR [Redacted] William H. Sekol

IRENA HERR 532
[Redacted]
PAY TO THE ORDER OF PEROT 92 10/12 1992 \$ 10.00
TEN DOLLARS
P Penna. Employees Federal Credit Union Mechanicsburg, Pa. 17055
MEMO [Redacted] Irena Herr

TRI-COUNTY APARTMENTS 1841
[Redacted]
PAY TO THE ORDER OF ROSS PEROT 92 10/14 1992 \$ 25.00
Twenty five and 00/100 DOLLARS
Meridian Bank
MEMO [Redacted] Robert G. Thibault

PEROT PETITION COMMITTEE PA
DBA UNITED WE STAND AMERICA PA

NORTHEASTERN BANK
STROUDSBURG OFFICE
STROUDSBURG, PA 18380
A PNC BANK

DATE	DOLLARS	CENTS
Oct 30, 1992		
CURRENCY		
COIN		
CHECKS LIST EACH SEPARATELY		
1 031301312	10	00
2 031000024	25	00
3 031000024	5	00
4 031300465	25	00
5 031300465	15	00
6 031000011	14	00
7 031300465	20	00
8 031316527	100	00
9 031000024	100	00
10 031300012	10	00
11 031304050	5	00
12 031000024	15	00
13 031301312	10	00
14 031302557	25	00
15 031301312	2080	50
16 031300012	30	00
17 031300465	25	00
18 031375520	186	00
19 043303887	11	50
20 043303887	7	00
21 043303887	6	00
22 043001134	11	00
23 043305092	37	00
24 043303887	25	00
25 243382747	5	00
26 043303832	1,011	30
27		
TOTAL FROM OTHER SIDE OR ATTACHED LIST		
TOTAL	3804	30

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

PLEASE
RE-ENTER
TOTAL HERE

Checks and other items are received for deposit
subject to the provisions of the Uniform Commercial
Code or any applicable collection agreement.

Lehigh County ~~245~~ 2459.50

Luzerne County 244.00

Pittsburgh Rely
from Westmoreland 1,103.80

23,804.50

94043523308

001300011111018910

For Period From 10/14/92 To 10/29/92

Cash contributions and proceeds from sale of books, etc. may NOT be placed in petty cash. Last report should be sent by the 25th of the month.

[illegible]

Page Total	2,080.50
Total	2,080.50
Page Nbr	001

94043523309

Contributions Received by Che

For LEHIGH County

For Period From 10/4/92 To 10/31/92

Contributions made by corporations, labor organizations, or banks are illegal and are NOT to be accepted. Aggregate year-to-date contribution per individual is still limited to \$1,000. Name and address of contributor should be entered below and is required if contribution is \$50 or greater. If contributor's aggregate year-to-date contribution will exceed \$200, employer and occupation must be listed below.

Send checks received to state headquarters within 7 days of the first contribution received during this reporting period. The last report for the month should be sent by the 25th of the month. Legally all contributions must be deposited in the authorized state account within ten days of receipt.

Date	Amount	Name	Address	Occupation	Employer
10/1/92	14.00	Ingrid Bierbaum	424 Woodland Ave. Wayne, PA 19087	✓	
10/5/92	15.00	Robert Vidoni	1221 N. 2nd St. Allentown, PA 18104	✓	
10/17/92	25.00	William A. Setol	4522 Phillips Street Whiteland, PA 18052	✓	
10/23/92	5.00	Alva M. Reightler	1057 Third St Whiteland, PA 18052	✓	
10/22/92	10.00	Pamela Lintledge		✓	
10/24/92	100.00	Barbara J. O'Conor	4621 Spring Drive Center Valley, PA 18034	Plant Worker	ART-T
10/21/92	100.00	Ray Builder	4076 Vera Cruz Rd. Copersburg, PA 18036	Contractor	Self-Employed ✓
10/25/92	20.00	Rita Farrington	1914 Mylinda Lane Allentown, PA 18104	✓	
10/28/92	10.00	Dale Wallace	1550 Hampton Road Allentown, PA 18104	✓	
10/25/92	15.00	Linda Oberdorfer	2513 S. Sixth St. Allentown, PA 18103	✓	
10/27/92	5.00	Ralph R. Reminger	5782 Sidgum Road Zionsville, PA 18092	✓	
10/26/92	25.00	Janice Kingcaid	940 North 18th St Allentown, PA 18104	✓	
10/28/92	10.00	Joel Fenstermaker	1404 Scherersville Rd. Allentown, PA 18104	✓	
10/28/92	25.00	Ronald K. Aeft	946 Wyoming Street Allentown, PA 18103	✓	

Page	
Total	379.00
Run	
Total	379.00
Page	
Number	001

94043523310

JOEL FENSTERMAKER
MA FENSTERMAKER

1212

October 29, 1992

10-11
313

PAY TO THE
ORDER OF

Post 92

\$ 10.00

Ten Dollars

00
100 DOLLARS



Merchants Bank N.A.

Allentown, PA

Affiliate of Merchants Bancorp. Inc.

MEMO

Contribution



Joel Fenstermaker

RONALD K. OR JOHANNA L. HEET

2273

October 28, 1992

PAY TO THE
ORDER OF

Pay for Pre-92

\$ 25.00

Twenty-Five and 00/100

00/100 DOLLARS

Payable Through: First Pennsylvania Bank, N.A. Philadelphia, PA



Federal Credit Union 2213

Allentown, PA 18102-8888

MEMO

Contribution

Ronald K. Heet

PHILIP C. OR ALVA M. REIGHTLER

1687

Oct 23, 92

PAY TO THE
ORDER OF

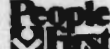
Post 92

\$ 5.00

Five and 00/100

00/100 DOLLARS

Payable Through: First Pennsylvania Bank, N.A. Philadelphia, PA



Federal Credit Union 2213

Allentown, PA 18102-8888

MEMO

Contribution

Philip C. Reightler

WILLIAM H. SEKOL
LORRAINE E. SEKOL

485

Oct 17, 92

PAY TO THE
ORDER OF

Post 92

\$ 2.00

Two and 00/100

00/100 DOLLARS



Meridian
Bank

William H. Sekol

ROBERT J. VIDONI
VIRGINIA E. VIDONI

1312

10/15, 1992

Pay to the
order of

Post 92

\$ 1.00

One and 00/100

00/100 DOLLARS



Meridian
Bank

Robert J. Vidoni

CARL BIERBAUM 6-81
INCORPORATED BIERBAUM

895

6871820 Oct 14 92

PAY UNITED WE STAND \$14.00
TO THE ORDER OF Don and [redacted]

CoreStates
First Pennsylvania
Bank
Philadelphia, PA

per [redacted] Carl Bierbaum

DEWITT V. FARRINGTON, JR.
RITA FARRINGTON

235

10/15 92
PAY TO THE ORDER OF United We Stand \$20.00
Twenty Dollars & 00/100 DOLLARS

Meridian
Bank

MEMO

Rita Farrington

Sole Proprietor
DAY BUILDERS
ON 101 ST IS BRIDGE, PA 19108

08832

92-1022/313
BRANCH 3

PAY
TO THE
ORDER OF

Perat 92
One hundred and 00/100 \$100.00 DOLLARS

FIRST LENOX BANK
1101 WEST CHASE AVE., ALLENTOWN, PA 18106

FOR

William P. [redacted]

PAMELA J. BUTLEDGE

584

10-22 92
PAY Perat 92 \$10.00
TO THE ORDER OF [redacted]

NORTHEASTERN BANK
A PNC BANK

Pamela J. Butledge

94043523313

346
10-27 1992 APR 240
PAY TO THE ORDER OF Perot 92 \$ 5.00
five Dollars
FIRST VALLEY BANK
Allentown, Pennsylvania 18101
[Signature]

589
LINDA A. OBERDORFER 44.4192
Oct 25 1992
PAY TO THE ORDER OF Perot 92 \$ 15.00/100
Fifteen and 00/100
DOLLARS
Payable Through: First Pennsylvania Bank, N.A. Philadelphia, PA
People's First Federal Credit Union 313
Allentown, PA 18101-5688
[Signature]

894
THEODORE E. WALLACE
DALE SUSAN WALLACE
11/25/92
PAY TO THE ORDER OF United Way \$ 10.00
Ten & 00/100
DOLLARS
Merchants Bank N.A.
Allentown, Pa. 18101
[Signature]

2045
HAROLD D. KINGCAID
JANICE KINGCAID
10/24/92
PAY TO THE ORDER OF Perot 92 \$ 25.00
Twenty-five
DOLLARS
Lehigh Valley Bank
PO BOX 2000 - ALLENTOWN, PA 18101-0000
[Signature]

21 Merchants Bank N.A. 2972746 90-131 313
CASHIER'S CHECK
REMITTEE LEHIGH COUNTY CHARTER
UNITED WE STAND, AMERICA
DATE 10/29/92
PAY TO THE ORDER OF PEROT, '92
2080 dds 50 cts
[Signature]
THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK

CASH
CONTRIBUTIONS

2972746 031301312 90 10109

00-1/313

NORTHEASTERN BANK
STROUDSBURG OFFICE
STROUDSBURG, PA 18280
A PNC BANK

DATE		DOLLARS	CENTS
CURRENCY			
COIN			
CHECKS LIST EACH SEPARATELY			
1	031300834	30	00
2	000008002	540	00
3	044000804	00	00
4	231372057	20	00
5	031000037	25	00
6	031300012	500	00
7	022000808	140	50
8	231380133	228	50
9	031302133	25	00
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
TOTAL FROM OTHER SIDE OR ATTACHED LIST			
PLEASE RE-ENTER TOTAL HERE TOTAL		1,531	00

Lehigh	500.00
cease food	142.50
by coming	228.50
in more	25.00

ENTERED
257

Checks and other items are removed for deposit subject to the provisions of the Uniform Commercial Code or any applicable collection agreement.

For Period From 10/15/92 To 10/31/92

Cash contributions and proceeds from sale of books, etc. may NOT be placed in petty cash. Last report should be sent by the 25th of the month.

[illegible]

Page Total	500.
Total	500.
Page Nbr	001

94043523315

TRANSFERRED BACKGROUND ON WHITE PAPER

1648599

Account of _____

Date: NOVEMBER 2, 1992

Pay to the order of _____

\$ 500.00

NORTHEASTERN
BANK OF

500 and 00/100ths

CASHIER'S CHECK

Cardinal E. Brink
Authorized Signature

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

⑈1648599⑈ ⑆031300012⑆ 00500306⑈6⑈

94043523316

62-14313

NORTHEASTERN BANK
STROUDSBURG OFFICE
STROUDSBURG, PA 18280
A PNC BANK

DATE		DOLLARS		CENTS	
Nov 13, 1992					
CURRENCY		✓ 480		00	
COIN					
CHECKS LIST EACH SEPARATELY					
1	031 300 012	✓	10	00	
2	031 300 525	✓	25	00	
3	031 312 925	✓	100	00	
4	031 300 012	✓	92	00	
5	031 301 312	✓	35	00	
6	031 301 312	✓	143	00	
7	031 300 465	✓	7	00	
8	031 300 465	✓	7	00	
9	021 301 312	✓	10	00	
10	021 300 465	✓	25	00	
11	031 300 465	✓	30	00	
12	231 371 799	✓	25	00	
13	031 300 465	✓	10	00	
14	231 379 076	✓	50	00	
15	031 301 312	✓	25	00	
16	043 374 218	✓	2	00	
17	043 300 738	✓	800	00	
18	043 300 738	✓	15	00	
19	043 318 092	✓	895	00	
20	031 000 011	✓	10	00	
21	043 000 001	✓	50	00	
22	043 207 019	✓	10	00	
23	243 074 385	✓	187	50	
24	243 074 385	✓	45	00	
25	043 301 601	✓	284	49	
26					
27					
TOTAL FROM OTHER SIDE					
OR ATTACHED LIST					
TOTAL			2,528	89	

✓ 26.3

144.00

718.50

Washington 2 Refund

ENTERED
#325

✓ BATCH
0.18

For Period From 11/1/92 To 11/9/92

Cash contributions and proceeds from sale of books, etc. may NOT be placed in petty cash. Last report should be sent by the 25th of the month.

Page Total	529.90
Total	529.90
Page Nbr	001

9 4 0 4 3 5 2 3 3 1 8

Contributions Received by Check

For LEHIGH County

For Period From 10/26/92 To 11/3/92

Contributions made by corporations, labor organizations, or banks are illegal and can NOT be accepted. Aggregate year-to-date contribution per individual is still limited to \$1,000. Name and address of contributor should be entered below and is required if contribution is \$50 or greater. If contributor's aggregate year-to-date contribution will exceed \$200, employer and occupation must be listed below.

Send checks received to state headquarters within 7 days of the first contribution received during this reporting period. The last report for the month should be sent by the 25th of the month. Legally all contributions must be deposited in the authorized state account within ten days of receipt.

Date	Amount	Name	Address	Occupation	Employer
10/30/92	7.00	Mary Jayne Feeney	1143 W. Whitman, Allentown, PA 18104		
10/30/92	7.00	Constance F. Dries	11 N. 4th Street, Emmaus, PA 18049		
11/3/92	10.00	Joseph Di Maria	1516 1/2 Allen Street, Allentown, PA 18102		
10/29/92	25.00	Robert O. Makarchuk	1883 Redwood Dr. Whitehall, PA 18052		
10/26/92	30.00	Anthony Scaroni	2132 Allen Street, Allentown, PA 18104		
10/26/92	25.00	Mildred I. Dillinger	419 W. Broad St. Bethlehem, PA 18018		
10/30/92	10.00	Constance F. Dries	11 N. 4th Street, Emmaus, PA 18049		
10/31/92	50.00	Stephen J. Miller	23rd + Livingston Sts. Allentown, PA 18104		
11/3/92	25.00	Peggy Ann Pearson	P.O. Box 8654, Allentown, PA 18105		

Page	
Total	189.00
Run	
Total	189.00
Page	
Number	001

9404352319

3817476

PERSONAL MONEY ORDER

PAY TO THE ORDER OF Perot '92

DATE Nov 9, 1992

Lehigh

+718.970

MERCHANTS BANK N.A. 386 dol's 00 cts

NOT VALID FOR MORE THAN \$1000.00

YOUR SIGNATURE

YOUR ADDRESS

James E. Blaylock - Vice Chair
Lehigh County Chapter UWSA

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK. HOLD AT AN ANGLE TO VIEW

⑈3817476⑈ ⑆031301312⑆ 90 10208⑈

3817473

PERSONAL MONEY ORDER

PAY TO THE ORDER OF Perot '92

DATE 11/6/92

MERCHANTS BANK N.A. 143 dol's 90 cts

NOT VALID FOR MORE THAN \$1000.00

YOUR SIGNATURE

YOUR ADDRESS

Lehigh County Chapter UWSA
James E. Blaylock - Vice Chair
524 Bonner Rd #202 Allentown PA

⑈3817473⑈ ⑆031301312⑆ 90 10208⑈

MARY JAYNE FEENEY
JAMES O. FEENEY

Lehigh

2853

PAY TO THE ORDER OF

Perot '92

Oct 30 1992

⑈2853⑈

Seven Dollars

\$ 7.00

DOLLARS

Meridian Bank

MEMO

Mr. J. Feeney

ELMER D. DRIES
CONSTANCE E. DRIES

Lehigh

3848

PAY TO THE ORDER OF

Perot '92

10/30/92

⑈3848⑈

Seven and no/100

\$ 7.00

DOLLARS

Meridian Bank

MEMO

Constance Dries

94043523320

94043523321

JOSEPH DIMARIA
KATHLEEN DIMARIA
1112
10-30 1992
60-131/313
BRANCH 48
PAY TO THE ORDER OF Perot '92 \$ 10.00
Ten 00/100 DOLLARS
Merchants Bank N.A.
Allentown, Pa. 18101
FOR Joseph Dimaria

ROBERT O. MAKARCHUK
CATHLEEN E. MAKARCHUK
1225
Oct 29 1992
60-46167
313
PAY TO THE ORDER OF Perot 92 \$ 25.00
Twenty Five 00/100 DOLLARS
Meridian Bank
MEMO Robert O. Makarchuk

ANTHONY SCARANTINO
SHIRLEY A. SCARANTINO
4693
Oct 26 1992
60-46061
313
PAY TO THE ORDER OF Perot for President \$ 30.00
Thirty and 00/100 DOLLARS
Meridian Bank
CONTRIBUTION
MEMO Anthony Scarantino

EDWARD J. RAYEUR POA
MILDRED I. DILLINGER
2577
Oct. 26 1992
60-7179
213
PAY TO THE ORDER OF Perot '92 \$ 25.00
Twenty Five Dollars and 00/100 DOLLARS
Keystone Savings Association
60 Highland Ave., Allentown, Pennsylvania 18101-0000
MEMO Mildred I. Dillinger

94043523322

ELMER D. DRIES
CONSTANCE E. DRIES
Lehigh

3850

PAY TO THE ORDER OF Perot Headquarters 12/30 1992 313 083
Ten and 10/100 \$ 10.10
DOLLARS

Meridian Bank

MEMO Continued Dues

[Redacted]

STEPHEN L. MILLER
Lehigh

291

PAY TO THE ORDER OF PEROT '92 Oct 31 1992 7907 2313
fifty and 00/100 \$ 50.00
DOLLARS

**LEHIGH COUNTY EMPLOYEES
FEDERAL CREDIT UNION**
455 Hamilton St., Allentown, PA 18101

Stephen L. Miller

[Redacted]

PEGGY ANN PEARSON
Lehigh

776

PAY TO THE ORDER OF Perot '92 Nov 3 1992 80-131/313 BRANCH 33
twenty five dollars \$ 25.00
DOLLARS

Merchants Bank N.A.
Allentown, Pa. 18101

Peggy Ann Pearson

FOR [Redacted]

LEHIGH PRESS

& GRAPHICS, INC.

211 North Seventh Street

Allentown, PA 18102

Tele (215) 439-8888

Fax (215) 439-4078

INVOICE

INVOICE # *Hand Slip.*

INVOICE DATE *10/29/92*

SOLD
TO

Pewt '92

QUANTITY

DESCRIPTION

PRICE

50,000

Pewt 8 1/2 x 11 Fliers

1000 -

*Paid CASH *Sup* 10/29/92*

PAYMENT IS DUE AS SPECIFIED ABOVE. DELINQUENT ACCOUNTS WILL BE SUBJECT TO A FINANCE CHARGE OF 1.5% PER MONTH OF THE UNPAID BALANCE. 1.5% PER MONTH IS AN ANNUAL PERCENTAGE RATE OF 18%.

THANK YOU

Deposit

500 -

Balance

500 -

9404352332.4

YOUR RECEIPT
THANK YOU
THE MORNING CALL
NEWSPAPERS, INC

REMITTANCE ADVICE

01 92

.97 100 \$

10-22-92 #3

LOCAL 368.72
TOTAL 368.72
CATEND 370.00
CHANGE 1.28

1CL 2:51 15:03TH

TYPE OF PAYMENT

☒ Prepayment
☐ Paying Week 44
☐ On Account

SALESPERSON 41

DATE 10/24

*RED Indicates Credit

Sat. Ad for Rally
from daily receive
10/22/92

368.72

code
4/6

Mike

B-62

9 4 0 4 3 5 2
3 3 2 5

SENTRY PACK

INVOICE

TELEPHONE: (203) 575-9815
FAX #: (203) 597-0879

696 PLANK RD. WATERBURY, CT 06705

BILL TO
PEROT PETITION COMMITTEE
ERIK FEST
1901 ALLEN STREET
ALLENTOWN, PA 18104

SHIP TO
SAME

7099	UPS RED COD	1011	INVOICE NO: 0022803-IN	DATE: 10/27/92		
ORDER NO	CUSTOMER P/O	TERMS	ORDER DATE	ORDER NO		
99-0000231	VERBAL	UPON RECEIPT	F.O.B. FACTORY	PAGE 1		
PRODUCT NUMBER	DESCRIPTION	UNIT	LOCATION	QUANTITY Ordered Shipped	NET	EXTENDED AMOUNT
23000	STICKERS "PEROT FOR PRESIDENT"			1000 1000	.078	78.00
<i>Handwritten:</i> Paid 10/27/92 Card book COD Tag included w/ 1st set of receipts						
UM - UNIT OF MEASURE TX - TAXABLE					SUB-TOTAL	78.00
					TAX	.00
					FREIGHT/HDLG.	51.05
					TOTAL	129.05

If the balance is not paid within 30 days, a late payment charge of 1 1/2% per month will be added to past due balance. This is an ANNUAL EFFECTIVE CHARGE OF 18%. In addition, if referred to an attorney or collection agency, all court cost and reasonable fees will be added to the balance due.

CUSTOMER RETURN WITH YOUR ATTENDANCE

9 4 0 4 3 5 2 2 3 0 6



P.O. Box 68359
Indianapolis, IN 46268-0359
(317) 872-7000 Fax: (317) 872-7001

1901 Allen St
Allentown, PA 18104

QUANTITY		YOUR P.O. #		DATE ENTERED	DATE TO SHIP	TERMS	SHIP VIA	
B 6-07					1/23/92	Master Card	ND UPS	
QUANTITY	ORDER #	QTY SHIPPED	QTY BKG	ITEM #	SIZE & DESCRIPTION		UNIT PRICE	AMOUNT
1000					2 3/4 CAB SPR Red & Blue on white Enamel Slogan: 900 - Port Navies Flag 100 - Port & Stockdale Next Day Shipping & handling P.d. 1/27/92 Card		.18	180.00
								50.00
								230.00
								280.00
								00.00

10/22/9

Date _____

I HEREBY AUTHORIZE MR. BUTTON PRODUCTS, INC. TO CHARGE THE ABOVE ORDER FOR \$230.00

CREDIT CARD ACCOUNT AS FOLLOWS:

Type of Card

Card Number

Exp. Date

Name as appears on card

Signature _____

Address

Address

Home Phone

5000

CUSTOMER CODE PER018101



SOLD TO: ERIC RUBIN
PEROT '92
1901 ALLEN ST
ALLENTOWN, PA 18104

P.O. Box 68359
Indianapolis, IN 46268-0359
(317) 872-7000 Fax: (317) 872-7001

SHIP TO: ERIC RUBIN
PEROT '92
1901 ALLEN ST
ALLENTOWN, PA 18104

Placed by ERIC RUBIN

INVOICES		YOUR P.O.#	DATE ENTERED	DATE TO SHIP	TERMS	SHIP VIA
B7Q0-14			10/26/92		MASTER CG	Next Day UPS
QUANTITY ORDERED	QTY SHIPPED	QTY BKD	ITEM#	SIZE & DESCRIPTION	UNIT PRICE	AMOUNT
1000			JCAB	2 3/8" CELLULOID ADV BUTTONS, SAFETY PIN BK	0.18EA	180.00
1			Y	286 BLUE & RED ON WHITE ENAMEL		
1			Y	SLOGANS:		
1			Y	900 - PEROT WAVING FLAG		
1			Y	100 - PEROT & STOCKDALE		
1			SHP	SHIPPING AND HANDLING	50.00	50.00
1			PPD	AMOUNT PRE-PAID MASTERCARD 00000094	-230.00	-230.00
					TOTAL	\$0.00

94043523328

10/26/92
Date

I HEREBY AUTHORIZE MR. BUTTON PRODUCTS, INC. TO CHARGE THE ABOVE ORDER FOR \$ 230.00
TO MY CREDIT CARD ACCOUNT AS FOLLOWS:

Type of Card

Card Number

Exp. Date

Name as appears on card

Signature

Address

Address

Home Phone

James E. Blythe
524 Banner Rd #202
Allentown Pa 18104
(215) 398-7268

*Eric
Please sign the
six lines below
and FAX back.
317/872-7001*

59

Channel 2

October 1931

1922

Received of

Revert "P" on page 14

Phoebe Benedict

Dollars

Amt of Account	36	00
Amt Paid	36	00
Balance Due		

100
Paper 21 to 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100.

8300-00 Highway India Test

五

9 4 0 4 3 5 2 3 3 2 9

2404353330

STATEMENT



RILEIGHS, INC.

1701 UNION BOULEVARD
ALLENTOWN, PA 18103
(215) 437-5493 • (800) 421-3500

STATEMENT OF YOUR ACCOUNT

REMIT TO:

RILEIGH, INC.
1701 UNION BOULEVARD
ALLENTOWN, PA 18103

← PLEASE DETACH AND
RETURN THIS STUB WITH
YOUR PAYMENT

CUSTOMER

9075480

Don Oswald CPA
5700 Tilghman Ave. Suite 315
St. Louis, MO 63104

UNITED WE STAND/PEROT COMM
ATTN TREAS
19TH & ALLEN STREETS
ALLENTOWN PA 18104

DATE _____

10/31/92

CUSTOMER

9075480

DATE _____

10/31/92

**RETURN THIS PORTION
WITH YOUR PAYMENT**

LOCATION (If other than above)

[illegible]

PENNSYLVANIANS FOR PEROT
LEHIGH COUNTY CHAPTER

DETAIL OF MONEY ORDER & CASHIER CHECK FEES

DATE	AMOUNT
OCTOBER 29, 1992	6.00
NOVEMBER 6, 1992	4.00
NOVEMBER 9, 1992	4.00
TOTAL FOR MONEY ORDERS & CASHIER CHECK FEES	14.00

940433332

MAY 6-93 THU 17:07 OSWALD AND ASSOC.

FAX NO. 2153958178

P. 03

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

**Merchants Bank** N.A.

Affiliates of Merchants Bancorp, Inc. • Allentown, PA 18101-2499

2972746

60-121
313

CASHIER'S CHECK

REMITTER LEHIGH COUNTY CHAPTER 3

UNITED WE STAND, AMERICA

DATE 10/29/92

PAY TO THE ORDER OF PEROT 192

2.080ad\$50cts

Earl Cress
EXECUTIVE VICE PRESIDENT

EXECUTIVE VICE PRESIDENT

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

"2972746" 1:0313013121:

90 10109#

MAY- 6-93 THU 17:08

OSWALD AND ASSOC.

FAX NO. 2153958178

P. 04

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER



Merchants Bank N.A.

Affiliate of Merchants Bancorp, Inc. • Allentown, PA 18101-2459

3817476

62-13
312

PERSONAL MONEY ORDER

PAY TO THE
ORDER OF

Perot '92

DATE *Nov 3, 1992*

MERCHANTS BANK N.A. 386dol's00cts

NOT VALID FOR MORE
THAN \$1000.00

YOUR SIGNATURE

James E. Blaylock, vice chair

YOUR ADDRESS

Lehigh County Chapter UWSA

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

#3817476# 10313013121 90 10208#

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Merchants Bank N.A.

Affiliate of Merchants Bancorp, Inc. • Allentown, PA 18101-2459

3817473

62-13
313

PERSONAL MONEY ORDER

PAY TO THE
ORDER OF

Perot '92

DATE *11/6/92*

MERCHANTS BANK N.A. 143dol's90cts

NOT VALID FOR MORE
THAN \$1000.00

YOUR SIGNATURE

*Lehigh County Chapter
United Westland*

James E. Blaylock - vice chair

YOUR ADDRESS

524 Bannock Rd #202 Allentown PA

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

#3817473# 10313013121 90 10208#

9404353334

(4)

This letter was sent to close down.

&DATE

&NAME

&ADDRESS

Dear &GREETING,

Thank you for all of your work to date. To close down this phase, it is now necessary to close out the accounting.

Cash and Check Contribution - If you have any cash contributions or checks, complete the corresponding forms send in immediately. Remember that petty cash contributions may not be placed in petty cash.

Bills to Be Paid - If you have positive balances(Contributions-Disbursements) still available for your county, please submit all bills that have not been paid. We can only pay bills up to the amount that remains in your account. If a bill exceeding \$200 has been pre-paid by a Perot supporter, be certain to include his/her name, address, occupation, and employer. Also include a phone number if possible. If your bills exceed funds available, it will be necessary to negotiate with vendors to accept a lower payment. If there are not sufficient funds, the invoices will be sent to Dallas. In the past Dallas has not reimbursed bills for mugs, T-shirts, caps, etc. Make certain that bills are submitted **IMMEDIATELY** because it takes months to be reimbursed by Dallas. And the vendor may not be reimbursed at all.

Petty Cash Reconciliation - Complete the petty cash reconciliation procedure. Send originals of all receipts and invoices received when issuing petty cash. Remember that it is illegal to use petty cash to pay bills that exceed \$100. If after you reconcile, you have cash left over, please send a check for that amount. If you still have petty cash obligations that exceed cash available and you still have funds available at the state level, complete the petty cash forms showing the negative balance and I will mail you a petty cash expense reimbursement check.

In-Kind Contributions - Complete the in-kind contribution form for contributions where the contributor does not require reimbursement. If the contribution exceeds \$200, make certain that the name, address, occupation and employer is shown.

Please forward all documentation to me no later than November 15. If you can get it done before this date, it would be much appreciated on this end.

9404353335

If you have any questions, please do not hesitate to call me at my office at (717) 839-7776 or send a fax to (717) 839-6793.

Thank you for your diligence and hard work.

Sincerely,

William R. Sykes
Treasurer and a Volunteer
United We Stand, America
Pennsylvania.

Enc:

94045523556

(5)

MEMORANDUM

TO: State Coordinators

FROM: Perot Petition Committee

DATE: April 7, 1992

RE: Campaign Finance Procedures

Because our effort has grown so dramatically in the past few weeks, it is now vital that we act quickly to comply with federal election laws. These laws require that all contributions to and expenditures by your group be reported to the Federal Election Commission (the "FEC") through the Perot Petition Committee (the "PPC") in Dallas. This memo and the attached information are intended to assist you in this process.

Reports must be filed by the PPC with the FEC on a monthly basis. In order for us to prepare the March report, you will need to send us detailed information regarding all contributions (including cash received, checks deposited, and "in-kind" contributions used) and expenditures prior to March 31, 1992. You need to make a good faith effort to identify and record all contributions and expenditures made on behalf of the petition effort in your state. All information should be included on the attached Schedule A (for receipts) and Schedule B (for expenditures) and returned to Mike Poss, Treasurer of the PPC, via overnight courier **NO LATER THAN APRIL 14**. It is important that all information on these schedules be completed, including the occupation and employer of all contributors. Beginning Thursday, April 8, please contact Mark Sinclair of Ems' & Young at (214) 969-8946 with questions regarding preparation of these schedules.

We are currently developing procedures that will make it easier for you to prepare and submit information on an ongoing basis. You will receive additional information regarding these procedures when they are available.

In addition to the schedules listed above, please complete the attached "Bank Account Information" form and return it to Clay Mulford by facsimile at (214) 939-6100 as soon as possible. If you do not have a bank account, you should open one soon. Accounts may be opened in the name of the Perot Petition Committee or in the name that you are commonly using in your state, such as "Virginians for Perot". If the bank you select requires resolutions or other information from PPC headquarters, or if you have other questions regarding bank accounts, please contact Mike Poss at (214) 788-3030.

Also enclosed is an information sheet entitled "Contribution and Expenditure Guidelines", which will provide you with general guidance regarding limitations on contributions, expenditures, and recordkeeping responsibilities imposed by law. This information will be updated periodically.

For purposes of federal election laws, your group will be considered a state headquarters of the PPC, which is the "Principle Campaign Committee" and has been authorized by Mr. Perot. Accordingly, if you are considering filing any forms directly with the FEC, please do not do so. If you have already filed with the FEC, please contact John Bonnet at (214) 939-5777. If you have other questions regarding legal matters, contact Clay Mulford, John Bonnet, Craig Budner, Ethan Knowlden or John Moore at (214) 939-5500.

We should all keep in mind that even the appearance of a violation, justifiably or not, will be attributed to Mr. Perot. Therefore, it is important that we act carefully in complying with these laws.

We realize that complying with these laws will require a great deal of work on your part, and your efforts and patience are greatly appreciated.

94043523337

SCHEDULE A

ITEMIZED RECEIPTS

Use separate schedules for each category of the Detailed Summary Page

PAGE 05
FOR LINE NUMBER

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee

NAME OF COMMITTEE (in Full)

A. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify)	Name of Employer Occupation Aggregate Year-to-Date \$	Date (month, day, year)	Amount of Each Receipt this Period
B. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify)	Name of Employer Occupation Aggregate Year-to-Date \$	Date (month, day, year)	Amount of Each Receipt this Period
C. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify)	Name of Employer Occupation Aggregate Year-to-Date \$	Date (month, day, year)	Amount of Each Receipt this Period
D. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify)	Name of Employer Occupation Aggregate Year-to-Date \$	Date (month, day, year)	Amount of Each Receipt this Period
E. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify)	Name of Employer Occupation Aggregate Year-to-Date \$	Date (month, day, year)	Amount of Each Receipt this Period
F. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify)	Name of Employer Occupation Aggregate Year-to-Date \$	Date (month, day, year)	Amount of Each Receipt this Period
G. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify)	Name of Employer Occupation Aggregate Year-to-Date \$	Date (month, day, year)	Amount of Each Receipt this Period

SUBTOTAL of Receipts This Page (optional)

TOTAL This Period (fill page this line number only)

940433338

SCHEDULE B

ITEMIZED DISBURSEMENTS

Use separate schedule for each category of the attached Summary Page

PAGE 1 OF 1
FOR LINE NUMBER

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (in Full)

A. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
B. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
C. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
D. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
E. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
F. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
G. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
H. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
I. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period

SUBTOTAL of Disbursements This Page (optional)

TOTAL This Period (last page this line number only)

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STATE OF _____

BANK ACCOUNT INFORMATION

Account Name or Style: _____

Bank: _____

Bank Address: _____

Authorized Signatories: _____

Person Who Opened Account: _____

ABA Wire No.: _____

Account Officer: _____

Bank Phone Number: _____

Your Name and Phone Number: _____

Copies of authorized resolutions attached? Yes _____ No _____

(Please use multiple copies of this form for more than 1 account)

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7. For single disbursements over \$200, your organization must also keep a receipt, invoice or cancelled check.
8. If any loans have been made (for example, to pay for phone lines in setting up your operation) contact Mike Poss, Perot Petition Committee Treasurer (214) 788-3030. (If the expenditure was not tied to a loan with an expectation of repayment from fund raising, it should be reflected in your records as an in-kind contribution valued at cost.)

COMMONLY ASKED QUESTIONS

Our organization wishes to set up a local petition office. My employer (a corporation) has offered to donate excess office space in our building. Can we accept his offer?

No. The usage of office space either owned or leased by a corporation would be considered an in-kind contribution by a corporation and is prohibited under the Federal Election Laws. Your organization may enter into an agreement to lease this facility. The terms of any agreement must be commercially reasonable, including the rental charge.

An individual has offered to donate several phone systems for use by our organization as a phone bank. May we accept this contribution?

Yes, provided that this in-kind contribution by an individual does not exceed \$1,000 in value. Note that the equipment must be owned by this individual and not by any corporation, labor organization, or bank with which this individual is associated.

We are planning an organizational meeting in a local hotel. How can we pay for this room?

Several options are available for payment. It may be possible for the participants to contribute in small amounts (less than \$50 per person) to pay for the room. Although contributions less than \$50 collected at such events need not be individually recorded, such records are encouraged. Also, an individual may advance the amount from his or her personal funds, or make use of a personal credit card. This payment will be considered an in-kind contribution from that individual to the organization, however, subject to the \$1,000 limit until the individual is reimbursed by your organization. The advance must be recorded as a debt of your organization and as a contribution (until reimbursed). If an individual makes such an advance, please contact Mike Poss at the above number regarding the necessary paperwork. In all cases, a record of the expenditure must be retained.

We wish to hold an organizational meeting and set up several locations where petitions will be available to the general public for signing. May we advertise the times and locations of these events?

Yes, BUT any public political advertising that identifies the candidate must also clearly identify the name of the person that paid for the advertisement and indicate whether the advertisement was authorized by the Perot Petition Committee in Dallas. Any advertising that may be construed as a solicitation for contributions also must include a disclaimer stating that contributions to your organization are not deductible as charitable contributions for Federal income tax purposes.

My employer has agreed to allow me to work on the petition effort during regular business hours. Is this a contribution?

No, provided that if you are paid on an hourly or salaried basis, the time taken by you to work on the petition effort is made up within a reasonable time or is bona fide vacation time. If you are paid on a commission or piecework basis and your time is your own, your work on the petition effort is not a contribution by your employer. Uncompensated personal services generally are not a contribution of the individual performing the service.

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PEROT PETITION COMMITTEE COORDINATORS' CONTRIBUTION AND EXPENDITURE GUIDELINES

CONTRIBUTIONS

1. Contributions made by corporations, labor organizations or banks are illegal and cannot be accepted. For example, a dentist who is a "PC" -- professional corporation -- cannot make a contribution drawn on his "PC" account, and the owner of an unincorporated "mom and pop" grocery store may not use its business account to make contributions.
2. The prohibition against corporate contributions includes in-kind contributions such as the use of telephones, typewriters, office furniture, stamps, or copy machines owned by a corporation, labor organization, or bank.
3. You may use the facilities of a corporation, labor organization, or bank if you pay the normal and usual rental charge, and may use the space without charge if the corporation has a policy to allow such use free of charge, has done so before and provides the space on a non-partisan basis.
4. Contributions by Federal Government contractors or foreign nationals are illegal.
5. Individuals or partnerships may contribute, in the aggregate, a maximum of \$1,000. This applies to monetary and in-kind contributions (donations of goods and services) valued at market value.
6. Partnership contributions are allocated proportionately among partners -- reducing the amount they may contribute as individuals. For example, if a 3 person partnership gives the maximum \$1,000, those 3 partners are each limited to an additional maximum contribution of \$667 $(\$1,000 - (\$1,000 \text{ divided by } 3))$.
7. Cash contributions over \$100 may not be accepted.
8. An individual may volunteer personal services to your organization without making a contribution as long as the individual is not compensated by anyone (including the volunteer's employer) for the services provided.
9. The entire amount paid to attend a fund raiser or to purchase a fund raising item is a contribution. For example, if a contributor spends \$20 to buy a campaign tee shirt that costs the campaign \$5, the contributor has made a \$20 contribution.
10. All advertisements (except buttons, bumper stickers and other small items) must state "authorized and paid for by Perot Petition Committee" (or identify whoever else has paid for the item).
11. Solicitations for contributions made in print, by television or radio, or by telephone must state "Contributions are not deductible as charitable contributions for Federal income tax purposes."

RECORDKEEPING

1. Records of contributions - including in-kind contributions - must be maintained identifying each contribution by amount, date of receipt, donor's full name and address, occupation and employer.
2. Contributions must be deposited into an authorized bank account (or returned) within 10 days of receipt. Maintain all bank records.
3. Records of small contributions (less than \$50 each) collected at a fund raiser (such as gate receipts and cash contributions) must include only the name of the event, the date of receipt and the total amount of contributions received on each day of the event.
4. An anonymous cash contribution may not exceed \$50 in the aggregate per individual.
5. Records for all expenditures, including purpose, date, amount, and payee name and address must be maintained.
6. A written record of petty cash disbursements must be kept if a petty cash fund is maintained. Payments from petty cash to one person for any one purchase or transaction may not exceed \$100.

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MEMORANDUM

TO: State Coordinator/Treasurer

FROM: Mike Poss, Treasurer, Perot Petition Committee

DATE: April 28, 1992

SUBJECT: CONTRIBUTION LIMITATIONS AND GUIDELINES FOR FEC REPORTING

Due to the complexity of the Federal Election Commission (FEC) regulations and the volume of contributions we must report, we have compiled the basic regulations and requirements needed for proper FEC reporting. These guidelines should be sufficient for the majority of situations you will encounter, but if further information or guidance is needed, please call Tracey Thorburn, Mark Sinclair, or John Harper at 214-788-3043 or leave a message at 214-969-8946.

On the attached pages are guidelines for FEC contribution limitations, record keeping and reporting for:

1. Contributions
2. Disbursements
3. Loans
4. Debts and obligations (other than loans)
5. Helpful suggestions and support needed by the Perot Petition Committee ("the Committee") Dallas office.
6. Attachments
 - Monthly Cash Reconciliation
 - Examples and schedule instructions
 - Answers to commonly asked questions
 - Standard disbursement descriptions
 - Blank forms
 - Volunteer form

The last item, the Volunteer form, should be signed by all volunteers before they begin working on the petition effort. This form states that the volunteer understands the FEC regulations relating to volunteered time and contributions. Please have all volunteers sign this form and maintain it in your files. If a volunteer feels he or she will not be in compliance with this regulation, please call Mark Sinclair, John Harper, or Tracey Thorburn at 214-788-3043 for more details.

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FEC Guidelines

These guidelines will need to be followed closely in order to attain maximum efficiency and accuracy. The FEC reporting process will ultimately reflect on Ross Perot, so your record keeping and strict adherence to FEC rules and regulations is very important to the efforts of the Committee. It is very important that the state treasurer be responsible for gathering contribution and disbursement information and support from all Committees in his or her state, and consolidating it before sending it to Dallas headquarters. This will ensure the Dallas headquarters that all efforts in the state have been recognized and accounted for and expedite the final consolidation process.

A word of explanation about FEC reporting is in order. The Federal Election Commission requires our report to be filed within twenty days after the close of each calendar month. This does not provide us with much time to complete the steps which are necessary to file the report. Therefore, it is imperative that the contribution and disbursement information be kept up-to-date so that the process can be accomplished as efficiently as possible.

The first step in this process will require the treasurer of each state to consolidate all the financial information for the preceding month from all of the locations in his or her state which are receiving contributions and/or disbursing funds. This consolidation process includes cash transactions as well as In-kind contributions and disbursements. The treasurer of each state will then forward a copy of the report to Dallas. Ideally, the report will be produced by the software package which is explained below. The report should be submitted in hard copy form as well as on a 5 1/4" or 3 1/2" floppy disk. (More information about this process will be forthcoming in a future memo.)

The second step in this process will be performed in Dallas where we will consolidate the reports of the 50 states and the District of Columbia into one report which will be filed with the Federal Election Commission by the 20th of each month.

The problem is clear--we must perform a dual consolidation and report preparation process in a narrow time frame with a large number of reporting entities. The only way we can be successful is for everyone to maintain current records and be ready to prepare reports as soon after the end of the month as possible.

It will be the responsibility of each state treasurer to coordinate the reporting process with each of the other persons who maintain contribution and disbursement information within the state. A suggested schedule of due dates is set out below:

Assistant state treasurers forward information to state treasurer	3rd of the month
State treasurer forwards consolidated state report to Dallas	8th of the month

As the schedule suggests, the emphasis is on the assistant state treasurers to forward their information to the state treasurer as expeditiously as possible. The state treasurer will input the information into the software program (discussed below) for the purpose of preparing one

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state report to be submitted to Dallas. As we become more organized, it should be possible for the assistant state treasurers to produce their reports using a software package for submission to the state treasurer. This is discussed briefly below, and will be discussed more extensively in future memos.

The bottom line is that the preparation of the monthly reports must be approached with a great sense of importance and urgency by everyone involved in the process. We need the help and cooperation of everyone.

Software

We have selected a software package, *Campaign Manager II*, to assist us with the FEC reporting process. This package is produced and distributed by Aristotle Industries. The treasurer of each state should contact Mr. Rob Beams at Aristotle Industries (202-543-8345 ext. 722) for details about ordering the software. It is imperative that each state obtain a copy of this software package so that we can prepare our monthly report in a consistent and timely manner.

Campaign Manager II requires at least a 286 IBM or IBM compatible computer with at least 512 kilobytes of conventional memory. This package will help you keep track of contributions and disbursements, as well as generate direct mail to contributors and voters. Many other features are included to assist in bookkeeping and reporting, and a help line number for technical support is available to answer any questions you may have. After obtaining your copy of the software, you will need to go back and enter March data in order to build a complete history and to reconcile cash accounts.

Contributions (checks/cash, In-kind, contributions, loans) - Schedule A

Disclaimers

- A disclaimer on solicitations must notify donors that their contributions are not tax deductible. The disclaimer should read "Contributions to the Perot Petition Committee are not deductible as charitable contributions for federal income tax purposes." A second disclaimer should read "If your check is for \$200 or more, election law requires that you provide your occupation and employer's name." Also, on any large advertising such as TV, radio, billboards, or mailings, the name of the person or group paying for the advertisement or mailing must be clearly written at the bottom of the advertisement.

Limitations

- No individual may contribute more than \$1,000. This includes checks/cash, In-kind and loans.
- The contribution limit for individuals applies separately to each spouse, regardless of income. Minors may contribute only if those funds were actually under the child's control.

- Contributions from labor organizations, corporations, government contractors, national banks, foreign nationals, and those made in the name of another, are prohibited.
- All contributions received should be reviewed before accepting and depositing them. If any check or contribution is questionable, call Mark Sinclair, John Harper or Tracey Thorburn at 214-788-3043.

Record keeping

The state treasurer must keep an account of both contributions received and disbursements made. This includes:

- All contributions received by the Committee.
- Although you should attempt to determine name and address on all contributions received, if the contribution is \$50 or more, a record of the contributor's name and address, and the date and amount of the contribution must be kept.
- If the contribution is \$200 or more, the employer and occupation of the contributor, must also be determined.
- If the employer and/or occupation of contributors of \$200 or more is not known, the efforts to request that information must be documented.
- If any required information is not available at the reporting date, the phrase "info requested" should be in the appropriate places on the forms. When the requested information is ascertained, send that information to Dallas with a sufficient description as to the date and amount of the contribution so that we can locate it.

In-kind Contributions

In-kind contributions are goods or services provided to the Committee free of charge or where payments are made for Committee activities directly by an individual. Examples of In-kind contributions consist of billboards, furniture, equipment, or any goods given to the Committee free of charge. Voluntary services are not considered contributions unless the volunteer is being paid by his or her employer while volunteering for the Committee. In this case, the employer is the contributor, and the amount of the In-kind contribution would be the salary of the volunteer for the amount of time given. (See below for discussion of illegal corporate contributions.)

If any item is sold to the Committee for an unusually low price, the difference between the normal price and the amount the Committee paid is considered to be an In-kind contribution.

When reporting an In-kind contribution, the contribution must be listed as a receipt on Schedule A and as a disbursement on Schedule B. The amounts will be the same, thus not

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affecting cash on hand. Under the amount in the amount box, type "In-kind" to distinguish it from a regular contribution or expenditure.

Reporting In-kind disbursements differs slightly from reporting regular disbursements. When completing Schedule D for In-kind disbursements, the name and address of the person who made the In-kind contribution should be used, not the name and address of the person or company to which the disbursement was made. Therefore, the name, address, date, and amount of an In-kind contribution will be the same on both Schedule A and Schedule B. See an example (Rose Buds, Inc.) on Schedule A and B attached.

If a corporate contribution is accidentally accepted and deposited, the total contribution must be refunded within 10 days. When reporting this contribution, complete the applicable boxes on Schedule A and put a footnote at the bottom of the page which reads "Contribution to be refunded by (month) 30, 1992." Use a double asterisk (**) to indicate to which contribution the footnote applies. (See example of reporting a corporate contribution on Schedule A.)

If a contribution that exceeds the individual limit of \$1,000 is accidentally accepted and deposited, the excess over \$1,000 should be refunded within 10 days. This situation should also be footnoted as described above.

The Perot Petition Committee in Dallas will be keeping detailed records of contributions and expenditures for every state. Please make two copies of all contribution checks or supporting documentation for In-kind contributions, keep one for your records and send the second copy with your FEC schedules to Dallas headquarters. Attached are examples of Schedule A for your referral.

Disbursements/Expenditures - Schedule B

Record keeping

Record all disbursements. Include name and address of the person or company to whom the disbursement was made, the amount, date, and the purpose of disbursement. (Refer to "In-kind" above for a description of how the recording of In-kind disbursements differs from the recording of regular disbursements.)

In describing the "Purpose" of the disbursement, please use the Standard Disbursement Descriptions to the extent possible. A copy of those standard descriptions are enclosed.

A petty cash fund may be maintained out of which disbursements may not be in excess of \$100 to any person or company in connection with a single purchase or transaction. A record of petty cash disbursements (to whom the cash was disbursed, the amount, and the purpose) must be kept in accordance with FEC requirements.

For the Perot Petition Committee-Dallas records, please make copies of all invoices and support for all disbursements made. Write the check number and date paid on the invoice and send one copy with the appropriate FEC schedules to the Perot Petition Committee in Dallas.

If the Committee has a lease for a building, furniture, equipment, etc., please send a copy of the final signed lease to the Perot Petition Committee in Dallas. See reporting for leases under Debts and Obligations below.

Attached are examples of Schedule B.

Loans - Schedule C

Loans owed by the Committee

When a loan is given to the Committee, it must be recorded as a receipt on Schedule A as well as a loan on Schedule C. The following information must be reported on Schedule C in the appropriate boxes: full name, mailing address, and zip code of creditor; the election to which the loan applies (general in this case); the original amount of the loan; cumulative payment to date on the loan; and the outstanding balance at the close of the reporting period (unpaid balance).

The terms of the loan must also be included on Schedule C in the appropriate boxes, including date incurred, date due, interest rate percentage, and endorsers or guarantors of the loan, if any. "By Committee" should be typed at the top of the Schedule C (see sample Schedule C) to denote that this is a loan to be paid by the Committee.

Loans owed to the Committee

When a loan is owed to the Committee, it must be itemized on Schedule B as a disbursement, as well as a loan on Schedule C. The same information must be reported, as above, with respect to the debtor. When a portion or all of the debt is paid, it must be reported on Schedule A as a receipt and on Schedule C as a reduction of the debt. Also, type "To Committee" at the top of the Schedule C (see sample Schedule C) to denote that this loan is to be collected by the Committee.

If any unusual circumstances arise concerning a loan "by" or "to" the Committee, please call Mark Sinclair, John Harper, or Tracey Thorburn at 214-788-3043.

Attached are examples of Schedule C.

Debts and Obligations (excluding loans) - Schedule D

All debts, obligations, or other promises to make an expenditure over \$500 should be reported on Schedule D. If the obligation is \$500 or less, it should be reported as a disbursement on Schedule B at the time of payment or as an obligation on Schedule D no later than 60 days

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after such obligation is incurred, whichever comes first. The amount and nature of outstanding debts owed to or by the Committee shall be reported in Schedule D until paid or extinguished.

Some obligations from the Committee should be reported on Schedule A as well. For example, if a person advances to the Committee an amount to be used to open a bank account or make a deposit for phones, and the person expects to have the funds returned at the end of the campaign or earlier, the advance should be reported on Schedule D as an obligation by the Committee and on Schedule A as a receipt. When the funds are returned, Schedule D should reflect the reduction and Schedule B should show a disbursement for the same amount.

As in the case of a loan, the Committee must report the full name and mailing address of the creditor or debtor (depending upon whether the obligation is owed by or owed to the Committee), the amount of the debt incurred that period, the payments made during the period, and the outstanding balance at the end of the period. A separate Schedule D should be used for the two types of debts/obligations, and "By Committee" or "To Committee" should be typed at the top of the applicable Schedule D in a manner similar to that of Schedule C.

Also, if your Committee is renting office space and you have a written lease, the total amount of all future payments should be reported on Schedule D. The total obligation will be reduced every month as rent is paid. Remember, as rent is paid, you must report it on Schedule B as a disbursement and on Schedule D as a reduction of the obligation.

If any unusual circumstances arise concerning debts or obligations, please call Mark Sinclair, John Harper, or Tracey Thorburn at 214-788-3043 for further details and guidance to report the matter.

Attached are examples of Schedule D.

Complying With FEC Reporting Regulations

When organizing your records and completing the schedules, the Perot Petition Committee Dallas office suggests the following:

- Complete every blank on the appropriate forms and schedules.
- Be sure information is complete for contributions over \$50, and those over \$200.
- Send copies of all checks received as contributions.
- Record all disbursements made by the Committee.
- Be sure information is complete for all disbursements.
- Send copies of checks, invoices, and any other support for disbursements made.

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- When estimating "In-kind" contributions, Send a brief explanation of the estimation process used to support that actual Fair Market Value was used as the amount of the contribution. For example, this would be necessary when a Committee is using a room or office free of charge. The amount that would normally be charged to a paying tenant would be best, if available. If not available, a calculation estimating normal or average rent will be sufficient.
 - For "In-kind" contributions where an individual made a payment on behalf of the Committee (purchased supplies or advertising, etc.), a copy of the receipt should be sent to Dallas with the date, the name and address of the person who made the disbursement, and "In-kind" written on it.
 - Send copies of all leases.
 - Send a copy of the Committee monthly bank statement, if any, including the reconciliation to your month-and cash balance on the FEC report.
 - Send a schedule of cash on hand or in the bank at and of month. Be sure this amount reconciles to the total contributions and disbursements that you will be reporting. Attached is an example of the monthly cash reconciliation which should be used.
 - The federal election code has a provision for "independent expenditures." These expenditures are not reported by the Committee because we have no knowledge of them and they were made without any contact, guidance, consultation, cooperation or encouragement from the candidate, the Committee or anyone associated with the Committee. See the question and answer section for more details. We must be very careful in this area to follow the rules and regulations.

Also attached are examples of Schedules A through D for your referral.

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Monthly Cash Reconciliation

Monthly Cash Reconciliation

State: _____

Person Preparing: _____

Date: _____

Bank Account _____ \$ _____
Bank Account _____
Perry cash at _____
Perry cash at _____
\$ _____

ADD:

Amounts received from Dallas Headquarters \$ _____
Total contributions greater than \$200 (including In-kind)
from Schedule A _____
Total contributions less than \$200 - not itemized _____
\$ _____

LESS:

All disbursements (including In-kind) from Schedule B \$ _____
Disbursements to Dallas Headquarters _____
\$ _____

Ending Cash Balance:

Bank Account _____ \$ _____
Bank Account _____
Perry cash at _____
Perry cash at _____
\$ _____

*Agrees to Summary FEC Report

The ending balance should agree to the check books which should be reconciled to the bank statement, plus petty cash amounts.

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Examples and Schedule Instructions

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9 4 0 4 3 5 3 3 5 4

Volunteer Form

April 1992

To: Volunteers for _____

From:

Federal Election Law Rules

The Perot Petition Committee greatly appreciates the time and effort you are contributing as a volunteer working for the Perot Petition Committee. This memo is intended to inform you of one important requirement of the federal campaign finance laws related to volunteers.

As you probably know, federal law limits the amount of money or anything of value that an individual can contribute to a political campaign. But the law expressly exempts the value of a volunteer's services from the contribution limit. Thus, you are free (and we hope you will continue) to volunteer as much of your time as you can to the Campaign without becoming subject to the law's limitation.

You should know, however, that the law prohibits the payment by anyone of compensation to a "volunteer" for the purpose of allowing the person to work for a political campaign. Simply put, you are free to volunteer your services on your own time, but you may not be paid by someone else for the time you spend working for a political campaign. That would not be volunteering. It would be a paid job. And, under the law, the person paying for the time you work for the Campaign would be considered to be making a contribution. We would need to know about that.

If you have any questions, please contact me through the Committee office _____ . We are asking that you sign the bottom of this memorandum and return it to me so that we know you have received, read, and understand the rules relating to your volunteer service. Thank you.

I have read the foregoing rules relating to my volunteer services for the Perot Petition Committee and I am in compliance with them.

Date

Signature

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NAME OF COMMITTEE (in full)

PEROT RE-ELECTION COMMITTEE

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

DATE
(MONTH,
DAY,
YEAR)

AMOUNT C
EACH RECEI
THIS PERIO

NAME, ADDRESS, CITY, STATE, ZIP CODE

JOE DOE
1234 FIRST ST.
DALLAS, TX 89145

NAME OF EMPLOYER

Sunshine Inc.

OCCUPATION

ACCOUNTING CLERK

AGGREGATE YEAR-TO-DATE

\$300.00

RECEIPT FOR

Primary

General

04-05-92

\$300.00

NAME, ADDRESS, CITY, STATE, ZIP CODE

ROSE BUDS, INC.
84 8th AVENUE
DALLAS, TX 89145

NAME OF EMPLOYER

ROSE BUDS, INC.

OCCUPATION

OWNER

AGGREGATE YEAR-TO-DATE

\$200.00

RECEIPT FOR

Primary

General

04-30-92

\$200.00

NAME, ADDRESS, CITY, STATE, ZIP CODE

JOHN HARPERISTER
2020 WILD OAK ST.
DALLAS, TX 76116

NAME OF EMPLOYER

Lankster Co.

OCCUPATION

MANAGER

AGGREGATE YEAR-TO-DATE

\$1,050.00

RECEIPT FOR

Primary

General

04-15-92

\$1,050.00

NAME, ADDRESS, CITY, STATE, ZIP CODE

BILL THORTON
2625 WILLOWBEND CT
DALLAS, TX 56203

NAME OF EMPLOYER

Green Thumb Inc.

OCCUPATION

V.P. FINANCE

AGGREGATE YEAR-TO-DATE

\$252.25

RECEIPT FOR

Primary

General

04-16-92

\$252.25

NAME, ADDRESS, CITY, STATE, ZIP CODE

DOTTY FERGUSON
2903 WAGONWHEEL
JACKSONVILLE, MS 42013

NAME OF EMPLOYER

W. CHICO

OCCUPATION

NETWORK

AGGREGATE YEAR-TO-DATE

\$250.00

RECEIPT FOR

Primary

General

04-01-92

\$250.00

NAME, ADDRESS, CITY, STATE, ZIP CODE

RANDY BROWN
8429 JARVIS
FT. WORTH, TX 76113

NAME OF EMPLOYER

THE FLOWER SHOP

OCCUPATION

OWNER

AGGREGATE YEAR-TO-DATE

\$1,000.00

RECEIPT FOR

Primary

General

04-01-92

\$1,000.00

NAME, ADDRESS, CITY, STATE, ZIP CODE

NAME OF EMPLOYER

OCCUPATION

AGGREGATE YEAR-TO-DATE

RECEIPT FOR

Primary

General

NAME, ADDRESS, CITY, STATE, ZIP CODE

NAME OF EMPLOYER

OCCUPATION

AGGREGATE YEAR-TO-DATE

RECEIPT FOR

Primary

General

SUBTOTAL OF RECEIPTS THIS PAGE (TOTAL)

\$3,052.25

TOTAL THIS PERIOD (SEE PAGE THIS LINE NUMBER ONLY)

CONTRIBUTION TO BE REFUNDED BY MAY 1992
THIS INDIVIDUAL EXCEEDED THE CONTRIBUTION LIMIT OF \$1,000.00. CONTRIBUTION IN EXCESS OF
LIMIT TO BE REFUNDED BY MAY 1992.

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Line Number 11(a).
p. 25

Contributions from
Individuals/Persons
Other Than Political
Committees.

Aggregation

S250 Contribution
Later Refunded.

Partnership
Contributions

Memo Entry

In-Kind Contribu-
tion

SCHEDULE A

ITEMIZED RECEIPTS

(C. Contributions from Persons Other Than Political Committees) (Continued Page 1)

Any contribution received upon each receipt of contribution may not be used or used by any person for the purpose of conducting operations of the contribution committee, other than using the name and address of any person or committee to solicit contributions upon joint applications.

Name of Contributor (or Full Name for a Bequest: Government)		City, State, ZIP Code	Name of Benefactor	Date received (day, month, year)	Amount of Cash Received This Period
FUND FOR A BEQUEST: GOVERNMENT		C0000000			
A. Full Name, Address and ZIP Code Paul Crane 1937 Calneal Street City, State 00000			City Construction Co.	4/14/82	\$ 25.00
☐ Aggregation ☐ S250 Contribution Later Refunded			Contribution: JOSEPH Aggregate Year-to-Date = \$ 25.00		
B. Full Name, Address and ZIP Code Marlene Kay 631 Wagner Street City, State 00000			Marlow School	4/19/82	\$ 250.00
☐ Aggregation ☐ S250 Contribution Later Refunded			Contribution: TEACHER Aggregate Year-to-Date = \$ 250.00		
C. Full Name, Address and ZIP Code JOSEPH BLER 933 ADAM STREET City, State 00000			State Steel Corporation	4/21/82	\$ 300.00
☐ Aggregation ☐ S250 Contribution Later Refunded			Contribution: ACCOUNTANT Aggregate Year-to-Date = \$ 300.00		
D. Full Name, Address and ZIP Code PORTER, SON, 1525 S. WILSON 547 West Square City, State 00000			See below for - 2500.00 -	5/14/82	\$1,000.00
☐ Aggregation ☐ S250 Contribution Later Refunded			Contribution: Law Firm Aggregate Year-to-Date = \$ 2500.00		
E. Full Name, Address and ZIP Code James E. Porter 2540 Ellsworth Avenue City, State 00000			Porter & Son	5/14/82	\$ 500.00 (MEMO!)
☐ Aggregation ☐ S250 Contribution Later Refunded			Contribution: ACCOUNTANT Aggregate Year-to-Date = \$ 500.00		
F. Full Name, Address and ZIP Code James E. Porter, Jr. 9413 Whipple Street City, State 00000			Porter & Son	5/14/82	\$ 500.00 (MEMO!)
☐ Aggregation ☐ S250 Contribution Later Refunded			Contribution: ACCOUNTANT Aggregate Year-to-Date = \$ 500.00		
G. Full Name, Address and ZIP Code JONN EDY 211 Oakfield Road City, State 00000			State University	6/28/82	\$ 254.10 EXPENSE FOR CASH LUNCH!
☐ Aggregation ☐ S250 Contribution Later Refunded			Contribution: D-046607 Aggregate Year-to-Date = \$ 254.10		
SUBTOTAL Received This Period (continued)					
TOTAL (See next page for the total amount)					\$1,829.10

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INSTRUCTIONS FOR PREPARING SCHEDULE A

The Detailed Summary Page is broken down into various categories of receipts. Use Schedule A to list each receipt required to be reported. DO NOT combine more than one category of receipts on the same Schedule A. Instead, use a separate Schedule A for each category of receipts. The line number of the Detailed Summary Page to which each Schedule A pertains should be identified in the upper right corner of each Schedule. In addition, the committee's full name must be entered in the appropriate block. For each receipt required to be reported during the reporting period, the political committee must provide the identification, date and amount of the receipt, and the aggregate year-to-date total.

The term "contributor" means, in the case of an individual, his or her full name, including his name, middle name or initial, if available, and last name, mailing address, occupation, and the name of his or her employer, and in the case of any other person, the person's full name and address. Do not abbreviate committee names.

The occupation and name of employer is only required to be provided for receipts from individuals. "Occupation" means the principal job title or position of an individual and whether or not self-employed. "Employer" means the organization or person by whom an individual is employed, and not the name of his or her supervisor.

Authorized committees must indicate the election for which the receipt was given. In the event the receipt was given for an election other than the current primary or general election, the "Other" block must be checked and the type of election specified (i.e., "General 1982," "Primary 1982"). The "Receipt for" block does not apply to political committees which are not authorized committees. The "aggregate year-to-date" total must be given for each receipt and must equal the total amount that the person has given to the committee for that particular category of receipts for the calendar year. If a receipt is the only receipt from a person during the calendar year, the aggregate year-to-date total must still be entered.

The "Total This Period" amount (the last line on Schedule A) must be added to all other receipts for that category which are not reported and carried forward to Column A of the corresponding line of the Detailed Summary Page.

If a contribution is received from a business entity or is drawn on what is or appears to be a business account, the political committee must determine that the contribution is not from a corporation, government, contractor, or other prohibited source. If the contribution is from a prohibited source, it must be refunded within sixty days of its receipt.

A contribution which appears to be excessive either on its face or when aggregated with other contributions from the same person may be returned or deposited into a campaign depository but not used. If deposited, the contributor may be asked if a contribution was intended and, if so, to submit a written designation of the contribution signed by each contributor. The contributor may also be asked to redesignate the contribution to a different election if such a contribution would otherwise be permissible. If no redesignation or redistribution is received, the excessive contribution must be refunded within sixty days of its receipt. Both redesignations and redistributions are to be reported as memo entries on the report covering the period in which the committee received the redesignations or redistributions (indicate how the contributions were redesignated, followed by the redesignated or redistributed entries); See 11 CFR 104.5 for the reporting of these types of contributions.

Contributions to a candidate or authorized committee which are not designated by the contributor to a specific election must be carried forward to the contributor's limitation to the next election after the contribution is made. Contributions may be made for a past election only to the extent that the recipient has net debts outstanding from that particular election.

Contributions in-kind. Contributions in-kind (i.e., goods and services provided to a political committee) are treated as any other contribution and must be reported and entered under the appropriate category of receipts. For example, a contribution in-kind from an individual must be entered on Schedule A and reported under the category for "Contributions From Individuals/Persons Other Than Political Committees." The value of each contribution in-kind must be entered in the "Amount of Each Receipt This Period" column. The amount or value of the contribution in-kind is the difference between the usual and normal charge for the goods or services at the time of the contribution and the amount charged the political committee. The "aggregate year-to-date" total must include the total amount of all contributions which the person has contributed to the committee during the calendar year. The sum must be listed "contribution in-kind" and include the nature of the contribution (e.g., consulting, polling, etc.). Each contribution in-kind must also be reported in the same manner as an operating expenditure on Schedule E and included in the sum for "Operating Expenditures" (NOTE: A political committee which makes a contribution in-kind only reports it as a disbursement and records the transaction on Schedule B with a notation "contribution in-kind." The purpose of the expenditure (e.g., consulting, polling, etc.) and the aggregate year-to-date amount must also be provided. The committee receiving the contribution in-kind must report it as both a receipt and an expenditure.)

Contributions of stock, bonds, art objects, and other similar items to be liquidated must be reported as follows:

(1) If the item has not been liquidated at the close of the reporting period, the committee must report as a memo entry (not as cash) on Schedule A the item's fair market value at the date received, including the name and mailing address (and when in excess of \$200, the occupation and name of the employer, or the

contributor). The total amount of items to be liquidated must be entered under "Total This Period" on the last line of Schedule A. This amount must NOT be carried forward to the Detailed Summary Page.

(2) When the item is sold, the committee must report the proceeds and include them in the appropriate categories on the Detailed Summary Page. It must also report the (i) name and mailing address (and when in excess of \$200, the occupation and name of employer) of the purchaser or Schedule A, if purchased directly from the committee (the purchase is considered to have made a contribution to the committee), and (ii) the identification of the original contributor on Schedule A.

Exterior Legal or Accounting Services. Legal or accounting services rendered to or on behalf of an authorized committee of a candidate or any other political committee are not contributions or expenditures and are not therefore subject to the contribution limitations and prohibitions, if the person being paid for the services is the regular employer of the individual rendering the services and if the services are solely to ensure compliance with the AC.

The political committee must submit as a memo entry on a separate Schedule A each person who provides legal or accounting services to the political committee in an aggregate value or amount in excess of \$200 within the calendar year, together with the date of receipt and amount of value of the exterior legal or accounting services, and state that the receipt is for "exterior legal or accounting services." The total amount of exterior legal or accounting services must be entered on the line for "Total This Period" on the bottom of Schedule A, but the total amount may not be carried forward to any category or line number on the Detailed Summary Page.

Earmarked Contributions. For each earmarked contribution received (regardless of the amount), the political committee must report on Schedule A the name and address of the original contributor, the date of receipt and the amount of the contribution and if the original contributor makes contributions aggregating in excess of \$200 to the political committee during the calendar year, the occupation and name of employer. If the contributor passes through the political committee's account and is forwarded to another political committee or Federal candidate, the political committee must disclose each contribution regardless of the amount, on both Schedule A and Schedule B and include the amount under the appropriate category of receipts and disbursements. If the contribution was passed on in the form of the contributor's check, the contributor must disclose each contribution on a separate Schedule A attached to the contributor's (intermediary) next report and the amounts of such contributions are not required to be included in the totals for the appropriate categories of receipts and disbursements. If a political committee is not a contributor, but is the intended recipient, the political committee must report each contribution through which the earmarked contribution passed, including the name and address of the contributor, and whether the contribution was passed on in cash, by the contributor's check, or by the contributor's check. If the contributor exercises direction and control over the contribution, the earmarked contributor must also be included in the contribution limitations of the contributor.

Checks Returned Due to Insufficient Funds. If a contributor's check is returned to the political committee due to insufficient funds and the receipt of the check was previously reported, the political committee must report the return under the appropriate category of receipts as a negative entry and not the amount of the check from the total for that category. If the original receipt of the check was reported on Schedule A, the return of the check must also be entered as a negative entry on Schedule A. If the receipt of the check was never reported, the return of the check should not be reported.

Check Returned to the Contributor. A contribution may be refunded to the contributor in one of two ways:

(1) The original check is returned uncashed. If the contribution was reported, the refund should be reported as a negative entry on Schedule E and the amount of the contribution refund subtracted from the disbursement totals on the line of the Detailed Summary Page that it was reported on.

(2) The original check is not returned and the refund is made by a check from the recipient of the contribution. Such a transaction should be reported as a receipt on Schedule A for the appropriate line of the Detailed Summary Page. This procedure is applicable regardless of whether the amount refunded is the full or only a partial refund of the contribution or whether the contribution was previously reported.

Best Efforts. When the treasurer of a political committee shows full best efforts have been used to obtain, maintain and submit the information required, the committee shall be considered in compliance with the AC.

With regard to reporting the expenditure of each person whose contributions to the committee and its affiliated committees aggregate in excess of \$200 in a calendar year, the treasurer will not be deemed to have exercised best efforts to obtain the required information unless he or she has made a: (a) one effort or solicitation effort by written request or in an oral request documented in writing to obtain the information from the contributor. The effort shall consist of a clear request for the information (i.e., name, mailing address, occupation, name of employer) which informs the contributor that the reporting of the information is required by law.

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SCHEDULE B-P

Federal Election Commission
999 E Street, N.W.
Washington, D.C. 20463

ITEMIZED DISBURSEMENTS

Indicate for each category of the detailed summary page

PAGE

OF 1101a-10001

LINE NUMBER

23

NAME OF COMMITTEE
PEROT PETITION COMMITTEE

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

DATE
(MONTH,
DAY,
YEAR)

AMOUNT
OF EACH
DISBURSEMENT
THIS PERIOD

NAME, ADDRESS, CITY, STATE, ZIP CODE

ROSE BUDS, INC.
84 8th AVE.
DALLAS, TX 89145

PURPOSE OF DISBURSEMENT
RENT EXPENSE

4/30/92

\$200.00

IN-KIND

DISBURSEMENT FOR
☐ Primary ☒ General ☐ Other (specify)

NAME, ADDRESS, CITY, STATE, ZIP CODE

BILL THORTON
2625 WILLOWBEND CT.
DALLAS, TX 56213

PURPOSE OF DISBURSEMENT
ADVERTISING

4/18/92

\$252.25

IN-KIND

DISBURSEMENT FOR
☐ Primary ☒ General ☐ Other (specify)

NAME, ADDRESS, CITY, STATE, ZIP CODE

KINKO'S
1010 SOUTH 23RD ST.
DALLAS, TX 56213

PURPOSE OF DISBURSEMENT
PRINTING

4/19/92

\$201.23

DISBURSEMENT FOR
☐ Primary ☒ General ☐ Other (specify)

NAME, ADDRESS, CITY, STATE, ZIP CODE

PURPOSE OF DISBURSEMENT

DISBURSEMENT FOR
☐ Primary ☐ General ☐ Other (specify)

NAME, ADDRESS, CITY, STATE, ZIP CODE

PURPOSE OF DISBURSEMENT

DISBURSEMENT FOR
☐ Primary ☐ General ☐ Other (specify)

NAME, ADDRESS, CITY, STATE, ZIP CODE

PURPOSE OF DISBURSEMENT

DISBURSEMENT FOR
☐ Primary ☐ General ☐ Other (specify)

NAME, ADDRESS, CITY, STATE, ZIP CODE

PURPOSE OF DISBURSEMENT

DISBURSEMENT FOR
☐ Primary ☐ General ☐ Other (specify)

NAME, ADDRESS, CITY, STATE, ZIP CODE

PURPOSE OF DISBURSEMENT

DISBURSEMENT FOR
☐ Primary ☐ General ☐ Other (specify)

SUBTOTAL OF DISBURSEMENTS THIS PAGE (optional)

\$633.48

TOTAL THIS PERIOD (last page this line number only)

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Line Number 19.
2.25

Operating
Expenditures.

5250/5225 Debt
Repayments.

In-Kind Contribu-
tion

522.13 Negative
Entry.

Memo Entry

In-Kind Contribu-
tion.

SCHEDULE B

ITEMIZED DISBURSEMENTS
(Operating Expenditures)

Page 1 of 1
Last Numbered
Page
This schedule should be prepared for each
category of the General
Fund Report Page

Any disbursement arising from such Reports and Expenditures may not be used or used in any manner for the purpose of covering contributions or for
other purposes. Other than using the name and address of the disbursement to which the contributions were made.

Name of Expenditure on Page 1

Fund for a Better Government C00000001

A. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement	Date Disbursed (day, month, year)	Amount of Disb. (Disbursement This Period)
Farber Real Estate 1877 Grant Street City, State 00000	rent Disbursement for: ☐ Primary ☐ General ☐ Other category	4/15/82	\$ 400.00
ACME Business Supplies 3332 Biscuit Boulevard City, State 00000	office equipment Disbursement for: ☐ Primary ☐ General ☐ Other category	4/20/82	\$ 25.00
Star Stationers 1492 Perry Avenue City, State 00000	office supplies Disbursement for: ☐ Primary ☐ General ☐ Other category	5/11/82	\$ 225.00
Deves Printing 19376 Commercial Road City, State 00000	offset Disbursement for: ☐ Primary ☐ General ☐ Other category	5/21/82	\$ 328.50
Deves Printing 1582.13 of \$321.50 allocated as in-kind contribution; See Schedule B 40- part 21	in-kind contribution to Deves Printing Disbursement for: ☐ Primary ☐ General ☐ Other category	5/21/82	1582.13
U.S. Postmaster Post Office Building City, State 00000	postage Disbursement for: ☐ Primary ☐ General ☐ Other category	5/25/82 6/17/82	\$ 127.43 \$ 104.55
Waxer Card City Bank City, State 00000	face value Disbursement for: ☐ Primary ☐ General ☐ Other category	6/26/82	\$ 267.92
MS Corporation 3746 Wilson Avenue City, State 00000	reproduction equipment approx. 800 copies Disbursement for: ☐ Primary ☐ General ☐ Other category	5/23/82	\$ 267.92
Donn Agency (contribution) 10110 Chesapeake Road City, State 00000	lunch for committee approx. 250 copies Disbursement for: ☐ Primary ☐ General ☐ Other category	6/28/82	\$ 254.50
SUBTOTAL of Disbursements This Page (shown on page 1)			
TOTAL This Period last page this line number only			\$1,869.35

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INSTRUCTIONS FOR PREPARING SCHEDULE B

The Detailed Summary Page is broken down into various categories of disbursements. Use Schedule B to list each disbursement required to be itemized. DO NOT combine more than one category of disbursements on the same Schedule B. Instead, use a separate Schedule B for each category of disbursements. The line number of the Detailed Summary Page to which each Schedule B pertains should be identified in the upper right corner of each Schedule. In addition, the committee's full name must be entered in the appropriate block.

For each disbursement required to be itemized during the reporting period, the political committee must provide the full name, mailing address, date, amount, and purpose of the disbursement.

The term "purpose" means a brief statement or description of why the disbursement was made. Examples of adequate descriptions include the following: dinner expenses, media, salary, polling, travel, party fees, phone banks, travel expenses, travel expense reimbursement, and catering costs. However, statements or descriptions such as "advance," "election day expenses," "other expenses," "expense reimbursement," "miscellaneous," "outside services," "get-out-the-vote," and "voter registration," would not meet the requirement for reporting the purpose of an expenditure. If the disbursement is a "loan repayment," "contribution refund," or other similar category of disbursement (other than an operating expenditure), the name of the category of disbursement (i.e., "loan repayment," etc.) is sufficient to meet the requirement for reporting the purpose of an expenditure.

For disbursements that are contributions to Federal candidates or authorized committees, the committee must include under "Purpose of Disbursement" the name of the

candidate and office sought (including State and congressional district, where applicable) and the aggregate year-to-date total of contributions made to that candidate or committee in the purpose of disbursement box.

For each contribution to a Federal candidate or authorized committee indicate in the election check-off box the election for which the contribution was made. Contributions to a candidate or authorized committee which are not designated by the contributor for a specific election must be counted toward the contributor's limitation for the next election after the contribution is made. Contributions may be made for a past election only to the extent that the recipient has not debts outstanding from that particular election. In the event the contribution was made for an election prior to the current election cycle, the "Other" box must be checked and the type of election specified (e.g., "General 1986," "Primary 1986"). The election check-off boxes provided for each itemized entry on Schedule B should not be used when itemizing operating expenditures.

The "Total This Period" amount (the last line on Schedule B) must be added to all other disbursements for that category which are not itemized and carried forward to Column A of the corresponding line of the Detailed Summary Page.

CONTRIBUTIONS IN-KIND RECEIVED

Contributions in-kind received by the committee which are itemized on Schedule A must also be itemized as an operating expenditure on Schedule B. In addition, in the "Purpose of Disbursement" box include the notation "Contribution In-Kind" and the nature of the expenditure (e.g., consulting, polling, etc.).

9 4 0 4 3 5 2 3 6 1

LOANS

by Committee

Use on
Schedule D-P
each category
of the attached
Summary Page

PAGE

OF 1104 Loans

LINE NUMBER

NAME OF COMMITTEE (in full)

Dem. Senator Committee

NAME OF LOAN SOURCE (OR RECIPIENT) Randy Brown		ORIGINAL AMOUNT OF LOAN \$1,000.00	CUMULATIVE PAYMENT TO DATE	BALANCE OUTSTANDING \$1,000.00
ADDRESS (Number and Street) 8429 Jarvis				
CITY, STATE, ZIP CODE Ft. Worth, TX 76113		TYPE OF ELECTION ☐ Primary ☒ General ☐ Other (Specify)		
TERMS	DATE INCURRED 04-01-92	DATE DUE 11-01-92	INTEREST RATE (1% APR) 7%	SECURED ☒ Yes ☐ No

LIST ALL ENDORSERS OR GUARANTORS (if any)

NAME	ADDRESS (Number and Street)	CITY, STATE, ZIP CODE
NAME OF EMPLOYER	OCCUPATION	AMT. OUTSTANDING
NAME	ADDRESS (Number and Street)	CITY, STATE, ZIP CODE
NAME OF EMPLOYER	OCCUPATION	AMT. OUTSTANDING
NAME	ADDRESS (Number and Street)	CITY, STATE, ZIP CODE
NAME OF EMPLOYER	OCCUPATION	AMT. OUTSTANDING

NAME OF LOAN SOURCE (OR RECIPIENT)		ORIGINAL AMOUNT OF LOAN	CUMULATIVE PAYMENT TO DATE	BALANCE OUTSTANDING
ADDRESS (Number and Street)				
CITY, STATE, ZIP CODE		TYPE OF ELECTION ☐ Primary ☐ General ☐ Other (Specify)		
TERMS	DATE INCURRED	DATE DUE	INTEREST RATE (1% APR)	SECURED ☐ Yes ☐ No

LIST ALL ENDORSERS OR GUARANTORS (if any)

NAME	ADDRESS (Number and Street)	CITY, STATE, ZIP CODE
NAME OF EMPLOYER	OCCUPATION	AMT. OUTSTANDING
NAME	ADDRESS (Number and Street)	CITY, STATE, ZIP CODE
NAME OF EMPLOYER	OCCUPATION	AMT. OUTSTANDING
NAME	ADDRESS (Number and Street)	CITY, STATE, ZIP CODE
NAME OF EMPLOYER	OCCUPATION	AMT. OUTSTANDING

Carry outstanding balance only if Line 3 Schedule D-P, for this line. If no Schedule D-P, carry forward to appropriate line of Summary.	ORIGINAL AMOUNT OF LOAN	CUMULATIVE PAYMENT TO DATE	BALANCE OUTSTANDING
SUBTOTALS THIS PERIOD THIS PAGE (optional)			\$1,000.00
TOTALS THIS PERIOD (last page in this line only)			

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House Election Committee
951 E Street, N.W.
Washington, D.C. 20463

DEBTS AND OBLIGATIONS
EXCLUDING LOANS

USE COPY OF
SCHEDULE 1A FOR
DEBT SCHEDULE
OF THE HOUSE
COMMITTEE - 2000

PAGE

OF 1100-2000

LINE NUMBER

NAME OF COMMITTEE (in full)	OUTSTANDING BALANCE BEGINNING THIS PERIOD	DATE AND AMOUNT INCURRED THIS PERIOD	PAYMENT THIS PERIOD	OUTSTANDING BALANCE AT CLOSE OF THIS PERIOD
Perot Petition Committee				
A. Full name, mailing address and Zip Code of Debtor or Creditor				
Dotty Ferguson 2930 Wagonwheel Jacksonville, MS 42013	04-01-92 \$250.00			\$250.00
Nature of Debt (Purpose): DEPOSIT TO OPEN BANK ACCOUNT				
B. Full name, mailing address and Zip Code of Debtor or Creditor				
Nature of Debt (Purpose):				
C. Full name, mailing address and Zip Code of Debtor or Creditor				
Nature of Debt (Purpose):				
D. Full name, mailing address and Zip Code of Debtor or Creditor				
Nature of Debt (Purpose):				
E. Full name, mailing address and Zip Code of Debtor or Creditor				
Nature of Debt (Purpose):				
F. Full name, mailing address and Zip Code of Debtor or Creditor				
Nature of Debt (Purpose):				
1) SUBTOTAL (This Period This Page (optional))				\$250.00
2) TOTAL (This Period (last page this line only))				
3) TOTAL OUTSTANDING LOANS (from Schedule D-P (last page only))				
4) ADD 2) and 3) and carry forward to appropriate line of Summary Page (last page only)				

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9 4 0 4 3 5 3 3 3 6 4

Answers to Commonly Asked Questions

April 1992

FEC Guidelines -- Contributions

It is crucial that everyone involved in collecting, processing, and soliciting campaign contributions understand the basics of the Federal Election Commission (FEC) rules on contributions. This memorandum, in question and answer format, provides an overview of these rules. Other memoranda on other guidelines will follow.

Q. Let me start with a simple question. What is a contribution?

A. The federal election law broadly defines a contribution to include not only money, but also "anything of value" that is given to the Committee. This includes a loan to the Committee -- even the guarantee of someone else's loan. It also includes all goods and services that are given to the Committee -- "In-kind" contributions. Generally, anything the Committee receives from any source is going to be a contribution to the Committee, unless we pay full market value for it.

Q. Are there any exceptions to this rule?

A. Of course. That's what makes the law complicated. For instance, the law exempts from the definition of contribution the value of services provided by individuals who volunteer their time to the Perot Petition Committee. (Be careful! Volunteers may not be paid by their employers or any other person for the time they spend working for the Committee -- otherwise, their time is considered to be a "contribution" by those employers.)

Also, a volunteer may provide the use of his residence to the Committee for a fundraiser without it being a contribution, and may even spend up to \$1,000 on the cost of invitations, food, and beverages for a fundraising party in his residence. This is not a contribution.

A volunteer may spend up to \$1,000 of his own money on personal transportation expenses related to his volunteer activity, and may pay his own subsistence expenses while he works as a volunteer. None of these are contributions.

Q. O.K. What about limits?

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A. The basic rule is this: **NO PERSON CAN GIVE MORE THAN \$1,000 TO THE PEROT PETITION COMMITTEE.** Ever. This includes all contributions made by the person -- both money and "In-kind."

Q. Can a husband and wife each give \$1,000?

A. Sure -- they are two separate people.

Q. Can they give \$2,000 from a single bank account?

A. Yes -- as long as it is clear that the contribution is from both of them.

Q. Can they make the contribution in a single check?

A. Yes. Again, as long as they indicate either on the check or in an accompanying document that the contribution is from both of them.

Q. What about their kids -- each one can give \$1,000, right?

A. Maybe. A minor (a child under 18) can make a contribution only if the funds are owned or controlled exclusively by the child (for instance, if the child works and has his own income, or if he earns income from a trust in his name or has his own savings account) and only if the decision to contribute is made knowingly and voluntarily by the child. Of course, the law doesn't allow parents to give money to their children simply so the children have their "own" money to contribute. That's an obvious sham.

Q. What you're saying sounds a little legalistic. How do I know whether or not I can accept the contribution?

A. Use your judgment and explain the rules to the contributor. But you do see the problem. A married man with three kids can't just write a \$5,000 check to the Perot Petition Committee and tell us to attribute \$1,000 each to him, his wife, his 13-year-old, his 5-year-old, and his new baby. While the 13-year-old probably could make a "knowing" decision to give us a \$1,000 from the money he is earning mowing lawns, the Federal Election Commission would have a hard time believing a 5-year-old can "knowingly" and "voluntarily" dip into his trust fund for Ross Perot!

If you're uncertain about whether to accept a contribution from a minor, call the headquarters for clarification.

Q. Are you sure that a person can't contribute more than \$1,000 to us?

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A. Positive.

Q. I've heard that independent expenditures are a great way to evade the \$1,000 limit.

A. Well, you probably heard it from someone who doesn't know a great deal about independent expenditures. That's such a tangle we've written a whole separate dialog on it. Read it.

Q. So, let me state a simple rule: We can take a contribution from any person, so long as it is not in excess of \$1,000, right?

A. Yes, almost. A "foreign national" can't make a contribution to the Committee. That means anyone who is not a U.S. citizen or not lawfully admitted for permanent residence in the U.S.

Q. All right. What other rules do you have?

A. There are still a number of important rules. The most important is this: **NEVER, EVER, ACCEPT A CONTRIBUTION FROM A CORPORATION OR UNION.**

Q. Why is a contribution from a corporation or union such a big deal?

A. Well, everyone can get in trouble for this. Corporations and unions are totally prohibited from making campaign contributions in any amount.

This applies as much to a doctor who forms a one-man personal corporation as it does to a large corporation. Do not take a contribution check that is drawn on any kind of corporate account. Do not accept free goods from businesses. Do not even let a corporation charge the Perot Petition Committee less than it charges its other customers for any goods or services.

Q. Why can't my brother, who owns a printing shop, give us a break on what he charges us for printing some Perot brochures? He just wants to help out.

A. That's exactly the point. Corporations can't "help out." If your brother's printing shop is incorporated -- and most business are -- he can't charge us less than he charges all his other customers for doing comparable work. If he does, he is making a prohibited corporate contribution in the amount of the difference between his usual price and his discounted price to us.

9 4 0 4 3 5 3 3 6 8

Q. You mean we can't take advantage of discounts from any business?

A. That's not what I said. We can't take advantage of discounts just for us. If a business offers discounts to all of its customers -- political or non-political -- then we can enjoy the discount as well. We just have to pay the "usual and normal" charge for anything we buy. If that business usually gives, say, a discount for bulk purchases, it's fine for us to get that same discount. The bottom line is this: A business has to treat us the same way it treats all of its other customers. It can't treat us any better. And, of course, we don't want it to treat us any worse.

Q. Can we use office space in a corporation?

A. Sure, as long as we pay fair market value for rental of the space.

Q. What about credit? Can the Committee buy something and pay in 90 days?

A. Same rule. It's okay as long as the extension of credit to the Perot Petition Committee is in the ordinary course of the corporation's business. In other words, they must extend credit to their other customers on substantially the same terms (i.e., amount and length of credit, interest rates, etc.) as they extend to us. Any credit given to us beyond the normal business practice is a contribution. That's prohibited.

Q. This is getting pretty long. Any other rules?

A. Let me mention one quick point about cash contributions. As a general rule, don't take them. First of all, they are illegal if in excess of \$100. Second, for cash contributions over \$50, you must have the name and address of the contributor or else you have to return it. Whenever you can, get a check. Of course, if you're selling refreshments at a reception for \$1.25, cash is more practical.

Q. That's interesting. You mean if we sell refreshments, the money we receive is considered to be a contribution?

A. Yes. Or if we sell buttons or any other fundraising item, it's a contribution in the full amount paid. The same is true if we charge money to attend a dinner or concert or reception.

Q. Well now, how do I keep records on all this? Don't we need disclosure information from each contributor? Do I have to get the name and address of everyone who buys a button?

A. Not unless they buy a lot of them. Remember, small cash contributions are fine, although we should always attempt to get the name and address of anyone who

makes a contribution. Over \$50, we must have the name and address of any cash contributor. In general, we need the name, home address, occupation, and name of employer for any contributor who gives over \$200 to the Committee.

Q. You have practically bored me to tears with all these rules and restrictions and limitations. How am I going to remember all this?

A. Use your common sense. For most contributions you will come across, the rules are quite straightforward. There is one simple, fail-safe rule. Get the contribution (up to \$1,000) in the form of a personal check, signed by the account holder. Following that rule will eliminate 99% of your questions!

Q. What about the other one percent?

A. That's what lawyers are for. Call Mark Sinclair, John Harper or Tracey Thorburn at the Committee headquarters -- 214-788-3043 -- and they will get an answer from the Committee's lawyers.

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FEC Guidelines -- Independent Expenditures

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- Q. I've heard that independent expenditures are a great way to evade the \$1,000 contribution limit. That's right isn't it?
- A. Well, that's not the way I would put it. There are essentially two ways a person can support a candidate's election. The person can give money or anything else of value to the candidate for the candidate to use as the candidate sees fit. That's called a contribution and is limited to \$1,000. Or the person can go out and spend money on his own, independently urging voters to support his candidate. That's called an independent expenditure, and there is no limit on how much money a person can spend that way.
- Q. Then I can just tell someone what the Perot Petition Committee wants to do, and then have them go do it without being restricted to a \$1,000 limit?
- A. No. Remember: We are talking about independent expenditures. That means the money spent by the individual must be totally independent of the Perot Petition Committee. There can be no consultation between anyone who works for the Perot Petition Committee and the spender. There can be no cooperation. There can be no guidance. There can even be no encouragement. None.
- Q. What if there is?
- A. If there is any coordination -- direct or indirect -- between the Perot Petition Committee and the so-called "independent" spender, the expenditure is automatically converted into a contribution to the Committee. If the expenditure was over \$1,000, the spender has broken the law because he has made a contribution in excess of the limits. And, if we accept such a contribution, the Committee will break the law -- we must avoid that!
- Q. What do you mean by "any coordination -- direct or indirect?"
- A. The Federal Election Commission has said that an independent expenditure cannot be made "with the cooperation or prior consent of" the candidate, "in consultation with" the candidate or "at the request or suggestion of" the candidate or any agent of the candidate. That's very broad and essentially means we can have nothing to do with any independent expenditures made on behalf of the Perot Petition Committee.
- Q. What if someone wants to make an independent expenditure for us, and I just tell him how we plan to spend our money, but don't say anything about how he should

spend his money. He then spends it the way he wants. That's an independent expenditure, right?

A. Wrong. The Commission presumes there is coordination if the expenditure is "based on information about the candidate's plans, projects, or needs provided to the expending person by the candidate... (or his agent) with a view toward having an expenditure made." So you can't do what you suggested.

Q. Well, what if I tell my eager spender who our media consultants are, and he "independently" spends his money through the same consultants. That's an independent expenditure, right?

A. Wrong again. The Commission has further said that it will presume there is coordination if the expenditure has been "made by or through" any person who is, or has been:

1. An officer of the candidate's Committee
2. Authorized to raise or spend funds by the Committee
3. Receiving any compensation or reimbursement from the Committee.

So you can't tell your spender to use the Committee's media consultant.

Q. I've got another idea. What if my independent spender wants just to reproduce and distribute material prepared by the Perot Petition Committee?

A. Sorry. That too is going to be considered a contribution by the spender to the Committee. It's subject to the \$1,000 limit.

Q. Well, what do I tell my eager spender?

A. Frankly, not much. If someone wants to discuss with you the idea of making independent expenditures, the best rule is: don't. The more you talk to them, the greater risk both we and they run of inadvertently coordinating, and thus violating the law. About all that you can safely do is offer to give your spender a copy of the FEC guidelines on independent expenditures.

Q. You've been pretty discouraging about all this. Is it really this bleak?

A. I hate to rain on your parade but a lot of people have a mistaken impression about independent expenditures. They are not a big loophole that a campaign can exploit to get around the contribution limits. Rather, we have to be very careful to maintain

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our distance from, and our absolute independence of, anyone who is, or who is planning to, make such expenditures for the Perot Petition Committee.

Q. What if I have a question about independent expenditures?

A. Call us. If we don't know, I will refer your question to the Committee's lawyers.

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FEC Guidelines -- Documentation for Disbursements

- Q. I've heard that the law requires us to keep a lot of paperwork whenever we go out to buy something for the Committee. Is that right?
- A. Well, some paperwork. And it's very important that you do it.
- Q. What's a "proper" disbursement purpose?
- A. It's a pretty liberal standard. It just means that we have to spend our money on Committee-related activities. Any lawful expenditure by the Perot Petition Committee "in connection with" the campaign for nomination qualifies.
- Q. So that's what we have to show?
- A. Exactly. We have to be able to document what we have spent and what it was spent for.
- Q. That sounds fair enough. How do we do it?
- A. The bottom line is this. For every disbursement made by the Perot Petition Committee -- that means every disbursement you make -- we need some written record of who it was to (name and address), how much it was for, what the purpose of the expenditure was, and the date.
- Q. This is starting to sound burdensome.
- A. Not really. There are a number of ways to do this. The best thing to do is to get a receipt or bill from the payee or vendor that states the purpose of the disbursement.
- Q. What if I can't?
- A. Well, the next best thing is to keep our cancelled check that was used to pay the bill and a copy of the invoice itself, as long as it states what the payment is for.
- Q. What if I don't have a bill or invoice?
- A. Well, you can also just keep the cancelled check as long as you have some other documentation that shows the purpose of the expenditure -- a voucher or even a memo to the files that you wrote at the same time as the check.

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- Q. What about just the cancelled check itself?
- A. We really should try to have something more than just the check. But at a bare minimum, the cancelled check alone will do as long as the check itself states the purpose of the disbursement.
- Q. It sounds like I should always write the purpose of the disbursement on every check. That will provide some protection for us?
- A. Absolutely. It just makes good sense to put the purpose on every check.
- Q. Do these rules apply to all disbursements no matter what their size?
- A. We will be reporting all expenditures to the Federal Election Committee. Therefore, we still need the cancelled check that states who the payment was to, the amount, the date, and the purpose of the payment.
- Q. What if I pay by cash rather than by check?
- A. Don't. Unless it is under \$100 and you get the money from a petty cash fund. Otherwise, all disbursements by the Committee MUST be paid by a check drawn on our bank account.
- Q. But can we make small payments out of petty cash?
- A. Sure. As long as it's under \$100. For those, we still need a written record disclosing who the money was paid to, the amount, the date, and the purpose of the payment.
- Q. What about travel advances?
- A. If it is under \$500, it can be reported as a disbursement to the person receiving the advance (as long as that person is the one who is going to be using the money). But if it's over \$500, we have to report it as a disbursement to the ultimate vendor - the airline, the hotel, the restaurant, etc.
- Q. When you say we have to report the "purpose" of the expenditure, what do you mean? Can I just say, for instance, that it was for "materials"?
- A. No. You have to describe a little more specifically what you used the money for, but you don't have to be exhaustive. Just describe the good or services you bought. A standard list of descriptions for disbursements is enclosed.

Q. What happens to all these records? How long do I have to keep them?

A. Eventually all of our records -- bank records, vouchers, receipts, bills, ledgers, and so forth -- will be collected and made available to the FEC. We have to keep all this material for a least three years. That's one reason we have asked for copies of all support to be sent to headquarters.

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Standard Disbursement Descriptions

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FEROT PETITION COMMITTEE
STANDARD DISBURSEMENT DESCRIPTIONS
SCHEDULE B-P

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Air Travel	Meeting Expense
Auto/Van Rental	Notary
Bank Charges	Office Supplies
Bus Charter	Parking
Computer Services	Payroll
Construction/Installation	Payroll Taxes
Consulting	Per Diem
Contract Labor	Personnel
Contribution Refund	Petty Cash
Custodial Services	Phone Bank
Delivery	Postage
Direct Mail	Printing
Event Expense	Promotional Materials
Filing Fees	Reimbursement -- Travel
Food for Volunteers	Rent
Furniture/Equipment Lease	Repairs and Maintenance
Furniture/Equipment Purchase	Research Expense
Insurance	Software
Lists	Subscriptions/Publications
Lodging	Telephone Expenses
Media Placement	Transfer of Funds
Media Production	Utilities
	Void Check (SX.XX)

PEROT PETITION COMMITTEE
STANDARD DISBURSEMENT DESCRIPTIONS
IN-KIND
SCHEDULE E-P

In-kind -- Billboards/other advertising

In-kind -- Copy machines, telephones, furniture or equipment

In-kind -- Office Space

In-kind -- Postage and office supplies

In-kind -- services (describe)

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Blank Schedules

PLEASE XEROX BEFORE USING

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SCHEDULE A

ITEMIZED RECEIPTS

Use separate schedule(s)
for each category of the
Excluded Expenditure Page

PAGE 1 OF 1
FOR LINE NUMBERS

Any information asked from such Records and Statements may not be sold or used by any person for the purpose of soliciting contributions or for similar purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (in Full)

A. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify):	Name of Employer Occupation Aggregate Year-to-Date > \$	Date (month, day, year)	Amount of Each Receipt This Period
B. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify):	Name of Employer Occupation Aggregate Year-to-Date > \$	Date (month, day, year)	Amount of Each Receipt This Period
C. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify):	Name of Employer Occupation Aggregate Year-to-Date > \$	Date (month, day, year)	Amount of Each Receipt This Period
D. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify):	Name of Employer Occupation Aggregate Year-to-Date > \$	Date (month, day, year)	Amount of Each Receipt This Period
E. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify):	Name of Employer Occupation Aggregate Year-to-Date > \$	Date (month, day, year)	Amount of Each Receipt This Period
F. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify):	Name of Employer Occupation Aggregate Year-to-Date > \$	Date (month, day, year)	Amount of Each Receipt This Period
G. Full Name, Mailing Address and ZIP Code Receipt For: ☐ Primary ☐ General ☐ Other (specify):	Name of Employer Occupation Aggregate Year-to-Date > \$	Date (month, day, year)	Amount of Each Receipt This Period

SUBTOTAL of Receipts This Page (optional)

TOTAL This Period (last page this line number only)

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SCHEDULE B

ITEMIZED DISBURSEMENTS

(See separate schedule(s) for each category of the required summary page)

PAGE **1** OF **1**

FOR LINE NUMBER

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (in Full)

A. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement	Date (month, day, year)	Amount of Each Disbursement: This Period
	Disbursement for: ☐ Primary ☐ General ☐ Other (specify)		
B. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement	Date (month, day, year)	Amount of Each Disbursement: This Period
	Disbursement for: ☐ Primary ☐ General ☐ Other (specify)		
C. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement	Date (month, day, year)	Amount of Each Disbursement: This Period
	Disbursement for: ☐ Primary ☐ General ☐ Other (specify)		
D. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement	Date (month, day, year)	Amount of Each Disbursement: This Period
	Disbursement for: ☐ Primary ☐ General ☐ Other (specify)		
E. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement	Date (month, day, year)	Amount of Each Disbursement: This Period
	Disbursement for: ☐ Primary ☐ General ☐ Other (specify)		
F. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement	Date (month, day, year)	Amount of Each Disbursement: This Period
	Disbursement for: ☐ Primary ☐ General ☐ Other (specify)		
G. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement	Date (month, day, year)	Amount of Each Disbursement: This Period
	Disbursement for: ☐ Primary ☐ General ☐ Other (specify)		
H. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement	Date (month, day, year)	Amount of Each Disbursement: This Period
	Disbursement for: ☐ Primary ☐ General ☐ Other (specify)		
I. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement	Date (month, day, year)	Amount of Each Disbursement: This Period
	Disbursement for: ☐ Primary ☐ General ☐ Other (specify)		

SUBTOTAL of Disbursements This Page (optional)

TOTAL This Period (list page this line number only)

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MEMORANDUM

TO: Perot Petition Committee Personnel, Volunteers and State Coordinators

FROM: Perot Petition Committee (PPC)
Mike Poss
Clay Mulford

DATE: June 10, 1992

REMEMBER: Every expenditure made must be drawn on an "authorized" bank account -- that means an account that the FEC has been advised we use via a formal filing. A list of authorized accounts is attached. If you are aware of an account that is not on the list, notify us immediately. Records of disbursements must be kept (showing address of payee, purpose, date and amount). The easiest method is to retain cancelled checks.

REMEMBER: Every contribution must be deposited to an authorized bank account or returned within 10 days of receipt. You must also confirm you have all the information you need (name, amount, address, and if over \$200, occupation and employer) and that the contribution is legal (not over \$1,000 in the aggregate, not from a corporation, not from government contractor or foreign national). Any information not known about a legal contribution (usually employer and occupation for contributions over \$200) must be requested.

Compliance is imperative, both to avoid very substantial fines (between \$5,000 and \$25,000 per occurrence -- each time a deposit is not made or expenditure is not drawn on an authorized account) as well as civil and criminal penalties. In addition, violations (which amount to illegal activity) could damage Mr. Perot's reputation for integrity. **COMPLIANCE IS NOT OPTIONAL.** All transactions need to go through authorized bank accounts and be reported as political contributions and expenditures.

T-SHIRTS, ETC...

We understand some groups sell campaign merchandise to fund volunteer efforts. Because you are dealing with a t-shirt or a button doesn't exempt you from FEC law. Purchases from merchandise vendors (t-shirts, buttons, bumper stickers, etc.) must be by checks drawn on authorized bank accounts. If there is not enough money in the authorized bank account to purchase the merchandise, contact Mike Poss, Treasurer, at PPC headquarters.

All proceeds (not just "profits") from campaign merchandise sales (including t-shirts, buttons and anything else sold) by persons or groups operating or affiliated with us are "political contributions" and must be deposited into an authorized account and reported as a contribution. Even though the button you sell for \$2.00 costs a dollar, the amount of the contribution is \$2.00 (not \$1.00). Most of these receipts will probably be anonymous cash contributions less than

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\$50.00, for which you need only keep records of the date and amount received (eg. "15 anonymous cash contributions of \$20.00 and five of \$5.00 on July 2") with a record of the bank deposit.

Example: If someone orders t-shirts for \$200 and sells them for \$300, pays \$200 to the vendor and \$100 to the campaign, he has broken the law. The \$200 paid to the vendor was not from an authorized account and only \$100 of the \$300 in contributions were deposited into an authorized account. This one set of transactions alone would result in a fine of \$20,000. And if the person put the \$100 cash "profit" in a coffee can at a campaign office for future expenditures (instead of making a deposit), the fine would increase to \$30,000. (Note that the person could have made an in kind contribution of the t-shirts to the campaign, in which case contributions would total \$500 - but the \$300 still needs to be deposited to an authorized account.)

Independent Activities: If persons are operating independently of the PPC (this means independently of Dallas and of any state organization connected in any way to the PPC), then they may sell merchandise in any way they please. To be operating independently, the person must have no contact with us and must not operate in concert with us. If an individual undertook the activity in the example on his own, without our knowledge and consent, and then made a contribution of \$100 profit to the campaign, there is no violation (provided the campaign deposited the \$100 into an authorized account within 10 days and properly recorded the person's name, etc.). The individual could have federal reporting requirements of his own, however, depending on circumstances, and contributions from the person would be subject to a \$1,000 maximum.

ANY PERSON OR GROUP FAILING TO FOLLOW THE REQUIREMENTS OUTLINED ABOVE OR IN THE CAMPAIGN GUIDELINES SENT APRIL 7, 1992 (ATTACHED), MUST AND WILL BE SEPARATED FROM CONTACT WITH THE PPC. FURTHER INVOLVEMENT WITH THAT PERSON OR GROUP WILL BE PROHIBITED.

RCM/ss

AUTHORIZED BANK ACCOUNTS

<u>Name</u>	<u>Date Authorized</u>
First Alabama Bank P.O. Box 511 Montgomery, AL 36134	4/17
First National Bank of Anchorage P.O. Box 100720 Fairbanks, AK 99707	6/10
Bank of America 6060 East Thomas Road Scottsdale, AZ 85251	4/17
Valley National Bank of Arizona 728 W. Ajo Way P.O. Box 7577 Tucson, AZ 85713	6/10
Bank of Fayetteville One South Block Street Fayetteville, AR 72701	6/10
First National Bank of Fort Smith 602 Garrison Avenue Fort Smith, AR 72901	6/10
First Interstate Bank of California 1 Civic Plaza, Suite 200 Newport Beach, CA 92660	4/17
Women's Bank 821 17th Street P.O. Box 8779 Denver, CO 80201	4/17
Fleet Bank 4707 Main Street Bridgeport, CT	5/13
Delaware Trust Company 101 Loockerman St. Dover, DE 19901	6/10

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Industrial Bank of Washington
4812 Georgia Avenue, N.W.
Washington, D.C. 20004

5/13

Barnett Bank of Tallahassee
Main Office
315 South Calhoun Street
Tallahassee, FL

5/13

Barnett Bank of Broward County, N.A.
2929 East Commercial Blvd.
Ft. Lauderdale, FL 33308

5/13

Barnett Bank of Northwest Florida
189 Northeast Egin Parkway
Ft. Walton Beach, FL 32548

5/13

Barnett Bank of South Florida, N.A.
1414 Alton Road
Miami, FL 33139

5/13

Barnett Bank of Pinellas County
One Progress Plaza
St. Petersburg, FL 33701

5/13

Barnett Bank of Jacksonville, N.A.
10455 San Jose Blvd.
Jacksonville, FL 32257

6/10

Barnett Bank of Naples
385 14th Avenue South
Naples, FL 33940

6/10

Barnett Bank of Palm Beach County
1224 U.S. Highway One
North Palm Beach, FL

6/10

Barnett Bank of Central Florida
105 East Robinson Street #100
Orlando, FL 32801

6/10

Bank of the South, N.A.
135 Perimeter Center West
Atlanta, GA 30346

4/17

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First American Bank
30. College Avenue
Athens, GA 30601

6/10

Wachovia Bank of Georgia, N.A.
Mulberry St. at Third
Macon, GA 31202

6/10

Wachovia Bank
6301 Abercorn Street
Savannah, GA 31405

6/10

Pioneer Federal Savings Bank of Hawaii
900 Fort St.
Honolulu, HI 96813

6/10

Key Bank of Idaho, Capital Center Office
702 West Idaho St.
P.O. Box 2800
Boise, ID 83702

6/10

First of America Bank - Northwest Illinois
325 N. Milwaukee Street
Libertyville, IL 60048

6/10

Bank One
111 Monument Circle
Indianapolis, IN 45277

5/13

Brenton Bank, N.A.
2840 Ingersoll Avenue
Des Moines, IA 50312

6/10

Metcalf State Bank
P.O. Box 4249
Overland Park, KS 66204

5/13

Citizens Fidelity Bank & Trust Company
1250 Bardstown Road
Louisville, KY 40204-1333

5/13

Premier Bank
3554 South Sherwood Forest Blvd.
P.O. Box 3399
Baton Rouge, LA 70821-3399

4/17

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Peoples Heritage Bank
299 Elm Street
Biddeford, ME 04005

4/17

Annapolis Bank and Trust
921 Bay Ridge Avenue
Annapolis, MD 21403

4/17

Bay Bank Boston, N.A.
5 Tremont Street
Boston, MA 02108

4/17

National Bank of Detroit
Branch #135
2410 West Road
Trenton, MI 48183

4/17

Norwest Bank Minnesota
55 East Fifth Street
St. Paul, MN 55101

5/13

Trustmark National Bank
P.O. Box 291
Jackson, MS 39205

6/10

Commerce Bank of Springfield
1661 Boonville
Springfield, MO 65801

6/10

First Citizens Bank
P.O. Box 578
Bozeman, MT 59715

5/13

Union Bank & Trust Company
P.O. Box 6155
3643 South 48th Street
Lincoln, NE 68506

4/17

First Interstate Bank of Nevada
California/Arlington Office
490 California Avenue
Reno, NV 89509

4/17

First Interstate Bank
3433 South Maryland
Las Vegas, NV 89109

5/13

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Cornerstone Bank
P.O. Box 326
Derry, NH 03038

4/17

United Jersey Bank/Central N.A.
3140 Princeton Pike
Lawrenceville, NJ 08648

5/13

Sunwest Bank of Santa Fe
P.O. Box 5375
Santa Fe, NM: 87502-5375

4/17

United New Mexico Bank
Zuni at San Mateo SE
Albuquerque, NM 87108

6/10

Mutual Building & Loan Association
510 South Main
Las Cruces, NM 87108

6/10

Endicott Trust
89-91 Court St.
Binghamton, NY 88001

6/10

EAB
114 Old Country Road
Mineola, NY 11501

5/13

Chemical Bank
30 Rockefeller Plaza
New York, NY 11501

5/13

Chemical Bank
1 East 41st Street
New York, NY 10112

4/12

Key Bank
2 Brinkerhoff St.
Plattsburgh, NY 12901

5/13

United Carolina Bank
310 East John Street
Mathews, NC 28105

5/13

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North Carolina Nations Bank - North Hills Office 6/10
P.O. Box 27287
Raleigh, NC 27611

Bank Center One 5/13
1101 East Interstate Ave.
Bismarck, ND 58501

Bank One 5/13
65 East State Street
Columbus, OH 43271-0333

Boatmens Bank of Oklahoma 5/13
P.O. Box 25189
120 N. Robinson
Oklahoma City, OK 73215

Local America Bank 4/12
P.O. Box 3499
Tulsa, OK 74101

First Interstate Bank of Oregon 5/13
1300 S.W. Fifth Ave.
Portland, OR 97201

Mellon Bank 4/12
22 Turner Lane
West Goshen, PA 19382

Old Stone Bank 5/13
86 S. Main Street
Providence, RI 02903

South Carolina National Bank 6/10
1401 Main Street
Columbia, SC 29226

Peoples Federal Savings & Loan Association 5/13
2200 Oak Street
Myrtle Beach, SC 29577

Norwest Bank 6/10
317 E. 4th Street
Dell Rapids, SD 57022

American State Bank 6/10
7th & St. Joseph Street
Rapid City, SD 57701

First American National Bank 5/13
3021 West End Avenue
Nashville, TN 37203

First Security Bank of Utah, N.A. 4/12
230 S. Main
Bountiful, UT 84010

Nations Bank of Virginia, N.A. 4/12
12th and Main Streets
Richmond, VA 23219-3509

Chittenden Bank 5/13
2 Burlington Square
Burlington, VT 05402

U.S. Bank of Washington 5/13
Fourth & Battery Branch
2411 Fourth Ave.
Seattle, WA 98101

Putnam County Bank 5/13
P.O. Box 308
Hurricane, WV 25526

Norwest Bank 4/12
735 W. Wisconsin Ave.
Milwaukee, WI 53223

Mountain Plaza National Bank 6/10
4085 CY Avenue
Casper, WY 82604

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PEROT PETITION COMMITTEE COORDINATORS'
CONTRIBUTION AND EXPENDITURE GUIDELINES

CONTRIBUTIONS

1. Contributions made by corporations, labor organizations or banks are illegal and cannot be accepted. For example, a dentist who is a "PC" -- professional corporation -- cannot make a contribution drawn on his "PC" account, and the owner of an incorporated "mom and pop" grocery store may not use its business account to make contributions.
2. The prohibition against corporate contributions includes in-kind contributions such as the use of telephones, typewriters, office furniture, stamps, or copy machines owned by a corporation, labor organization, or bank.
3. You may use the facilities of a corporation, labor organization, or bank if you pay the normal and usual rental charge, and may use the space without charge if the corporation has a policy to allow such use free of charge, has gone to bat for and provided the space on a non-partisan basis.
4. Contributions by Federal Government contractors or foreign nationals are illegal.
5. Individuals or partnerships may contribute in the aggregate, a maximum of \$1,000. This applies to monetary and in-kind contributions (donations of goods and services) valued at market value.
6. Partnership contributions are allocated proportionately among partners -- reducing the amount they may contribute as individuals. For example, if a 3 person partnership gives the maximum \$1,000, those 3 partners are each limited to an additional maximum contribution of \$667 ($[(\$1,000) - (\$1,000 \text{ divided by } 3)]$).
7. Cash contributions over \$100 may not be accepted.
8. An individual may volunteer personal services to your organization without making a contribution as long as the individual is not compensated by anyone (including the volunteer's employer) for the services provided.
9. The entire amount paid to attend a fund raiser or to purchase a fund raising item is a contribution. For example, if a contributor spends \$20 to buy a campaign tee shirt that costs the campaign \$5, the contributor has made a \$20 contribution.
10. All advertisements (except buttons, bumper stickers and other small items) must state "authorized and paid for by Perot Petition Committee" (or identify whoever else has paid for the item).
11. Solicitations for contributions made in print, by television or radio, or by telephone must state "Contributions are not deductible as charitable contributions for Federal income tax purposes."

RECORDKEEPING

1. Records of contributions - including in-kind contributions - must be maintained identifying each contribution by amount, date of receipt, donor's full name and address, occupation and employer.
2. Contributions must be deposited into an authorized bank account (or returned) within 10 days of receipt. Maintain all bank records.
3. Records of small contributions (less than \$50 each) collected at a fund raiser (such as gate receipts and cash contributions) must include only the name of the event, the date of receipt and the total amount of contributions received on each day of the event.
4. An anonymous cash contribution may not exceed \$50 in the aggregate per individual.
5. Records for all expenditures, including purpose, date, amount, and payee name and address must be maintained.
6. A written record of petty cash disbursements must be kept if a petty cash fund is maintained. Payments from petty cash to one person for any one purchase or transaction may not exceed \$100.

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7. For single disbursements over \$200, your organization must also keep a receipt, invoice or cancelled check.

8. If any loans have been made (for example, to pay for phone lines in setting up your operation) contact Mike Poss, Perot Petition Committee Treasurer (214) 788-3030. (If the expenditure was not tied to a loan with an expectation of repayment from fund raising, it should be reflected in your records as an in-kind contribution valued at cost.)

COMMONLY ASKED QUESTIONS

Our organization wishes to set up a local petition office. My employer (a corporation) has offered to donate excess office space in our building. Can we accept his offer?

No. The usage of office space either owned or leased by a corporation would be considered an in-kind contribution by a corporation and is prohibited under the Federal Election Laws. Your organization may enter into an agreement to lease this facility. The terms of any agreement must be commercially reasonable, including the rental charge.

An individual has offered to donate several phone systems for use by our organization as a phone bank. May we accept this contribution?

Yes, provided that this in-kind contribution by an individual does not exceed \$1,000 in value. Note that the equipment must be owned by this individual and not by any corporation, labor organization, or bank with which this individual is associated.

We are planning an organizational meeting in a local hotel. How can we pay for this room?

Several options are available for payment. It may be possible for the participants to contribute in small amounts (less than \$50 per person) to pay for the room. Although contributions less than \$50 collected at such events need not be individually recorded, such records are encouraged. Also, an individual may advance the amount from his or her personal funds, or make use of a personal credit card. This payment will be considered an in-kind contribution from that individual to the organization, however, subject to the \$1,000 limit until the individual is reimbursed by your organization. The advance must be recorded as a debt of your organization and as a contribution (until reimbursed). If an individual makes such an advance, please contact Mike Poss at the above number regarding the necessary paperwork. In all cases, a record of the expenditure must be retained.

We wish to hold an organizational meeting and set up several locations where petitions will be available to the general public for signing. May we advertise the times and locations of these events?

Yes, BUT any public political advertising that identifies the candidate must also clearly identify the name of the person that paid for the advertisement and indicate whether the advertisement was authorized by the Perot Petition Committee in Dallas. Any advertising that may be construed as a solicitation for contributions also must include a disclaimer stating that contributions to your organization are not deductible as charitable contributions for Federal income tax purposes.

My employer has agreed to allow me to work on the petition effort during regular business hours. Is this a contribution?

No, provided that if you are paid on an hourly or salaried basis, the time taken by you to work on the petition effort is made up within a reasonable time or is bona fide vacation time. If you are paid on a commission or piecework basis and your time is your own, your work on the petition effort is not a contribution by your employer. Uncompensated personal services generally are not a contribution of the individual performing the service.

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MEMORANDUM

TO: Perot Petition Committee Personnel, Volunteers and State Coordinators

FROM: Perot Petition Committee (PPC)
Mike Poss
Clay Mulford

DATE: June 29, 1992

SUBJECT: FEC REPORTING MATTERS

Listed on the following pages are highlights of FEC rules on reporting and recordkeeping, along with several points we wish to emphasize, and a question and answer section.

If you have any questions regarding FEC rules, please contact:

John Harper - (214) 716-6454
Chris Wimpee - (214) 716-6452

We, once again, wish to emphasize the importance of compliance with these rules.

JH:bj

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PEROT PETITION COMMITTEE COORDINATORS'
CONTRIBUTION AND EXPENDITURE GUIDELINES

CONTRIBUTIONS

1. Every contribution must be deposited into an authorized bank account or returned within 10 days of receipt.
2. Every disbursement must be drawn from an authorized bank account.
3. Contributions made by corporations, labor organizations or banks are illegal and cannot be accepted. For example, a dentist who is a "PC" -- professional corporation -- cannot make a contribution drawn on his "PC" account, and the owner of an incorporated "mom and pop" grocery store may not use its business account to make contributions.
4. The prohibition against corporate contributions includes in-kind contributions such as the use of telephones, typewriters, office furniture, stamps, or copy machines owned by a corporation, labor organization, or bank.
5. Corporate contributions should be returned within 10 days.
6. You may use the facilities of a corporation, labor organization, or bank if you pay the normal and usual rental charge, and may use the space without charge if the corporation has a policy to allow such use free of charge, has done so before and provides the space on a non-partisan basis.
7. Contributions by Federal Government contractors or foreign nationals are illegal.
8. Individuals or partnerships may contribute, in the aggregate, a maximum of \$1,000. This applies to monetary and in-kind contributions (donations of goods and services) valued at market value.
9. A volunteer may provide the use of his residence to the Committee for a fundraiser without it being a contribution and may even spend up to \$1,000 on the cost of invitations, food, and beverages for a fundraising party in his residence. This is not a contribution.

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10. A volunteer may spend up to \$1,000 of his own money on personal transportation expenses related to his volunteer activity and may pay his own subsistence expenses while he works as a volunteer. None of these are contributions.
 11. Partnership contributions are allocated proportionately among partners -- reducing the amount they may contribute as individuals. For example, if a 3 person partnership gives the maximum \$1,000, those 3 partners are each limited to an additional maximum contribution of \$667 $(\$1,000 - (\$1,000 \text{ divided by } 3))$.
 12. Contributions in excess of \$1,000 should be returned/refunded within 10 days.
 13. Cash contributions over \$100 may not be accepted.
 14. An individual may volunteer personal services to your organization without making a contribution as long as the individual is not compensated by anyone (including the volunteer's employer) for the services provided.
 15. A loan to the committee is considered a contribution until it is paid back.
 16. The entire amount paid to attend a fund raiser or to purchase a fund raising item is a contribution. For example, if a contributor spends \$20 to buy a campaign tee shirt that costs the campaign \$5, the contributor has made a \$20 contribution.
 17. All advertisements (except buttons, bumper stickers and other small items) must state "authorized and paid for by Perot Petition Committee" (or identify whoever else has paid for the item).
 18. Solicitations for contributions made in print, by television or radio, or by telephone must state "Contributions are not deductible as charitable contributions for Federal income tax purposes."

RECORD KEEPING

1. Records of contributions in excess of \$50 must be maintained identifying each contribution by amount, date of receipt, donor's full name and address. In addition, if the contribution is in excess of \$200 you must also have occupation and employer.

2. Contributions must be deposited into an authorized bank account (or returned) within 10 days of receipt. Maintain all bank records.
3. Records of small contributions (less than \$50 each) collected at a fund raiser (such as gate receipts and cash contributions) must include only the name of the event, the date of receipt and the total amount of contributions received on each day of the event.
4. An anonymous cash contribution may not exceed \$50 in the aggregate per individual.
5. Records for all expenditures, including purpose, date, amount, and payee name and address must be maintained.
6. A written record of petty cash disbursements must be kept if a petty cash fund is maintained. Payments from petty cash to one person for any one purchase or transaction may not exceed \$100.
7. For single disbursements over \$200, your organization must also keep a receipt, invoice or cancelled check. This documentation must be submitted to Dallas.
8. Correspondence requesting the above information should be sent and maintained to demonstrate a "good faith effort" to obtain the information. This correspondence should be sent to Dallas for our files.
9. We must be notified of all loans and leases to properly report these items in our FEC filings. All loans must be reported on Schedule "C" and all leases must be reported on Schedule "D". Copies of these agreements must be forwarded to Dallas immediately.
10. Obligations over \$500 or in excess of 60-days old should be reported to Dallas as an obligation on Schedule "D".

REMEMBER: Every expenditure made must be drawn on an "authorized" bank account -- that means an account that the FEC has been advised we use via a formal filing. A list of authorized accounts is attached. If you are aware of an account that is not on the list, notify us immediately. Records of disbursements must be kept (showing address of payee, purpose, date and amount). The easiest method is to retain cancelled checks.

REMEMBER: Every contribution must be deposited to an authorized bank account or returned within 10 days of receipt. You must also confirm you have all the information you need (name, amount, address, and if over \$200, occupation and employer) and that the contribution is legal (not over \$1,000 in the aggregate, not from a corporation, not from government contractor or foreign national). Any information not known about a legal contribution (usually employer and occupation for contributions over \$200) must be requested.

Compliance is imperative, both to avoid very substantial fines (between \$5,000 and \$25,000 per occurrence -- each time a deposit is not made or expenditure is not drawn on an authorized account) as well as civil and criminal penalties. In addition, violations (which amount to illegal activity) could damage Mr. Perot's reputation for integrity. **COMPLIANCE IS NOT OPTIONAL.** All transactions need to go through authorized bank accounts and be reported as political contributions and expenditures.

T-SHIRTS, ETC...

We understand some groups sell campaign merchandise to fund volunteer efforts. Because you are dealing with a t-shirt or a button doesn't exempt you from FEC law. Purchases from merchandise vendors (t-shirts, buttons, bumper stickers, etc.) must be by checks drawn on authorized bank accounts. If there is not enough money in the authorized bank account to purchase the merchandise, contact Mike Poss, Treasurer, at PPC headquarters.

All proceeds (not just "profits") from campaign merchandise sales (including t-shirts, buttons and anything else sold) by persons or groups operating or affiliated with us are "political contributions" and must be deposited into an authorized account and reported as a contribution. Even though the button you sell for \$2.00 costs a dollar, the amount of the contribution is \$2.00 (not \$1.00). Most of these receipts will probably be anonymous cash contributions less than \$50.00, for which you need only keep records of the date and amount received (eg. "15 anonymous cash contributions of \$20.00 and five of \$5.00 on July 2") with a record of the bank deposit.

Example: If someone orders t-shirts for \$200 and sells them for \$300, pays \$200 to the vendor and \$100 to the campaign, he has broken the law. The \$200 paid to the vendor was not from an authorized account and only \$100 of the \$300 in contributions were deposited into an authorized account. **This one set of transactions alone would result in a fine of \$20,000.** And if the person put the \$100 cash "profit" in a coffee can at a campaign office for future expenditures (instead of making a deposit), the fine would increase to \$30,000. (Note that the person could have made an in kind contribution of the t-shirts to the campaign, in which case contributions would total \$500 - but the \$300 still needs to be deposited to an authorized account.)

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Independent Activities: If persons are operating independently of the PPC (this means independently of Dallas and of any state organization connected in any way to the PPC), then they may sell merchandise in any way they please. To be operating independently, the person must have no contact with us and must not operate in concert with us. If an individual undertook the activity in the example on his own, without our knowledge and consent, and then made a contribution of \$100 profit to the campaign, there is no violation (provided the campaign deposited the \$100 into an authorized account within 10 days and properly recorded the person's name, etc.). The individual could have federal reporting requirements of his own, however, depending on circumstances, and contributions from the person would be subject to a \$1,000 maximum.

ANY PERSON OR GROUP FAILING TO FOLLOW THE REQUIREMENTS OUTLINED ABOVE OR IN THE CAMPAIGN GUIDELINES SENT APRIL 7, 1992 (ATTACHED), MUST AND WILL BE SEPARATED FROM CONTACT WITH THE PPC. FURTHER INVOLVEMENT WITH THAT PERSON OR GROUP WILL BE PROHIBITED.

JH:bj

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FEC GUIDELINES - CONTRIBUTIONS

It is crucial that everyone involved in collecting, processing, and soliciting campaign contributions understand the basics of the Federal Election Commission (FEC) rules on contributions. This memorandum, in question and answer format, provides an overview of these rules. Other memoranda on other guidelines will follow.

Q. Let me start with a simple question: What is a contribution?

A. The Federal Election law broadly defines a contribution to include not only money, but also "anything of value" that is given to the Committee. This includes a loan to the Committee -- even the guarantee of someone else's loan. It also includes all goods and services that are given to the Committee -- "In-kind" contributions. Generally, anything the Committee receives from any source is going to be a contribution to the Committee, unless we pay full market value for it.

Q. Are there any exceptions to this rule?

A. Of course. That's what makes the law complicated. For instance, the law exempts from the definition of contribution the value of services provided by individuals who volunteer their time to the Perot Petition Committee. (Be careful! Volunteers may not be paid by their employers or any other person for the time they spend working for the Committee - otherwise, their time is considered to be a "contribution" from those employers.)

Also, a volunteer may provide the use of his residence to the Committee for a fundraiser without it being a contribution and may even spend up to \$1,000 on the cost of invitations, food and beverages for a fundraising party in his residence. This is not a contribution.

A volunteer may spend up to \$1,000 of his own money on personal transportation expenses related to his volunteer activity and may pay his own subsistence expenses while he works as a volunteer. None of these are contributions.

Q. O.K. What about limits?

A. The basic rule is this: **NO PERSON CAN GIVE MORE THAN \$1,000 TO THE PEROT PETITION COMMITTEE.** Ever. This includes all contributions made by the person -- both money and "In-kind."

Q. Can a husband and wife each give \$1,000?

A. Sure -- they are two separate people.

Q. Can they give \$2,000 from a single bank account?

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A. Yes -- as long as it is clear that the contribution is from both of them.

Q. Can they make the contribution in a single check?

A. Yes. Again, as long as they indicate either on the check or in an accompanying document that the contribution is from both of them.

Q. What about their kids -- each one can give \$1,000, right?

A. Maybe. A minor (a child under 18) can make a contribution only if the funds are owned or controlled exclusively by the child (for instance, if the child works and has his own income, or if he earns income from a trust in his name or has his own savings account) and only if the decision to contribute is made knowingly and voluntarily by the child. Of course, the law doesn't allow parents to give money to their children simply so the children have their "own" money to contribute. That's an obvious sham.

Q. What you're saying sounds a little legalistic. How do I know whether or not I can accept the contribution?

A. Use your judgment and explain the rules to the contributor. But you do see the problem. A married man with three kids can't just write a \$5,000 check to the Perot Petition Committee and tell us to attribute \$1,000 each to him, his wife, his 13-year-old, his 5-year-old, and his new baby. While the 13-year-old probably could make a "knowing" decision to give us \$1,000 from the money he is earning mowing lawns, the Federal Election Commission would have a hard time believing a 5-year-old can "knowingly" and "voluntarily" dip into his trust fund for Ross Perot!

If you're uncertain about whether to accept a contribution from a minor, call the headquarters for clarification.

Q. Are you sure that a person can't contribute more than \$1,000 to us?

A. Positive.

Q. I've heard that independent expenditures are a great way to evade the \$1,000 limit.

A. Well, you probably heard it from someone who doesn't know a great deal about independent expenditures. That's such a tangle, we've written a whole separate dialog on it. Read it.

Q. All right. What other rules do you have?

A. There are still a number of important rules. The most important is this: **NEVER, EVER, ACCEPT A CONTRIBUTION FROM A CORPORATION OR UNION.**

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FEC GUIDELINES -- CONTRIBUTIONS

Q. Why is a contribution from a corporation or union such a big deal?

A. Well, everyone can get in trouble for this. Corporations and unions are totally prohibited from making campaign contributions in any amount.

This applies as much to a doctor who forms a one-man personal corporation as it does to a large corporation. Do not take a contribution check that is drawn on any kind of corporate account. Do not accept free goods from businesses. Do not even let a corporation charge the Perot Petition Committee less than it charges its other customers for any goods or services.

Q. Why can't my brother, who owns a printing shop, give us a break on what he charges us for printing some Perot brochures? He just wants to help out.

A. That's exactly the point. Corporations can't "help out." If your brother's printing shop is incorporated -- and most businesses are -- he can't charge us less than he charges all his other customers for doing comparable work. If he does, he is making a prohibited corporate contribution in the amount of the difference between his usual price and his discounted price to us.

Q. You mean we can't take advantage of discounts from any business?

A. That's not what I said. We can't take advantage of discounts just for us. If a business offers discounts to all of its customers -- political or non-political -- then we can enjoy the discount as well. We just have to pay the "usual and normal" charge for anything we buy. If that business usually gives, say, a discount for bulk purchases, it's fine for us to get that same discount. The bottom line is this: A business has to treat us the same way it treats all of its other customers. It can't treat us any better. And, of course, we don't want it to treat us any worse.

Q. Can we use office space in a corporation?

A. Sure, as long as we pay fair market value for rental of the space.

Q. What about credit? Can the Committee buy something and pay in 90 days?

A. Same rule. It's okay as long as the extension of credit to the Perot Petition Committee is in the ordinary course of the corporation's business. In other words, they must extend credit to their other customers on a substantially the same terms (i.e., amount and length of credit, interest rates, etc.) as they extend to us. Any credit given to us beyond the normal business practice is a contribution. That's prohibited.

Q. This is getting pretty long. Any other rules?

A. Let me mention one quick point about cash contributions. As a general rule, don't take

FEC GUIDELINES - CONTRIBUTIONS

them. First of all, they are illegal if in excess of \$100. Second, for cash contributions over \$50, you must have the name and address of the contributor or else you have to return it. Whenever you can, get a check. Of course, if you're selling refreshments at a reception for \$1.25, cash is more practical.

- Q. That's interesting. You mean if we sell refreshments, the money we receive is considered to be a contribution?
- A. Yes. Or, if we sell buttons or any other fundraising item, it's a contribution if the full amount paid. The same is true if we charge money to attend a dinner or concert or reception.
- Q. Well, now, how do I keep records on all this? Don't we need disclosure information from each contributor? Do I have to get the name and address of everyone who buys a button?
- A. Not unless they buy a lot of them. Remember, small cash contributions are fine, although we should always attempt to get the name and address of anyone who makes a contribution. Over \$50, we must have the name and address of any cash contributor. In general, we need the name, home address, occupation, and name of employer for any contributor who gives over \$200 to the Committee.
- Q. You have practically bored me to tears with all these rules and restrictions and limitations. How am I going to remember all this?
- A. Use your common sense. For most contributions you will come across, the rules are quite straightforward. There is one simple, fail-safe rule. Get the contribution (up to \$1,000) in the form of a personal check, signed by the account holder. Following that rule will eliminate 99% of your questions!
- Q. What about the other one percent?
- A. That's what lawyers are for. Call John Harper or Chris Wimpee at the Committee headquarters — 214/716-6454 or 214/716-6452, respectively — and they will get an answer from the Committee's lawyers.

FEC GUIDELINES - DOCUMENTATION FOR DISBURSEMENTS

- Q. I've heard that the law requires us to keep a lot of paperwork whenever we go out to buy something for the Committee. Is that right?
- A. Well, some paperwork. And, it is very important that you do it.
- Q. What is a "proper" disbursement purpose?
- A. It is a pretty liberal standard. It just means that we have to spend our money on Committee-related activities. Any lawful expenditure by the Perot Petition Committee "in connection with" the campaign for nomination qualifies.
- Q. So that's what we have to show?
- A. Exactly. We have to be able to document what we have spent and what it was spent for.
- Q. That sounds fair enough. How do we do it?
- A. The bottom line is this: for every disbursement made by the Perot Petition Committee - that means every disbursement you make -- we need some written record of who it was to (name and address), how much it was for, what the purpose of the expenditure was, and the date.
- Q. This is starting to sound burdensome.
- A. Not really. There are a number of ways to do this. The best thing to do is to get a receipt or bill from the payee or vendor that states the purpose of the disbursement.
- Q. What if I can't?
- A. Well, the next best thing is to keep our cancelled check that was used to pay the bill and a copy of the invoice itself, as long as it states what the payment is for.
- Q. What if I don't have a bill or an invoice?
- A. Well, you can also just keep the cancelled check as long as you have some other documentation that shows the purpose of the expenditure -- a voucher or even a memo to the files that you wrote at the same time as the check.
- Q. What about just the cancelled check itself?
- A. We really should try to have something more than just the check. But, at a bare minimum, the cancelled check alone will do as long as the check itself states the purpose of the disbursement.

- Q. It sounds like I should always write the purpose of the disbursement on every check. That will provide some protection for us?
- A. Absolutely. It just makes good sense to put the purpose on every check.
- Q. Do these rules apply to all disbursements no matter what their size?
- A. We will be reporting all expenditures to the Federal Election Committee. Therefore, we still need the cancelled check that states who the payment was to, the amount, the date, and the purpose of the payment.
- Q. What if I pay by cash, rather than by check?
- A. Don't. Unless it is under \$100 and you get the money from a petty cash fund. Otherwise, all disbursements by the Committee **MUST** be paid by a check drawn on our authorized bank account.
- Q. But, can we make small payments out of petty cash?
- A. Sure. As long as it is under \$100. For those, we still need a written record disclosing who the money was paid to, the amount, the date, and the purpose of the payment.
- Q. What about travel advances?
- A. If it is under \$500, it can be reported as a disbursement to the person receiving the advance (as long as that person is the one who is going to be using the money). But, if it is over \$500, we have to report it as a disbursement to the ultimate vendor -- the airline, the hotel, the restaurant, etc.
- Q. When you say we have to report the "purpose" of the expenditure, what do you mean? Can I just say, for instance, that it was for "materials"?
- A. No. You have to describe a little more specifically what you used the money for, but you don't have to be exhaustive. Just describe the goods or services you bought. A standard list of descriptions for disbursements is enclosed.
- Q. What happens to all these records? How long do I have to keep them?
- A. Eventually, all of our records -- bank records, vouchers, receipts, bills, ledgers, and so forth -- will be collected and made available to the FEC. We have to keep all this material for at least three years. That's one reason we have asked for copies of all support to be sent to headquarters.

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FEC GUIDELINES - INDEPENDENT EXPENDITURES

Q. I've heard that independent expenditures are a great way to evade the \$1,000 contribution limit. That's right, isn't it?

A. Well, that's not the way I would put it. There are essentially two ways a person can support a candidate's election. The person can give money, or anything else of value, to the candidate for the candidate to use as the candidate sees fit. That's called a contribution and is limited to \$1,000. Or, the person can go out and spend money on his own, independently urging voters to support his candidate. That's called an independent expenditure, and there is no limit on how much money a person can spend that way.

Q. Then, I can just tell someone what the Perot Petition Committee wants to do and then have them go do it without being restricted to a \$1,000 limit?

A. No. Remember: We are talking about independent expenditures. That means the money spent by the individual must be totally independent of the Perot Petition Committee. There can be no consultation between anyone who works for the Perot Petition Committee and the spender. There can be no cooperation. There can be no guidance. There can even be no encouragement. NONE.

Q. What if there is?

A. If there is any coordination -- direct or indirect -- between the Perot Petition Committee and the so-called "independent" spender, the expenditure is automatically converted into a contribution to the Committee. If the expenditure was over \$1,000, the spender has broken the law because he has made a contribution in excess of the limits. And, if we accept such a contribution, the Committee will break the law. We must avoid that!

Q. What do you mean by "any coordination -- direct or indirect?"

A. The Federal Election Commission has said that an independent expenditure cannot be made "with the cooperation or prior consent of" the candidate, "in consultation with" the candidate or "at the request or suggestion of" the candidate or any agent of the candidate. That's very broad and essentially means we can have nothing to do with any independent expenditures made on behalf of the Perot Petition Committee.

Q. What if someone wants to make an independent expenditure for us, and I just tell him how we plan to spend our money, but don't say anything about how he should spend his money. He then spends it the way he wants. That's an independent expenditure, right?

A. Wrong. The Commission presumes there is coordination if the expenditure is "based on information about the candidate's plans, projects, or needs provided to the expending person by the candidate (or his agent) with a view toward having an expenditure made." So you can't do what you suggested.

FEC GUIDELINES - INDEPENDENT EXPENDITURES

Q. Well, what if I tell my eager spender who our media consultants are and he "independently" spends his money through the same consultants. That's an independent expenditure, right?

A. Wrong again. The Commission has further said that it will presume there is coordination if the expenditure has been "made by or through" any person who is or has been:

1. An officer of the candidate's Committee
2. Authorized to raise or spend funds by the Committee
3. Receiving any compensation or reimbursement from the Committee

So, you can't tell your spender to use the Committee's media consultant.

Q. I've got another idea. What if my independent spender wants just to reproduce and distribute material prepared by the Perot Petition Committee?

A. Sorry. That, too, is going to be considered a contribution by the spender to the Committee. It's subject to the \$1,000 limit.

Q. Well, what do I tell my eager spender?

A. Frankly, not much. If someone wants to discuss with you the idea of making independent expenditures, the best rule is: don't. The more you talk to them, the greater risk both we and they run of inadvertently coordinating and, thus, violating the law. About all that you can safely do is offer to give your spender a copy of the FEC guidelines on independent expenditures.

Q. You've been pretty discouraging about all this. Is it really this bleak?

A. I hate to rain on your parade, but a lot of people have a mistaken impression about independent expenditures. They are not a big loophole that a campaign can exploit to get around the contribution limits. Rather, we have to be very careful to maintain our distance from, and our absolute independence of, anyone who is or who is planning to make such expenditures for the Perot Petition Committee.

Q. What if I have a question about independent expenditures?

A. Call us. If we don't know, we will refer your question to the Committee's lawyers.

PEROT PETITION COMMITTEE

P. O. Box 517010, DALLAS, TEXAS 75251-7010, TELEPHONE (214)716-6600

TO: State Coordinators

FROM: Mike Poss, Treasurer

DATE: August 3, 1992

SUBJECT: FORMATION OF NEW MOVEMENT

Ross Perot and the staff of the Perot Petition Committee would like to thank you for participating in the meetings held in Dallas on July 29 and 30. Much was accomplished in terms of keeping the momentum of the grassroots effort alive. You are to be commended for your commitment to this movement.

This memorandum relates to the transition from a petition drive to an effort to educate the public about the issues which Ross Perot had been discussing and covers the following topics:

- Closing certain offices
- Closing certain checking accounts
- Opening a new checking account
- Funding for continuing operations
- Continued Federal Election Commission ("FEC") reporting responsibilities
- Use of the name *United We Stand*

Closing certain offices

As we discussed during the meeting, the general plan is to have one office per state. Certain states with larger populations will have more than one office. In your capacity of State Coordinator, you will need to decide upon the location of the office in your state. This office should be located in an existing office of the Perot Petition Committee. This is particularly true where there is an existing lease obligation on the office space for the next three or four months. If, for some reason, a new location is required, you should consult with your field representative from Dallas ("Dallas field rep").

The Dallas field rep will be responsible for closing the remaining offices ("local offices") within your state. He or she will handle the procedures relating to the settlement of property and equipment leases and the payment of outstanding contractual obligations of the Perot Petition Committee arising from those offices. However, he or she may need your assistance with respect to certain situations of which you may have knowledge. In particular, your

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Dallas field rep may have questions about contracts made by local offices for the purchase of merchandise. We will be seeking to resolve all legitimate vendor claims arising under contracts with Dallas (but not alleged obligations via unauthorized actions or alleged statements by volunteers) as quickly as possible. To expedite this process, we have assigned Susan Davidson (214-716-6879) at the Dallas headquarters to handle disputed claims.

In connection with closing the local offices, the Dallas field reps will be responsible for taking a physical inventory of the office furniture and equipment and comparing it to our records. All equipment which has been purchased by the Perot Petition Committee will be returned to Dallas. In the alternative, if the value of the equipment does not justify its transfer to Dallas, the field rep will make arrangements to dispose of it in the city where it is located.

Closing certain checking Accounts

To meet FEC requirements, we must close current checking accounts and obtain all records. We must also reduce the number of checking accounts to one per state. This may prove to be a problem in appearances in those states that have had more than one checking account. We recognize the fact that the people involved in raising the money to fund those accounts may rightfully be somewhat protective of those funds. It will be the responsibility of the Dallas field rep to work with the local offices to close out these accounts. In general, the field rep will make certain that all outstanding invoices and valid claims have been paid or resolved. If a balance remains in a checking account, we would like for that balance to be forwarded to Dallas. **Those funds will then be transferred to the new checking account for the state.** The intermediate step of transferring the funds to Dallas will ensure that we have properly accounted for the closing of each office.

As we close each office, we also need to obtain the financial records kept there. We are asking our Dallas field rep to obtain all of the supporting documentation for contributions and disbursements which have been stored in each office during the past months. This documentation would include bank statements and invoices. The field rep will forward these items to Dallas. We are also asking the field reps to obtain all of the financial information in the state headquarters office (whether or not that is an office that will close) through July 31, 1992 and forward those documents to Dallas. Obviously, this procedure will have to be delayed until each office can complete its FEC report for the month of July. This report is due in Dallas by August 8.

We anticipate that all regularly recurring invoices, as well as any other invoices, will be received in the local offices by August 15. Therefore, we are asking that **all existing checking accounts be closed no later than August 15, 1992.** Before closing each account, however, any remaining balance in the account should be used to pay any outstanding invoices. In the event you wish to maintain an existing account as the one primary account for your state, see the details in the following section.

Opening a new checking account

A form has been attached to this memorandum which sets out the information that we will need with respect to your new checking account. In the event you decide to retain your current account as the one account for the state, please go ahead and complete this form anyway. At a minimum, the account information will need to be updated to include the name of the Dallas field rep who will become a signatory on that account. You will likely want to delete some of the prior signatories. We suggest that the number of signatories be limited to yourself, one other person from your state, plus the Dallas field rep.

In the event you are opening a new checking account, we suggest using the following style:

Perot Petition Committee—*your state name*

The continued use of the name *Perot Petition Committee* is explained on page 4.

When you attempt to open a new account, your bank officer will probably request documentation authorizing you to do so. We will furnish to the bank a resolution authorizing you to open the account. An example of that resolution is included with this memorandum.

When you have completed the *Checking Account Information Sheet*, please mail it to Susan Elley at the Perot Petition Committee headquarters. You may also fax it to her at 214-716-6669. Based upon information contained on that form, she will prepare and issue a resolution enabling you to open the account.

Please note, this procedural explanation assumes that the events will occur in this order:

1. You fill out and return the *Checking Account Information Sheet* to Dallas
2. Dallas will issue a resolution to the bank authorizing you to open the account.

In fact, the procedure may have to be reversed to suit the bank. That is, you may not be able to open the account (and therefore obtain an account number) without the resolution. In that case, fax the following information to Susan Elley:

Name of person opening the account (probably yourself)
Signatories on the account, including the Dallas field rep
Name of the bank
Street address, city, state, and zip
Name and fax number of the bank officer

Susan will then fax the resolution to the account officer. Once the account number has been assigned, the *Checking Account Information Sheet* can be completed and returned to Dallas. The account can then be funded as discussed below.

Funding for continuing operations

The account will be funded with a wire transfer of \$7,500 from Dallas upon the receipt by Dallas of a completed *Checking Account Information Sheet* and due authorization of the signatories, including the Dallas field rep, on the account. This amount is intended to cover

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the operating expenses of your state operation for the month of August. In those states that contain more than one office, we will send \$7,500 for each additional office at the same time. Assuming your state operation remains active, we will transfer an additional \$7,500 to your account at the beginning of September upon receipt by us from you of documentation of your August receipts and disbursements. We will transfer a final \$7,500 at the beginning of October upon receipt of your September information.

The \$7,500 is intended to cover such items as office rental, equipment rental, utilities and supplies. No salaries may be paid from the \$7,500. You should probably establish a requirement of prior approval (by yourself) for anyone in your operation who will be authorized to spend the funds which have been allocated to your state. This will enable you to stay within your \$7,500 ceiling.

All invoices relating to the operation of the state offices should be paid from the state checking accounts. You should make certain that these invoices are paid in a timely manner and that all necessary supporting documentation is maintained in your files in accordance with FEC requirements.

Continued FEC reporting responsibilities

Even though Ross Perot has announced he is no longer a candidate for president, he remains subject to the FEC reporting requirements. For this reason, you must maintain your records in a manner which will support the FEC requirements. These reporting and record keeping requirements are detailed for you in a separate memorandum which is enclosed. Although this memorandum was originally issued on April 28, 1992 when the effort was directed at getting Ross Perot on the ballot, the principles described therein remain applicable even though the context may now be different. In short, all expenditures must be accompanied by a valid invoice or receipt and the purpose reflected on the "memo" line of the check; any contributions must be "legal" (e.g., not from a corporation or a foreign enterprise) and deposited within 10 days to your authorized account and reflect name, address, amount, and, if over \$200, occupation and employer.

The FEC reporting function will continue to be handled by personnel from Ernst & Young in Dallas. To supplement this effort, we have retained representatives from Aristotle Industries, the producers of the *Campaign Manager II* software package. Representatives from Aristotle will be visiting your office on a periodic basis to answer any questions and assist in the accumulation of documentation that should be returned to Dallas. If you are in need of immediate assistance with the software, please contact Dean Phillips at 214-716-6424 to arrange an earlier visit.

Use of the Name *United We Stand*

The transition from a petition drive to a movement under the name *United We Stand* marks the beginning of a new era in American politics. Because this movement grew out of the unannounced candidacy of Ross Perot, and because he remains subject to the FEC reporting requirements, the use of the name *United We Stand* in conjunction with the Perot Petition

Committee may be somewhat confusing until after the election. Although the following explanation may not resolve the confusion, it will provide a procedural course of action.

For contractual purposes, we suggest that you use the name

Perot Petition Committee — *your state name*

This name should be used for entering into leases, for utility connections, and any other day-to-day transactions. Remember, we are not liable on any such commitments you make — and you as signer could be held liable if you misbudget your resources. We will contact you later about the procedures for transitioning to the use of *United We Stand* for contractual purposes.

You may want to begin to use the name *United We Stand* for operational purposes. For example, you may wish to display the name on a storefront. This is acceptable, but some very important qualifications need to be made clear. If your state organization intends to solicit funds or hold fund raising activities, great caution must be taken. We do not want to mislead anyone into thinking that *United We Stand* is at this time an organization separate and apart from the Perot Petition Committee. The Perot Petition Committee and FEC regulatory control will come to an end soon after the election, but we have every hope that *United We Stand* will continue on as a independent entity. However, for the next three months or so, the two organizations are one and the same for FEC purposes. Any funds collected by your organization under the name of *United We Stand* must be deposited into your authorized checking account of the Perot Petition Committee and must be first approved by Dallas to assure it is raised and recorded in compliance with FEC rules. As an additional measure of disclosure, we have included a new form for the collection of data about a contribution.

Thank you once again for participating in this group. While there may be some procedural uncertainty over the course of the next three months, there was little doubt as to your objectives when you left Dallas last week. The staff of the Perot Petition Committee will attempt to deal with the procedural problems, thereby enabling you to focus on the important issues of your new movement.

Perot Petition Committee

P. O. Box 517010
Dallas, Texas 75251-7010

IT IS HEREBY RESOLVED, that John Jones shall have authority to open a checking account with Central Bank located at 1234 Main Street, Topeka, Kansas in the name of the Perot Petition Committee with John Jones, Sue Smith, and Bill Harris as authorized signatories on such account, and to take any and all such action as may be appropriate or advisable in connection with the opening of said account, including the execution of such documents as may be necessary or advisable on behalf of the Perot Petition Committee.

EXECUTED this 3rd day of August, 1992.

PEROT PETITION
COMMITTEE

By: _____
Mike Poss, Treasurer

9404353413

Date: _____

CHECKING ACCOUNT INFORMATION SHEET

STATE OF _____

Region _____

Account Name or Style: _____

Branch: _____

Bank Street Address: _____

City, State, Zip: _____

Account Officer: _____

Officer's Phone Number: _____

Bank Fax Number: _____

ABA Number of Bank (9 digits): _____

Checking Account Number: _____

Federal Identification Number: _____

State Committee person opening account: _____

Authorized Signatories: State - _____

State - _____

Dallas - _____

State PPC Coordinator: _____

Work Phone: _____ Home Phone: _____

State PPC Treasurer: _____

Work Phone: _____ Home Phone: _____

State PPC Office Street Address: _____

City, State & Zip: _____

State Office Phone Number: _____

State Office Fax Number: _____

Person Completing this form: _____

Person Requesting account: _____

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PEROT PETITION COMMITTEE

P.O. Box 517025
DALLAS, TEXAS 75251-7025
(214)716-6600

ENCLOSED IS MY CONTRIBUTION TO THE "PEROT PETITION COMMITTEE" IN THE
AMOUNT OF: _____ (INDIVIDUALS ARE PERMITTED BY LAW TO GIVE UP TO
\$1,000 IN A GENERAL ELECTION. FEDERAL LAW PROHIBITS CORPORATE
CONTRIBUTIONS).

FORM OF PAYMENT:

- | | |
|---|--|
| ☐ CURRENCY (LIMIT \$100) | ☐ PERSONAL CHECK |
| ☐ MONEY ORDER | ☐ CASHIER'S CHECK |

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Occupation: _____

Employer: _____

Telephone Number: _____

Daytime: _____ Evening: _____

The Perot Petition Committee must be provided with the above information and data for each person making a contribution.

**FEDERAL LAW REQUIRES THE FOLLOWING DISCLOSURE: CONTRIBUTIONS OR GIFTS
TO THE PEROT PETITION COMMITTEE ARE NOT DEDUCTIBLE AS CHARITABLE
CONTRIBUTIONS FOR FEDERAL INCOME TAX PURPOSES.**

PAID FOR BY THE PEROT PETITION COMMITTEE

9 4 0 4 3 5 3 4 1 5

For _____ County

For Period From / / To / /

Contributions made by corporations, labor organizations, or banks are illegal and can NOT be accepted

Cash contributions over \$100 may not be accepted. Name and address of donor should be entered and is required if contribution is \$50 or greater

Send a money order or bank check payable to "Perot 92" within 7 days of the first contribution received during this reporting period

Cash contributions and proceeds from sale of books, etc. may NOT be placed in petty cash.

[illegible]

Contributions Received by Check

For _____ County

For Period From / / To / /

Contributions made by corporations, labor organizations, or banks are illegal and can NOT be accepted. Aggregate year-to-date contribution per individual is limited to \$1,000. Name and address of contributor should be entered below and is required if contribution is \$50 or greater.

If contributor's aggregate year-to-date contribution will be \$200 or more, employer and occupation must be listed below

Send checks received to state headquarters within 7 days of the first check received. To be legal, all contributions must be deposited in the authorized state account within ten days of receipt.

[illegible]

For Period From / / To / /

Contributions made by corporations, labor organizations, or banks are illegal and can NOT be accepted. Aggregate year-to-date contribution per individual is still limited to \$1,000. Name and address of contributor should be entered below and is required if contribution is \$50 or greater. If contributor's aggregate year-to-date contribution is \$200 or greater, employer and occupation must be listed below.

[illegible]

Page	
Total	
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Number	

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Petty Cash Reconciliation
For _____ County
For Period From ____/____/____ TO ____/____/____

Petty cash must be reconciled at the end of each reporting period, or earlier if you need to replenish petty cash.

Person Preparing _____
Date _____

Beginning Petty Cash Balance - Previous Report Date _____

ADD:

Amount Received from PA Headquarters - Date _____

Amount Received from PA Headquarters - Date _____

LESS:

All Petty Cash Disbursements (from attached schedule)

Ending Petty Cash Balance

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For Period From / / To / /

Attach original invoices or supporting documents for all disbursements made

[illegible]

Page Total	
Total	
Page Nbr	

A

AFFIDAVIT OF WILLIAM R. SYKES

STATE OF PENNSYLVANIA)
)
) ss.
COUNTY OF MONROE)
)

1. My name is William R. Sykes. I served as the Pennsylvania state volunteer treasurer of Perot '92 (formerly the Perot Petition Committee and hereinafter referred to as the "Committee") until the election in November 1992. My office address is 11 Knob Road, Mt. Pocono, Pennsylvania 18344.

2. As Pennsylvania state volunteer treasurer, I was responsible for gathering and maintaining records, accounting for receipts and disbursements, preparing the Committee's reports for filing with the Federal Election Commission ("FEC"), and generally overseeing volunteers' compliance with FEC regulations in Pennsylvania. I received and reviewed the Committee's memoranda concerning FEC compliance and reporting procedures and outlining its demands for strict compliance by volunteers with FEC regulations. From those documents, I prepared and distributed activity report forms designed to assist volunteers, especially those acting as local treasurers, in keeping complete and accurate records of receipts and expenditures. I sent these forms to volunteers in the Lehigh County, Pennsylvania office and also had occasion to discuss FEC regulations and compliance matters with them. These activity report forms specified that cash contributions could not be placed in the petty cash account and that all contributions, including cash, had to be forwarded to the state headquarters for deposit into the campaign depository within ten days of receipt. I also communicated regularly with volunteer coordinators and treasurers of local offices throughout Pennsylvania, including those in Lehigh County, concerning FEC compliance matters and used best efforts to prevent any violations by volunteers.

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3. During October and November 1992, volunteers in the Committee's Lehigh County office forwarded to me receipts totaling \$3,833.40, consisting of \$3,110.40 in cash contributions (forwarded by money orders) and \$723.00 in contributions made by check. I deposited these receipts in the campaign depository, properly reported them in accordance with FEC regulations and maintained appropriate records. Until the Committee conducted an investigation as a result of Mr. Pike's submission to the FEC, I was unaware and, to the best of my information and belief, the Committee was unaware that volunteers in the Lehigh County made unreported disbursements or retained contributions. Such actions were in direct contravention of the explicit written and oral instructions that I provided to volunteers in Lehigh County regarding compliance with FEC regulations.

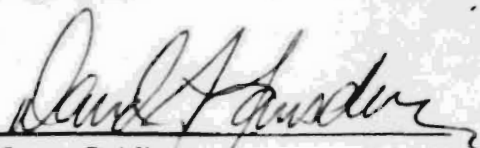
4. Neither the Committee, its Treasurer, Mike Poss, nor I ever authorized, sanctioned or condoned any conduct in violation of the FEC's regulations.

5. All of the foregoing is true and accurate to the best of my information and belief.



William R. Sykes

Subscribed and sworn to before me this 24 day of May, 1993.



Notary Public
My commission expires:

SEAL

Notarial Seal
David S. Lansdowne, Notary Public
Mt. Pocono Boro, Monroe County
My Commission Expires Dec. 2, 1995
Member, Pennsylvania Association of Notaries

RECEIVED
FEDERAL ELECTION
COMMISSION
MAIL ROOM

JUN 1 12 38 PM '93

OAC 8945

RECEIVED
FEDERAL ELECTION COMMISSION

93 JUN -1 PM 4:14

May 26, 1993

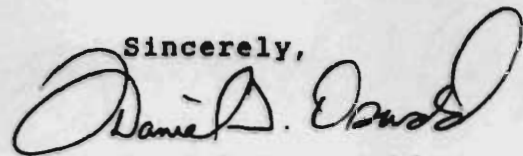
Federal Election Commission
Washington, D.C. 20463
ATTN: Mr. Richard Zanfardinot

RE: MUR #3763
Eric Ruben
James Blaylock
Daniel G. Oswald

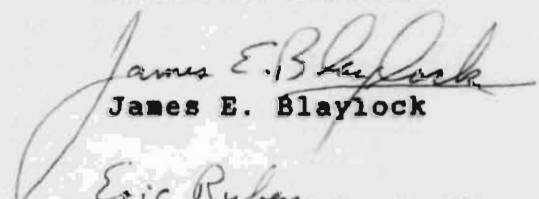
Dear Mr. Zanfardinot

This is in response to your correspondence dated April 19, 1993 regarding the above-referenced complaint. Not knowing the portion of the Federal Election Campaign Act that we may have violated, we presume that your primary concern is the accounting of campaign money and the alleged "willful attempt to not account for monies taken" that appears on page one of Mr. Fike's complaint. To respond to that primary complaint and to be as open as possible about the rest, we submit the following with respect to Mr. Fike's allegations.

Sincerely,



Daniel G. Oswald



James E. Blaylock



Eric Ruben (by JEB)

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The Primary Allegation

Mr. Fike stated in his complaint dated April 12, 1993 that there was a willful attempt to "Not Account For Monies Taken" during the '92 Perot Campaign. There was NO willful attempt to not account for monies, as evidenced by the Schedule of Receipts and Expenditures for the Board of Directors of the Lehigh County Chapter of Pennsylvanians for Perot which Mr. Fike himself attached to his complaint. In addition to this accounting at the end of the campaign, we sent financial reports of receipts and disbursements (including money from campaign contributions) to State Treasurer, William Sykes. This is evidenced by the attached reports dated October 16, October 30, November 2, and November 9. A log was used to properly record receipts and disbursements.

Mr. Fike also states in his complaint that "all money brought in before October 25, 1992 cannot be accounted for at all. The reports dated October 16 and October 30 dispute that claim.

In responding to this complaint, we have worked closely with the National Headquarters of Perot '92 to research the financial records and make sure that we were in compliance with the Federal Commission regulations. We provided the National Headquarters with any additional information which they felt was appropriate to include in financial reports for election campaigns. One area of concern turned up that required an amended filing by the National Headquarters -- our use of cash receipts to pay expenses during the campaign. The following relates to our actions in that regard.

Mr. Perot's entering the campaign late plus the inexperience of the volunteers involved in the campaign led to some early disorganization in our efforts. As time passed, we became more organized and were able to deal with some of the initial problems that had arisen. Early in the campaign, unaware of the contribution and expenditure requirements, some of our expenses were paid with campaign funds which had not been first deposited in the state account. We did not become aware that depositing all funds in the state bank account was a legal requirement until we had already paid bills totaling \$2,090.88 from cash contributions. After being informed of this mistake, we forwarded all cash contributions and invoices in excess of \$100 to the state treasurer's office for deposit and payment. Because the majority of the items paid from cash funds that made up the \$2,090.88 in expenses represented expenses in excess of \$100, we were also unaware of how to report them to the state treasurer and asked for assistance. We did not receive a satisfactory answer until just recently when we opened discussions with Mr. Daniel Routman of the National Office of Perot '92. We have provided Mr. Routman with all receipts necessary for him to file an amendment to the campaign's financial report and so bring the report into compliance. Although we did not originally report these initial amounts to the state treasurer, we did report

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all other activity to the state. Cash receipts and disbursements for the entire campaign were reported to the Board of Directors of the Lehigh County Chapter. We have not willfully attempted to hide financial information from anyone who is require by regulatiojn to have access to such records.

The Campaign "Organization": The Source of Mr. Fike's Complaint

As of October 1, 1992, the Lehigh County Chapter of Pennsylvanians for Perot had a Chairman, Vice-Chairman, Treasurer, Secretary, a Board of Directors, and somewhere in the neighborhood of forty people who had helped during the petition drive that got Mr. Perot on the ballot for President and who were still active to some degree. By October 9, 1992 Mr. Perot had re-entered the race, and we had opened a campaign headquarters for the county.

Once the headquarters opened, we began our own county campaign. The "membership" of this organization became anyone who called and said "I'm for Perot" and anyone who walked in the front door and said "I want to help". Such members ranged from students to high school drop-outs to professional people to Ph.Ds. We appointed volunteers to be day manager, night manager, week-end manager, a phone tree manager, etc. They organized the other volunteers into teams, and we got to work.

It was less than a month to the election. The Campaign was the focus. "Meetings of the membership" did not exist. There wasn't time. And most of our members were not really members. They were volunteers coming to Campaign Headquarters to get their assignments for phone calls, leafletting, door-to-door, scrounging supplies and office furnishings and money, etc.

As of October 13, we had \$588.00 in petty cash in Lehigh County; a negative balance in our account at state headquarters, and nothing coming from national headquarters. We set up a system of handling this and other money we hoped people would donate that would work within several very real circumstances. Newspapers, television stations, meeting halls, etc. demanded bills be paid in advance -- we were, they said, a political organization and couldn't be trusted with credit. But they were willing to make deals if we could take advantage of them quickly. We were to be "in business" for A MONTH. We were going to be working with volunteers who had little experience in accounting.

We could not set up rigorous accounting procedures. We had no time to train. Only a method that was a little sloppy would be flexible enough to work in those circumstances. Honesty and trust were going to have to be an important element. People we couldn't trust would not be allowed to get near the money or information about it. The Treasurer was (and is) a CPA, I, as Vice-Chair with a Ph.D in Economics, acted as comptroller for day-to-day money needs, the County Chairman, who owns and operates a high volume, national

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sea food company, oversaw the system and found the opportunities and struck the deals that allowed us to get our message into print, on television, into rally's, (etc.). None of us had any knowledge of campaign finance laws. Records were kept and shared among the three of us. State headquarters was kept informed by phone and fax.

Mr. Fike:

Mr. Fike joined the campaign shortly after the Lehigh County Campaign Headquarters was opened. He walked in the front door as a volunteer. He was enthusiastic and energetic. He distributed leaflets and stood on street corners in a bull costume waving Perot posters. He talked to anyone he could about Perot.

Unfortunately, after being a volunteer for about two days, Mr. Fike also began directing other volunteers, telling our managers they could not tell him what to do, claiming that the organization officers were illegitimate, and making accusations about whatever he could find to say about anyone who kept him from getting others to do things his way. He found his main "OUTRAGE" when we would not account to him for the money we raised and the expenses we incurred. He also looked for opportunities to give interviews in which he spoke as if he spoke for the campaign. He was becoming a loose cannon, but the more the responsible people told him he was being an asshole, the more he turned up the volume and the flow of accusations about the leadership being the problem. Conspiracy against him became a common theme.

The officers of the county organization explained how they were doing things, but they also said that they would not subject themselves or the county's organization (and the election campaign) to his demands and thereby turn the efforts they had started in July over to him. The State Chairman, the State Treasurer, and a grievance committee of Board of Directors of Lehigh County have told him that no one had done anything wrong; National Headquarters in Dallas told him there was nothing wrong. He had asserted the authority of these higher positions when he sought them as allies. He included them in his accusations when they told him his accusations were groundless.

Mr. Fike's efforts to prove "lack of accountability" expanded and escalated. He convinced ten or so other volunteers who knew less than he did about how the county organization operated that they should help him clean out people who were not accountable to him. He disrupted meetings, went to the press with no evidence of any wrongdoing but his "convictions", and started publishing his accusations in a newsletter that represented itself as an official publication of United We Stand America, Inc.

Mr. Fike has shown so little regard for anything but his own illusions about how things are and ought to be that he has been expelled from UWSA by direction of national headquarters in Dallas. We have answered the same complaints he is now filing with the FEC

three times. But he is not interested in accountability except accountability to him. He is just angry for being ignored during the campaign and expelled from the organization.

After the Election:

The books were closed for the campaign organization at the county, state level and national level during November and December. National asked all states to do a final accounting and send them all records, including receipts for expenditures. State headquarters in PA asked the same of all counties. Once final campaign bills were paid at all levels, State Headquarters in PA gave a final accounting report to each county. We added that information to our own and on February 3, 1993, a meeting of the Board of Directors of Lehigh County met and the Treasurer presented his report on money raised and spent during the campaign.

In October, when money was being raised and spent, records were being kept by the Treasurer and the Vice Chairman (acting comptroller). No meetings were held that month except those that pertained to the campaign directly. In November and December, the final accounting began at all levels. In January, we began looking for who among the old volunteers wanted to become part of the new organization that was being set up. On February 3, 1993 the Board met and a financial account was given. Members who were interested were informed that we had somewhere around \$300.00 left at the county level. The report given to the board would have been given to the membership, but no orderly meeting could be held because of Mr. Fike and the small group that had formed around him disrupted the meeting and would not allow any business to be conducted.

During our review for this response, we discovered that State Headquarters paid some expenses we were unaware of and a receipt was counted twice. Accordingly, we amended the report to the Lehigh County Board to show Total Contributions of \$6,259.39 rather than the original figure of \$6,168.92. As of now, all bills have been paid, and all remaining money has been sent to Perot '92 in Dallas.

The Remaining Points of Mr. Fike's Complaint:

(p2) Anyone who wanted general information about money got it. Volunteers who demanded that they ok our finances were told no. The receipts were sent, as requested, to State Treasurer (then [not now] Bill Sykes, Box 335 Bartonsville, PA 18321, 717-839-7776) and then to Dallas during the Nov/Dec final accounting. An accounting was made to the Board. The actions of Mr. Fike himself were the reason we were not able to give the general membership the details we had.

(p2) He cannot verify anything he says because there is no

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wrongdoing to verify.

(p2,3) Mr. Fike deludes himself. The Chairman and Vice-Chairman called the board meeting as an emergency measure because the day manager (who unfortunately was also a board member) needed to explain why she was causing so much dissention and anger in the office. One reason she gave for her actions was that she didn't like how we handled the money that was donated and spent through the office. The State Chairman attended the meeting because this was an intra-board dispute. The manager/board member showed she had little understanding of how things worked, so we explained it and showed her that no one was mishandling the money. New procedures to handle donations were then instituted so that people with limited understanding would see that everything was ok. She was asked to leave as day manager, however, because it also became evident that she had no idea of the damage she was causing and was unlikely to stop. Later she was asked if she would return under certain conditions. She agreed, but has never forgiven the officers and board for her "treatment".

(p3) Mr. Fike is right to a degree. Money was coming in, and sometimes it was more than a hundred dollars a day. Sometimes it was less. Records have been kept, and it has all been accounted for. WE JUST WILL NOT HOLD OURSELVES ACCOUNTABLE TO HIM.

(p4) The numbers on page 4 of the complaint are essentially correct. They were given to Mr. Fike by the board member who was the "problem day manager". He does not show that some of the money was in checks not cash or where bills were paid after 6:00 or the cash that was taken out of the night's receipts and put back in the drawer for use the next day. Again, even these simple transactions were beyond Mr. Fike's understanding.

(p5) Most of page five is correct (except the role Mr. Fike assigns to himself -- which is always exaggerated). At the end of the rally a crowd of people came back to headquarters as did the money collected. James Blaylock walked in and found wall-to-wall people in the front room. In the back room, seven or so people (about four he had never seen before) were pulling money out of the collection boxes. There was no security; the front room was getting boistrous. He told the people he knew in the back room (and who knew him as the person who took care of the day-to-day money) that he would take the money to a safe place. Since we operated as the comptroller and we were still operating on trust and honesty, that seem the most prudent thing to do. He took the money home where he kept the rest of the petty cash, but he soon received a call saying that the "problem day manager"/board member and Jim Fike were demanding, in that crowded environment he had just left, to see the money and the tally. He said that he would let them know the tally the next day. His count, verified by Eric Ruben, was \$1,086.

(p5) Again, Mr. Fike is unaware of the facts. The \$3,833 he quotes is not the money we claim was raised by the whole campaign. We claim that we raised \$6,259.39. This figure is the amended

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figure (also included in this response) mentioned above. Mr. Fike himself included our first report and the figure we first reported -- \$6,168.92. Money from the county was initially kept at the county level for quick response to publicity opportunities and also at the state level. When we became aware of the legal requirements to send all money to State and get a check from them for petty cash, we did so. The \$3,833 Mr. Fike refers to was money still in our account at state headquarters as of Nov. 12, 1992, not the amount we claim to have raised during the whole campaign.

(p6) Money did come in prior to the 10/25. Not large amounts. As of 10/24, we had \$851.92 in cash at the county level. Still, Mr. Fike makes claims and complaints with nothing but his imagination and the anger he feels for being expelled from UWSA to support him.

(p6) The Treasurer, Dan Oswald received money, checks, receipts, and copies of bills from the acting comptroller, James Blaylock, during October and November. On October 27, because of the rally, our ledger showed we had \$2,225.58 cash on hand. This figure did not include money previously sent to state headquarters because we had not received an accounting from them about the county money they had used to pay state bills and the residual available to us. (We subsequently sent the money to State Headquarters as required). The absence of receipts Mr. Fike cites as evidence of questionable expenses are the receipts we sent to state headquarters so they could close their books. All records were then sent to Dallas so they could close theirs. The expenses are not in question by anyone but Mr. Fike.

(p7) No one has ever claimed that most of our contributions were in checks. Just the opposite is true. Since Fike was not at this meeting he is getting his information filtered through who knows how many sources. The Chairman kept some copy and computer paper plus some other odds and ends when we shut down the campaign headquarters. Small reimbursement for the supplies he (like others) paid for out of his own pocket during the campaign. Miscellaneous supplies and materials donated to us during the campaign were also given to the volunteers who showed up to help shut down and clean up the office we had rented. Mr. Fike was not present for that either.

94043523429

CONTRIBUTION RECEIPTS AND DISBURSEMENTS NOT REPORTED TO STATE

LEHIGH PRESS & GRAPHICS	500.00
MORNING CALL	368.72
AMERICAN STAMP & STATIONERY	136.02
SENTRY PACK	129.05
MR. BUTTON	230.00
MR. BUTTON	230.00
CHANNEL 2	300.00
AD-VER-TIZ-IT	133.50
RILEIGHS, INC	49.59
COST OF MONEY ORDERS & CASHIER'S CHECK	14.00

TOTAL	2,090.88
AMOUNTS REPORTED TO STATE	3,833.40

TPOTAL CONTRIBUTIONS RECEIVED	5,924.28
	=====

△

94043523430

PENNSYLVANIANS FOR PEROT
LEHIGH COUNTY CHAPTER
AMENDED REPORT OF CASH RECEIPTS AND DISBURSEMENTS
THROUGH DECEMBER 31, 1992

RECEIPTS

Contributions	6,259.39
Funds available form Petition Drive	627.68

TOTAL RECEIPTS	6,887.07

EXPENDITURES

Paper, Printing & Copying	1,214.49
Supplies	545.38
Telephone	447.68
Sign Permits	15.00
Tolls	1.65
Buttons for Resale	460.00
Hats & Bumper Sticker for Resale	262.55
"United We Stand" Books for Resale	404.98
Utilities	226.57
TV Cable Service	30.40
Advertising	753.72
Deposit on Telephone Line Hookup	850.00
Rent	850.00
Federal Express	9.00
Money Order Charges	14.00
Amounts paid by state for which we have no detail	223.47

TOTAL EXPENDITURES	6,308.89

RECEIPTS IN EXCESS OF EXPENDITURES	578.18
	=====

FUNDS HELD AT NATIONAL OFFICE	243.07
FUNDS HELD IN CASH LOCALLY	335.11

TOTAL FUNDS	578.18
	=====

94043523431

PENNSYLVANIANS FOR PEROT
LEHIGH COUNTY CHAPTER
THROUGH DECEMBER 31, 1992

RECEIPTS

REVISED

Contributions	6,168.92
Funds available form Petition Drive	627.68

TOTAL RECEIPTS	6,796.60

EXPENDITURES

Paper, Printing & Copying	1,214.49
Supplies	545.38
Telephone	447.68
Sign Permits	15.00
Tolls	1.65
Buttons for Resale	460.00
Hats & Bumper Sticker for Resale	397.55
"United We Stand" Books for Resale	404.98
Utilities	226.57
TV Cable Service	30.40
Advertising	753.72
Deposit on Telephone Line Hookup	850.00
Rent	850.00
Federal Express	9.00
Money Order Charges	12.00

TOTAL EXPENDITURES	6,218.42

RECEIPTS IN EXCESS OF EXPENDITURES	578.18
	=====

FUNDS HELD AT NATIONAL OFFICE	243.07
FUNDS HELD IN CASH LOCALLY	335.11

TOTAL FUNDS	578.18
	=====

PENNSYLVANIANS FOR PEROT
LEHIGH COUNTY CHAPTER
SCHEDULE OF TOTAL CONTRIBUTION RECEIPTS

DISBURSEMENTS PAID FROM CAMPAIGN RECEIPTS
REPORTED IN AMENDED FILING BY PEROT '92

LEHIGH PRESS & GRAPHICS	500.00
MORNING CALL	368.72
AMERICAN STAMP & STATIONERY	136.02
SENTRY PACK	129.05
MR. BUTTON	230.00
MR. BUTTON	230.00
CHANNEL 2	300.00
AD-VER-TIZ-IT	133.50
RILEIGHS, INC.	49.59
COST OF MONEY ORDERS & CASHIER'S CHECK	14.00
SUBTOTAL	2,090.88
AMOUNTS REPORTED TO STATE	3,833.40
AMOUNTS HELD @ 12/31/92 REPORTED WITH AMENDMENT	335.11
TOTAL CONTRIBUTIONS RECEIVED	6,259.39

24043523433

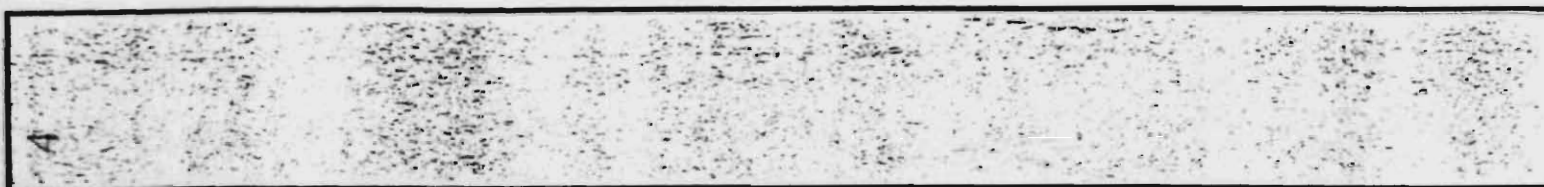
LEHIGH PRESS**& GRAPHICS, INC.**

211 North Seventh Street

Allentown, PA 18102

Tel: (215) 439-8888

Fax: (215) 439-4078

INVOICEINVOICE # *Hand Slip.*INVOICE DATE *10/29/92*SOLD
TO*Pewt '92*

QUANTITY	DESCRIPTION	PRICE
<i>50,000</i>	<i>Pewt 8 1/2 X 11 Fliers</i>	<i>1000 -</i>
<i>Paid CASH @ 10/29/92</i>		

PAYMENT IS DUE AS SPECIFIED ABOVE. DELINQUENT ACCOUNTS WILL BE SUBJECT TO A FINANCE CHARGE OF 1.5% PER MONTH OF THE UNPAID BALANCE. 1.5% PER MONTH IS AN ANNUAL PERCENTAGE RATE OF 18%.

THANK YOU

<i>Deposit</i>	<i>500 -</i>
<i>Balance</i>	<i>500 -</i>

2
3
4
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5
YOUR RECEIPT
THANK YOU
THE MORNING CALL
NEWSPAPERS, INC

REMITTANCE ADVICE

01 92

, 97 100 \$

10-22-92 #3

ISCAL 368.72
TOTAL 368.72
MCATEND 370.00
CHANGE 1.28

1CL 2351 15:03TH

TYPE OF PAYMENT

- ☒ Prepayment
☐ Paying Week 44
☐ On Account

SALESPERSON 41

DATE 10/24

*RED Indicates Credit

Sat. Ad for Rally
from Sat. racing
10/22/92

368.72

code
4/6

Mike

B-62

Date _____

SENTRY PACK

INVOICE

TELEPHONE: (203) 575-9615
FAX #: (203) 597-0879

698 PLANK RD. WATERBURY, CT 06705

B
L
T
PEROT PETITION COMMITTEE
ERIK FEST
1901 ALLEN STREET
ALLENTOWN, PA

PA 18104

SHIP
TO

SAME

[illegible]

CUSTOMER RETURN WITH YOUR REMITTANCE

CUSTOMER CODE



SOLD TO: Eric Rubin
PEROT 92
1901 Allen St
Allentown, PA 18104

SHIP TO:
P.O. Box 68359
Indianapolis, IN 46268-0359
(317) 872-7000 Fax: (317) 872-7001

QUANTITY	QTY SHIPPED	QTY SKD	ITEMS	SIZE & DESCRIPTION	UNIT PRICE	AMOUNT
1000			2 3/4 CAB SPR		.18	180.00
			Red & Blue on white Enamel			
			Slogan:	900 - Perot Waves Flag		
				100 - Perot & Stockdale		
				Next Day Shipping & Handling		50.00
				rd (Per) Card		230.00
						Bal - 00 -

10/22/91
Date

I HEREBY AUTHORIZE MR. BUTTON PRODUCTS, INC. TO CHARGE THE ABOVE ORDER FOR \$230.00
TO MY CREDIT CARD ACCOUNT AS FOLLOWS:

Type of Card

Card Number

Exp. Date

Name as appears on card

Signature

Address

Address

Home Phone

James E. B. Laylock
524 Penners Rd #202
Allentown PA 18104
(215) 398-7268

CUSTOMER CODE PER018101



SOLD TO: ERIC RUBIN
PEROT '92
1901 ALLEN ST
ALLENTOWN, PA 18104

P.O. Box 68359
Indianapolis, IN 46268-0359
(317) 872-7000 Fax: (317) 872-7001

SHIP TO: ERIC RUBIN
PEROT '92
1901 ALLEN ST
ALLENTOWN, PA 18104

Placed by ERIC RUBIN

4043523439

INVOICE#	YOUR P.O.#	DATE ENTERED	DATE TO SHIP	TERMS	SHIP VIA	
B700-14		10/26/92		MASTER CG	Next Day UPS	
QUANTITY ORDERED	QTY SHIPPED	QTY BKD	ITEMS	SIZE & DESCRIPTION	UNIT PRICE	AMOUNT
1000			JCAB	2 3/8" CELLULOID ADV BUTTONS, SAFETY PIN BK	0.18EA	180.0
1			Y	286 BLUE & RED ON WHITE ENAMEL		
1			Y	SLOGANS:		
1			Y	900 - PEROT WAVING FLAG		
1			Y	100 - PEROT & STOCKDALE		
1			SHP	SHIPPING AND HANDLING	50.00	50.0
1			PPD	AMOUNT PRE-PAID MASTERCARD00000004	-230.00	-230.0
Cric Please sign the six lines below and FAX back. 317/872-7001					TOTAL	\$0.0

10/26/92
Date

I HEREBY AUTHORIZE MR. BUTTON PRODUCTS, INC. TO CHARGE THE ABOVE ORDER FOR \$ 230.00
TO MY CREDIT CARD ACCOUNT AS FOLLOWS:

Type of Card

Card Number

Exp. Date

Name as appears on card

Signature

Address

Address

Home Phone

James E. Bleylock
524 Benner Rd #202
Allentown Pa 18104
(215) 398-7268

400 Cherry Ann
Euless (D/FW), Texas 76039
817-5400539 (Metro)

CUSTOMER'S ORDER No. 215-398-9755 DATE 10-22- 1992

SOLD TO Perot 92 Leigh County % Eric Rubin

ADDRESS 1901 Allen St Allen Town PA 18104

[illegible]**SALESMAN**

RECEIVED BY

9 4 0 4 3 5 2 3 4 4 1



1701 UNION BOULEVARD
ALLENTOWN, PA 18103
(215) 437-5493 • (800) 421-3500

RILEIGHS, INC.
1701 UNION BOULEVARD
ALLENTOWN, PA 18103

Don Oswald CPA
5100 T. Igham Suite 315
St. Louis, MO 63104

← PLEASE DETACH AND
RETURN THIS STUB WITH
YOUR PAYMENT

UNITED WE STAND/PEROT COMM
ATTN TREAS
19TH & ALLEN STREETS
ALLENTOWN PA 18104

DATE	CUSTOMER	DATE
10/31/92	9075480	10/31/92

**RETURN THIS PORTION
WITH YOUR PAYMENT**

LOCATION (If other than above)

DATE	TRANSACTION	INVOICE	AMOUNT	INVOICE	AMOUNT
10/05/92	INVOICE	953678	49.59	953678	49.59
.00	.00	PLEASE PAY .00			
OVER 90	OVER 60				
.00	49.59	PAY 49.59		TOTAL	49.59
OVER 30	CURRENT				

9 4 0 4 3 5 2 3 4 4 2

PENNSYLVANIANS FOR PEROT
LEHIGH COUNTY CHAPTER

DETAIL OF MONEY ORDER & CASHIER CHECK FEES

DATE	AMOUNT
OCTOBER 29, 1992	6.00
NOVEMBER 6, 1992	4.00
NOVEMBER 9, 1992	4.00
TOTAL FOR MONEY ORDERS & CASHIER CHECK FEES	14.00

94043523443

FINANCIAL SUMMARY FOR PENNSYLVANIA

County	Zone	Contrib Received	Alloca F/State	TOTAL AVAILABLE	Expenses Paid	Petty Cash	Surplus (Deficit)	Bills Unpaid
Bucks	1	10	1,058	1,068	840	200	29	
Chester	1	1,190	2,352	3,542	3,179		363	2,438
Delaware	1		85	85	87		(2)	765
Montgomery	1	2,775	857	3,432	1,503		1,929	
Philadelphia	1	285	184	469	1,359		(890)	
Hon. Chair	1							771
TOTAL	1	4,260	4,336	8,596	6,967	200	1,428	3,971
Berks	2	2,013	911	2,924	1,840		1,084	
Carbon	2			0	121		(121)	
Columbia	2			0			0	
Lehigh	2		628	4,461	4,219		242	
Montour	8			0			0	
Northampton	2	253	987	1,240	1,256		(16)	
Northumberland	2		121	121			121	
Schuylkill	2	25	2	27			27	
TOTAL	2	6,125	2,648	8,773	7,435	0	1,338	0
Bradford	3		141	141			141	
Lackawanna	3	413		413	613		(200)	
Luzerne	3	1,712	618	2,330	2,330		0	1,161
Monroe	3	2,676	306	2,982	2,985		(4)	467
Pike	3			0			0	
Susquehanna	3	65	75	140	140		0	
Wayne	3	175	90	265	638	200	(573)	
Wyoming	3			0			0	
TOTAL	3	5,041	1,230	6,271	6,706	200	(636)	1,628
Adams	4	85	210	295	379	85	(169)	
Cumberland	4	570	1,860	2,430	2,263	200	(34)	
Dauphin	4	679	1,356	2,035	1,721	400	(86)	
Juniata	4		9	9			9	
Lancaster	4		101	101	484		(383)	
Lebanon	4		260	260	260		0	
Perry	4	15	2	17			17	
York	4	7,747	89	7,836	5,267	200	2,349	
TOTAL	4	9,097	3,887	12,983	10,394	885	1,704	0
Centre	5		50	50		200	(150)	
Clinton	5	100		100			100	
Lycoming	5	726	144	869	856		14	
Potter	5		165	165			165	
Snyder	5		49	49			49	
Sullivan	5	55		55	117		(62)	
Tioga	5		21	21			21	
Union	5		40	40			40	
TOTAL	5	881	469	1,349	973	200	177	0

Cash Contributions Received
 For LEHIGH County
 For Period From 10/1/92 To 10/31/92

Contributions made by corporations, labor organizations, or banks are illegal and can NOT be accepted.

Cash contributions over \$100 may not be accepted. Name and address of donor should be entered and is required if contribution is \$50 or greater.

Send a money order or bank check payable to "Perot Petition Committee" within 7 days of the first contribution received during this reporting period.

Cash contributions and proceeds from sale of books, etc. may NOT be placed in petty cash. Last report should be sent by the 25th of the month.

Date	Amount	Name	Address
11/2/92	500.00	Miscellaneous	with no one contribution in excess of \$50.

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THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

NORTHEASTERN BANK
Schenectady, Pennsylvania 16301

A **PNC BANK**

1648599

60-1
313

For Account of DAN OSWALD

Date: NOVEMBER 2, 1992

Pay to the order of PEROT PETITION COMMITTEE PA.

\$ 500.00

NORTHEASTERN
 -BANK OF PA.- 500 dollars 00 cents

CASHIER'S CHECK

Carolyn E. Brinker
 Authorized Signature

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

⑈ 1648599⑈ ⑆ 031300012⑆ 005⑈00306⑈6⑈

Page Total	500.
Total	500.
Page Nbr	001

William R. Sykes
11 Knob Road
Mt. Pocono, PA 18344

October 16, 1992

Dear Mr. Sykes,

Enclosed please find several checks totalling \$155.00 which represents contributions received by the Lehigh County Chapter of United We Stand. Also enclosed are completed copies of a Schedule providing the detail of the contributors.

Please contact me @ (215)395-7121 should you have any questions or comments.

Sincerely yours,

Daniel G. Oswald
Treasurer, Lehigh County Chapter

94043523446

Contributions Received by Neck
 For Lehigh County
 For Period From 10/1/92 To 10/15/92

Contributions made by corporations, labor organizations, or banks are illegal and can NOT be accepted. Aggregate year-to-date contribution per individual is still limited to \$1,000. Name and address of contributor should be entered below and is required if contribution is \$50 or greater. If contributor's aggregate year-to-date contribution will exceed \$200, employer and occupation must be listed below.

Send checks received to state headquarters within 7 days of the first contribution received during this reporting period. The last report for the month should be sent by the 25th of the month. Legally all contributions must be deposited in the authorized state account within ten days of receipt.

Date	Amount	Name	Address	Occupation	Employer
10/9/92	50.00	Richard D. Poe	807 N. St. Lucas Street Allentown, PA 18104		
10/7/92	5.00	George Thomas	5777 Louist Valley Rd. Coopersburg, PA 17030		
10/12/92	50.00	Richard Hunter	305 S. Madison St Allentown, PA 18102		
10/9/92	15.00	William Sekol	4522 Phillips Street Whitehall, PA 18052		
10/12/92	25.00	Tri-County Apartments	860 N. 7th St. Allentown, PA 18102		
10/12/92	10.00	Irena Herr	3521 Athens Ave. Allentown, PA 18110		

Page	
Total	155.00
Run	
Total	155.00
Page	
Number	001

94043523447

94043523448

WILLIAM H. OR LORRAINE E. SEKOL 2308
[REDACTED]
Oct 9, 92
PAY TO THE ORDER OF Perot 92 \$15.00
Fifteen Dollars
Merchants Bank N.A. Allentown, Pa. 18101
Classic Advantage
FOR [REDACTED] William H. Sekol

TRI-COUNTY APARTMENTS 1841
[REDACTED] 02
10/12/92
PAY TO THE ORDER OF LOSS PEROT 92 \$25.00
Twenty five and 00/100
Meridian Bank
MEMO [REDACTED] [REDACTED]

IRENA HERR 532
[REDACTED]
10/12/92
PAY TO THE ORDER OF PEROT 92 \$10.00
TEN
P
Penna. Employees Federal Credit Union Mechanicsburg, PA 17050
MEMO [REDACTED] Irena Herr

**RICHARD D. POE
JACQUELINE A. POE** 4406

Oct. 9 19 92 90-2501
313

PAY TO THE ORDER OF PEROT '92 \$ 50 xx
xx
xx

FIFTY AND xx/100 DOLLARS

Lehigh Valley Bank
BOX 2088 - LEHIGH VALLEY, PA 18011 - MEMBER FDIC

MEMO POLITICAL CONTRIBUTION Rich D. Poe

**GEORGE THOMAS, V
JANET J. THOMAS** 6153

10-7 19 92 90-131/313
BRANCH 17

PAY TO THE ORDER OF Perot '92 \$ 50
Five and 00/100

Merchants Bank N.A. Classic Advantage
Allentown, Pa. 18101

FOR Janet J. Thomas

RICHARD HUNTER 1044

Oct 12, 1992

PAY TO THE ORDER OF Perot '92 \$ 50
Fifty 00/100

Lehigh Valley Bank
Lehigh Valley, PA 18001

INV NO	AMOUNT	INV NO	AMOUNT

Richard E. Hunter

94043523449

William R. Sykes
11 Knob Road
Mt. Pocono, PA 18344

October 30, 1992

Dear Mr. Sykes,

Enclosed please find several checks and money order totalling \$2459.50 which represents contributions received by the Lehigh County Chapter of United We Stand. Also enclosed are completed copies of a Schedule providing the detail of the contributors and a petty cash reconciliation and disbursements.

Please contact me @ (215)395-7121 should you have any questions or comments.

Sincerely yours,

Daniel G. Oswald
Treasurer, Lehigh County Chapter

94043523450

For Period From 10/14/92 To 10/29/92

Cash contributions and proceeds from sale of books, etc. may NOT be placed in petty cash. Last report should be sent by the 25th of the month.

[illegible]

Page Total	2,080.50
Total	2,080.50
Page Nbr	001

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90 10109r

240431523452

Contributions Received by Check

For LEHIGH County

For Period From 10/14/92 To 10/29/92

Contributions made by corporations, labor organizations, or banks are illegal and can NOT be accepted. Aggregate year-to-date contribution per individual is still limited to \$1,000. Name and address of contributor should be entered below and is required if contribution is \$50 or greater.

If contributor's aggregate year-to-date contribution will exceed \$200, employer and occupation must be listed below.

Send checks received to state headquarters within 7 days of the first contribution received during this reporting period. The last report for the month should be sent by the 25th of the month. Legally all contributions must be deposited in the authorized state account within ten days of receipt.

Date	Amount	Name	Address	Occupation	Employer
10/14/92	14.00	Ingrid Bierbaum	424 Woodland Ave. Wayne, PA 19087		
10/15/92	15.00	Robert Vidoni	1221 N. 2nd St. Allentown, PA 18104		
10/17/92	25.00	William A. Sekol	4522 Phillip Street Whitehall, PA 18052		
10/23/92	5.00	Alva M. Reightler	1057 Third St 2661373 Whitehall, PA 18052		
10/22/92	10.00	Pamela Kurlledge			
10/24/92	100.00	Barbara J. O'Coner	4621 Spring Drive Center Valley, PA 18034	Plant Worker	AT&T
10/21/92	100.00	Day Builder	4076 Vera Cruz Rd. Copersburg, PA 18036	Contractor	Self-Employed
10/25/92	20.00	Rita Farrington	1984 Mylinda Lane Allentown, PA 18104		
10/28/92	10.00	Dale Wallace	1550 Hampton Road Allentown, PA 18104		
10/25/92	15.00	Linda Oberdorter	2513 S. Sixth St. Allentown, PA 18103		
10/27/92	5.00	Ralph R. Renninger	6782 Sidmunt Road Zionsville, PA 18092		
10/26/92	25.00	Janice Kingcaid	940 North 18th St Allentown, PA 18104		
10/29/92	10.00	Joel Fenstermaker	1664 Scherersville Rd. Allentown, PA 18104		
10/28/92	25.00	Ronald K. Aeft	946 Wyoming Street Allentown, PA 18103		

Page	
Total	379.00
Run	
Total	379.00
Page	
Number	001

24043523453

Monthly Petty Cash Reconciliation

For LE4164 County

For Period From 10/14/92 TO 10/29/92

Petty cash must be reconciled at the end of each month. To facilitate reporting to Dallas, please reconcile on or about the 25th of each month and make no further petty cash disbursements until the first day of the next month. Interim reports can be submitted if petty cash is needed before the end of the month.

Person Preparing:

Date:

Daniel Osweil
10/29/92

Beginning Petty Cash Balance

0

ADD:

Amount Received from PA Headquarters - Date 10/3/92

200.00

LESS:

All Petty Cash Disbursements (from attached schedule)

240.45

Ending Petty Cash Balance

< 40.45 >

9
4
0
4
3
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2
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4

For Period From 10/15/92 To 10/23/92

Petty cash disbursements may not be in excess of \$100 to any person or company in connection with a single purchase or transaction.

Attach original invoices or supporting documents for all disbursements made.

[illegible]

Page Total	347.45
Total	240.45
Page Nbr	00/

William R. Sykes
11 Knob Road
Mt. Pocono, PA 18344

November 9, 1992

Dear Mr. Sykes,

Enclosed please find the following:

- 1) Several checks totalling \$189.00 which represent contributions by check
- 2) Two money orders totalling \$529.90 which represent miscellaneous cash contribution
- 3) Unpaid invoices totalling \$1,021.54 to be paid by you to the following vendors:

Vendor	Amount
Lehigh Press & Graphics, Inc.	\$500.00
PP&L	226.57
Service Electric Cable TV	30.40
Bell Of PA	264.57
Total of Invoices	\$1,021.54
	=====

- 4) Reconciliation of petty cash

Please contact me @ (215)395-7121 should you have any questions or comments.

Sincerely yours,

Daniel G. Oswald
Treasurer, Lehigh County Chapter

94043523456

For Period From 10/26/92 To 11/3/92

Send checks received to state headquarters within 7 days of the first contribution received during this reporting period. The last report for the month should be sent by the 23rd of the month. Legally all contributions must be deposited in the authorized state account within ten days of receipt.

Page Total	189.00
Run Total	189.00
Page Number	001

PEGGY ANN PEARSON

776

60-131/313
BRANCH 33

Nov 3 19 92

PAY TO THE
ORDER OF

Perot '92

\$ 25 ⁰⁰/₁₀₀

60-131/313

twenty five dollars

DOLLARS

 **Merchants Bank** N.A.
Allentown, Pa. 18101

FOR

Brendan Pearson

94043523458

 **STEPHEN J. MILLER**

291

PEROT '92

Oct 31 1992

60-7907
213

\$ 50.00

fifty and 00/100

LEHIGH COUNTY EMPLOYEES
FEDERAL CREDIT UNION
455 Hamilton St., Allentown, PA 18101

Stephen J. Miller

EDWARD J. RAYEUR POA
MILDRED I. DILLINGER

2577

Oct. 26 1992

80-7173
2313

PAY TO THE
ORDER OF

Perot '93
Twenty Five Dollars and 00/100 \$ *25-00/100*
DOLLARS



Keystone Savings Association

10 Highland Ave., Baltimore, Pennsylvania 12017-0000

MEMO

Michael N. Dilling



ANTHONY SCARANTINO
SHIRLEY A. SCARANTINO

4693

Oct 26 1992

80-46061
313

PAY TO THE
ORDER OF

Perot for President
Thirty and 00/100 \$ *30-00*
DOLLARS



Meridian
Bank

CONTRIBUTION

Anthony Scarantino

ELMER D. DRIES
CONSTANCE F. DRIES

3850

10/30 19

80-48063
313

PAY TO THE
ORDER OF

Perot Headquarters
Ten and 00/100 \$ *10-00*
DOLLARS



Meridian
Bank

CONTRIBUTION

Constance Dries

MEMO

94043523459

ROBERT G. MARASCHIO
CANTON, MA 01921

1225

Oct 29 1992

PAY TO THE ORDER OF Perot 92 \$ 25.00

Twenty Five ¹⁰⁰/₁₀₀ DOLLARS

Meridian Bank

[Signature]

MARY JAYNE FEENEY
JAMES O. FEENEY

2853

Oct 30 1992

PAY TO THE ORDER OF Perot '92 \$ 7.00

Seven dollars DOLLARS

Meridian Bank

M. J. Feeney

ELMER D. DRIES
CONSTANCE F. DRIES

3848

10/30/92

PAY TO THE ORDER OF Perot 92 \$ 7.00

Seven and no/100 DOLLARS

Meridian Bank

Constance Dries

JOSEPH DIMARIA
KATHLEEN DIMARIA

1112

10-30 1992

PAY TO THE ORDER OF Perot '92 \$ 10.00

Ten 00/100 DOLLARS

Merchants Bank N.A.
Allentown, Pa. 18101

Joseph Dimaria

94043523460

For Period From 11/1/92 To 11/9/92

Cash contributions and proceeds from sale of books, etc. may NOT be placed in petty cash. Last report should be sent by the 25th of the month.

Page Total	529.90
Total	529.90
Page Nbr	001

9 4 0 4 3 5 2 3 4 6 1

94043523462

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER



Merchants Bank N.A.

Affiliate of Merchants Bancorp, Inc. • Allentown, PA 18101-2499

3817476

60-13
313

PERSONAL MONEY ORDER

PAY TO THE
ORDER OF

Perot '92

DATE

Nov 9, 1992

MERCHANTS BANK N.A. 386 dol's 00 cts

NOT VALID FOR MORE
THAN \$1000.00

YOUR SIGNATURE

YOUR ADDRESS

James E. Blaylock, Vice Chair
Lehigh County Chapter UWSA

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

⑈3817476⑈ ⑆031301312⑆

90 10208⑈

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER



Merchants Bank N.A.

Affiliate of Merchants Bancorp, Inc. • Allentown, PA 18101-2499

3817473

60-13
313

PERSONAL MONEY ORDER

PAY TO THE
ORDER OF

Perot '92

DATE

11/6/92

MERCHANTS BANK N.A. 143 dol's 90 cts

NOT VALID FOR MORE
THAN \$1000.00

YOUR SIGNATURE

YOUR ADDRESS

Lehigh County Chapter
United Way Fund

James E. Blaylock - Vice Chair
524 Bonner Rd #202 Allentown PA

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

⑈3817473⑈ ⑆031301312⑆

90 10208⑈

LEHIGH PRESS
& GRAPHICS, INC.
 211 North Seventh Street
 Allentown, PA 18102
 Tel: (215) 439-0000
 Fax: (215) 439-4078

INVOICE

INVOICE #

INVOICE DATE

20200

10/30/92

SOLD TO 1462

PEROT 92
 19TH & ALLEN STREETS
 ALLENTOWN PA 18104

ORDERED: 10/30/92 PAYMENT DUE: 10/30/92

SALESPERSON: VC
 TERMS: NET 0

QUANTITY	DESCRIPTION	PRICE
50000	PEROT 8 1/2 X 11 FLIERS LESS DEPOSIT (5000 TO THE w/ TR)	943.40 471.70-

PAYMENT IS DUE AS SPECIFIED ABOVE. DELINQUENT ACCOUNTS WILL BE SUBJECT TO A FINANCE CHARGE OF 1.5% PER MONTH OF THE UNPAID BALANCE. 1.5% PER MONTH IS AN ANNUAL PERCENTAGE RATE OF 18%.

THANK YOU

SUBTOTAL	471.70
TAX	28.30
TOTAL	500.00

SERVICE ELECTRIC CABLE TV
P.O. BOX 25025
LEHIGH VALLEY PA 18002-5025

FOR SERVICE TO
UNITED WE STAND/PEROT 92
1901 ALLEN ST
ALLENTOWN PA 18104-5004

ACCOUNT NUMBER
0702381788

BILLED FROM BILLED TO
11/01/92 11/30/92

DUE DATE
11/10/92

AMOUNT DUE
30.40

INCLUDES PAYMENTS
RECEIVED BY
10/15/92

0702381788
UNITED WE STAND/PEROT 92
1901 ALLEN ST
ALLENTOWN PA 18104-5004

SERVICE ELECTRIC CABLE TV
P.O. BOX 25025
LEHIGH VALLEY PA 18002-5025

0702381788 07 000000 003040 000000 2

PLEASE RETURN THE UPPER PORTION WITH YOUR PAYMENT — Thank You

SERVICE ELECTRIC CABLE TV
P.O. BOX 25025
LEHIGH VALLEY PA 18002-5025

DUE DATE
11/10/92

ACCOUNT NUMBER
0702381788

AMOUNT DUE
30.40

DATE	DESCRIPTION	AMOUNT
10/14	STARTING BALANCE	0.00
10/14	NEW CABLE SERVICE	11.40
10/15	BASIC CABLE NOV	19.00
10/15	** AMOUNT DUE **	30.40

DATE	DESCRIPTION	AMOUNT
------	-------------	--------

*** NOTICE ***
A YEARLY PAYMENT OPTION WILL BE
INCLUDED ON YOUR DECEMBER STATEMENT

THANK YOU FOR GIVING US THE OPPORTUNITY TO SERVE YOU.
PLEASE CALL YOUR LOCAL NUMBER. IF YOU MADE A PAYMENT,
PLEASE DEDUCT THIS AMOUNT FROM YOUR BILL.

PREVIOUS BAL.	-	PAYMENTS	+	CHARGES	-	CREDITS	+	PENALTIES	+	TAX	=	
0.00		0.00		30.40		0.00		0.00		0.00		30.40

PHONE (215) 845-9100 Toll Free 800 232-9100

94043523464

A Bell Atlantic Company

Page 1 of 17
215 770-9292-686 8Y

October 18, 1992

Due Date November 12, 1992 \$264.57

Please make your payment to Bell of Pa.

AMOUNT PAID

PEROT 92
1901 ALLEN ST
ALLENTOWN PA 18101

\$.

P.O. Box 8585
Phila, PA 19173-0001

10921507709292686304380011211278000001500030000026457200000

S00 043
1118 1127

A Bell Atlantic Company

Page 2 of 17
215 770-9292-686 8Y

October 18, 1992

PEROT 92
1901 ALLEN ST
ALLENTOWN PA 18101

Amount you paid through Oct 20 -150.00

Amount we owe you..... \$ -150.00

Charges for this month

Our charges-See Page 3	\$407.93
------------------------------	----------

Call 1 215-466-9900 if you have a question

AT&T charges-See Page 15 +6.64

Call 1 800-325-0138 if you have a question

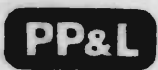
Total for this month.....	\$414.57
---------------------------	----------

Total amount due

\$264.57

A late payment charge of 1.25% applies to any balance carried forward to next month's bill.

9 4 0 4 3 5 2 3 4 6 5



Two North Ninth Street
Allentown, Pa. 18101

1101525761

236.84
TOTAL PAYMENT
AFTER DUE DATE

NOV 19 92
DUE DATE

226.57
TOTAL AMOUNT

CAR-RT SORT
UNITED WE STAND
AMERICA
1901 ALLEN ST
ALLENTOWN PA 18104-5004

**CR 76

4300002368420000226579 1101525761

AMOUNT PAID

MAKE CHECKS PAYABLE TO PP&L

TO INSURE CREDIT TO YOUR ACCOUNT, PLEASE RETURN THIS PORTION WITH PAYMENT.

--- CALL BEFORE THE DUE DATE IF YOU HAVE ANY QUESTIONS - ADDITIONAL INFORMATION ON THE REVERSE SIDE

SERVICE UNITED WE STAND
TO: AMERICA
1901 ALLEN ST
ALLENTOWN PA 18104

PLEASE USE YOUR CUSTOMER NUMBER
WHEN CALLING OR WRITING

110 1525 761

*SECURITY DEPOSIT OF RECORD \$0.00 PREVIOUS BALANCE .00

BALANCE AS OF NOV 3 92 .00

CURRENT BILLING FOR 27 DAYS USE
TO NOV 2 ACTUAL METER READING 51301
FROM OCT 6 ACTUAL METER READING 49490
GENERAL SERVICE RATE GSI FOR 1811 KWH
BILLING DEMAND 14.0 KILOWATTS 193.89
SPEC BASE RATE CR ADJ AT -2.30% -4.46
SURCHARGE FOR PA TAXES AT 2.07% 3.92
ENERGY CHARGE \$.011258 PER KWH 20.39
SALES TAX 12.83
CURRENT BILL DUE DATE NOV 19 92 226.57

ESTIMATE OF PA TAXES INCLUDED IN BILL		TOTAL PAYMENT AFTER DUE DATE		LATE PAYMENT CHARGE IF PAID AFTER DUE DATE		TOTAL AMOUNT	
TOTAL OF PA TAXES	GROSS RECEIPTS PORTION				DUE DATE		
20.52	9.40	236.84	10.27		NOV 19 92	226.57	

AVERAGE KWH PER DAY		ELECTRIC USE PROFILE		MAXIMUM DEMAND (KWH)	
ENERGY		METER NUMBER 62115994		DEMAND	
80				20	
72				18	
64				16	
56				14	
48				67	

More detailed information on the above subjects is available by contacting your local PP&L business office or calling the number shown on the other side of the bill.

of the Atlantic City Electric purchase of coal capacity

94043523466

Monthly Petty Cash Reconciliation

For LEWIS County

For Period From 10/01/92 TO 11/9/92

Petty cash must be reconciled at the end of each month. To facilitate reporting to Dallas, please reconcile on or about the 25th of each month and make no further petty cash disbursements until the first day of the next month. Interim reports can be submitted if petty cash is needed before the end of the month.

Person Preparing:

Date:

Daniel Oswick
11/10/92

Beginning Petty Cash Balance

40.45

ADD:

Amount Received from PA Headquarters - Date 11/2/92

500.00

LESS:

All Petty Cash Disbursements (from attached schedule)

644.55

Ending Petty Cash Balance

185.00

94043523467

Petty Cash Disbursement

For LEHIGH County

For Period From 10/1/92 To 11/9/92

Petty cash disbursements may not be in excess of \$100 to any person or company in connection with a single purchase or transaction.

Attach original invoices or supporting documents for all disbursements made.

Date	Amount	To Whom	For What
10/30/92	10.44	Giant Food Stores	Miscellaneous supplies
11/1/92	41.98	Book Store	Ten "United We Stand" Books
11/1/92	1.90	CVS	Office Supplies
11/1/92	59.55	Phone Calls	Telephone
11/1/92	123.56	Various Phone Calls	Telephone
11/3/92	2.07	CVS	Supplies
11/3/92	15.90	WAWA	Supplies
11/2/92	11.49	Cipco Office Supply	Office Supply
11/2/92	99.50	Staples	Office Supply - Tone Cartridge
11/2/92	2.42	CVS	Supplies
10/26/92	10.00	Lower Macungie Twpshp.	Sign Permit
10/26/92	5.00	South Whitehall Twpshp	Sign Permit
10/25/92	2.44	Bradlees	Supplies
10/25/92	1.89	CVS	Supplies
10/26/92	13.75	CVS	Supplies
10/25/92	2.53	CVS	Supplies
10/24/92	20.11	The Paper Cutter	Supplies
10/9/92	3.17	Hardware Store	Supplies
10/25/92	3.66	The Paper Cutter	Supplies
10/25/92	24.02	Acme Markets	Supplies
10/24/92	15.90	Staples	Office Supplies
10/22/92	10.00	John Gould Store	Copying
10/25/92	1.58	CVS	Supplies
10/10/92	21.26	CVS	Supplies
10/24/92	25.61	CVS	Supplies
10/9/92	4.10	Crest Time Value	Supplies
10/15/92	10.46	Staples	Office Supplies
10/16/92	9.75	Amer. Stamp & Stationery	Office Supplies
10/19/92	10.03	CVS	Supplies
10/17/92	1.89	CVS	Supplies

Page Total	566.26
Total	
Page Nbr	001

94043523468

For Period From 10/1/92 To 11/9/92

Attach original invoices or supporting documents for all disbursements made.

[illegible]

Page Total	78,29
Total	644.55
Page Nbr	002

GENERAL COUNSEL'S REPORT, DATED APRIL 5, 1994,
AND CERTIFICATION OF COMMISSION VOTE, DATED MAY 5, 1994,
ARE FILED AT THE FOLLOWING MICROFILM LOCATION:

MUR ROLL: 352

FRAMES: 2832-2847

94043523470



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

June 6, 1994

James Fike
1812 Tilghman Street
Allentown, PA 18104

RE: MUR 3763

Dear Mr. Fike:

On April 15, 1993, the Federal Election Commission received your complaint alleging certain violations of the Federal Election Campaign Act of 1971, as amended ("the Act").

After considering the circumstances of this matter, the Commission has determined to exercise its prosecutorial discretion and to take no action against the respondents. See attached narrative. Accordingly, the Commission closed its file in this matter on June 3, 1994. This matter will become part of the public record within 30 days.

The Act allows a complainant to seek judicial review of the Commission's dismissal of this action. See 2 U.S.C. § 437g(a)(8).

Sincerely,

Mary L. Taksar

Mary L. Taksar
Attorney

Attachment
Narrative

94043523471

MUR 3763
PEROT '92

The complainant, James Fike, alleges that Eric Rubin, James Blaylock and Dan Oswald, interim officers of the Lehigh County United We Stand America, failed to account for and report contributions, totaling approximately \$3,600, made to Perot '92 and United We Stand America. The respondents state that, due to their inexperience early in the campaign, they were unaware of contribution, expenditure and cash disbursement requirements but have since provided Perot '92 with documents necessary to file amended reports. In response to the complaint, Perot '92 indicated that took its best efforts to inform volunteers of FECA requirements. The Committee also stated that volunteers forwarded receipts totaling \$3,833.40, \$3,110.40 in the form of money orders and \$723.00 in in the form of checks, to the state treasurer for Pennsylvania for deposit and inclusion in FEC reports.

The principal players involved were inexperienced and took remedial action upon knowledge of the violation. There is no evidence that the activity had a significant impact on the process. This matter involves an insubstantial amount of money and less significant issues relative to the other issues pending before the Commission.

9 4 0 4 3 5 2 3 4 7 2



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20461

June 6, 1994

Kenneth A. Gross, Esq.
Skadden, Arps, Slate,
Meagher & Flom
1440 New York Avenue, N.W.
Washington, D.C. 20005-2107

RE: MUR 3763
Perot '92 and Mike Poss, as treasurer

Dear Mr. Gross:

On April 19, 1993, the Federal Election Commission notified your clients, Perot '92 and Mike Poss, as treasurer, of a complaint alleging certain violations of the Federal Election Campaign Act of 1971, as amended. A copy of the complaint was enclosed with that notification.

After considering the circumstances of this matter, the Commission has determined to exercise its prosecutorial discretion and to take no action against your clients. See attached narrative. Accordingly, the Commission closed its file in this matter on June 3, 1994.

The confidentiality provisions of 2 U.S.C. § 437g(a)(12) no longer apply and this matter is now public. In addition, although the complete file must be placed on the public record within 30 days, this could occur at any time following certification of the Commission's vote. If you wish to submit any factual or legal materials to appear on the public record, please do so as soon as possible. While the file may be placed on the public record prior to receipt of your additional materials, any permissible submissions will be added to the public record when received.

24043523473

Kenneth A. Gross, Esq.
MUR 3763
Page 2

If you have any questions, please contact Joan McEnery at
(202) 219-3690.

Sincerely,

Mary L. Taksar

Mary L. Taksar
Attorney

Attachment
Narrative

9 4 0 4 3 5 2 3 4 7 4

MUR 3763
PEROT '92

The complainant, James Fike, alleges that Eric Rubin, James Blaylock and Dan Oswald, interim officers of the Lehigh County United We Stand America, failed to account for and report contributions, totaling approximately \$3,600, made to Perot '92 and United We Stand America. The respondents state that, due to their inexperience early in the campaign, they were unaware of contribution, expenditure and cash disbursement requirements but have since provided Perot '92 with documents necessary to file amended reports. In response to the complaint, Perot '92 indicated that took its best efforts to inform volunteers of FECA requirements. The Committee also stated that volunteers forwarded receipts totaling \$3,833.40, \$3,110.40 in the form of money orders and \$723.00 in in the form of checks, to the state treasurer for Pennsylvania for deposit and inclusion in FEC reports.

The principal players involved were inexperienced and took remedial action upon knowledge of the violation. There is no evidence that the activity had a significant impact on the process. This matter involves an insubstantial amount of money and less significant issues relative to the other issues pending before the Commission.

94043523475



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

June 6, 1994

Lehigh County Interim Board
United We Stand America, Inc.
c/o Eric Rubin, Chairman
329 N. 22nd Street
Allentown, PA 18104

RE: MUR 3763
Lehigh County Interim Board of United
We Stand America, Inc.

Dear Mr. Rubin:

On April 19, 1993, the Federal Election Commission notified Lehigh County Interim Board of United We Stand America, Inc. ("Organization") of a complaint alleging certain violations of the Federal Election Campaign Act of 1971, as amended. A copy of the complaint was enclosed with that notification.

After considering the circumstances of this matter, the Commission has determined to exercise its prosecutorial discretion and to take no action against the organization. See attached narrative. Accordingly, the Commission closed its file in this matter on June 3, 1994.

The confidentiality provisions of 2 U.S.C. § 437g(a)(12) no longer apply and this matter is now public. In addition, although the complete file must be placed on the public record within 30 days, this could occur at any time following certification of the Commission's vote. If you wish to submit any factual or legal materials to appear on the public record, please do so as soon as possible. While the file may be placed on the public record prior to receipt of your additional materials, any permissible submissions will be added to the public record when received.

94043523476

Lehigh County Interim Board
MUR 3763
Page 2

If you have any questions, please contact Joan McEnery at
(202) 219-3690.

Sincerely,

Mary L. Taksar

Mary L. Taksar
Attorney

Attachment
Narrative

94043523477

MUR 3763
PEROT '92

The complainant, James Fike, alleges that Eric Rubin, James Blaylock and Dan Oswald, interim officers of the Lehigh County United We Stand America, failed to account for and report contributions, totaling approximately \$3,600, made to Perot '92 and United We Stand America. The respondents state that, due to their inexperience early in the campaign, they were unaware of contribution, expenditure and cash disbursement requirements but have since provided Perot '92 with documents necessary to file amended reports. In response to the complaint, Perot '92 indicated that took its best efforts to inform volunteers of FECA requirements. The Committee also stated that volunteers forwarded receipts totaling \$3,833.40, \$3,110.40 in the form of money orders and \$723.00 in in the form of checks, to the state treasurer for Pennsylvania for deposit and inclusion in FEC reports.

The principal players involved were inexperienced and took remedial action upon knowledge of the violation. There is no evidence that the activity had a significant impact on the process. This matter involves an insubstantial amount of money and less significant issues relative to the other issues pending before the Commission.

94043523478



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

June 6, 1994

Dan Oswald
611 Belair Drive
Coopersberg, PA 18036

RE: MUR 3763
Dan Oswald

Dear Mr. Oswald:

On April 19, 1993, the Federal Election Commission notified you of a complaint alleging certain violations of the Federal Election Campaign Act of 1971, as amended. A copy of the complaint was enclosed with that notification.

After considering the circumstances of this matter, the Commission has determined to exercise its prosecutorial discretion and to take no action against you. See attached narrative. Accordingly, the Commission closed its file in this matter on June 3, 1994.

The confidentiality provisions of 2 U.S.C. § 437g(a)(12) no longer apply and this matter is now public. In addition, although the complete file must be placed on the public record within 30 days, this could occur at any time following certification of the Commission's vote. If you wish to submit any factual or legal materials to appear on the public record, please do so as soon as possible. While the file may be placed on the public record prior to receipt of your additional materials, any permissible submissions will be added to the public record when received.

94043523479

Dan Oswald
MUR 3763
Page 2

If you have any questions, please contact Joan McEnery at
(202) 219-3690.

Sincerely,

Mary L. Taksar

Mary L. Taksar
Attorney

Attachment
Narrative

94043523480

MUR 3763
PEROT '92

The complainant, James Fike, alleges that Eric Rubin, James Blaylock and Dan Oswald, interim officers of the Lehigh County United We Stand America, failed to account for and report contributions, totaling approximately \$3,600, made to Perot '92 and United We Stand America. The respondents state that, due to their inexperience early in the campaign, they were unaware of contribution, expenditure and cash disbursement requirements but have since provided Perot '92 with documents necessary to file amended reports. In response to the complaint, Perot '92 indicated that took its best efforts to inform volunteers of FECA requirements. The Committee also stated that volunteers forwarded receipts totaling \$3,833.40, \$3,110.40 in the form of money orders and \$723.00 in in the form of checks, to the state treasurer for Pennsylvania for deposit and inclusion in FEC reports.

The principal players involved were inexperienced and took remedial action upon knowledge of the violation. There is no evidence that the activity had a significant impact on the process. This matter involves an insubstantial amount of money and less significant issues relative to the other issues pending before the Commission.

9 4 0 4 3 5 2 3 4 8 1



FEDERAL ELECTION COMMISSION
WASHINGTON D.C. 20461

June 6, 1994

James Blaylock
524 Benner Road
Allentown, PA 18104

RE: MUR 3763
James Blaylock

Dear Mr. Blaylock:

On April 19, 1993, the Federal Election Commission notified you of a complaint alleging certain violations of the Federal Election Campaign Act of 1971, as amended. A copy of the complaint was enclosed with that notification.

After considering the circumstances of this matter, the Commission has determined to exercise its prosecutorial discretion and to take no action against you. See attached narrative. Accordingly, the Commission closed its file in this matter on June 3, 1994.

The confidentiality provisions of 2 U.S.C. § 437g(a)(12) no longer apply and this matter is now public. In addition, although the complete file must be placed on the public record within 30 days, this could occur at any time following certification of the Commission's vote. If you wish to submit any factual or legal materials to appear on the public record, please do so as soon as possible. While the file may be placed on the public record prior to receipt of your additional materials, any permissible submissions will be added to the public record when received.

24043523482

James Blaylock
MUR 3763
Page 2

If you have any questions, please contact Joan McEnery at
(202) 219-3690.

Sincerely,

Mary L. Taksar

Mary L. Taksar
Attorney

Attachment
Narrative

94043523483

MUR 3763
PEROT '92

The complainant, James Fike, alleges that Eric Rubin, James Blaylock and Dan Oswald, interim officers of the Lehigh County United We Stand America, failed to account for and report contributions, totaling approximately \$3,600, made to Perot '92 and United We Stand America. The respondents state that, due to their inexperience early in the campaign, they were unaware of contribution, expenditure and cash disbursement requirements but have since provided Perot '92 with documents necessary to file amended reports. In response to the complaint, Perot '92 indicated that took its best efforts to inform volunteers of FECA requirements. The Committee also stated that volunteers forwarded receipts totaling \$3,833.40, \$3,110.40 in the form of money orders and \$723.00 in in the form of checks, to the state treasurer for Pennsylvania for deposit and inclusion in FEC reports.

The principal players involved were inexperienced and took remedial action upon knowledge of the violation. There is no evidence that the activity had a significant impact on the process. This matter involves an insubstantial amount of money and less significant issues relative to the other issues pending before the Commission.

9 4 0 4 3 5 2 3 4 8 4



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

June 6, 1994

Eric Rubin
329 N. 22nd Street
Allentown, PA 18104

RE: MUR 3763
Eric Rubin

Dear Mr. Rubin:

On April 19, 1993, the Federal Election Commission notified you of a complaint alleging certain violations of the Federal Election Campaign Act of 1971, as amended. A copy of the complaint was enclosed with that notification.

After considering the circumstances of this matter, the Commission has determined to exercise its prosecutorial discretion and to take no action against you. See attached narrative. Accordingly, the Commission closed its file in this matter on June 3, 1994.

The confidentiality provisions of 2 U.S.C. § 437g(a)(12) no longer apply and this matter is now public. In addition, although the complete file must be placed on the public record within 30 days, this could occur at any time following certification of the Commission's vote. If you wish to submit any factual or legal materials to appear on the public record, please do so as soon as possible. While the file may be placed on the public record prior to receipt of your additional materials, any permissible submissions will be added to the public record when received.

94043523485

Eric Rubin
MUR 3763
Page 2

If you have any questions, please contact Joan McEnery at
(202) 219-3690.

Sincerely,

Mary L. Taksar

Mary L. Taksar
Attorney

Attachment
Narrative

94043523486

MUR 3763
PEROT '92

The complainant, James Fike, alleges that Eric Rubin, James Blaylock and Dan Oswald, interim officers of the Lehigh County United We Stand America, failed to account for and report contributions, totaling approximately \$3,600, made to Perot '92 and United We Stand America. The respondents state that, due to their inexperience early in the campaign, they were unaware of contribution, expenditure and cash disbursement requirements but have since provided Perot '92 with documents necessary to file amended reports. In response to the complaint, Perot '92 indicated that took its best efforts to inform volunteers of FECA requirements. The Committee also stated that volunteers forwarded receipts totaling \$3,833.40, \$3,110.40 in the form of money orders and \$723.00 in in the form of checks, to the state treasurer for Pennsylvania for deposit and inclusion in FEC reports.

The principal players involved were inexperienced and took remedial action upon knowledge of the violation. There is no evidence that the activity had a significant impact on the process. This matter involves an insubstantial amount of money and less significant issues relative to the other issues pending before the Commission.

94043523487



FEDERAL ELECTION COMMISSION
WASHINGTON, D C 20463

THIS IS THE END OF MUR # 3763

DATE FILMED 6-14-94 CAMERA NO. 2
CAMERAMAN JM/L

9
4
0
4
3
5
2
3
4
8
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