



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

December 2, 2020

Kimberly A. Woodard, Treasurer  
PROTECTING OUR VOTE PAC  
499 S. Capitol Street, SW  
Suite 422  
Washington, DC 20003

**Response Due Date  
December 24, 2020**

Re: ADR 985 (RAD 20L-24)  
PROTECTING OUR VOTE PAC and Kimberly A. Woodard, Treasurer (C00509463)

Dear Kimberly A. Woodard:

The Federal Election Commission (FEC or Commission) referred a compliance issue to the FEC's Alternative Dispute Resolution Office (ADR Office) for processing. The referral by the Reports Analysis Division (RAD) was based on a review of reports filed by PROTECTING OUR VOTE PAC which reflect a possible failure to comply with the Federal Election Campaign Act of 1971, as amended.

The FEC established the ADR Program to provide an informal means for resolving matters that come before the Commission and to facilitate negotiations directly with PROTECTING OUR VOTE PAC and Kimberly A. Woodard, Treasurer (Respondents or the Committee). The ADR Program provides Respondents with an opportunity to negotiate settlement of a matter that is mutually agreeable. The negotiations occur prior to any Commission consideration of whether there is reason to believe a violation has occurred. If negotiations are successful, the resulting settlement would conclude the matter.

The Commission, in referring the matter to the ADR Office, determined that the case is eligible for processing in the ADR program. If Respondents decide to participate in the ADR Program, you must: 1) indicate in writing a willingness to have your case submitted for ADR processing; 2) agree to participate in the bilateral interest based negotiations; and 3) waive the statute of limitations while the matter is being processed under the FEC's ADR program.

The issues referred to the ADRO, and the focus of our subsequent negotiations are summarized as follows:

RAD referred PROTECTING OUR VOTE PAC and Kimberly A. Woodard, Treasurer (Respondents or the Committee) for failing to timely file five (5) 24-Hour Reports totaling

FEDERAL ELECTION COMMISSION, ALTERNATIVE DISPUTE RESOLUTION OFFICE  
1050 FIRST STREET N.E., WASHINGTON, DC 20463  
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\$48,623.21 to support ten (10) independent expenditures disclosed on the 2020 July Quarterly Report.

On September 16, 2020, the Committee filed an Amended 2020 July Quarterly Report including memo text stating that the individual responsible for relaying expenditure information had an emergency medical procedure on the dissemination date of the expenditures and was unable to provide the information in a timely fashion. Further, the Committee states that it has since implemented safeguards to avoid similar errors in the future.

If after reviewing this letter and the enclosed ADR Frequently Asked Questions, which describe the ADR program, Respondent(s) would like to participate in ADR processing, you need to affirmatively indicate that on the enclosed Commitment to Submit Matter to ADR form. **Failure to respond affirmatively within fifteen (15) business days from the date of this letter will be taken as a notice of disinterest in the program and your case will be dropped from further consideration for ADR.** In that event, your case will be sent to the FEC's Office of General Counsel for further processing, and the likelihood that the Committee will be audited during the next election cycle will increase.

This matter has been designated as **ADR 985**. Please refer to this number in future correspondence with the FEC. If you have questions about the ADR Program, please contact the ADRO at my direct dial as indicated below

Sincerely,



Joshua A. Rebollozo  
ADR Specialist  
Alternative Dispute Resolution Office