

**RECEIVED***By Office of the Commission Secretary at 11:08 am, Mar 27, 2020*

FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

**SENSITIVE****MEMORANDUM**

March 27, 2020

TO: The Commission

THROUGH: Alec Palmer *AP*  
Staff DirectorFROM: Patricia C. Orrock *PCO*  
Chief Compliance OfficerKrista J. Roche *KJR*  
Director, ADR OfficeJoshua A. Rebollozo *JAR*  
ADR Specialist, ADR OfficeSUBJECT: Informational Memo on Assignment  
ADR 961 - DNC Services Corp./Dem. Nat'l Committee and  
William Q. Derrough, Treasurer (C00010603)

The Reports Analysis Division (RAD) referred RAD 20L-05 for processing on March 23, 2020, and the ADR Office designated the referral ADR 961. This office intends to notify Respondents after five business days. If you have any questions or concerns, please contact the ADR Office.

**Summary of Case:** RAD referred DNC Services Corp./Dem. Nat'l Committee and William Q. Derrough, Treasurer (Respondents or the Committee) for failing to disclose all financial activity on its 2019 May Monthly Report, originally filed on May 20, 2019. On June 20, 2019, the Committee filed an Amended 2019 May Monthly Report including \$946,780.40 in additional receipts.

In a Form 99 (Miscellaneous Electronic Submission) filed on December 30, 2019, the Committee stated that the failure to include all receipts in the original report was due to an unrecognized technical error in the Committee's new accounting software. The Committee further stated that it has since worked with its software vendor to prevent a similar error in the future.