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FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

MEMORANDUM

February 11, 2020

TO: The Commission

THROUGH: Alec Palmer *AP*
Staff DirectorFROM: Patricia C. Orrock *PCO*
Chief Compliance OfficerKrista J. Roche *KJR*
Director, ADR OfficeJoshua A. Rebollozo *JAR*
ADR Specialist, ADR OfficeSUBJECT: Informational Memo on Assignment
ADR 956 — It Starts Today and Jonathan Zucker, Treasurer
(C00630012)

The Reports Analysis Division (RAD) referred RAD 20L-02 for processing on January 16, 2020, and the ADR Office designated the referral ADR 956. This office intends to notify Respondents after five business days. If you have any questions or concerns, please contact the ADR Office.

Summary of Case: RAD referred It Starts Today and Jonathan Zucker, Treasurer (Respondents or the Committee) for failing to disclose all financial activity on its 2018 October Monthly Report, originally filed on October 13, 2018. On August 9, 2019, the Committee filed an Amended 2018 October Monthly Report including \$142,066.12 in additional receipts.

On October 25, 2019, the Committee filed a Form 99 (Miscellaneous Electronic Submission) stating that the failure to disclose all financial activity was the result of a clerical error. The Committee additionally stated that they have since implemented more rigorous procedures and have become more frequent in their reconciliation process.

Memo on Assignment
ADR 956 (RAD 20L-02)