



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

Aug 3, 2020

Neil Reiff  
Sandler, Reiff, Lamb, Rosenstein & Birkenstock, P.C.  
1090 Vermont Ave, NW Suite 750  
Washington, DC 20005

Re: ADR 946 (AR 19-10R)  
Utah State Democratic Committee (C00105973)  
and Sheila Srivastava, Treasurer

Dear Neil P. Reiff:

Enclosed is the signed copy of the Negotiated Settlement resolving the above-shown matter. The Negotiated Settlement was approved by the Commission on July 1, 2020 – the effective date of the agreement.

Note the specific time frames for compliance detailed in the agreement. Please forward to this office, a statement confirming Respondent's compliance with each term. The letter should note the dates on which Respondents satisfied each of the terms and contain the ADR case number. For your convenience, a compliance chart is attached.

Under the terms of the agreement, a civil penalty in the amount of \$5,310 is due on July 31, 2020. Kindly review the attached payment instructions for details on payment methods and the collection of unpaid debts.

As you are aware, the Negotiated Settlement will be made part of the record that is released to the public. The Commission will also place on the record copies of the complaint/referral, correspondence exchanged between your office and this office prior to our negotiations, and reports prepared for the Commission by this office to assist in its consideration of this matter. The Commission is obliged by Federal statute to place on the public record documents in closed enforcement and alternative dispute resolution cases; accordingly, copies of documents relative to this matter will be forwarded shortly to the FEC's Public Records Office.

This agreement resolves this matter. I appreciate your assistance in effectively resolving this matter and bringing the case to a mutually acceptable conclusion.

Sincerely,



Rosa Marshall  
Assistant Director  
Alternative Dispute Resolution Office

Enc: Payment Instructions  
Compliance Chart  
Negotiated Settlement

## **ADRO Civil Penalty Payment Instructions**

You may remit payment by credit card, debit card, or ACH withdrawal from your bank account through Pay.gov, the federal government's secure portal for online collections. Visit [www.fec.gov/adrpayment](http://www.fec.gov/adrpayment) to be directed to Pay.gov's FEC ADR Payment form.

### **Unpaid Civil Penalties**

Unpaid civil money penalties will be subject to the Debt Collection Act of 1982 ("DCA") as amended by the Debt Collection Improvement Act of 1996 ("DCIA"), 31 U.S.C. § 3701 et seq. If you do not pay this debt within 30 days (or file a written petition to a federal district court - see below), the Commission will transfer the debt to the U.S. Department of the Treasury ("Treasury") for collection. Within 5 days of the transfer to Treasury, Treasury will contact you to request payment. Treasury currently charges a fee of 30% of the civil money penalty amount for its collection services. If the age of the debt is greater than or equal to two years old, Treasury will charge a fee of 32% of the civil money penalty amount for its collection services. The fee will be added to the amount of the civil money penalty that you owe. Should Treasury's attempts fail, Treasury will refer the debt to a private collection agency ("PCA"). If the debt remains unpaid, Treasury may recommend that the Commission refer the matter to the Department of Justice for litigation.

Actions which may be taken to enforce recovery of a delinquent debt by Treasury may also include: (1) offset of any payments, which the debtor is due, including tax refunds and salary; (2) referral of the debt to agency counsel for litigation; (3) reporting of the debt to a credit bureau; (4) administrative wage garnishment; and (5) reporting of the debt, if discharged, to the IRS as potential taxable income. In addition, under the provisions of DCIA and other statutes applicable to the FEC, the debtor may be subject to the assessment of other statutory interest, penalties, and administrative costs.

In accordance with the DCIA, at your request, the agency will offer you the opportunity to inspect and copy records relating to the debt, the opportunity for a review of the debt, and the opportunity to enter into a written repayment agreement.

**ADR 946 Compliance Chart**

<b>Type</b>	<b>Date Due</b>
Complete training in accordance with the Training Plan	12/31/2020
Develop & certify implementation of process to track communications	7/31/2020



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Case Number: ADR 946

Source: AR 19-10R

Case Name: Utah State Democratic Committee

### NEGOTIATED SETTLEMENT

This matter was initiated by the Federal Election Commission (Commission) pursuant to information ascertained in the normal course of carrying out its supervisory responsibilities. Following review of the matter, and in an effort to promote compliance with the Federal Election Campaign Act of 1971, as amended, (FECA) and resolve this matter, the Commission entered into negotiations with Neil P. Reiff, Esq. representing Utah State Democratic Committee and Sheila Srivastava, in the official capacity of Treasurer (the Committee or Respondents). It is understood that this agreement will have no precedential value relative to any other matters coming before the Commission.

Negotiations between the Commission and Respondents addressed the issues raised in this referral. The parties agree to resolve the matter according to the following terms:

1. The Commission entered into this agreement as part of its responsibility for administering the FECA, and in an effort to promote compliance on the part of Respondents. The Commission's use of alternative dispute resolution procedures (ADR) is guided by "The Administrative Dispute Resolution Act of 1996," 5 U.S.C. § 572 and is an extension of 52 U.S.C. § 30109.
2. Respondents voluntarily enter into this agreement with the Commission.
3. The Reports Analysis Division (RAD) referred Respondents for a series of reporting errors and other FECA violations during the 2017-2018 election cycle. The Committee's errors included, among other items: excessive, prohibited and other impermissible contributions and transfers; mathematical discrepancies; the failure to provide supporting schedules; the failure to properly itemize disbursements; issues with Federal Election Activity/Levin Funds; and issues with allocated Federal and Non-Federal activity. In addition, Respondents filed an Amended 2018 February Monthly Report containing an opening cash-on-hand discrepancy totaling \$51,637.61.
4. A political committee may be referred if, after an internal review of reports filed by the committee, the Commission determines the reports do not meet the threshold requirements for substantial compliance with the FECA. 52 U.S.C. § 30109. Each report filed must disclose the amount of cash on hand at the beginning of the reporting period, as well as at the close of the reporting period. 52 U.S.C. §§ 30104(b)(1), 30104(b)(8), 11 C.F.R. §§ 104.3(a)(1), 104.3(b)(1), 104.3(d).

5. Respondents contend that there were challenges during the 2017-2018 election cycle that affected the Committee's reporting. During negotiations, the Committee filed a Form 99 (Miscellaneous Electronic Submission) to correct the public record for the 2017-2018 election cycle reporting errors. RAD reviewed the Form 99 and determined that no further corrective action is required. Respondents indicate that they will attend training and develop a process to track communications from the Commission in accordance with the terms of this agreement in order to enhance their compliance efforts.
6. Respondents, in an effort to avoid similar errors in the future, agree to: (a) complete training in accordance with the Training Plan (Exhibit A) within six (6) months of the effective date of this agreement; (b) develop and certify implementation of a process to track receipt of, and response to, communications with the Commission within thirty (30) days of the effective date of this agreement; (c) pay a civil penalty of \$5,310 within thirty (30) days of the effective date of this agreement.
7. Respondents agree that all information provided to resolve this matter is true and accurate to the best of their knowledge and that they sign this agreement under penalty of perjury pursuant to 28 U.S.C. § 1746.
8. The parties agree that if Respondents fail to comply with the terms of this settlement, the Commission may undertake civil action in the U.S. District Court for the District of Columbia to secure compliance. Unpaid civil money penalties are subject to the Debt Collection Act of 1982 as amended by the Debt Collection Improvement Act of 1996 (DCIA), 31 U.S.C. § 3701 et seq. The Commission will transfer debt to the United States Department of the Treasury (Treasury) for collection.
9. This agreement shall become effective on the date signed by all parties and approved by the Commission. Respondents shall comply with the terms of this agreement as set out in paragraph 6 above and shall certify compliance with the above settlement terms in writing to the Alternative Dispute Resolution Office on or before the date each term becomes due.
10. This Negotiated Settlement constitutes the entire agreement between the parties on ADR 946 (AR 19-10R), and resolves those issues identified in paragraph 3 above. No other statement, promise or agreement, either written or oral, made by either party, not included herein, shall be enforceable.

FOR THE COMMISSION:

Rosa Marshall, Assistant Director  
Alternative Dispute Resolution Office



7/1/2020

Date Signed

FOR THE RESPONDENTS:



Neil P. Reiff, Esq.  
Representing Utah State Democratic Committee  
and Sheila Srivastava, Treasurer

3/9/20

Date Signed



**FEDERAL ELECTION COMMISSION**  
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**Training Plan**  
**Utah State Democratic Committee (C00105973)**  
**Exhibit A**

Sheila Srivastava, Treasurer  
825 N 300 W, Suite C400  
Salt Lake City, UT 84103

Neil P. Reiff, Counsel  
1090 Vermont Avenue NW, Suite 750  
Washington, DC 20005

Re: ADR 946: Utah State Democratic Committee and Sheila Srivastava, Treasurer

Below is a general overview of the training that the Utah State Democratic Committee will complete per the Negotiated Settlement.

**I. Fundraising for the federal account**

- A. Permissible sources of contributions
- B. Prohibited sources of contributions
- C. Contribution Limits
- D. Joint Fundraising Activity

**II. Party Committee Disbursements**

- A. Payroll Disclosure/Allocation
- B. Proper Disclosure of Disbursements

**III. Common Reporting Errors**

**IV. Best Practices for FEC Compliance**

The estimated timeframe for training is approximately four to seven hours. Please contact Rosa Marshall at (202) 694-1152 within thirty (30) days of the effective date of this agreement to provide attendee information and schedule a training date and time.