



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

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SENSITIVE

MEMORANDUM

August 30, 2011

TO: The Commission

THROUGH: Alec Palmor *AP*
Staff Director

FROM: Patricia Carmona *PC*
Chief Compliance Officer

Lynn M. Fraser *LMF*
Director, ADR Office

BY: Krista J. Roche *KJR*
Assistant Director, ADR Office

SUBJECT: ADR 589 Lee Hawkins for Congress and Chris Masters, Treasurer
Informational Memo on Assignment

The Reports Analysis Division (RAD) referred RAD 11L-23 on August 22, 2011, and the ADR Office designated the referral as ADR 589. We include a summary and discussion of the referral for your information. We anticipate initiating communication with Respondents in ADR 589 on September 6, 2011. Please contact Krista Roche if you have any questions, comments or concerns before then.

Summary of Case: RAD referred Lee Hawkins for Congress and Chris Masters, Treasurer, (Respondents or the Committee) for failing to disclose all financial activity. On June 20, 2011, the Committee amended its 2012 12 Day Pre-Runoff Report to disclose additional disbursements totaling \$140,804.86 and its 2010 October Quarterly Report to disclose additional disbursements totaling \$155,240.00, which were not disclosed on the original reports filed May 27, 2010, and October 15, 2010, respectively.

The Committee contends that the errors resulted from unusual procedures surrounding payment to a vendor as well as lack of experience of staff during a period of high turnover.

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