



FEDERAL ELECTION COMMISSION  
Washington, DC 20463

November 17, 2005

Ambassador William R. Timken, Jr.  
U.S. Embassy Berlin  
PSC 120 Box 1000  
APO AE 09265

Dear Mr. Ambassador:

Thank you for returning the completed "Commitment to Submit Matter to ADR Program" form to this office. As previously noted, this case has been designated **ADR 292/PMUR 428** and should be referenced in all correspondence with the Commission.

The first phase of the program is the negotiation stage. If someone other than your self will be representing you in this matter, he or she will need to complete and return the enclosed "Designation of Counsel" form to this Office. That representative should have authority to engage in negotiations on your behalf and to settle the matter under discussion. The objective of the negotiations, during which I will represent the FEC, will be to achieve a mutually agreeable settlement of the issues while promoting compliance with the Act.

After you receive this letter, you or your designated representative should be in touch with this office to select a day and time for the negotiations. While we would welcome the opportunity to sit down to discuss this case, we are prepared to address this matter and work to resolve it over the phone. Please let us hear from you or the selective representative at the earliest convenience. Normally, we request that Respondents reply no later than fifteen (15) days from receipt of this letter so we may concur in the day, time and place for our negotiation. However, given your presence out of the country we will wait to hear from you. The negotiations usually take no more than an hour.

In the event that we are unable to arrive at a settlement of this matter, we will proceed by mutual agreement to Mediation. The Mediation process is described in the material that accompanied our initial letter. If we proceed to Mediation, we will submit 3 names from a list of 15 Mediators who were selected, based on their extensive experience in the private sector, to serve on a panel especially prepared to handle FECA disputes. To assist in selecting the Mediator for your case, the names of the panel members will be accompanied by brief biographical sketches. While the Mediators are prepared to assist us in resolving this matter, they neither have the authority nor inclination to resolve it for us. That is a matter entirely in our hands.

If you have any questions about the ADR program or the negotiation or mediation procedures please let us hear from you. In the meantime, we look forward to hearing from you and concluding this matter expeditiously.

Sincerely,

A handwritten signature in black ink, appearing to read "Allan D. Silberman", is written over a horizontal line.

Allan D. Silberman  
Director, ADR Office

26190264411