



FEDERAL ELECTION COMMISSION
999 E Street, N.W.
Washington, DC 20463

August 24, 2005

Kellie Baker, Director of Administration
Community Action Program – PAC
810 First Street, N.E. – Suite 530
Washington, D.C. 20002

Dear Ms. Baker:

We have received the completed "Commitment to Submit Matter to ADR Program" form that was sent to the Community Action Program in response to a referral to this Office from the Commission's Reports Analysis Division (RAD). As noted in the earlier correspondence, this case has been designated **ADR 276/RAD 05L-10** and should be referenced in all correspondence with the Commission.

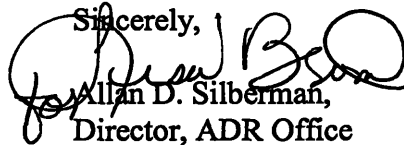
The first phase of the program is the negotiation stage. I note that you have already been selected to represent the PAC and will assume you have authority to engage in negotiations on the Committee's behalf and to settle the matter under discussion. The objective of the negotiations, during which I will represent the FEC, will be to achieve a mutually agreeable settlement of the issues while promoting compliance with the Act.

After you receive this letter, you should be in touch with this office to select a day and time for the negotiations. While we would welcome the opportunity to sit down to discuss this case, we are ready to address this matter and work to resolve it over the phone. Please let us hear from you at their earliest convenience but no later than fifteen (15) days from receipt of this letter so we may concur in the day, time and place for our negotiations. We anticipate that the negotiations should take no more than an hour.

In the event that we are unable to resolve this matter, we will proceed by mutual agreement to Mediation. The Mediation process is described in the material that accompanied our previous letter. If we proceed to Mediation, we will submit 3 names from a list of 15 Mediators who were selected, based on their extensive experience in the private sector, to serve on a panel especially prepared to handle FECA disputes. To assist you in selecting the Mediator for your case, the names of the panel members will be accompanied by brief biographical sketches. While the Mediators are prepared to assist us in resolving this matter, they neither have the authority nor inclination to resolve it for us. That is a matter entirely in our hands.

If you have any questions about the ADR program or the negotiations please be in touch. In the meantime, I look forward to hearing from you and concluding this matter expeditiously.

Sincerely,


Allan D. Silberman,
Director, ADR Office

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