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August 17, 2004

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BY HAND DELIVERY

Mr. Lawrence H. Norton
General Counsel
Federal Election Commission
999 E Street NW
Washington, DC 20463

Re: MUR 5476: National Committee for an Effective Congress, C00003558

Dear Mr. Norton:

On behalf of National Committee for an Effective Congress ("NCEC") and James E. Byron as Treasurer (collectively, the "Committee"), this letter is submitted in response to the complaint filed by the Charities Bureau of the Department of Law of the State of New York dated June 28, 2004 (the "Complaint"). The Complaint notes a series of political contributions made by the Harold & Marian B. Coleman Charitable Foundation, Inc. (the "Foundation"). These contributions were reported in the Internal Revenue Service (IRS) Form 990-PF, from the years 1998-2003. According to the IRS forms and the Complaint, the Foundation made four contributions to NCEC between 1998 and 2002.

The Committee has conducted an extensive review of our records concerning the Foundation's contributions. Unfortunately, it appears that while at least one attempted contribution from the Foundation was returned, others were improperly deposited into the Committee's account.

The following contributions from the Foundation were deposited into the account of the Committee:

Date Received	Amount	Check #
September 3, 1999	\$250	1060
March 13, 2000	\$300	1014
October 19, 2000	\$300	1100
December 26, 2001	\$100	1215
March 14, 2003	\$100	1331

24-19-025-4677

Mr. Lawrence H. Norton
August 17, 2004
Page 2

All of these contributions, totaling \$1,050, were credited to Carol Kaufman, West Orange, NJ 07052, who was, and continues to serve as, the President of the Foundation. The NCEC response cards on file¹ were in Ms. Kaufman's own name, and the other response cards associated with these contributions were also in Ms. Kaufman's name. See Exhibit A. The contributions that were required to appear on the Committee's reports – those in excess of \$200 – were reported as being made by Ms. Kaufman. However, upon further review, all of the above contributions were made via check from the Foundation.

In addition, a contribution of \$200 was credited to Ms. Kaufman on October 1, 1998. The Committee's remaining records from six years ago are not extensive enough to determine from which entity this contribution was made. Our records indicate that this contribution was unsolicited; therefore, if the contribution was not made via personal check, Ms. Kaufman must have included some other instruction that the contribution be reported in her name.

Finally, on February 4, 2001, Ms. Kaufman attempted to make a contribution to the Committee in the amount of \$200, by check from the Foundation. The Committee returned this contribution with the explanation that the check was not drawn from a personal account.

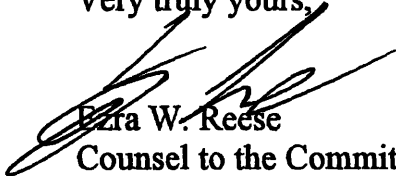
The Committee has refunded all of the contributions attributed to Ms. Kaufman to the Foundation. In addition, the Committee has taken steps to ensure that it will not accept further contributions from the Foundation in the future. To this end, the Committee treasurer has established written procedures for reviewing checks received and has met with all staff responsible for processing checks to review these procedures. As of April of this year, NCEC electronically scans all checks and source documents to permit NCEC management to review the process for compliance. In addition, the Committee has scheduled a training session with outside counsel to cover these processes and procedures and to answer any additional questions that may arise. The Committee believes that these steps will prevent any future errors of this nature.

¹ NCEC does not retain response forms that are over three years old.

Mr. Lawrence H. Norton
August 17, 2004
Page 3

The Committee wishes to resolve this issue in an expeditious manner, and we request that this matter be referred to the Alternative Dispute Resolution Office for prompt settlement.

Very truly yours,


Ezra W. Reese
Counsel to the Committee

EWR:ewr

ATTACHMENT

24.19.025.4679

24.19.025.4680

ATTACHMENT A

2001 NCEC MEMBERSHIP RENEWAL

Enclosed is my 2001 Membership Renewal of:

☐ \$300 ☐ \$400 ☐ \$500 Other \$

☐ Please send me NCEC's 107th Congressional Directory.

Ms. Carol Kaufman
14 Spring Hill Drive
West Orange, NJ 07052

*I sent you
\$200.00
on Feb. 4, 2001
(not yet rec'd)
acknowledged.
It was check #1157 from
The Coleman Foundation*

00041925 *0



You may charge a contribution to your credit card by calling 1-800-547-5911.

Dear Mr. Hemenway,

NCEC must get started immediately to lay the groundwork necessary to stop President Bush, Karl Rove, Tom Delay and their radical right crusaders in 2004. Enclosed is my NCEC Membership Renewal:

☐ \$300 ☐ \$400 ☐ \$500 Other \$ 100.00

Ms. Carol Kaufman
14 Spring Hill Drive
West Orange, NJ 07052

00041925



You may charge a contribution to your credit card by calling 1-800-547-5911.

24.19.025.4082

In Reply 2000

*I sent you \$300.00, as yet not
acknowledged.*

Mr. Hemenway,

C. Kaufman

With only four months to the election I want to help elect a Democratic House and Senate. Enclosed is my contribution to help.

☐ \$300 ☐ \$400 ☐ \$500 Other \$ _____

Ms. Carol Kaufman
14 Spring Hill Drive
West Orange, New Jersey 07052

41925



You may charge a contribution to your credit card by calling 1-800-547-5911.

Dear Mr. Hemenway,

In a world of mounting uncertainty we must elect a progressive majority in the House and Senate. Please help us.

☐ \$300 ☐ \$400 ☐ \$500 Other \$100.00

Ms. Carol Kaufman
14 Spring Hill Drive
West Orange, NJ 07052

00041925 *O



You may charge a contribution to your credit card by calling 1-800-547-5911.