



Federal Election Commission
Washington, DC 20463

MEMORANDUM

TO: The Commission

THROUGH: James A. Pehrkon
Staff Director

FROM: Allan D. Silberman
Director, ADR Office

BY: Lynn M. Fraser
Assistant Director, ADR Office

SUBJECT: Case for ADR Activation – **ADR 144**

DATE: November 3, 2003

On October 24, 2003, the ADR Office received from PFESP the following case to review and determine its appropriateness for ADR processing. Based on that review, we determined that the case, ADR 144/AR 03-07, is appropriate for ADR and recommend that it be assigned to the ADR Office.

ADR 144/AR 03-07: A comparison of Respondents' reported figures to its bank records revealed that the receipts, disbursements and ending cash-on-hand had been misstated for calendar year 2000. In response to the interim audit report, Respondents materially corrected misstatements by filing amended reports with the Commission.

Attached for the Commission's review is the ADR Case Analysis Report (CAR) on ADR 144, along with copies of the EPS II Rating and ADR Case Selection reports. The CAR includes an analysis of the case and a description of the issues that the ADR Office anticipates addressing once the case is assigned to ADR. In addition, the CAR has been reviewed by OGC, which concurs in the description of the case.

Recommendation: We recommend that ADR 144/AR 03-07 be assigned to the ADR Office for processing.

ADR CASE ANALYSIS REPORT

ADR Case: 144

Audit Referral 03-07

EPS II Tier Level. 2

Date Audit Report Approved: 10/2/2003

Date Forwarded to ADRO: 10/24/2003

Date Reviewed by ADRO: 10/29/2003

Respondents:

Women's Campaign Fund, Inc.
Lynn S. Martin, Treasurer

Respondent's Rep · Lynn S. Martin, Treasurer

Committee Type: Unauthorized

Committee Name: Women's Campaign Fund, Inc.

District #/or State: N/A

Election - Won/Lost: N/A

Calendar Year: 2000

Summary of Referral: A comparison of Respondents' reported figures to its bank records revealed that the receipts, disbursements and ending cash-on-hand had been misstated for calendar year 2000. In response to the interim audit report, Respondents materially corrected misstatements by filing amended reports with the Commission.

Alleged Violations: 2 U.S.C. §§ 434(b)(1), (b)(2), and (b)(4), 11 C.F.R. §§ 104.3(a), (a)(1), and (b)

Analysis: Respondents used a telemarketing firm to conduct fundraising. The funds were forwarded to Respondents by check along with a detailed contributions report. Respondents used the detailed contributions reports to update its internal receipt files. In the process of manually inputting data, errors and omissions occurred. Receipts for calendar year 2000 were understated by \$150,167, disbursements were understated by \$131,822, and cash-on-hand at the end of the year 2000 was understated by \$18,037. The cash-on-hand discrepancy was due, in large part, to the errors in the data reflecting receipts and disbursements.

Issues:

- Cash-on-hand at the beginning and end of each reporting period 2 U.S.C. § 434(b)(1), 11 C.F.R. § 104.3(a)(1)
- Total amount of receipts for the reporting period and for the calendar year 2 U.S.C. § 434(b)(2), 11 C.F.R. § 104.3(a)
- Total amount of disbursements for the reporting period and for the calendar year 2 U.S.C. § 434(b)(4), 11 C.F.R. § 104.3(b)

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