

SENSITIVE



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C.

MEMORANDUM

February 24, 2025

TO: The Commission

THROUGH: Alec Palmer *AP*
Staff Director

FROM: Patricia C. Orrock *PCO*
Chief Compliance Officer

Krista J. Roche *KJR*
Director, ADR Office

Joshua A. Rebollozo *JAR*
Assistant Director, ADR Office

SUBJECT: Recommendation to Approve Negotiated Settlement
ADR 1187 - Elect Jim Baird for Congress and
Dr. James R. Baird, Treasurer (C00662940)

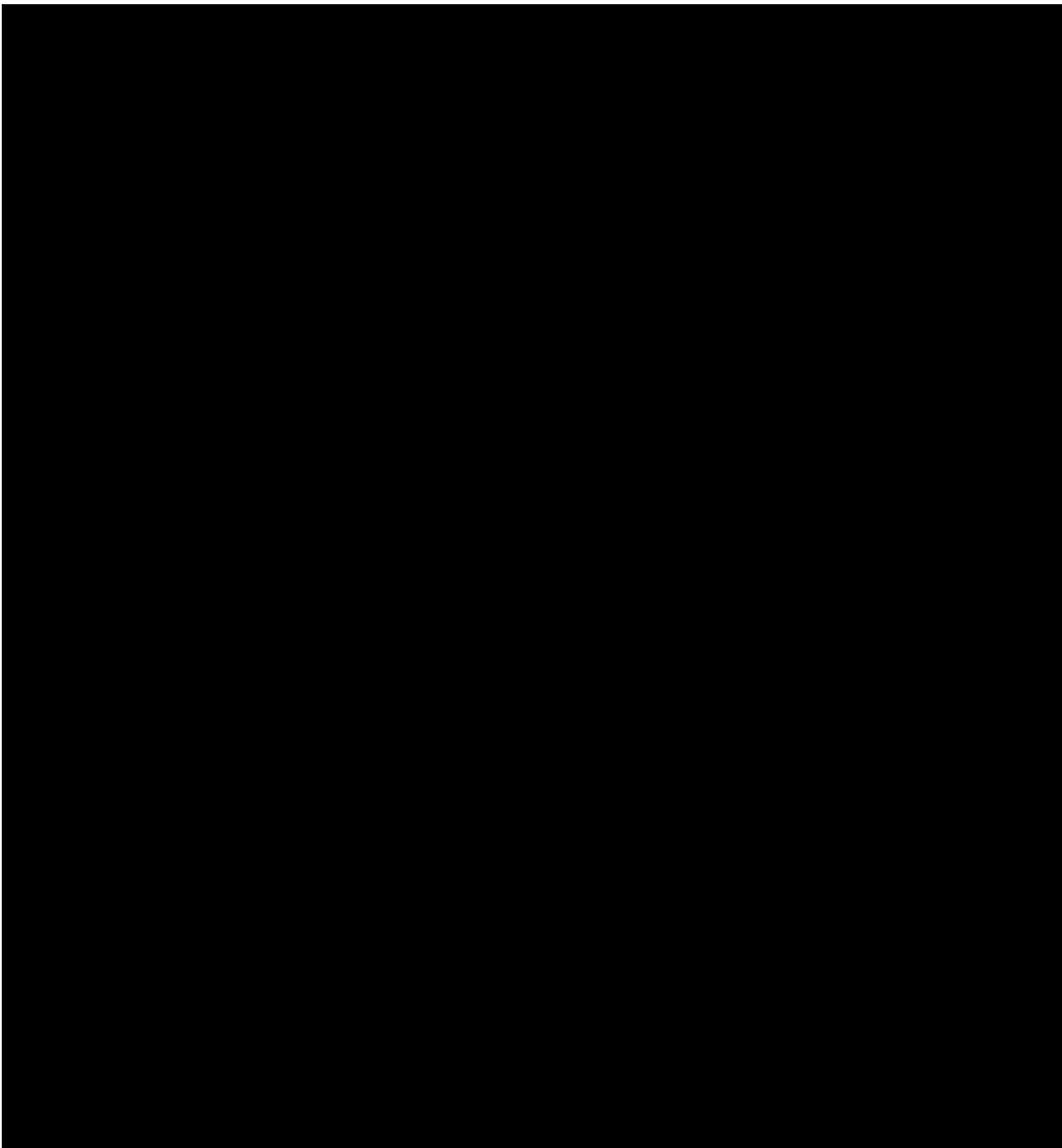
RESOLUTION TERMS: Develop and certify the implementation and distribution of a policy document to be provided to its compliance vendors and staff detailing reporting software input and report reconciliation procedures; and pay a civil penalty of \$7,475.

Attached for your review is a signed Negotiated Settlement pertaining to ADR 1187 (RAD 24L-36). The ADR Office received this referral from the Reports Analysis Division (RAD) on October 8, 2024.

SUMMARY: RAD referred Elect Jim Baird for Congress and Dr. James R. Baird, Treasurer, (Respondents or the Committee) for failing to disclose all financial activity in its 2024 12-Day Pre-Primary Report filed on April 25, 2024. On July 22, 2024, the Committee filed an Amended 2024 12-Day Pre-Primary Report disclosing additional disbursements of \$160,500 that were not disclosed in the original report.

The Committee stated the failure to disclose the activity in its original report was due, in part, to a mistake made when importing the Committee's financial activity

into its filing software. Further, the Committee stated it also discovered an additional \$500 check that it failed to disclose in its original report due to an internal miscommunication. The Committee stated it has implemented new procedures to avoid errors in the future, including hiring new staff to enter data directly into its filing software and reconciling draft reports against internal data to ensure accuracy prior to filing.



RECOMMENDATIONS:

1. Approve the attached Negotiated Settlement of Elect Jim Baird for Congress and Dr. James R. Baird, Treasurer.
2. Approve the appropriate letters.
3. Close the file on this matter.