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FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

MEMORANDUM

October 20, 2022

TO: The Commission

THROUGH: Alec Palmer *AP*
Staff Director

FROM: Patricia C. Orrock *PCO*
Chief Compliance Officer

Krista J. Roche *KJR*
Director, ADR Office

Rosa Marshall *RM*
Assistant Director, ADR Office

SUBJECT: Informational Memo on Assignment
ADR 1089 - Democratic Party of Arkansas
and Philip A. Hood, Treasurer (C00024372)

The Audit Division referred AD A19-15 for processing on October 12, 2022, and the ADR Office designated the referral ADR 1089. This office intends to notify Respondents after five business days. If you have any questions or concerns, please contact the ADR Office.

Summary of Case: The Audit Division referred Democratic Party of Arkansas and Philip A. Hood, Treasurer (Respondents or the Committee) for findings detailed in the Final Audit Report of the Commission, as approved on September 28, 2022. The Commission found that the Committee failed to disclose debts and obligations to vendors totaling \$351,097 and did not maintain monthly payroll logs or equivalent records totaling \$408,872 to document the percentage of time each employee spent in connection with a federal election for the 2017 and 2018 calendar years.

In response to the audit, the Committee stated it has instituted procedures to ensure time records are maintained for all employees who are paid in part with non-federal funds and filed a Form 99 (Miscellaneous Electronic Submission) on January 14, 2022, which corrected the public record by disclosing its debts and obligations.

Memo on Assignment
ADR 1089 (AD A19-15)