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FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

**SENSITIVE****MEMORANDUM**

October 20, 2022

TO: The Commission

THROUGH: Alec Palmer *AP*  
Staff Director

FROM: Patricia C. Orrock *PCO*  
Chief Compliance Officer

Krista J. Roche *KJR*  
Director, ADR Office

Rosa Marshall *RM*  
Assistant Director, ADR Office

SUBJECT: Informational Memo on Assignment  
ADR 1088 - Kentucky State Democratic Central Executive  
Committee and M. Melinda Karns, Treasurer (C00011197)

The Audit Division referred AD A19-3 for processing on October 7, 2022, and the ADR Office designated the referral ADR 1088. This office intends to notify Respondents after five business days. If you have any questions or concerns, please contact the ADR Office.

**Summary of Case:** The Audit Division referred Kentucky State Democratic Central Executive Committee and M. Melinda Karns, Treasurer (Respondents or the Committee) for findings detailed in the Final Audit Report of the Commission, as approved on September 29, 2022. The Commission found that the Committee understated receipts by \$116,641 for the calendar year 2018 and did not maintain monthly payroll logs or equivalent records, totaling \$443,976, to document the percentage of time each employee spent in connection with a federal election for calendar years 2017 and 2018.

In response to the audit, the Committee stated it has instituted procedures to ensure time records are maintained for all employees who are paid in part with non-federal funds. The Committee filed two (2) Form 99s (Miscellaneous Electronic Submissions) on August 31, 2021, and September 8, 2021, correcting the receipt misstatement for the 2018 calendar year.