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FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

**SENSITIVE****MEMORANDUM**

April 7, 2022

TO: The Commission

THROUGH: Alec Palmer *AP*  
Staff Director

FROM: Patricia C. Orrock *PCO*  
Chief Compliance Officer

Krista J. Roche *KJR*  
Director, ADR Office

SUBJECT: Recommendation to Approve Negotiated Settlement  
ADR 1066 - Kansas Republican Party and Cheryl Reynolds,  
Treasurer (C00004606)

RESOLUTION TERMS: Develop and certify implementation of a compliance  
operations manual; and pay a civil penalty of \$2,625.

Attached for your review is a signed Negotiated Settlement pertaining to ADR 1066 (RAD 21L-70). The ADR Office received this referral on November 22, 2021.

**SUMMARY:** The Reports Analysis Division (RAD) referred Kansas Republican Party and Cheryl Reynolds, Treasurer, (Respondents or the Committee) for failing to timely remedy excessive receipts totaling \$31,839.32 received from six (6) individuals during the 2020 calendar year. The Committee refunded these excessive contributions, albeit untimely.

In a Form 99 (Miscellaneous Electronic Submission) dated July 21, 2021, the Committee states that it reviewed its internal process in regards to donations. Specifically, all joint fundraising transfer memos will be vetted by entering donor information into the Committee's reporting database as a placeholder to ensure excessive donations are not accepted. Similarly, check donations will also be entered into the reporting database in advance of being deposited to identify potential excessive contributions.

**RECOMMENDATIONS:**

1. Approve the attached Negotiated Settlement of Kansas Republican Party and Cheryl Reynolds, Treasurer.
2. Approve the appropriate letters.
3. Close the file on this matter.