



Contents

- 1 Commission
- 3 Advisory Opinions
- 4 Regulations
- 5 Compliance
- 6 Reporting
- 11 Outreach

Federal Election Commission
999 E Street, NW
Washington, DC 20463

Commissioners:

Lee E. Goodman, Chairman
Ann M. Ravel, Vice Chair
Caroline C. Hunter
Matthew S. Petersen
Steven T. Walther
Ellen L. Weintraub

Staff Director:

Alec Palmer

General Counsel:

Vacant

The FEC Record is produced by the Information Division, Office of Communications.

Toll free 800-424-9530

Local 202-694-1100

Email info@fec.gov

Greg Scott, Director
Alex Knott, Sr. Writer/Editor
Dorothy Yeager, Production Manager

Commission

Message from FEC Chairman Lee E. Goodman



Happy New Year from the Federal Election Commission! The Commission anticipates an exciting and challenging year ahead, particularly with the 2014 mid-term elections fast approaching. As with every election cycle, the Commission endeavors to meet its responsibilities to the public by providing reliable access to campaign finance data, helpful resources for compliance, and clear regulations. The Commission strives to implement a regulatory process that is fair and protects the First Amendment rights of all citizens.

One of the Commission's most important goals this year will be to improve our information technology and the transparency of campaign finance data on our website. We are working on enhancements to our website to present the campaign finance data we collect in more user-friendly formats. Our compliance division processes up to an average of 100,000 pages of reporting data per week. This year, the Commission will continue its efforts to bring this voluminous information to the public in a manner that is timely, readily accessible, and informative. As the amount of campaign finance filings increases, the Commission is committed to maximizing information available to the public on our website.

The Commission also remains fully committed to robust educational and outreach programs for campaigns, political committees, and others regulated under the Federal Election Campaign Act. Our first informational roundtable of the year will be held this month at FEC headquarters, as well as online, to help committees prepare for filing year-end reports. Additionally, the Commission is offering a two-day conference in February in Tampa, Florida designed specifically for House and Senate campaigns, political party committees,

and corporate/trade/labor PACs. Throughout the year, the Commission will host one-day compliance seminars at the FEC. In addition to seminars, the Commission operates an information line, which you can call to obtain answers to compliance questions: 1-800-424-9530. For more difficult questions, you may always request an advisory opinion from the Commission, and we will endeavor to provide you a timely response.

I encourage you to take advantage of these seminars and compliance assistance services. Through these and other educational and compliance initiatives, the Commission seeks to facilitate your exercise of profound First Amendment rights by ensuring that our regulatory scheme does not unnecessarily deter citizens from democratic participation.

The Commission also is taking steps to modernize and clarify regulations and forms that committees find either non-intuitive or difficult to use. Additionally, the Commission will seek to bring FEC regulations into line with court rulings to more accurately reflect the current status of campaign finance laws. The Commission also will strive to make the enforcement process fair for all parties, as well as one that respects the due process rights of all citizens.

It is an honor and pleasure to serve as the FEC's Chairman for the upcoming election year. I look forward to working with my fellow Commissioners and the dedicated staff of the FEC to achieve the Commission's goals and improve the democratic process.

(Posted 1/15/2014)

Resources:

- [Campaign Finance Disclosure Portal](#)
- [Educational Outreach](#)

Commission Elects Officers for 2014



Lee E. Goodman
2014 FEC Chairman

Ann M. Ravel
2014 FEC Vice Chair

The Federal Election Commission has elected Lee E. Goodman as the agency's Chairman and Ann M. Ravel as its Vice Chair for 2014.

Chairman-elect Goodman was appointed to the Commission by President Barack Obama on October 21, 2013, and sworn into office on October 22, 2013.

Prior to joining the Commission, Mr. Goodman spent the better part of two decades working on election law in private practice and serving in a number of governmental and political posts. In private practice, he represented candidates, public officials, political parties, political action committees, non-profit organizations and media companies in addressing a wide range of laws regulating their political activities and speech. He advised four presidential campaigns from 2007 to 2012. He served as general counsel of the Republican Party of Virginia (2009-2013).

He received his B.A. with highest distinction in 1986 from the University of Virginia, where he double majored in American Government and Rhetoric & Communication Studies. He received his J.D. in 1990 from the University of Virginia School of Law, where he served as Articles Editor for the U.Va. Journal of Law & Politics.

Vice Chair-elect Ann M. Ravel was nominated to the Commission by President Barack Obama on June 21, 2013. After her appointment received the unanimous consent of the United States Senate, Ms. Ravel joined the Commission on October 25, 2013.

From March 2011 until her appointment to the Commission, Ms. Ravel served as Chair of the California Fair Political Practices Commission (FPPC) where she oversaw the regulation of campaign finance, lobbyist registration and reporting, and ethics and conflicts-of-interest related to officeholders and public employees. She was instrumental in the creation of the States' Unified Network (SUN) Center, a web-based center for sharing information on campaign finance. Before joining the FPPC, Ms. Ravel served as Deputy Assistant Attorney General for Torts and Consumer Litigation in the Civil Division of the United States Department of Justice.

Ms. Ravel received her B.A. from the University of California, Berkeley and her J.D. from the University of California, Hastings College of the Law.

(Posted 12/19/2013; By Alex Knott)

Resources:

- [December 17, 2013 Press Release](#)
- [FEC Commissioners](#)

Advisory Opinions

Disposition of Advisory Opinion Request 2013-19 (Yamaha Motor Corporation, U.S.A.)

On December 5, 2013, the Commission considered an Advisory Opinion Request (AOR) from Yamaha Motor Corporation, U.S.A. regarding the proposed solicitation of contributions to Yamaha's separate segregated fund from the restricted classes of its Marine Division's dealers and service centers. The Commission was unable to render an opinion by the required four affirmative votes and concluded its consideration of the request.

(Posted 12/13/2013; By: Alex Knott)

Resources:

- [Commission consideration of AOR 2013-19](#) 
- [Advisory Opinion Request 2013-19](#) (Yamaha Motor Corporation, U.S.A.) [PDF]

Regulations

Final Interpretive Rule Regarding Date of Nominations for New York Special Primary Elections

On December 5, 2013, the Commission approved a final interpretive rule to clarify that, for purposes of the FECA, the date of a special primary election under New York state law is the date on which the political party committee votes to nominate the party's candidate for the special election, and not the date on which the certification of that vote is filed.

The final interpretive rule was published in the Federal Register at 78 *Fed. Reg.* 76032 on December 16, 2013 and took effect the same day.

Background

Sections 6-114 and 6-116 of New York state election law vest special election nominating authority in the party committees, either directly or by operation of state party rules. Under these provisions, therefore, candidates are placed on the general election ballot "in accordance with applicable state law" as "a direct result" of the relevant party committee vote. Based on these [New York state laws and party rules summarized in a draft rule posted for public comment on November 22](#), candidates in New York are placed on the general election ballot "in accordance with applicable state law" as "a direct result" of a vote held by each political party's county committee (or state committee in the case of a Senate special election) to select the party's candidate. See 11 CFR 100.2(c)(1). Accordingly, the party committee vote in these situations is a "primary election" within the meaning of the Act and Commission regulations. See Advisory Opinions (AOs) [2004-20](#) (Farrell for Congress) and [1992-25](#) (Owens for Senate Committee). Although the party's subsequent filing of a certification after a party vote formalizes the nomination, such a filing is not the primary election itself. See [FEC v. Citizens for Senator Wofford](#), No. 1:CV-94-2057, slip op. at 8-10 (M.D. Pa. Sept. 27, 1995). The Commission received no comments on the draft rule, which has now been adopted in final form.

To the extent that other states' nominating procedures for special elections are materially indistinguishable from those of New York, the Commission anticipates that this interpretation would apply to such other states as well.

(Posted 12/17/2013; By Dorothy Yeager)

Resources:

- [Federal Register notice](#) [PDF]
- [Commission consideration of final interpretive rule](#) 
- [Record Article: Summary of draft interpretive rule](#)

Compliance

Commission Cites Committee for Failure to File Alabama 12-Day Special Pre-General Financial Report

The Federal Election Commission cited a campaign committee today for failing to file the 12-Day Pre-General Election Report required by the Federal Election Campaign Act of 1971, as amended, (the Act) for Alabama's special general election that is being held on December 17, 2013.

As of December 12, 2013, the required disclosure report had not been received from:

- LeFlore for Congress (AL-1)

The report was due on December 5, 2013, and should have included financial activity for the period October 17, 2013, through November 27, 2013. If sent by certified or registered mail, the report should have been postmarked by December 2, 2013.

Some individuals and their committees have no obligation to file reports under federal campaign finance law, even though their names may appear on state ballots. If an individual raises or spends \$5,000 or less, he or she is not considered a "candidate" subject to reporting under the Act.

The Commission notified committees involved in the Alabama special general election of their potential filing requirements on August 19, 2013. Those committees that did not file on the due date were sent notification on December 6, 2013 that their reports had not been received and that their names would be published if they did not respond within four business days.

Other political committees that support Senate and House candidates in elections, but are not authorized units of a candidate's campaign, are also required to file quarterly reports, unless they report monthly. Those committee names are not published by the FEC.

Further Commission action against non-filers and late filers is decided on a case-by-case basis. Federal law gives the FEC broad authority to initiate enforcement actions, and the FEC has implemented an Administrative Fine program with provisions for assessing monetary penalties.

(Posted 12/13/2013)

Resources:

- [FEC Non-Filer Press Release](#)
- [FEC Compliance Map](#)
- [The Administrative Fine Program](#)

Reporting

Reports Due in 2014

This article describes the filing requirements for political committees and other filers. Specific deadlines for 2014 are available on our [Reporting Dates](#) web page. Filers are encouraged to bookmark that page and to sign up for [FECMail](#) to receive email updates when new reporting information is posted.

Year-End Reports Covering 2013 Activity

All committees must file a 2013 year-end report due January 31, 2014, that covers activity through December 31, 2013. The Commission will host [reporting workshops](#) for PACs and party committees on January 15 and for candidates on January 22 to help filers prepare their reports.

Reports Covering 2014 Activity

To find out which reports your committee must file in 2014, consult the [Guide to 2014 Reporting](#). Then check the bulleted links to tables for various categories of reporting dates. Please note that committees active in special elections in 2014 may have to file additional special election reports, as explained below.

Notification of Filing Deadlines

In addition to publishing this article and the online reporting tables, the Commission notifies committees of filing deadlines through reporting reminders called prior notices. Prior notices are distributed exclusively by electronic mail. For that reason, it is important that every committee update its [Statement of Organization \(FEC Form 1\)](#) to disclose a current email address. Each committee may list up to two email addresses. To amend Form 1, electronic filers must submit Form 1 filled out in its entirety. Paper filers should include only the committee's name, address, FEC identification number and the updated or changed portions of the form.

Treasurer's Responsibilities

The Commission provides reminders of upcoming filing dates as a courtesy to help committees comply with the filing deadlines set forth in the Federal Election Campaign Act ("the Act") and Commission regulations. Committee treasurers must comply with all applicable filing deadlines established by law, and the lack of prior notice does not constitute an excuse for failing to comply with any filing deadline.

Late Filing

The Act does not permit the Commission to grant extensions of filing deadlines under any circumstances. Accordingly, reports filed by methods other than Registered or Certified Mail, Express or Priority Mail with a delivery confirmation, or overnight delivery service ([see below](#)), or electronically, must be received by the Commission's (or the Secretary of the Senate's) close of business on the deadline, or, if the deadline falls on a weekend or holiday, the close of business on the last business day before the deadline. Filing late reports may result in enforcement action by the Commission. The Commission pursues compliance actions against late filers and nonfilers under the Administrative Fine Program and on a case-by-case basis. For more information on the Administrative Fine Program, visit the FEC website at <http://www.fec.gov/af/af.shtml>.

Filing Electronically

Under the Commission's mandatory electronic filing regulations, individuals and organizations that receive contributions or make expenditures, including independent expenditures, in excess of \$50,000 in a calendar year—or have reason to expect to do so—must file all reports and statements with the FEC electronically.^[fn1] Reports filed electronically must be received and validated by the Commission by 11:59 p.m. Eastern Standard/Daylight Time on the applicable filing deadline. 11 CFR 100.19(c). Electronic filers who instead file on paper or submit an electronic report that does not pass the Commission's validation program by the filing deadline will be considered nonfilers and may be subject to enforcement actions, including administrative fines. 11 CFR 104.18(a)(2) and (e).

Senate committees and other committees that file with the Secretary of the Senate are not subject to the mandatory electronic filing rules, but, in addition to their official report filed with the Secretary of the Senate, the committees may file an unofficial copy of their reports with the Commission in order to speed disclosure.

The Commission's electronic filing software, FECFile, is free and can be downloaded at <http://www.fec.gov/elecfil/updatelist.html>. All reports filed after December 13, 2013, must be filed in Format Version 8.0.1.11. Reports filed in previous formats will not be accepted. Filers may also use commercial or privately developed software as long as the software meets the Commission's format specifications, which are available on the Commission's website. Committees using commercial software should contact their vendors to ensure their software meets the latest specifications.

Timely Filing for Paper Filers

Registered and Certified Mail. Reports sent by registered or certified mail must be postmarked on or before the filing deadline to be considered timely filed, except pre-election reports which must be postmarked at least 15 days before the election. A committee sending its reports by certified mail should keep its certified mailing receipt with the U.S. Postal Service (USPS) postmark as proof of filing because the USPS does not keep complete records of items sent by certified mail. A committee sending its report by registered mail should keep its proof of mailing. Note that a certificate of mailing from the USPS is not sufficient to prove that a report is timely filed using registered, certified or overnight mail. 2 U.S.C. §434(a)(5) and 11 CFR 100.19 and 104.5(e) and (i).

Overnight Mail. Reports filed via overnight mail ^[fn2] will be considered timely filed if the report is received by the delivery service on or before the mailing deadline. A committee sending its reports by Express or Priority Mail, or by an overnight delivery service, should keep its proof of mailing or other means of transmittal of its reports. 2 U.S.C. §434(a)(5) and 11 CFR 100.19 and 104.5(e) and (i).

¹ The regulation covers individuals and organizations required to file reports of contributions and/or expenditures with the Commission, including any person making an independent expenditure. 11 CFR 104.18(a). Disbursements for "electioneering communications" are not considered "expenditures" and thus do not count toward the \$50,000 threshold for mandatory electronic filing. See 11 CFR 104.18(a).

² "Overnight mail" includes Priority or Express Mail having a delivery confirmation, or an overnight service with which the report is scheduled for next business day delivery and is recorded in the service's on-line tracking system.

Other Means of Filing. Reports sent by other means—including first class mail and courier—must be received by the FEC before the Commission’s close of business on the last business day before the filing deadline. 11 CFR 100.19 and 104.5(e). Forms may be downloaded at <http://www.fec.gov/info/forms.shtml> and are available from FEC Faxline, the agency’s automated fax system (202/501-3413).

Authorized Committees of Candidates

House and Senate Candidates. All campaigns that have a reporting obligation must file quarterly reports in 2014. 11 CFR 104.5(a). Generally, an individual becomes a candidate for federal office, thus triggering registration and reporting obligations, when his or her campaign exceeds \$5,000 in either contributions received or expenditures made. If the campaign has not exceeded the \$5,000 threshold, it is not required to file reports. See 11 CFR 100.3(a)(1). See also 11 CFR 100.3(a)(2) and (3). The principal campaign committees of House and Senate candidates must also file pre-election reports before any election in which the candidate runs in 2014. These committees also must file a post-general election report if the candidate runs in the general election. 11 CFR 104.5(a)(2).

Authorized committees of candidates who ran in past elections or are running in future elections must also file quarterly reports in 2014. Before a committee can stop filing with the FEC, it must file a termination report with the Commission or the Secretary of the Senate, as appropriate. See 11 CFR 102.3. Committees must continue to file reports until the Commission notifies them in writing that their termination report has been accepted.

Presidential Candidates. All Presidential committees must file on either a monthly or a quarterly schedule in 2014. Presidential committees that are able to change their reporting schedule and wish to do so are required to notify the Commission in writing. 11 CFR 104.5(b)(2). Electronic filers must file this request electronically. After filing this notice of change in filing frequency with the Commission and receiving an approval notice from the Commission, all future reports must follow the new filing schedule.

State, District and Local Party Committees

State, district and local party committees that engage in reportable “federal election activity” must file on a monthly schedule. 11 CFR 300.36(b) and (c)(1). Committees that do not engage in reportable “federal election activity” may file on a quarterly basis in 2014. 11 CFR 104.5(c)(1)(i).

National Party Committees

National committees of political parties must file on a monthly schedule in all years. 2 U.S.C. §434(a)(4)(B) and 11 CFR 104.5(c)(4).

Political Action Committees

PACs (separate segregated funds, nonconnected committees, hybrid committees and independent expenditure only committees, a.k.a. Super PACs) that filed on a semi-annual basis during 2013 file on a quarterly basis in 2014. 11 CFR 104.5(c)(1). Monthly filers continue on the monthly schedule. PACs may change their filing schedule, but must first notify the Commission in writing. Electronic filers must file this request electronically. A committee may change its filing frequency only once a year, and after giving notice of change in filing frequency to the Commission and receiving an approval notice, all future reports must follow the new filing frequency. 11 CFR 104.5(c).

Pre- and Post-Election Reports

Please note that in 2014, party committees and PACs that file monthly reports must file a pre-general election report and a post-general election report in lieu of the reports otherwise due in November and December. 11 CFR 104.5(c)(3)(ii). Party committees and PACs that file quarterly reports also file:

- A pre-election report, such as a pre-primary or pre-general report, before any election in which the committee makes a contribution to or an expenditure on behalf of a candidate in that election, if not previously disclosed; and
- A post-general election report.

11 CFR 104.5(c)(1)(ii) and (iii).

Where to File

Committee treasurers must file campaign finance reports with the appropriate federal office, as discussed below. State filing requirements also apply to campaign finance reports filed by the principal campaign committees of candidates seeking office in Guam, Puerto Rico and the Northern Mariana Islands and to reports filed by PACs and party committees that support these candidates. 2 U.S.C. §439(a)(2)(B).

House Candidate Committees. Principal campaign committees of House candidates file with the FEC. 11 CFR 105.1.

Senate Candidate Committees. Principal campaign committees of Senate candidates file with the Secretary of the Senate. 11 CFR 105.2.

Presidential Committees. Principal campaign committees of Presidential candidates file with the FEC. 11 CFR 105.3.

Candidate Committees with More Than One Authorized Committee. If a campaign includes more than one authorized committee, the principal campaign committee files, with its own report (FEC Form 3 or 3P), a consolidated report of receipts and disbursements (FEC Form 3Z) showing its own activity as well as the activity of all other authorized committees of the candidate. 11 CFR 104.3(f).

PACs and Party Committees. Generally, PACs and party committees file with the FEC. 11 CFR 105.4. However, committees that support only Senate candidates file with the Secretary of the Senate, including the national Senatorial campaign committees. 11 CFR 105.2

Joint Fundraising Committees. Joint fundraising committees supporting only Senate candidates file with the Secretary of the Senate. 11 CFR 105.2. All other joint fundraising committees file with the FEC. 11 CFR 105.4. Please note that joint fundraising committees supporting only federal candidates file on Form 3 and follow the reporting schedule for authorized committees. 11 CFR 102.17(a)(1)(i), (c)(8). Joint fundraising committees supporting both federal candidates and other party or non-party political committees (such as PACs) file on Form 3X and follow the reporting schedule for unauthorized committees. 11 CFR 104.5(c).

Independent Expenditures

Political committees and other persons who make independent expenditures may have to disclose this activity within 48- or 24-hours based upon the date and amount of the expenditure. Note that aggregations of independent expenditures must be calculated as of the first date on which a communication that constitutes an independent expenditure is publicly disseminated, and as of the date that any such communication with respect to the same election is subsequently publicly disseminated. 2 U.S.C. §§434(g) and 11 CFR 100.19(d), 104.4(b), (c) and (f) and 109.10(c) and (d).

Political committees must use FEC Form 3X, Schedule E, to file 48- and 24-hour reports.

Persons and other entities that are not political committees must use FEC Form 5.

Political committees must report all independent expenditures, regardless of whether or not they trigger the 48- or 24-hour reporting thresholds, on their regularly scheduled campaign finance reports. These independent expenditure reports are not required when a party committee or PAC makes a contribution directly to a candidate.

Persons and other entities that are not political committees must disclose independent expenditures in a quarterly report filed on FEC Form 5 once the expenditures exceed \$250 in a calendar year in connection with an election. 11 CFR 104.4(b)(1) and 109.10(b). Form 5 filers are not required to file quarterly reports for periods in which they have not made any independent expenditures. However, they must file quarterly reports for periods in which they made expenditures aggregating over \$250 in a calendar year for a given election, regardless of whether or not they have already reported that activity in a 48- or 24-hour report.

For a chart of 2014 48- and 24-hour reporting periods for independent expenditures, consult the FEC website at http://www.fec.gov/info/charts_ie_dates_2014.shtml.

All individuals, persons and committees, including committees that support Senate candidates, must file their 24- and 48-hour reports of independent expenditures with the Commission. 11 CFR 105.4. See *also* 11 CFR 104.4 and 109.10.

Committees Active in Special Elections

Committees authorized by candidates running in any 2014 special election must file pre- and post-election reports in addition to regularly scheduled reports. 11 CFR 104.5(h). They are also required to comply with the 48-hour notice requirement for any contribution of \$1,000 or more per source (including loans) received shortly before an election. See 11 CFR 104.5(f).

PACs and party committees supporting candidates running in special elections may also have to file pre- and post-election reports unless they file on a monthly basis. 11 CFR 104.5(c)(3) and 104.5(h). All PACs, as well as individuals, corporations, labor organizations and all other persons, are subject to 48- and 24-hour reporting of independent expenditures made before an election. See 11 CFR 104.4(b) and (c) and 104.5(g).

Reporting dates for special elections will be published in the *Record* and on the Reporting Dates page at http://www.fec.gov/info/report_dates_2014.shtml#special.

Electioneering Communications

Additionally, individuals and other persons who make disbursements for "electioneering communications" that aggregate in excess of \$10,000 must file disclosure statements with the Commission within 24 hours of distribution of the communications to the public. 11 CFR 104.5(j); see also 11 CFR 100.29. A chart detailing the electioneering communication periods for 2014 Congressional primary and runoff elections is available at http://www.fec.gov/info/charts_ec_dates_2014.shtml.

Disclosure of Lobbyist Bundling Activity

Campaign committees, party committees and leadership PACs that are otherwise required to file reports in connection with an election (including special elections) must simultaneously file FEC Form 3L if they receive two or more bundled contributions from any lobbyist/registrant or lobbyist/registrant PAC that aggregate in excess of the lobbyist bundling disclosure threshold during the election reporting period. 11 CFR 104.22(b)(1).

The lobbyist bundling disclosure threshold for calendar year 2013 was \$17,100. This threshold amount may increase in 2014 based upon the annual cost of living adjustment (COLA). As soon as the adjusted threshold amount is available, the Commission will publish it in the Federal Register and post it on its website. 11 CFR 104.22(g) and 110.17(e) (2). For more information on these requirements, see the [March 2009 Record](#).

(Posted 01/07/2014; By: Katherine Carothers)

Resources:

- [FEC Forms and Instructions](#)
- [FECFile Filing Software](#)
- [Educational Outreach and FEC Reporting Training](#)
- [Resources for Committee Treasurers](#)
- [2014 Special Elections](#)

Outreach

Commission Unifies Data under FEC.Gov Umbrella

A URL by any other name still gets the data you seek.

The Commission has recently changed the web addresses (URLs) for some of the interactive pages on its website, including pages the public uses to access millions of campaign records, filings and disclosure reports. These changes are part of an effort to bring all of the Commission's website content under the same FEC.gov umbrella. The content of the pages themselves has not been altered.

Most users won't even notice the new addresses, as they click their way through the website to access information. But those who have bookmarked specific pages or use advanced computer scripting software to populate URLs in browser navigation bars will need to update their links before the end of 2013.

The table below lists the new URLs for affected pages.

Application	New URL
Report Images and Searches	http://docquery.fec.gov
Enforcement Query System (EQS)	http://eqs.fec.gov
Advisory Opinions Search (AOS)	http://saos.fec.gov
Searchable Electronic Rulemaking System (SERS)	http://sers.fec.gov
E-filing RSS Feed (RSS)	http://efilingapps.fec.gov/rss
Web Forms	https://webforms.fec.gov

(Posted 12/19/2013; By Alex Knott)

Resources:

- [Link Transition Notice](#)
- [Using FEC Public Records](#)

FEC to Host Year-End Reporting and FECFile Workshops in January

The Commission will offer its annual Year-End Reporting and FECFile workshops in January 2014. The sessions for PACs and party committees will be held on January 15, both at the Commission and online as a webinar for those who cannot attend in-person. The workshops for candidates will be offered online only and will be held on January 22.



The reporting sessions will address common filing problems and provide answers to questions committees may have as they prepare to file their January 31 Year-End Reports. The electronic filing sessions will demonstrate the Commission's FECFile software and address questions FECFile users may have concerning the software. An advanced FECFile session will be offered for PAC/party in-person attendees only.

Webinar Information. All sessions will be available to online attendees, excluding the advanced PAC/party FECFile session. Additional instructions and technical information will be provided to those who register for a webinar.

In-person Attendees. Attendance for the on-site PAC and party workshops is limited to 50 people per reporting workshop, 8 people for FECFile for Beginners and 8 people for Advanced FECFile. The workshops will be held at the FEC at 999 E Street, N.W., Washington, DC. The building is within walking distance of several Metro stations.

Registration Information. The registration fee is \$25 per workshop to attend in-person or \$15 to participate online. For the PAC and party workshops, a full refund will be made for all cancellations received by Friday, January 10; no refunds will be made for cancellations received after that deadline. For the candidate webinars, a full refund will be made for all cancellations received by Friday, January 17; no refunds will be made for cancellations received after that deadline. Complete registration information is available on the FEC's website at <http://www.fec.gov/info/outreach.shtml#roundtables> and from Faxline, the FEC's automated fax system (202/501-3413, request document 590).

Registration Questions

Please direct all questions about the roundtable/webinar registration and fees to Sylvester Management at 1-800/246-7277 or email Rosalyn@sylvestermanagement.com. For other questions, call the FEC's Information Division at 800/424-9530 (press 6), or send an email to Conferences@fec.gov.

Roundtable/Webinar Schedule

January 15, 2014

FEC Headquarters and Online

- Reporting for PACs and Party Committees, 1:00 — 2:30 PM EST
- FECFile for PACs and Party Committees, 3:00 — 4:30 PM EST

January 22, 2014

Online Only

- Reporting for Candidate Committees, 1:00 — 2:30 PM EST
- FECFile for Candidate Committees, 2:45 — 4:15 PM EST

(Posted 12/11/2013; By: Molly Niewenhous)

Resources:

- [FEC Educational Outreach Opportunities](#)
- [FEC Reporting Dates](#)



FEC to Host Tampa Conference in February

The Commission will hold a regional conference in Tampa, Florida, on February 11-12, 2014. Commissioners and staff will conduct a variety of technical workshops on the federal campaign finance laws affecting federal candidates, parties and PACs. Workshops are designed for those seeking an introduction to the basic provisions of the law as well as for those more experienced in campaign finance law. To view the conference agenda or to register for the conference, please visit the conference website at <http://www.fec.gov/info/conferences/2014/tampa.shtml>.

Hotel Information. The conference will be held at the Westin Tampa Harbour Island, centrally located close to downtown Tampa, the Florida Aquarium and the Tampa Bay Times Forum. To make hotel reservations and reserve the group rate of \$185 per night (single or double occupancy), visit the hotel website at <https://www.starwoodmeeting.com/StarGroupsWeb/res?id=1311194413&key=34472> by January 10, 2014. Please wait to make hotel and air reservations until you have received confirmation of your conference registration from our contractor, Sylvester Management Corporation.

Registration Information. The registration fee is \$575 per attendee, which includes a \$30 nonrefundable transaction fee. A late charge of \$25 will be added for registrations received after 11:59 p.m. EST, January 10, 2014. A refund (minus the transaction fee) will be made for all cancellations received by Friday, January 10; no refund will be made for cancellations received after that date. **(Update: Early bird registration has been extended to January 24.)** Complete registration information is available online at <http://www.fec.gov/info/conferences/2014/tampa.shtml>.

Workshop Materials. Attendees may elect to receive electronic copies of workshop materials in advance for use on their personal electronic devices. Alternatively, conference attendees may elect to receive a binder with printed materials at the conference.

FEC Conference Questions

Please direct all questions about conference registration and fees to Sylvester Management Corporation (Phone: 1-800/246-7277; email: Rosalyn@sylvestermanagement.com). For other questions about the conference and workshops, call the FEC's Information Division at 1-800/424-9530, or send an email to Conferences@fec.gov.

(Posted 12/17/2013; By Molly Niewenhous)

Resources:

- [FEC Educational Outreach Opportunities](#)