AGENDA
(All Times Eastern)

9:30 - 10:00 AM — Registration

10:00 - 10:15 AM — Welcome

10:15 - 10:30 AM — Break

10:30 AM - 12:00 PM — Breakout Workshops
(Choose One Option)

Option 1: Basics & Best Practices
- Committee organization
- Contributions limits and prohibitions
- Filing information and reporting tips
- Recommended internal controls

Option 2: Recent Developments in the Law
(Do not select option A2 if you have not previously attended an FEC workshop.)
- Corporate/labor spending
- Super PACs & Hybrid PACs
- Litigation and rulemaking updates

12:00 - 1:00 PM — Lunch Break
Lunch on your own. A list of local restaurants will be provided.

1:15 - 2:45 PM — PAC Operations, Part 1
- Restricted class
- Solicitation notices
- Collecting contributions
- Fundraising techniques

2:45 - 3:00 PM — Break

3:00 - 4:30 PM — PAC Operations, Part 2
- Methods for supporting federal candidates
- Types of PAC communications
- Permissible activities for corporations

4:30 - 5:00 PM — Meet Your Analyst
An opportunity to meet your Campaign Finance Analyst, the person who reviews your committee’s reports, and discuss your questions regarding reporting and the FEC’s review process.