Wednesday, October 23, 2013

8:00 - 9:00 AM  Registration & Breakfast

9:00 - 9:15 AM  Welcome

9:15 - 9:30 AM  Break

9:30 - 11:00 AM Breakout Sessions (Choose one option):

Option A1: Getting Started — Basics for Beginners
- Organization of committees
- Contributions and expenditures
- Filing information

Option A2: Legal Issues — Recent Developments in Campaign Finance Law
(Do not select Option A2 if you have not previously attended an FEC conference)
- Important court cases
- Recent legislation and regulations
- Note: This workshop will be repeated on Day 2

11:00 - 11:15 AM  Break

11:15 AM - 12:45 PM Team Workshops — Committee Operations, Part 1:
(Please choose based on the organization you represent)

Option B1: House/Senate Campaigns: Fundraising
- Fundraising and solicitations
- Permissible sources of contributions
- Curing excessive contributions
Wednesday, October 23, 2013 (continued)

Option B2: Political Party Committees: Fundraising and Candidate Support
- Types of accounts
- Raising federal funds
- Supporting federal candidates

Option B3: Corporate/Labor/Trade PACs: Organization and Solicitation Basics
- Restricted class
- Solicitation notices
- Collection of contributions

12:45 - 1:45 PM  Networking Lunch
An opportunity to discuss questions and common issues with fellow attendees.

2:00 - 3:30 PM  Team Workshops — Committee Operations, Part 2:
Option B1: House/Senate Campaigns: Fundraising (continued)
- Volunteer exemptions
- Earmarked and in-kind contributions
- Support from the candidate

Option B2: Political Party Committees: Levin Funds, Federal Election Activity and Nonfederal Fundraising
- Raising Levin funds
- Federal Election Activity (FEA)
- Nonfederal fundraising by federal candidates

Option B3: Corporate/Labor/Trade PACs: Solicitation Techniques
- Raffles, auctions and events
- Meetings and conventions
- Online fundraising

3:30 - 3:45 PM  Break

3:45 - 4:30 PM  FEC Jeopardy
A fun, interactive session reviewing material presented during the first day of the conference.
Thursday, October 24, 2013

8:00 - 9:00 AM  Breakfast

9:15 - 10:45 AM  Team Workshops — Committee Operations, Part 3:

Option B1: House/Senate Campaigns: Use of Campaign Funds and Candidate Involvement Outside of Federal Elections

- Campaign operating expenses
- Use of campaign funds
- Candidate involvement outside of federal elections

Option B2: Political Party Committees: Paying Committee Expenses

- Paying bills and reporting expenses
- Federal/nonfederal allocation
- Federal/Levin funds allocation

Option B3: Corporate/Labor/Trade PACs: Supporting Candidates

- In-kind contributions
- Coordinated communications
- Independent expenditures

10:45 - 11:00 AM  Break

11:00 AM - 12:30 PM  Breakout Workshops (Choose one option):

Option C1: Campaign Activity by Corporations, Unions and Others

- Independent expenditures
- Electioneering communications
- Super PAC and Hybrid PAC expenditures
- Permitted organization communications and use of facilities

Option C2: Legal Issues — Recent Developments in Federal Campaign Finance Law (Repeated from Day 1)

- Important court cases
- Recent legislation and regulations

12:30 - 1:30 PM  Luncheon Speaker

1:45 - 3:15 PM  Best Practices for FEC Compliance

- How to work with your analyst
- FECFile reporting examples
- Recordkeeping