



# Seminar for Party Committees

## Agenda

March 2, 2011  
FEC Headquarters  
Washington, DC

**8:00 - 8:30 AM — Registration**

**8:30 - 8:45 AM — Welcome**

**8:45 - 9:00 AM — Break**

**9:00 - 10:30 AM — Breakout Workshops**

*(Choose One Option)*

**Option 1A: Basics for Beginners**

- Overview of FECA
- Contributions and expenditures
- Filing information

**Option 1B: Recent Developments in the Law**

*(Do not select option 1B if you have not previously attended an FEC workshop.)*

- Important court cases
- Recent legislation and regulations

**10:30 - 10:45 AM — Break**

**10:45 AM - 12:15 PM — Party Operations, Part 1**

- Party bank accounts; receipt of contributions
- Federal candidates/officeholders and nonfederal fundraising events
- Understanding FEA

**12:15 - 1:15 PM Lunch Break**

Lunch on your own. A list of eateries will be provided.

**1:15 - 2:45 PM — Party Operations, Part 2**

- Paying committee expenses

**2:45 - 3:00 PM — Break**

**3:00 - 4:00 PM — Breakout Workshops**

*(Choose One Option)*

**Option 2A: Corporate/Labor Communications and Resources**

- Permitted Corporate/Labor communications
- Use of Corporate/Labor facilities

**Option 2B: Electronic Filing: Hands on Training with FECFile**

- Learn how FECFile works and its features

**4:00 - 4:30 PM — Meet Your Campaign Analyst**

An opportunity to meet your Campaign Finance Analyst, the person who reviews your committee's reports, and discuss your questions regarding reporting and the FEC's review process.



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2011 SEMINAR SERIES**