



Agenda
FEC Regional Conference
September 7-8, 2011
Radisson Plaza Hotel
Minneapolis, MN

Wednesday, September 7

8:00 - 9:00 AM

Registration

9:00 - 9:15 AM

Welcome

9:30 - 11:00 AM

Breakout Workshops: Choose One Option

A1: Getting Started: Basics for Beginners

- Organization of committees
- Contributions and expenditures
- Filing information

A2: Legal Issues - Recent Developments in Federal Campaign Finance Law *(Do not select option A2 if you have not previously attended an FEC conference.)*

- Important court cases
- Recent legislation and regulations
- Note: This workshop will be repeated on Day 2

11:00 - 11:15 AM

Break

11:15 AM - 12:45 PM

Team Workshops: Committee Operations, Part 1

Please choose the option that applies to the organization you are representing

B1: House and Senate Campaigns: Sources of Support for Candidate Committees

- Support from the candidate
- Permissible uses of contributions
- Volunteer exemptions

B2: Political Party Committees: Organization and Fundraising

- Types of accounts
- Fundraising by federal candidates
- Collection of contributions

B3: Corporate/Labor/Trade Political Action Committees: Organization and Solicitation Basics

- Restricted class
- Solicitation notices
- Collection of contributions

12:45 - 1:45 PM

Networking Luncheon

An opportunity to discuss questions and common issues with fellow attendees.

2:00 - 3:30 PM

Team Workshops: Committee Operations, Part 2

B1: House/Senate Campaigns: Sources of Support for Candidate Committees (cont'd)

- Volunteer exemptions (cont'd)
- Earmarked contributions
- Lobbyist bundling

B2: Political Party Committees: Supporting Candidates

- Federal Election Activity (FEA)
- Exempt party activity
- Phone banks

B3: Corporate/Labor/Trade Political Action Committees: Solicitation Techniques

- Raffles, auctions and events
- Meetings and conventions
- Online fundraising

Thursday, September 8, 2011

8:00 - 9:00 AM

Breakfast with the IRS

A guest speaker from the IRS will give an overview of tax rules for political organizations and answer your questions about tax law.

9:00 - 9:15 AM

Break

9:15 - 10:45 AM

Team Workshops: Committee Operations, Part 3

B1: House/Senate Campaigns: Use of Campaign Funds and Candidate Involvement Outside of Federal Elections

- Handling committee expenses
- Use of campaign funds
- Candidate involvement outside of federal elections

B2: Political Party Committees: Allocation and Joint Fundraising

- Paying bills and reporting expenses
- Federal/nonfederal allocation
- Federal/Levin funds allocation

B3: Corporate/Labor/Trade Political Action Committees: Supporting Candidates

- In-kind contributions
- Coordinated communications
- Independent expenditures

10:45 - 11:00 AM

Break

11:00 AM - 12:30 PM

Breakout Workshops: Choose One Option

C1: Best Practices for FEC Compliance

- How to work with your analyst
- FECfile reporting examples
- Recordkeeping

**C2: Corporate/Labor/Trade Communications after
*Citizens United***

- Restricted class communications
- Communications beyond the restricted class

12:30 - 1:30 PM

Luncheon Speaker

1:45 - 3:15 PM

Breakout Workshops: Choose One Option

**D1: Using Corporate/Labor/Trade Facilities and
Resources**

- Candidate appearances and fundraising events
- Guidelines for corporate/labor/trade involvement

**D2: Legal Issues - Recent Developments in
Federal Campaign Finance Law (Repeated from
Day 1)**

- Important court cases
- Recent legislation and regulations

3:15 - 3:30 PM

Break

3:30 - 4:00 PM

FEC Jeopardy

A fun, interactive, wrap-up session reviewing material presented during the conference.

