Seminar for House and Senate Campaign Committees

Agenda

April 6, 2011
FEC Headquarters
Washington, DC

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8:00 - 8:30 AM — Registration

8:30 - 8:45 AM — Welcome

8:45 - 9:00 AM — Break

9:00 - 10:30 AM — Breakout Workshops

(Choose One Option)

Option 1A: Basics for Beginners
- Overview of FECA
- Contributions and expenditures
- Filing information

Option 1B: Recent Developments in the Law
(Do not select option 1B if you have not previously attended an FEC workshop.)
- Important court cases
- Recent legislation and regulations

10:30 - 10:45 AM — Break

10:45 AM - 12:15 PM — Campaign Fundraising
- Redesignations and reattributions
- Contributions with tricky reporting
- Support from the candidate

12:15 - 1:15 PM Lunch Break
Lunch on your own. A list of eateries will be provided.

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1:15 - 2:45 PM — Conducting the Campaign
- Staff advances/volunteer support
- Use of campaign funds
- Nonfederal activity

2:45 - 3:00 PM — Break

3:00 - 4:00 PM — Breakout Workshops

(Choose One Option)

Option 2A: Corporate/Labor Communications and Resources
- Permitted corporate/labor communications
- Use of corporate/labor facilities

Option 2B: Electronic Filing: Hands on Training with FECFile
- Learn how FECFile works and its features

4:00 - 4:30 PM — Meet Your Campaign Analyst
An opportunity to meet your Campaign Finance Analyst, the person who reviews your committee’s reports, and discuss your questions regarding reporting and the FEC’s review process.

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2011 SEMINAR SERIES